

Public Works Committee Minutes  
Tuesday, May 24, 2016 – 8:00 a.m.  
Southern Wisconsin Regional Airport  
Terminal Building - Voyager Room  
1716 West Airport Road - Janesville WI 53546

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Arnold, Bussie, Driscoll, Fox and Richard

Committee Members Absent. None

Staff Members:	Ron Burdick	Airport Director
	Ben Coopman	Public Works Director
	Amy Friend	Secretary II
	Nick Osborne	Assistant to the County Administrator
	Josh Smith	County Administrator
	Mike Turk	Shop Superintendent

Others Present:	Scott Cullen	Concerned Citizen
	Dave Homan	Airport Tenant
	Remy Konitzer	Airport Tenant
	Gary Trulson	Airport Tenant

Approval of Agenda. Supervisors Arnold and Richard moved today's agenda. MOTION CARRIED.

Approval of Minutes of April 26, 2016. Supervisors Arnold and Fox moved the minutes. MOTION CARRIED.

Citizen Participation, Communications and Announcements. Scott Cullen stated he mailed a letter requesting an exception to the encroachment removal order on his garage. Chair Bussie stated his letter had been received and put on the June 14, 2016 agenda for the Highway Committee meeting.

## **AIRPORT BUSINESS**

Consider Resolution Amending the 2016 Budget for Repairs to Airport's Multi-Purpose Equipment. Supervisors Fox and Bussie moved the resolution. Ron stated the Multi-Purpose equipment is used for blowing snow or sweeping debris from the pavement. On March 29, 2016 the power divider failed. Repairing the Multi-Purpose equipment is the best option. MOTION CARRIED.

Airport Accounts Receivable. Ron distributed the report.

Cancel Vouchers, Approve Bills, Encumbrances/Pre-Approved Encumbrances, Amendments and Transfers. None.

Minutes of the Rock County Public Works Committee  
May 24, 2016

Review CFR Part 139 Commercial Operating Certificate. Ron gave a power point presentation on maintaining the Airport's Part 139 Commercial Operating Certificate. Ron handed out a letter regarding safety recommendations for the Southern Wisconsin Regional Airport from the Federal Aviation Administration and went over it.

Review State and Federal Grant Assurances. Ron provided handouts regarding state and federal grant assurances and went over them.

## **HIGHWAY BUSINESS**

Approve Bid Award for Purchase of Two 4WD Cabbed Tractors. Supervisors Bussie and Richard moved the purchase of two 4WD Cabbed Tractors for \$123,814.00 from Trebold Implement. MOTION CARRIED.

Approve Bid Award for Purchased of Two ditch Bank Mowers. Supervisors Fox and Arnold moved the purchase of two ditch Bank Mowers for \$19,318.00 from Johnson Tractor. MOTION CARRIED.

Consider Resolution Authorizing Accounting Office Position Changes for the Department of Public Works. Ben stated the 2016 Matrix Consulting Group Study recommend reclassifying the Account Clerk II to a Cost Allocation Specialist. Josh recommended to change the position now because it was vacant. Supervisors Bussie and Arnold moved the resolution. MOTION CARRIED.

Next Meeting Date. The next Highway meeting will be Thursday, June 9. This will be a work session. The next Parks meeting will be Tuesday June 14, 2016 and the Airport meeting will be Thursday, June 28.

Adjournment. Supervisors Bussie and Arnold moved to adjourn at 9:25 a.m. MOTION CARRIED.

Respectfully submitted,

Amy J. Friend  
Secretary II