



NOTE:
Location

**PUBLIC SAFETY & JUSTICE COMMITTEE
MONDAY – JULY 7, 2014 - 4:00 P.M.
HEALTH CARE CENTER – EOC
3530 N. COUNTY HIGHWAY F, JANESVILLE**

Agenda

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes – June 16, 2014
4. Citizen Participation, Communications, Announcements, Information
5. Consent Calendar
 - A. Transfers and Appropriations
 - 1) 911 Communications Center
 - 2) Sheriff's Office
 - B. Bills
 - C. Encumbrances
 - D. Pre-Approved Encumbrance Amendment
 - 1) Mediation & Family Court Services (3)
 - 2) Sheriff's Office
6. Resolution
 - A. Increase the FTE of the Investigative Assistant in the Sheriff's Office
7. Update on Smithsonian Test Results
8. Committee Requests and Motions
 - A. Schedule Tours
 - 1) Rock County Jail – August 18, 2014
9. Tour of Coroner's Office
10. Adjournment

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date June 23, 2014 Transfer No. 14-34
 Requested By Sheriff's Office Department Sheriff Spoden Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 21-2100-0000-46205 Description: Comp Loss Fixed Assets Current Balance:	\$1,727.57	Account #: 21-2100-0000-62410 Description: Repair and Maint. Vehicles - L Current Balance:	\$1,727.57
Account #: Description: Current Balance:		Account #: Description: Current Balance:	
Account #: Description: Current Balance:		Account #: Description: Current Balance:	
Account #: Description: Current Balance:		Account #: Description: Current Balance:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Insurance proceeds from Geico Casualty Insurance Co - Insured at fault. Emergency Management Trail Blazer.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Insurance proceeds from Geico Casualty Insurance Co - Insured at fault. Emergency Management Trail Blazer.

FISCAL NOTE:

Insurance payment has been received. *85 6-23-14*

ADMINISTRATIVE NOTE:

Recommended *ESK 6-23-14*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2100-0000-62400	R & M SERV	P1400595	06/04/2014	OFFICE PRO	67.73
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,727.00	1,757.17	1,048.05	67.73	19,854.05
21-2100-0000-62410	R & M-VEHICLES				
	P1400555	06/04/2014	BANDT COMMUNICATIONS INC	192.50	
	P1400559	05/28/2014	CARQUEST AUTO PARTS	112.28	
	P1400563	06/04/2014	FAGAN CHEVROLET AND CADILLAC I	411.03	
	P1400566	06/03/2014	FRANK BOUCHER CHRYSLER DODGE	347.77	
	P1400569	06/02/2014	GLASSWORKS OF WISCONSIN INC	390.00	
	P1400585	06/04/2014	MENARDS	69.34	
	P1400596	06/06/2014	PERKINS SALES INC	79.45	
	P1401314	06/03/2014	MONROE POWERSPORTS	303.52	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	137,813.59	53,003.84	79,247.43	1,905.89	3,656.43
21-2100-0000-63100	OFC SUPP & EXP				
	P1400556	05/23/2014	BATTERIES PLUS INC	32.85	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,980.00	4,102.01	526.48	32.85	5,318.66
21-2100-0000-63101	POSTAGE				
	P1400608	05/31/2014	UPS STORE,THE	104.15	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,260.00	7,128.16	3,166.18	104.15	2,861.51
21-2100-0000-63405	SECURITY SUPPL				
	P1400590	04/30/2014	MIDWEST DEFENSE SOLUTIONS	1,895.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,720.00	5,010.00	1,895.00	1,895.00	13,920.00
21-2100-0000-63406	CLOTHING/UNIFORM				
	P1400611	05/23/2014	UNIFORM DEN EAST	1,107.10	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	57,624.00	72,705.08	1,107.10	1,107.10	(17,295.28)
21-2100-0000-63407	COMPUTER SUPPL				
	P1402283	06/09/2014	CDW GOVERNMENT INC	46.84	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,491.00	7,093.48	0.00	46.84	15,350.68
21-2100-0000-63900	AMMO/RANGE SUPPL				
	P1402166	06/02/2014	ULTRAMAX AMMUNITION	1,952.49	
	P1402167	06/12/2014	LAW ENFORCEMENT TARGETS INC	832.01	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	35,627.00	25,002.65	9,227.60	2,784.50	(1,387.75)
21-2100-0000-63902	CRIME PREVENTION				
		P1402301	05/30/2014	AMERICAN AWARDS AND PROMOTION	2,558.22
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,500.00	710.31	25.00	2,558.22	1,206.47
21-2100-0000-63905	PISTOL RANGE/CO				
		P1400551	06/06/2014	ACE PORTABLES	150.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,200.00	0.00	149.99	150.00	900.01
21-2100-0000-64200	TRAINING EXP				
		P1402270	06/19/2014	CLARK COUNTY SHERIFFS DEPARTMENT	20.00
		P1402272	05/15/2014	GORDIE BOUCHER FORD LINCOLN ME	259.20
		P1402395	06/05/2014	MADISON AREA TECHNICAL COLLEGE	250.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	32,000.00	21,265.52	2,506.47	529.20	7,698.81
21-2100-0000-64205	STAFF EDUC				
			04/27/2014	JACOBSON,MATT	1,633.66
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	38,000.00	24,392.29	0.00	1,633.66	11,974.05
21-2100-0000-64424	EMPLOYEE RECOGN.				
		P1402394	03/31/2014	AMERICAN AWARDS AND PROMOTION	52.40
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,075.00	75.96	3,280.00	52.40	668.64
				SHERIFF PROG TOTAL	12,867.54
21-2140-2013-63904	POLICING/1ST AID				
		P1402192	06/02/2014	TEAMINTEL	1,436.00
		P1402193	06/02/2014	ADORAMA	958.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,150.00	740.91	0.00	2,394.00	15.09
				HIDTA GRANT PROG TOTAL	2,394.00
21-2190-0000-67105	MOTOR VEHICLES				
		P1401519	06/05/2014	BANDT COMMUNICATIONS INC	2,668.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	243,500.00	140,552.91	28,922.06	2,668.00	71,357.03

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
SHERIFF'S VEHICLES PROG TOTAL					2,668.00
21-2200-0000-62161	HOUSEHOLD SERV				
		P1400583	06/03/2014	MEDICAL SHIPMENT LLC	665.82
		P1400585	06/05/2014	MENARDS	81.81
		P1400673	06/03/2014	UNISOURCE WORLDWIDE INC	380.08
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	47,905.00	21,780.87	7,244.88	1,127.71	17,751.54
21-2200-0000-62170	PHYSICIAN/OTHER				
		P1400552	06/01/2014	ADVANCED CORRECTIONAL HEALTHC	37.01
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	802,214.00	455,887.31	333,634.33	37.01	12,655.35
21-2200-0000-63300	TRAVEL				
		P1400600	05/30/2014	PTS OF AMERICA LLC	528.20
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00	7,624.21	7,475.26	528.20	(627.67)
21-2200-0000-64904	SUNDRY EXPENSE				
		P1400553	06/06/2014	ARAMARK CORRECTIONAL SERVICES	9,481.38
		P1400558	06/09/2014	BOB BARKER COMPANY INC	5,251.82
		P1402268	05/22/2014	5 ALARM FIRE AND SAFETY EQUIPM	108.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00	23,274.62	28,757.21	14,841.20	68,126.97
CORRECTIONAL FACILITY PROG TOTAL					16,534.12
21-2560-2014-64203	EDUC MAT & SUPPL				
		P1401979	05/30/2014	MMPR	273.00
		P1402392	05/28/2014	BLISS COMMUNICATIONS INC	61.78
		P1402396	05/31/2014	HOMETOWN NEWS LIMITED PARTNER	29.26
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00	5.00	49.00	364.04	581.96
LOCAL EMRG PLANNING COMM PROG TOTAL					364.04

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$34,827.70**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 07 2014**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
22-1200-0000-63200	PUBL/SUBCR/DUES				
		P1402229	06/16/2014	STATE BAR OF WISCONSIN	480.00
		P1402241	06/16/2014	STATE BAR OF WISCONSIN	240.00
		P1402383	06/23/2014	STATE BAR OF WISCONSIN	240.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,000.00	2,559.15	148.20	960.00	5,332.65
22-1200-0000-63202	LAW BOOKS				
		P1402249	05/22/2014	UNIVERSITY OF WISCONSIN LAW SC	560.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	35,000.00	16,524.38	17,851.97	560.00	63.65
CIRCUIT COURTS PROG TOTAL				1,520.00	
22-1209-0000-63200	PUBL/SUBCR/DUES				
		P1402184	05/20/2014	LEGAL DIRECTORIES PUBLISHING C	49.75
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	700.00	175.00	0.00	49.75	475.25
22-1209-0000-64200	TRAINING EXP				
		P1402367	06/12/2014	NATIONAL CENTER FOR STATE COUR	1,200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,600.00	1,514.73	0.00	1,200.00	(114.73)
CLERK OF COURTS PROG TOTAL				1,249.75	

I have examined the preceding bills and encumbrances in the total amount of **\$2,769.75**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 07 2014**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
23-2400-0000-62119	OTHER SERVICES	P1402256	05/23/2014	GENERAL COMMUNICATIONS INC	249.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,662.00	6,502.90	3,502.50	249.00	3,407.60
23-2400-0000-62218	DATA COMMUNICTN.		06/05/2014	BECKER,BRIAN	36.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,680.00	899.07	423.93	36.00	321.00
911 PROJECT OPERATIONS PROG TOTAL				285.00	

I have examined the preceding bills and encumbrances in the total amount of **\$285.00**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 07 2014**

Dept Head _____
 Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
24-1610-0000-62124	CRIMINAL INVEST	P1400450	04/18/2014	IOD INCORPORATED	107.93
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,713.00	20.89	107.93	107.93	8,476.25
DISTRICT ATTORNEY PROG TOTAL				107.93	

I have examined the preceding bills and encumbrances in the total amount of **\$107.93**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 07 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
28-2600-0000-62170	PHYSICIAN/OTHER				
		P1400688	04/10/2014	PUBLIC SAFETY CENTER INC	915.16
		P1400690	05/07/2014	MED TECH RESOURCE INC	1,987.20
		P1400698	05/31/2014	AIT LABORATORIES	975.00
		P1400700	06/05/2014	DANE COUNTY CORONERS OFFICE	16,380.10
		P1401428	06/04/2014	LB MEDWASTE SERVICES	50.00
		P1402186	05/15/2014	SIMLEY II DDS,DONALD O	85.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	134,500.00	42,898.26	73,235.53	20,392.46	(2,026.25)
28-2600-0000-63100	OFC SUPP & EXP				
		P1400683	03/05/2014	THRONSDEN LETTERING INC	925.15
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,800.00	1,099.38	1,025.15	925.15	(1,249.68)
CORONER PROG TOTAL				21,317.61	

I have examined the preceding bills and encumbrances in the total amount of **\$21,317.61**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 07 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
34-3850-0000-62119	OTHER SERVICES				
		P1401753	05/27/2014	TRANS UNION LLC	2.25
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	827,478.00	325,729.52	40,193.25	2.25	461,552.98
34-3850-0000-62126	OFFICER FEES				
		P1400774	06/16/2014	GREGG INVESTIGATIONS INC	145.00
		P1402244	06/04/2014	BRADLEY COUNTY SHERIFF	28.00
		P1402299	06/04/2014	GRANT COUNTY SHERIFF	42.80
		P1402300	05/30/2014	LA CROSSE COUNTY SHERIFF'S DEP	35.00
		P1402376	06/08/2014	COMPREHENSIVE INVESTIGATIVE SE	50.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,600.00	7,482.74	145.00	300.80	14,671.46
34-3850-0000-62210	TELEPHONE				
		P1400773	05/31/2014	LANGUAGE LINE SERVICES	158.79
		P1402375	05/31/2014	CERTIFIED LANGUAGES INTL	7.20
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,600.00	2,922.23	158.79	165.99	8,352.99
34-3850-0000-62503	INTERPRETER FEES				
		P1400771	06/04/2014	GONZALEZ,VICTOR M	120.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00	680.00	120.00	120.00	1,080.00
34-3850-0000-63100	OFC SUPP & EXP				
		P1400778	06/13/2014	CNA SURETY DIRECT BILL	30.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,980.00	5,966.96	95.00	30.00	15,888.04
CHILD SUPPORT PROG TOTAL				619.04	

I have examined the preceding bills and encumbrances in the total amount of **\$619.04**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 07 2014**

Dept Head _____

Committee Chair _____

PURCHASE ORDER NUMBER P1400856

PEID 051922

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 6/24/2014

DEPARTMENT Mediation & Family Court Services (MFCS)

COMMITTEE PS&J

VENDOR NAME Family Matters-Pact; Eileen McCarten

ACCOUNT NUMBER 22-1201-0000-62119

FUNDS DESCRIPTION Contract for Professional Services

AMOUNT OF INCREASE \$ 4,000.

INCREASE FROM \$ 10,000. TO \$ 14,000.

ACCOUNT BALANCE AVAILABLE \$ 1,000. SB 06/24/14

REASON FOR AMENDMENT Payment for contract professional services

mediations to Dec 31, 2014

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

PURCHASE ORDER NUMBER P140085

PEID 017809

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 6/24/2014

DEPARTMENT Mediation & Family Court Services (MFCS)

COMMITTEE PS&J

VENDOR NAME Belem Gonzalez Translating Services

ACCOUNT NUMBER 22-1201-0000-62119

FUNDS DESCRIPTION Contract Professional Services

AMOUNT OF INCREASE \$ 5,000.00

INCREASE FROM \$ 5,000. TO \$ 10,000.

ACCOUNT BALANCE AVAILABLE \$ 16,000 SB 06-24-14

REASON FOR AMENDMENT Payments for contract professional services to
Dec 31, 2014 (Mediations provided in English & Spanish)

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

PURCHASE ORDER NUMBER P1400857 PEID 038712

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 6/24/2014

DEPARTMENT Mediation & Family Court Services (MFCS)

COMMITTEE PS&J

VENDOR NAME Strategic Resolutions, LLC; Lawrence Kahn

ACCOUNT NUMBER 22-1201-0000-62119

FUNDS DESCRIPTION Contract for Professional Services

AMOUNT OF INCREASE \$ 6,000

INCREASE FROM \$ 10,000 TO \$ 16,000

ACCOUNT BALANCE AVAILABLE \$ 11,000 SB 06-24-14

REASON FOR AMENDMENT payment for contracted professional services
(mediations) to Dec 31, 2014.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

PURCHASE ORDER NUMBER P1400314 PEID 052519

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE June 17, 2014

DEPARTMENT Sheriff's Office

COMMITTEE Public Safety and Justice

VENDOR NAME JP Morgan Chase Bank NA

ACCOUNT NUMBER 21-2100-0000-63501

FUNDS DESCRIPTION Gasoline and Other Fuel

AMOUNT OF INCREASE \$ 1,600

INCREASE FROM \$ 1,100 TO \$ 2,700

ACCOUNT BALANCE AVAILABLE \$ 2,214.74 SB 06/20/14

REASON FOR AMENDMENT Out of county gasoline purchases are put on the
Chase charge card if a Mobil station is not available.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

RESOLUTION NO. _____

AGENDA NO. _____

**ORDINANCE
ROCK COUNTY BOARD OF SUPERVISORS**

Dave O'Connell
INITIATED BY

Dave O'Connell, Human Resource Director
DRAFTED BY

County Board
Staff Committee
SUBMITTED BY



June 18, 2014
DATE DRAFTED

**INCREASE THE FTE OF THE INVESTIGATIVE ASSISTANT
IN THE SHERIFF'S OFFICE**

- 1 **WHEREAS**, the Rock County Board of Supervisors approved the 2012 Budget on November 15, 2011; and,
- 2
- 3 **WHEREAS**, the 2012 adopted Budget includes the creation of one (1) 0.3 FTE position in the classification of
- 4 Investigative Assistant; and,
- 5
- 6 **WHEREAS**, the employee in that classification completes background investigations for prospective Sheriff's
- 7 Office employees and employees for other Rock County Departments; and,
- 8
- 9 **WHEREAS**, the Youth Services Center has a need for additional background checks which can be
- 10 accomplished by increasing the amount of hours for this position from the current 12 hours per week to 16
- 11 hours per week; and,
- 12
- 13 **WHEREAS**, the Human Services Department is willing to assume this additional cost.
- 14
- 15 **NOW THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this
- 16 _____ day of _____, 2014 increases the FTE of the Investigative Assistant position in the
- 17 Sheriff's Office by 0.1 FTE in order to complete background investigations for the Youth Services Center in the
- 18 Human Services Department.

Respectfully Submitted,

COUNTY BOARD STAFF COMMITTEE

PUBLIC SAFETY & JUSTICE COMMITTEE

J. Russell Podzilni, Chair

Mary Beaver, Chair

Sandra Kraft, Vice Chair

Henry Brill, Vice Chair

Eva Arnold

Terry Fell

Henry Brill

Brian Knudson

Betty Jo Bussie

Larry Wiedenfeld

Mary Mawhinney

Louis Peer

Alan Sweeney

Kurtis Yankee

INCREASE THE FTE OF THE INVESTIGATIVE ASSISTANT IN THE SHERIFF'S OFFICE

Page 2

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

Linda Garrett

William Grahn

Ashley Kleven

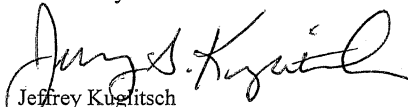
Kathy Schulz

Terry Thomas

Shirley Williams

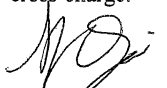
LEGAL NTOE:

The County Board is authorized to take this action pursuant to secs. 59.01, 59.03 and 59.22, Wis. Stats.


Jeffrey Kuglitsch
Corporation Counsel


FISCAL NOTE:

The increased Sheriff's Office personnel costs will be cross-charged to the Human Services Department. Sufficient funds are available in the Human Services budget for the cost of this cross-charge.


Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator