



**PUBLIC SAFETY & JUSTICE COMMITTEE  
MONDAY – APRIL 7, 2014 - 4:00 P.M.  
CONFERENCE ROOM N-1 - FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes – March 17, 2014
4. Citizen Participation, Communications, Announcements, Information
5. Consent Calendar
  - A. Transfers and Appropriations
    - 1) Sheriff's Office
  - B. Bills
  - C. Encumbrances
  - D. Pre-Approved Encumbrance Amendment
6. Resolutions
  - A. Proclaiming Correctional Employees Week
  - B. Proclaiming Police Officer Week
  - C. Recognizing Deferred Prosecution Director Kristin Koeffler
  - D. To Recognize Charles Holznecht
  - E. Authorizing Acceptance of Cops and Kids Foundation Grant
  - F. Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff's Budget
  - G. Accepting Hazardous Materials Emergency Preparedness Grant and Amending the Sheriff's Budget
7. Committee Requests and Motions
8. Adjournment

## Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR      Date 03/27/14      Transfer No. 14-11  
 Requested By Sheriff's Office      Department      Sheriff Robert Spoden      Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 21-2140-2013-67160 (HIDTA13) Description: Capital Assets \$500-\$4,999 Current Balance: \$10,000	\$750.00	Account #: 21-2140-2013-63904 (HIDTA13) Description: Policing and First Aid Supplies	\$750.00
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

Supply-type items will be purchased instead of capital assets. These items cost less than \$500 each.

**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

Supply-type items will be purchased instead of capital assets.

**FISCAL NOTE:**

Sufficient funds are available for transfer. *RS 3-27-14*

**ADMINISTRATIVE NOTE:**

Recommended *RS 3-28-14*

**REQUIRED APPROVAL**

**DATE**

**COMMITTEE CHAIR**

- Governing Committee \_\_\_\_\_  
 Finance Committee \_\_\_\_\_

\_\_\_\_\_

**COMMITTEE APPROVAL REPORT**

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-21000	VOUCHERS PAYABLE				
		P1400552	03/14/2014	ADVANCED CORRECTIONAL HEALTHC	396.90
		P1400578	02/25/2014	JUSTICE BENEFIT LLC	1,232.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	51,255.01	0.00	1,628.90	(52,883.91)
<b>GENERAL FUND PROG TOTAL</b>				<b>1,628.90</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$1,628.90**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 07 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
21-2100-0000-62410	R & M-VEHICLES	P1400555	03/07/2014	BANDT COMMUNICATIONS INC	480.00	
		P1400559	02/26/2014	CARQUEST AUTO PARTS	407.57	
		P1400560	03/04/2014	CITY LOCK AND KEY CO	25.00	
		P1400577	02/25/2014	JEFFERSON FIRE AND SAFETY INC	510.00	
		P1400585	02/25/2014	MENARDS	110.90	
		P1400596	03/12/2014	PERKINS SALES INC	74.35	
		P1401497	02/28/2014	MEYER WELDING	247.60	
		P1401518	03/07/2014	MEYER WELDING	15.00	
		P1401606	01/01/2014	WESTPHAL AND COMPANY INC	172.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	135,000.00	29,348.38	93,610.22	2,042.42	9,998.98	
21-2100-0000-62420	MACH & EQUIP RM	P1400555	03/05/2014	BANDT COMMUNICATIONS INC	168.50	
			Budget	YTD Exp	YTD Enc	Pending
		5,600.00	309.56	587.00	168.50	4,534.94
21-2100-0000-62491	SOFTWARE MAINT	P1401629	01/01/2014	WAUWATOSA POLICE DEPT	100.00	
			Budget	YTD Exp	YTD Enc	Pending
		71,759.00	0.00	0.00	100.00	71,659.00
21-2100-0000-63100	OFC SUPP & EXP	P1400601	03/14/2014	ROCK COUNTY SHERIFFS PETTY CAS	16.50	
		P1401029	02/17/2014	HENRICKSEN	181.08	
		P1401168	02/28/2014	HENRICKSEN	1,053.35	
			Budget	YTD Exp	YTD Enc	Pending
		9,980.00	1,432.05	50.00	1,250.93	7,247.02
21-2100-0000-63101	POSTAGE	P1400601	03/06/2014	ROCK COUNTY SHERIFFS PETTY CAS	71.28	
			Budget	YTD Exp	YTD Enc	Pending
		13,260.00	6,707.95	3,115.03	71.28	3,365.74
21-2100-0000-63200	PUBL/SUBCR/DUES	P1400255	01/01/2014	INTERNATIONAL ASSOCIATION FOR	140.00	
		P1401517	01/01/2014	WISCONSIN CHAPTER IAAI	25.00	
		P1401605	03/15/2014	NATIONAL TACTICAL OFFICERS ASS	150.00	
			Budget	YTD Exp	YTD Enc	Pending
		4,338.00	1,524.00	0.00	315.00	2,499.00
21-2100-0000-63406	CLOTHING/UNIFORM	P1401046	03/05/2014	LARK UNIFORMS	160.85	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	57,624.00	70,353.10	0.00	160.85	(12,889.95)
21-2100-0000-63501	GAS & FUELS				
		P1400601	03/05/2014	ROCK COUNTY SHERIFFS PETTY CAS	34.64
		P1401637	01/01/2014	CITGO	21.65
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	315,000.00	50,513.05	263,155.90	56.29	1,274.76
21-2100-0000-63904	POLICING/1ST AID				
		P1400556	03/12/2014	BATTERIES PLUS INC	23.38
		P1400601	02/25/2014	ROCK COUNTY SHERIFFS PETTY CAS	192.79
		P1401494	03/04/2014	ROADTECH MFG INC	399.98
		P1401641	03/25/2014	REGISTRATION FEE TRUST	78.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	17,613.00	4,834.22	538.80	694.65	11,545.33
21-2100-0000-63908	INVESTIG.EXPENSE				
		P1400601	03/11/2014	ROCK COUNTY SHERIFFS PETTY CAS	39.50
		P1401628	03/06/2014	IOD INCORPORATED	43.35
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,500.00	0.00	0.00	82.85	2,417.15
21-2100-0000-64200	TRAINING EXP				
			03/10/2014	MAURER, JUDE	140.00
		P1400601	02/28/2014	ROCK COUNTY SHERIFFS PETTY CAS	24.50
		P1401495	03/05/2014	ANIMAL CONTROL TRAINING SERVIC	210.00
		P1401503	02/26/2014	WAUKESHA COUNTY TECHNICAL COL	135.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	32,000.00	12,608.68	5,688.38	509.50	13,193.44
21-2100-0000-64205	STAFF EDUC				
			03/02/2014	LAUFENBERG, JASON	1,015.45
			03/02/2014	NATTER, SHAWN	2,131.30
			03/02/2014	THOMPSON, MARK	2,190.98
			03/02/2014	LITSHEIM, KIM	1,417.39
			03/02/2014	COWAN, CHARLIE	1,086.95
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	38,000.00	2,509.29	0.00	7,842.07	27,648.64
<b>SHERIFF PROG TOTAL</b>				<b>13,294.34</b>	
21-2167-0000-62119	OTHER SERVICES				
		P1400615	03/11/2014	BLACKHAWK TECHNICAL COLLEGE	161.92

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	212,145.00		22,506.05	112,515.23	161.92	76,961.80
21-2167-0000-64904	SUNDRY EXPENSE					
		P1400585	03/05/2014	MENARDS		87.37
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00		1,065.57	160.86	87.37	3,686.20
<b>RECAP OPERATIONS PROG TOTAL</b>					<b>249.29</b>	
21-2190-0000-67105	MOTOR VEHICLES					
		P1401519	03/07/2014	BANDT COMMUNICATIONS INC		11,650.00
		P1401607	02/03/2014	GENERAL FIRE EQUIPMENT COMPAN'		4,119.42
		P1401620	02/27/2014	GORDIE BOUCHER FORD LINCOLN ME		264.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	243,500.00		109,638.57	42,646.06	16,033.42	75,181.95
<b>SHERIFF'S VEHICLES PROG TOTAL</b>					<b>16,033.42</b>	
21-2200-0000-62161	HOUSEHOLD SERV					
		P1400561	02/04/2014	DE VERE COMPANY INC		1,029.62
		P1400583	03/05/2014	MEDICAL SHIPMENT LLC		517.86
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	47,905.00		9,796.50	13,739.72	1,547.48	22,821.30
21-2200-0000-62420	MACH & EQUIP RM					
		P1400555	02/28/2014	BANDT COMMUNICATIONS INC		334.42
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	4,000.00		794.64	0.00	334.42	2,870.94
21-2200-0000-64200	TRAINING EXP					
		P1401493	01/29/2014	FOX VALLEY TECHNICAL COLLEGE		225.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	27,274.00		2,739.44	7,293.75	225.00	17,015.81
21-2200-0000-64904	SUNDRY EXPENSE					
		P1400552	03/14/2014	ADVANCED CORRECTIONAL HEALTHC		179.86
		P1400558	01/31/2014	BOB BARKER COMPANY INC		3,834.41
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00		10,836.33	2,634.61	4,014.27	117,514.79
<b>CORRECTIONAL FACILITY PROG TOTAL</b>					<b>6,121.17</b>	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$35,698.22**  
Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
B. Bills under \$10,000 to be paid.  
C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 07 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
22-1200-0000-63200	PUBL/SUBCR/DUES				
		P1401564	02/21/2014	WISCONSIN ASSOCIATION OF JUDIC	100.00
		P1401565	03/14/2014	ROCK COUNTY BAR ASSOCIATION	20.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,000.00	192.35	400.00	120.00	8,287.65
22-1200-0000-63202	LAW BOOKS				
		P1401574	02/28/2014	CONTINUING LEGAL EDUCATION FOR	553.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	35,000.00	5,442.89	27,057.11	553.00	1,947.00
<b>CIRCUIT COURTS PROG TOTAL</b>				<b>673.00</b>	
22-1209-0000-63100	OFC SUPP & EXP				
<b>ENC</b>		R1401863	03/31/2014	AMAZON.COM	246.17
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,000.00	2,393.51	3,189.82	246.17	19,170.50
22-1209-0000-63300	TRAVEL				
		P1401340	03/05/2014	TUNDRA LODGE RESORT AND CONFE	140.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,500.00	216.52	0.00	140.00	1,143.48
<b>CLERK OF COURTS PROG TOTAL</b>				<b>386.17</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$1,059.17**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 07 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_



**COMMITTEE APPROVAL REPORT**

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
23-2400-0000-62119	OTHER SERVICES				
		P1400513	03/04/2014	OFFICE PRO	7.54
		P1401524	02/28/2014	OCCUPATIONAL HEALTH CENTER	175.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,662.00	4,761.10	3,502.50	182.54	5,215.86
23-2400-0000-63108	PUBLIC INFO				
		P1401458	03/04/2014	SCREENVISION	2,298.00
		P1401499	03/06/2014	HUML MEDIA	800.00
		P1401567	03/12/2014	AUSTINTATIOUS	200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	724.14	1,300.00	3,298.00	677.86
23-2400-0000-65321	BLDG/OFC LEASE				
		P1401502	02/21/2014	FERRELLGAS	36.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	154,070.00	31,462.65	6,997.43	36.00	115,573.92
<b>911 PROJECT OPERATIONS PROG TOTAL</b>				<b>3,516.54</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$3,516.54**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 07 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
24-1610-0000-62126	OFFICER FEES	P1400453	02/28/2014	BAT ENTERPRISES LLC	275.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	580.00	0.00	275.00	7,145.00
24-1610-0000-62501	REPORTER FEES				
	P1400455	03/14/2014	MORGAN,ANNE	49.00	
	P1400457	03/11/2014	MACEK,KAILA	28.00	
	P1400458	03/12/2014	KANE,KRISTINE	52.50	
	P1400459	03/18/2014	BARKLEY,MICAL	72.00	
	P1400463	03/13/2014	SELF RPR CSR,MALISSA J	70.00	
	P1400465	03/19/2014	HARRELSON,PHILIP C	10.00	
	P1401483	02/24/2014	KOLNIK,LAURA	15.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	506.00	0.00	296.50	7,197.50
<b>DISTRICT ATTORNEY PROG TOTAL</b>				<b>571.50</b>	
24-1611-0000-64200	TRAINING EXP	P1401622	03/21/2014	END DOMESTIC ABUSE WI	480.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	950.00	0.00	0.00	480.00	470.00
<b>DEF PROSC-DOMESTIC VIOLENCE PROG TOTAL</b>				<b>480.00</b>	
24-1612-0000-63200	PUBL/SUBCR/DUES	P1401486	03/11/2014	WISCONSIN VICTIM WITNESS PROFE	175.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	200.00	0.00	0.00	175.00	25.00
<b>VICTIM/WITNESS PROG TOTAL</b>				<b>175.00</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$1,226.50**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 07 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

**COMMITTEE APPROVAL REPORT**

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
28-2600-0000-62170	PHYSICIAN/OTHER				
		P1400685	03/11/2014	MERCY HEALTH SYSTEM	500.00
		P1400688	02/27/2014	PUBLIC SAFETY CENTER INC	318.00
		P1400689	02/26/2014	SUPERIOR CHEMICAL CORPORATION	206.15
		P1400692	03/17/2014	BP POLO	275.95
		P1400698	02/28/2014	AIT LABORATORIES	1,080.00
		P1400700	03/14/2014	DANE COUNTY CORONERS OFFICE	1,450.00
		P1400701	02/26/2014	HAAS DO,THOMAS S	3,300.00
		P1400991	02/21/2014	PLAHNS OUTDOOR SHOPS	347.83
		P1401067	03/13/2014	GE HEALTHCARE BIO-SCIENCES	280.00
		P1401421	01/20/2014	EISENBERG,LESLIE E	3,540.00
		P1401422	01/02/2014	MOBILEXUSA	167.40
		P1401428	03/13/2014	LB MEDWASTE SERVICES	75.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,500.00	8,000.63	0.00	11,540.33	115,959.04
28-2600-0000-62400	R & M SERV				
		P1401640	01/01/2014	BANDT COMMUNICATIONS INC	88.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	300.00	(260.30)	0.00	88.50	471.80
<b>CORONER PROG TOTAL</b>					<b>11,628.83</b>

I have examined the preceding bills and encumbrances in the total amount of **\$11,628.83**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
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Date: **APR 07 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

**COMMITTEE APPROVAL REPORT**

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
34-3850-0000-62126	OFFICER FEES				
		P1400774	03/06/2014	GREGG INVESTIGATIONS INC	537.00
		P1401000	03/20/2014	STATE PROCESS SERVICE INC	30.25
		P1401535	03/05/2014	ABSOLUTE SURVEILLANCE AND INVE	27.00
		P1401536	03/05/2014	ABSOLUTE SURVEILLANCE AND INVE	54.00
		P1401537	03/06/2014	DODGE COUNTY SHERIFFS DEPARTM	35.80
		P1401656	03/18/2014	ADAMS COUNTY SHERIFF DEPARTME	48.55
		P1401657	03/20/2014	BADGER PROCESS SERVICE INC	40.00
	<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	22,600.00	2,982.33	0.00	772.60	18,845.07
34-3850-0000-62210	TELEPHONE				
		P1400773	02/28/2014	LANGUAGE LINE SERVICES	87.69
	<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	11,600.00	60.83	0.00	87.69	11,451.48
34-3850-0000-62503	INTERPRETER FEES				
		P1400771	03/05/2014	GONZALEZ,VICTOR M	120.00
	<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	2,000.00	400.00	0.00	120.00	1,480.00
<b>CHILD SUPPORT PROG TOTAL</b>				<b>980.29</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$980.29**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 07 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

SHERIFF ROBERT SPODEN  
INITIATED BY



CMDR ERIK CHELLEVOLD  
DRAFTED BY

PUBLIC SAFETY & JUSTICE  
SUBMITTED BY

MARCH 18, 2014  
DATE DRAFTED

**PROCLAIMING CORRECTIONAL EMPLOYEES WEEK**

- 1 **WHEREAS**, the State of Wisconsin has proclaimed May 4-10, 2014 as Correctional Employees Week,
- 2 to recognize the significant work and unique contributions of correctional employees; and,
- 3
- 4 **WHEREAS**, Rock County Correctional employees demonstrate a selfless commitment to ensuring
- 5 public safety by the diligent supervision of sentenced and pretrial offenders and adjudicated juveniles;
- 6 and,
- 7
- 8 **WHEREAS**, the quality of life in Rock County is enhanced by the commitment of correctional
- 9 employees to restoring a portion of the County's citizenry to a more positive position in society by
- 10 providing offenders fair and impartial custody, treatment, nutrition, education and healthcare; and,
- 11
- 12 **WHEREAS**, as public servants, correctional employees dutifully perform their work with courage,
- 13 pride and true professionalism;
- 14
- 15 **NOW THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors assembled this
- 16 \_\_\_\_\_ day of \_\_\_\_\_ 2014, proclaim May 4-10, 2014 to be Correctional Employees Week and
- 17 call upon all our citizens to especially honor and show our appreciation for correctional employees
- 18 serving Rock County.

Respectfully Submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

\_\_\_\_\_  
Ivan Collins, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Larry Wiedenfeld

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

SHERIFF ROBERT SPODEN  
INITIATED BY



GRACE BECKER  
DRAFTED BY

PUBLIC SAFETY & JUSTICE  
SUBMITTED BY

MARCH 18, 2014  
DATE DRAFTED

PROCLAIMING POLICE OFFICER WEEK

1 WHEREAS, the State of Wisconsin has proclaimed May 11-17, 2014, as Police Officer Week, to  
2 recognize the significant work and unique contributions of Law Enforcement Officers; and,  
3

4 WHEREAS, Rock County Law Enforcement Officers demonstrate a selfless commitment to  
5 safeguarding the rights and freedoms of Rock County; and,  
6

7 WHEREAS, the quality of life in Rock County is enhanced by the commitment of Law Enforcement  
8 Officers to ensure the safety of the County's citizenry by safeguarding life and property, by protecting  
9 them against violence, and disorder, by protecting the innocent against deception, and the weak against  
10 oppression; and,  
11

12 WHEREAS, as public servants, Rock County Law Enforcement Officers dutifully perform their work  
13 with courage, pride and true professionalism;  
14

15 NOW THEREFORE BE IT RESOLVED, that the Rock County Board of Supervisors assembled this  
16 \_\_\_\_\_ day of \_\_\_\_\_ 2014, proclaim May 11-17, 2014, to be Rock County Law Enforcement  
17 Officers Week and call upon all our citizens to especially honor and show our appreciation for Law  
18 Enforcement Officers serving Rock County.

Respectfully Submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

\_\_\_\_\_  
Ivan Collins, Chair

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Larry Wiedenfeld

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

District Attorney David J. O'Leary  
INITIATED BY



Renee Grover  
DRAFTED BY

Public Safety & Justice  
SUBMITTED BY

February 19, 2014  
DATE DRAFTED

**RECOGNIZING DEFERRED PROSECUTION DIRECTOR KRISTIN KOEFFLER**

1 **WHEREAS**, Kristin Koeffler began her employment with Rock County on April 11, 1977 as an Administrative  
2 Assistant in the Rock County District Attorney's Deferred Prosecution Program (DPP), and began serving as the  
3 Acting Director on September 26, 1977, and was promoted to the Deferred Prosecution Director on March 9, 1978;  
4 and,  
5  
6 **WHEREAS**, during her tenure with the Deferred Prosecution Program, Kristin Koeffler was instrumental in the  
7 implementation and development of the Domestic Violence Intervention Program (DVIP); and,  
8  
9 **WHEREAS**, Kristin Koeffler has dedicated her career toward helping both first time and domestic violence  
10 offenders learn to modify their thinking or behavior to become better citizens; and,  
11  
12 **WHEREAS**, Kristin Koeffler has served the citizens of Rock County for 37 years; has worked with a host of elected  
13 officials, administrators, prosecutors, law enforcement, defense attorneys, community leaders and concerned citizens  
14 in order to make Rock County a safer community; has worked with over 7,750 DPP clients and more than 8,000  
15 DVIP clients; has served on two Governor's commissions, the Sentencing Committee chaired by Prof. Frank  
16 Remington, and the Domestic Violence Counsel with Gov. Lee Dryfus; has served as a board of director for the  
17 battered womens' shelters and trained volunteers for shelter staff for both Beloit and Janesville; has taught judges,  
18 prosecutors and law enforcement around the state on the issues of domestic violence; and,  
19  
20 **WHEREAS**, Kristin Koeffler will retire from public service on May 2, 2014.  
21  
22 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this  
23 \_\_\_\_\_ day of \_\_\_\_\_, 2014, does hereby recognize Kristin Koeffler for her over 37 years of faithful  
24 service and recommends that a sincere expression of appreciation be given to Kristin Koeffler along with best  
25 wishes for the future.  
26  
27 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of this  
28 resolution to Deferred Prosecution Director Kristin Koeffler.

Respectfully submitted,

**PUBLIC SAFETY & JUSTICE COMMITTEE**

**COUNTY BOARD STAFF COMMITTEE**

\_\_\_\_\_  
Ivan Collins, Chair

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Larry Wiedenfeld

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Marilynn Jensen

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Kurtis L. Yankee

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Hon. James P. Daley  
Presiding Judge  
INITIATED BY



Juelane J. Teubert  
Circuit Court Office Manager  
DRAFTED BY

Public Safety & Justice  
SUBMITTED BY

April 1, 2014  
DATE DRAFTED

**TO RECOGNIZE CHARLES HOLZNECHT**

- 1 **WHEREAS**, Charles Holznecht has given the citizens of Rock County 33 years of public
- 2 service; and,
- 3
- 4 **WHEREAS**, Charles Holznecht began his career on March 2, 1981, as Court Commissioner for
- 5 Rock County, and,
- 6
- 7 **WHEREAS**, Charles Holznecht continued as Court Commissioner for Rock County until his
- 8 retirement on April 1, 2014; and,
- 9
- 10 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County,
- 11 wishes to recognize Charles Holznecht for his achievements and significant contributions to the
- 12 Rock County Circuit Court and to the citizens of Rock County, and to thank him for his many
- 13 years of faithful service.
- 14
- 15 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 16 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2014 does hereby recognize Charles Holznecht for 33
- 17 years of service and extends best wishes to him in his future endeavors.
- 18
- 19 **BE IT FURTHER RESOLVED**, that the County Clerk is hereby authorized and directed to
- 20 furnish a copy of this resolution to Charles Holznecht.

**Respectfully submitted,**

**PUBLIC SAFETY AND JUSTICE COMMITTEE**

\_\_\_\_\_  
Ivan Collins, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Larry Wiedenfeld



**TO RECOGNIZE CHARLES HOLZNECHT**

Page 2

**COUNTY BOARD STAFF COMMITTEE**

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J. Russell Podzilni, Chair

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Sandra Kraft, Vice Chair

---

Eva Arnold

---

Henry Brill

---

Betty Jo Bussie

---

Marilynn Jensen

---

Mary Mawhinney

---

Louis Peer

---

Kurtis Yankee

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden  
INITIATED BY



Deputy Christopher Krahn  
DRAFTED BY

Public Safety and Justice  
Committee  
SUBMITTED BY

March 13, 2014  
DATE DRAFTED

**AUTHORIZING ACCEPTANCE OF COPS AND KIDS FOUNDATION GRANT**

1 WHEREAS, the Cops and Bobbers fund is a component of the Cops and Kids Foundation, Inc.; and,  
 2  
 3 WHEREAS, the Cops and Kids Foundation is a nonprofit organization whose programs and services  
 4 provide law enforcement with the tools and funding necessary to implement award winning community  
 5 service; and,  
 6  
 7 WHEREAS, the Rock County Sheriff's Office is eligible to receive a grant of \$1,000 from the Cops  
 8 and Kids Foundation; and,  
 9  
 10 WHEREAS, the grant funds will be used to support the Rock County Cops and Bobbers fishing  
 11 program.  
 12  
 13 NOW, THEREFORE BE IT RESOLVED by the Rock County Board of Supervisors assembled this  
 14 \_\_\_\_ day of \_\_\_\_\_ 2014, that the Rock County Sheriff is authorized to accept funds from the  
 15 Cops and Kids Foundation; and,  
 16

17 BE IT FURTHER RESOLVED, that the 2014 budget be amended as follows:

<u>Account Description</u> <u>Account Number</u>	<u>Budget at</u> <u>01/01/14</u>	<u>Amount</u> <u>Incr (Decr)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
Other Grants and Contracts			
21-2144-2014-46002	\$0	\$1,000	\$1,000
<u>Use of Funds</u>			
Sundry Expense			
21-2144-2014-64904	\$0	\$1,000	\$1,000

Respectfully submitted,

Public Safety and Justice Committee

Finance Committee Endorsement

\_\_\_\_\_  
Ivan Collins, Chair

Reviewed and approved on a vote  
of 4-0

\_\_\_\_\_  
Mary Beaver

Mary Mawhinney, Chair

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Larry Wiedenfeld

AUTHORIZING ACCEPTANCE OF COPS AND KIDS FOUNDATION GRANT

Page 2

FISCAL NOTE:

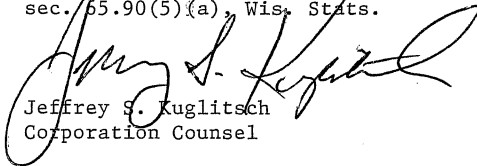
This resolution authorizes the acceptance and expenditure of \$1,000 in grant funds for the Cops and Bobbers fishing program. No County funds are required.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

**Executive Summary  
Authorizing Acceptance of  
Cops and Kids Foundation Grant**

The Rock County Sheriff's Office has received a grant from the Cops and Bobbers fund, a component of the Cops and Kids Foundation, Inc. The Cops and Kids foundation is an area nonprofit organization whose programs and services provide law enforcement with the tools and funding necessary to implement their award winning community service.

The grant is for \$1,000 and will be used to support the Rock County Cops and Bobbers fishing program. Various fishing supplies, boat rental, and other related materials will be purchased with the funds. Additionally, Cops and Bobbers will be providing fishing poles, life jackets, and T-shirts.

The primary goal of the Cops and Bobbers program is to teach kids how to fish. The cops are the hosts and volunteers from the community can also assist. The goal of Cops and Bobbers is to get kids hooked on fishing rather than drugs and crime. Kids will get to interact with local cops and form a positive and friendly relationship.

The Cops and Kids grant is renewable for up to three years, but we must show clear evidence we are on route to be self-sufficient. The Rock County Sheriff's Office will receive funding, training in implementing the program, and training in fund raising to help sustain the program.

A total of two Cops and Bobbers events will be held the first year at different locations throughout Rock County. A maximum of 20 kids in the community for each event will get the chance to take part in the program.

No additional County funds are needed.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

**Sheriff Robert D. Spoden**  
INITIATED BY



**Diane Michaelis**  
DRAFTED BY

**Public Safety and Justice  
Committee**  
SUBMITTED BY

**April 1, 2014**  
DATE DRAFTED

**Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and  
Amending the Sheriff's Budget**

1 **WHEREAS**, the Sheriff's Office has been awarded a \$59,000 grant from the High Intensity  
2 Drug Trafficking Area (HIDTA) Program; and,  
3

4 **WHEREAS**, the HIDTA Program is a program administered by the Office of National Drug  
5 Control Policy (ONDCP); and,  
6

7 **WHEREAS**, the purpose of the Program is to reduce drug trafficking and drug production in the  
8 United States; and,  
9

10 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly  
11 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2014 to approve and authorize the  
12 acceptance of \$59,000 of HIDTA grant funds and to authorize the Sheriff to sign the award  
13 documents; and,  
14

15 **BE IT FURTHER RESOLVED**, that the 2014 Sheriff's budget be amended as follows:  
16

17 <b>Account/ Description</b>	18 <b>Budget 04/01/14</b>	19 <b>Increase (Decrease)</b>	20 <b>Amended Budget</b>
21 <u>Source of Funds</u>			
22 21-2140-2014-42100 Federal Aid	\$0	\$59,000	\$59,000
23			
24 <u>Use of Funds</u>			
25 21-2140-2014-61210 Overtime	\$0	\$40,000	\$40,000
26			
27 21-2140-2014-63908 Investigative Expenses	\$0	\$5,000	\$5,000
28			
29 21-2140-2014-64200 Training Expense	\$0	\$4,000	\$4,000
30			
31 21-2140-2014-67160 Capital Assets \$500-\$4,999	\$0	\$10,000	\$10,000
32			
33			
34			
35			

**Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff's Budget**

Page 2

**Respectfully submitted,**

**Public Safety and Justice Committee**

**Finance Committee Endorsement**  
Reviewed and approved on a vote of

\_\_\_\_\_  
Ivan Collins, Chair

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Larry Wiedenfeld

\_\_\_\_\_  
Mary Mawhinney, Chair

FISCAL NOTE:

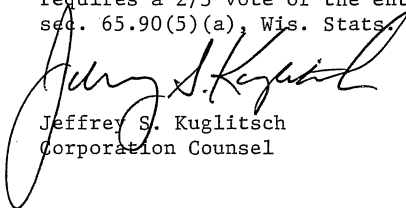
This resolution authorizes the acceptance and expenditure of \$59,000 in Federal Aid for the HIDTA program. No County matching funds are required.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

**Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff's Budget**

Page 3

**Executive Summary**

The Sheriff's Office was awarded a \$59,000 grant from the High Intensity Drug Trafficking Area (HIDTA) Program. The HIDTA program is administered by the Office of National Drug Control Policy (ONDCP). The notification was received from Michael Gottlieb, the National HIDTA Director.

The purpose of the HIDTA Program is to reduce drug trafficking and drug production in the United States. The HIDTA Program provides funding resources to joint initiatives of federal, state, local, and tribal agencies in each area designated as a HIDTA to carry out activities that address the specific drug threats of those areas.

The grant funds will be used for overtime, investigative expenses, training, and equipment. The equipment purchased will be used for observation and undercover operations. Specific equipment to be purchased has not been determined at this time

Overtime	\$40,000
Investigative Expenses	\$5,000
Training	\$4,000
Equipment	<u>\$10,000</u>
Total	\$59,000

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

**Sheriff Robert D. Spoden**  
INITIATED BY



**Sergeant Shena Kohler**  
DRAFTED BY

**Public Safety and Justice  
Committee**  
SUBMITTED BY

**April 1, 2014**  
DATE DRAFTED

**Accepting Hazardous Materials Emergency Preparedness (HMEP) Sub-Grant and Amending the Sheriff's Budget**

1 **WHEREAS**, the Sheriff's Office – Emergency Management Bureau has been awarded a  
2 \$11,400 grant from Wisconsin Emergency Management; and,  
3

4 **WHEREAS**, the HMEP sub-grant is a grant program administered by the State of Wisconsin  
5 Department of Military Affairs through funding provided by the United States Department of  
6 Transportation; and,  
7

8 **WHEREAS**, the purpose of the program is to improve the development and implementation of  
9 the Community Right-to-Know Act (EPCRA) and enhance planning efforts for hazardous  
10 material responses; and,  
11

12 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly  
13 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2014 to approve and authorize the  
14 acceptance of \$11,400 of HMEP grant funds and to authorize the Sheriff to sign the award  
15 documents; and,  
16

17 **BE IT FURTHER RESOLVED**, that the 2014 Sheriff's budget be amended as follows:  
18

19 <b>Account/ 20 Description</b>	<b>Budget 04/01/14</b>	<b>Increase (Decrease)</b>	<b>Amended Budget</b>
21 <u>Source of Funds</u>			
22 21-2534-2014-42200	\$0	\$11,400	\$11,400
23 State Aid			
24 <u>Use of Funds</u>			
25 21-2534-2014-64200	\$0	\$11,400	\$11,400
26 Training Expense			

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Accepting Hazardous Materials Emergency Preparedness (HMEP) Sub-Grant  
and Amending the Sheriff's Budget

Page 2

Respectfully submitted,

**Public Safety and Justice Committee**

\_\_\_\_\_  
Ivan Collins, Chair

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Larry Wiedenfeld

**Finance Committee Endorsement**

Reviewed and approved on a vote of

\_\_\_\_\_  
Mary Mawhinney, Chair

FISCAL NOTE:

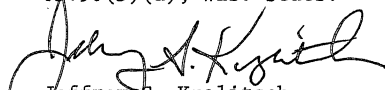
This resolution authorizes the acceptance and expenditure of \$11,400 in State Aid for Hazardous Materials Emergency Preparedness training. No County funds are required.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

Accepting Hazardous Materials Emergency Preparedness (HMEP) Sub-Grant and Amending  
the Sheriff's Budget

**Executive Summary**

The Sheriff's Office has been awarded an \$11,400 grant from the Hazardous Materials Emergency Preparedness (HMEP) Grant, a program administered by the Wisconsin Department of Military Affairs – Division of Emergency Management through funding provided by the United States Department of Transportation. The purpose of the Program is to improve the development and implementation of the Community Right-to-Know Act (EPCRA) and enhance planning efforts for hazardous material responses.

The HMEP Program provides funding resources to local Emergency Management agencies to provide hazmat training and planning support that will improve hazardous material awareness and response.

The grant funds will be used to purchase two Hazmat IQ training programs, contracted and instructed by Federal Resources, of Stevensville Maryland. The contracted instructors will provide a full day of instruction for the Rock County Hazmat Team and two 4-hour sessions for first responders. These sessions are being offered at no cost to agencies or first responders, and Blackhawk Technical College will be hosting the sessions at their Central Campus in Janesville, Wisconsin.

The training programs include:

Hazmat IQ – Above the Line/Below the Line (1 day session)	\$5,950.00
Hazmat IQ – First Responder Offensive (4-hour course – 2 sessions)	\$5,450.00
	<hr/>
Total	\$11,400.00