



**DEVELOPMENTAL DISABILITIES BOARD**

**MINUTES**

**March 28, 2012**

**CALL TO ORDER**

Chair Jensen called the meeting to order at 6:30 P.M.

**MEMBERS PRESENT**

Chairperson Marilynn Jensen, Lynda Olson, Louis Peer, Bridget Rolek, Ed Brandsey, Terry Fell

**MEMBERS ABSENT:**

Vice Chairperson, Cheryl Drozdowicz; Nancy Lannert, Becky Heimerl

**STAFF PRESENT**

John Hanewall, Director; Tahirih Carr DD Financial Worker

**ADOPTION OF AGENDA**

The agenda was adopted on a MOTION BY Terry Fell, SECONDED BY Lynda Olson. MOTION CARRIED.

**APPROVAL OF MINUTES**

The minutes from March 14, 2012 were approved on a MOTION BY Louis Peer, SECONDED BY Ed Brandsey. MOTION CARRIED.

**CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**1. BILLS**

- Bills in the amount of \$338,836.31 were approved on a MOTION BY Terry Fell, SECONDED BY Ed Brandsey. MOTION CARRIED.

**2. APPROVAL OF CONTRACTS/ADDENDUMS,**

- A 2012 Contract for Independent Journeys, Inc. from \$0 to \$101,585 (+101,585) within Line Item #62604 (CIP1B), a result of 1 client moving into a residential setting from an institution, was approved on a MOTION BY Becky Heimerl, SECONDED BY Louis Peer. MOTION CARRIED.



- addition of care cost for one client at the Kellogg Home that was not budgeted for 2012, and the an increase in care for client at Lee Lane.
- vi. Creative Community Living Services, Inc. to change contract language on Page 1, Section I, (C) Contract Administrators – Delete the name “LuAnne Barnett” and change to “Richard Hintz”.

3. **ENCUMBRANCES**

None

4. **LINE ITEM TRANSFERS**

None

**DIRECTOR’S REPORT ON PROGRAM ACTIVITIES**

1. **Program Activities:**

- Mr. Weber has begun doing certification visits with Providers.

2. **Budget Updates:**

- Received a High Cost Cop Award for a consumer, which will allow this consumer to recuperate at home vs. a nursing home following surgery.
- A Request for Bids is being solicited for a home modification for the purpose of making the bathroom handicap accessible for a consumer.
- Ms. Jones is completing the 2011 financial reports.

3. **Residential Placements:**

- 4 Individuals have been placed in community settings.
- Currently working with a Provider in developing a placement for an individual due to be discharged from an institution within the next month or so.
- Working on an emergency placement for an individual.

4. **Consumer Updates:**

None

5. **Providers’ Concerns:**

- Kandu’s Fish Fry held on March 23<sup>rd</sup> was another success.

6. **Staff Updates:**

- The Dept. will be closed on Friday, April 6<sup>th</sup> for the Spring Holiday.
- Ms. Patridge has completed the Incident Report Data for 2011 and can give a report to the board if the want.

**CORRESPONDENCE:**

None

**ITEMS FOR FUTURE BOARD MEETING CONSIDERATION:**

Have Ms. Patridge report on 2011 Incident Report Data at the next meeting.

The next meeting will be on Wednesday, April 11, 2012 at the Rock County Health Care Center 3<sup>rd</sup> floor Conference room at 6:30 P.M.

DD BOARD MINUTES

Page 3

**NOTE:**

**Board Members are reminded to call John Hanewall 757-5052 if unable to attend the meeting.**

**ADJOURNMENT**

**The meeting was adjourned on a MOTION BY Lynda Olson, SECONDED BY Terry Fell at 7:00 P.M.**

**Respectfully submitted,  
Tahirih Carr, DD Financial Worker**

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**