



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

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Public Works Committee – Parks Minutes
Tuesday, September 10, 2019 – 8:00 a.m.
Turtle Creek Parkway
6528 South Smith Road
Clinton, WI 53525

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Bussie, Richard, Fox, Driscoll and Zajac.

Committee Members Absent. None.

<u>Staff Members:</u>	John Traynor	Parks Manager
	Amy Friend	Community Coordinator
	Amy Hartley	Secretary II
	Duane Jorgenson	Public Works Director
	Jim Hessenauer	Parks Crew Leader

<u>Others Present:</u>	Floyd Finney	Parks Advisory Committee
	Dean Paynter	Parks Advisory Committee
	Terri Carlson	Risk Manager, Corporate Counsel
	Bob Schlegel	Janesville Velo Club
	Ben Rohr	Vandewalle Associates, Parks Plan Consultant
	Mike Slavney	Vandewalle Associates, Parks Plan Consultant

Approval of Agenda. Supervisors Zajac and Richard moved today's agenda. MOTION CARRIED.

Approval of Minutes of August 13, 2019. Supervisors Richard and Driscoll moved the minutes. MOTION CARRIED.

Citizen Participation, Communications, and Announcements. None.

Parks Advisory Board Communications. Mr. Paynter announced a Friends Group meeting will take place today, September 10, 2019 at 6:30 p.m. at the Southern Wisconsin Regional Airport.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

The Friends Group will be reviewing the accomplishments and condition of Rock County parks. They will have a State of Rock County Parks Presentation from Ms. Friend.

The Rock Trail Coalition announced a thirteen mile round trip bicycle Gravel Ride Thursday, September 12, 2019 from Big Hill Park, Beloit, WI to Tripp Road, Afton, WI to promote the Peace Trail.

Mr. Finney, of Rock County Multi-Use Trail Group, announced a Work Day will take place at Gibbs Lake September 16, 2019 from 1:00 p.m. to 6:00 p.m.

PARKS BUSINESS

Discussion and Presentation – Vandewalle and Associates, Inc. (POROS Plan Consultants). (See attached.) Mr. Rohr and Mr. Slavney presented information for the POROS Plan for Rock County Parks and reviewed the timeline included in the distributed packet. Committee members asked questions and progression will be discussed at future Parks meetings.

Resolution – Acceptance of Wisconsin Department of Natural Resources Rock County 2019-2020 Snowmobile Trail Maintenance Grant S-5382. Supervisors Richard and Zajac moved the Resolution. Mr. Traynor stated the grant is completed every year and the rate per mile did not change (for 2020). The miles changed from 226.4 to 214.6. MOTION CARRIED.

Discussion and Possible Action – Town of Rock Baseball Park. Mr. Traynor reported meeting with the Town of Rock to discuss the status of the Town of Rock donating Baseball Park to Rock County. Rock County prefers to own Baseball Park if Town of Rock agrees. Guest and Velo Club (bicycle) member, Mr. Schlegel, reported the prospects that exist in connecting the only bike trail now at Rockport Park to the additional Baseball Park and the opportunities this creates for Rock County. The Velo Club volunteers maintain the Rockport Park Trail and could do the same for the Baseball Park Trail. Baseball Park could also potentially bring in revenue from large corporations/venues renting the park.

Further discussion will take place at future meetings with the Town of Rock and no decision has been finalized at this juncture. Committee members voiced their concerns and Mr. Traynor will report new information to the Committee when it is obtained.

Parks Manager Report. Mr. Traynor provided information on the items listed in his report.

Maintenance Update – Mowing is caught up.

Tree and Trail Work – More time now exists to maintain and update these tasks.

Task Tuesdays – Parks crew will review and spend one day a week focusing on specific park concerns/tasks other than mowing.

POROS Plan Update - Status is ongoing; survey will be distributed week of September 16, 2019 and anyone who would like to contribute contacts may forward them to Ms. Friend or Mr. Traynor.

Beckman Mill - Heritage Days was September 8, 2019. Ms. Friend attended the gathering and stated there were many in attendance/was a great turnout.

Beckman Mill Playground Update – Approval was obtained at the last Parks Committee Meeting August 13, 2019. The proposed installation date is September 27, 2019. Mr. Traynor has reviewed the same with Lee Recreation and the Parks crew will be starting site prep within the next week.

Tree Identification Program Progress at Carver Roehl – Mr. Hessenauer and Ms. Friend will attend Fall Harvest Days (October 6, 2019) at the park. The new identifying tree signs are completed and ready to install. Mr. Traynor presented a sample of the tree signs. The signs have a ten year warranty and will be placed on a 4x4 post near the tree in which they reference.

Murwin Park, Progress Update on Emergency Signs – Mr. Traynor was informed by PaddleTime that signage along the Yahara River has not been put in place as of yet.

Royce Dallman Celebration of Life incident from August 26, 2019 - Repair estimate for the damaged asphalt is approximately \$3,000. Repairs are intended to be done by Fall 2019. Citations were issued from the occurrence.

Peace Trail - Work Day event is August 27 and September 9, 2019. Appreciation goes to the Rock Trail Coalition!

Park 2020 Budget, Information on Park Hours – Mr. Traynor distributed a statistics handout outlining the Parks crew and workload from 1955 to current. Mr. Traynor requests the addition of one new permanent employee in the 2020 budget due to the increase of duties/tasks required of the Parks Department. The Friends Groups and volunteers have and continue to assist with events and minor maintenance of Rock County Parks.

Community Coordinator Report. Committee members reviewed the report. Chair Bussie and Supervisor Richard compliment Ms. Friend on her efforts and accomplishments as Community Coordinator.

HIGHWAY BUSINESS

Discussion and Possible Action – Offering Prices for Real Estate – CTH A (Milton Shopiere Road – CTH M). Supervisors Driscoll and Zajac moved the Offering Prices for Real Estate. Mr. Jorgenson reported the rates are consistent. MOTION CARRIED.

Next Meeting Date. The next Parks meeting date will be Tuesday, October 8, 2019 at 8:00 a.m. at Turtle Creek Parkway, 6528 South Smith Rd., Clinton, WI.

Adjournment. Supervisors Zajac and Driscoll moved to adjourn at 9:02 a.m. MOTION CARRIED.
Respectfully Submitted,

Amy J. Hartley
Secretary II