

Rock County, Wisconsin



Southern Wisconsin Regional Airport Board Meeting - Minutes
Monday, November 15, 2021 at 8:00 a.m.
Airport Terminal Conference Room
1716 W. Airport Rd.
Janesville, WI 53546

1. Call to Order. Chair Fox called the meeting of the Airport Board to order at 8:00 a.m.
2. Airport Board Members Present. Mr. Eric Baker, Mr. Dick Cope, Supervisor Brent Fox, Supervisor Dave Homan, Mr. Joe Quint, Mrs. Katie Reese, and Supervisor Rick Richard.
3. Airport Board Members Absent. Ms. Christine Rebout and Mr. Greg Johnson.
4. Staff Members Present. Greg Cullen, Airport Director
Larissa DeLair, Secretary II
5. Others Present.

Rick Leyes	T-Hangar Tenant
Dave Haas	Meisner Aircraft
Everett Reese	Elevation Air
Jim Freeman	Helicopter Specialties
Adam Kowalczyk	Carver Aero
Astrid Melms	Elevation Air
6. Adoption of Agenda. Mr. Cullen moved to strike item 6D as not ready. Mrs. Reese and Supervisor Homan moved the Agenda. MOTION CARRIED.
7. Approval of September 20, 2021 Minutes. Supervisor Homan and Mrs. Reese moved the minutes. MOTION CARRIED
8. Citizen Participation, Communications, Announcements, and Information. None.
9. Consent Calendar.
 - a. Transfers. None
 - b. Review of September and October payments 2021. The review of payments for September 2021 and October 2021 was completed. Supervisor Homan and Mrs. Reese moved review of payments. MOTION CARRIED.
10. Updates, Discussion and Possible Action
 - a. Expiring Terms of Board Members Mr. Baker and Mr. Cope. Mr. Cullen reached out to Mr. Baker and Mr. Cope. Mr. Baker would like to serve another 3-year term. However, Mr. Cope has declined. Chair Fox thanked Mr. Cope for his time on the board. The County Administrator has been notified. County Board Chair Bostwick will pursue filling Mr. Cope's vacancy. Mr. Cullen was asked to send names of interested individuals to Mr. Bostwick.

- b. 2022 Rates. Mr. Cullen provided data that the October CPI was 5.7% for 2021. He explained that in previous years, the November meeting was used for initial discussion but that rates were historically established in December for the following year. However, the board could choose to establish that rate now. By the airport's rules, the board couldn't increase any rate higher than 4% in a given year. Mr. Cullen recommended a 3% rate increase due to rising costs and help fight inflation rates nationally. Supervisor Richard and Mr. Cope moved a 3% rate increase for 2022. Minimal discussion ensued. Motion passed 2 to 1. Supervisor Richard and Mr. Cope = AYES. Supervisor Homan = NO. Supervisor Brent Fox, Mrs. Katie Reese, Mr. Joe Quint and Mr. Eric Baker = ABSTAINED.
- c. Airport Director Updates. Mr. Cullen gave the Board information on the following topics as outlined in the attached document on the following topics:

- The 2022 Airport Budget approved by County Board Supervisors.
- Mr. Kevin Smith and Mr. Cullen attended the Wisconsin Aviation Conference in Elkhart Lake, WI on October 17, 2021. Mr. Cullen was voted to become WAMA's President for 21-22.
- Part 139 inspection will occur November 18th and November 19, 2021 virtually.
- On November 8, 2021, the state BOA sent guidance how airports can claim their Coronavirus Response and Relief Supplemental Appropriation Act (CRRSAA) Federal Stimulus Funding.
- We are having a pre-season Snow and Ice Control Committee meeting November 16, 2021 at 11:00 a.m. to discuss the upcoming snow season.
- The Airport, DPW and Facilities Maintenance are terminating our uniform contract with UniFirst effective December 31, 2021. We will change business back to Cintas.
- Mr. Cullen has been in contact with a company from Milwaukee. They are in development stages to build two large greenhouses on property of McFarlane Pheasant Farm. Building to begin in the spring of 2022.
- Runway 4-22 rehab project (AIP39) contract is signed by all parties. Total cost is \$2,255,858.17 and work to begin as spring weather allows.

11. Committee Requests and Motions. None

12. Next meeting Date. December 13, 2021 at 8:00 a.m.

13. Adjournment. Supervisor Homan and Mr. Quint moved to adjourn at 8:23 a.m. MOTION CARRIED.

Respectfully Submitted,

Larissa DeLair
Airport Secretary