



DEVELOPMENTAL DISABILITIES BOARD

MINUTES

June 12, 2013

CALL TO ORDER

Chair Peer called the meeting to order at 6:00 P.M.

MEMBERS PRESENT

Chairperson, Louis Peer; Cheryl Drozdowicz, Nancy Lannert, Lynda Olson, Ed Brandsey, Terry Fell, Mike Rundle

MEMBERS ABSENT:

Vice Chairperson, Becky Heimerl; Bridget Rolek

STAFF PRESENT

Craig Knutson, County Administrator; Jen Patridge, Deputy Director; Susan Armstrong, DD Financial Worker

ADOPTION OF AGENDA

The agenda was approved on a MOTION BY Terry Fell, SECONDED BY Lynda Olson
MOTION CARRIED.

APPROVAL OF MINUTES

The minutes from May 22, 2013 were approved on a MOTION BY Nancy Lannert, SECONDED BY Ed Brandsey. MOTION CARRIED.

CITIZENS PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS

Mr. Peer passed around an article about the Caregiver Resource Fair that is set for June 18, 2013 at the Pontiac Center.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. BILLS

- Bills in the amount of \$305,427.00 were approved on a MOTION BY Lynda Olson, SECONDED BY Cheryl Drozdowicz. MOTION CARRIED.

2. APPROVAL OF CONTRACTS/ADDENDUMS

- 2013 Contract for Yellow Express of Rock County was approved on a MOTION BY Nancy Lannert, SECONDED BY Terry Fell. MOTION CARRIED.
- 2013 Addendum for Homes for Independent Living of WI LLC modifying Page 1, Section I, (C) Contract Administrators – Delete “Jeff Kaphengst”, whose business address is 2835 N. Grandview Blvd, Ste. 150, Pewaukee, WI 53072” and changed to “Terrence Leahy, whose business address is 1249 Russett Ct., Breen Bay, WI 54313”. The 2013 Purchase of Service Contract Addendum was approved on a MOTION BY Ed Brandsey, SECONDED BY Terry Fell. MOTION CARRIED.

3. ENCUMBRANCES

None

4. LINE ITEM TRANSFERS

None

DIRECTOR'S REPORT ON PROGRAM ACTIVITIES

1. Department Updates

- Mr. Hanewall and Joanne Jones met with Jefferson and Walworth Counties on June 6th to discuss the possibility of a B-3 consortium for 2014. A decision was reached to hold off with any changes for CY2014, but to continue to meet as a group and explore the fiscal feasibility of pursuing this project.

2. Budget Updates

- The 2014 County Budget Kick off Meeting will be held on June 14th. Budget packets from Providers have started to be returned to the Department. They are due back by June 19th.

3. Residential Placement

- We are continuing to look for a placement for a gentleman whose provider gave notice. He is currently living with his mother until a placement can be agreed upon.
- We also have approved a relocation for a gentleman from one REM home to another REM home based upon his primary physician's recommendation that he have 24/7 supervision due to his progressing dementia.
- We also relocated a young woman to an AFH due to her grandmother's inability to safely care for her on Monday, June 10th.

4. Consumer Update

- We are still pursuing a Protective Placement into a skilled nursing facility for a male due to significant medical issues. We also have temporarily placed an elderly gentleman into Rock Haven due to a hip fracture. Plans are for him to return to his group home within 30 days.
- We had one of our people pass away on Sunday May 26th. She was 70 years old and had become ill and had been at Mercy Hospital for awhile. Another person passed away on Friday June 7th.

5. Providers' Updates

None

6. Staff Updates

- Holly Jorgenson has decided to return to her role as the MA/PC RN Coordinator.

CORRESPONDENCE

Ms. Patridge passed around information on Riverfronts upcoming golf outing and their Thank you note to the Board. Ms. Patridge reminded the board about the Catholic Charities' Autism Conference.

ITEMS FOR FUTURE BOARD MEETING CONSIDERATION

Mr. Peer suggested that the Board think of other providers to view in the future. Ms. Patridge will put a list together of possible providers.

The next meeting will be on Wednesday, June 26, 2013 at the Rock County Health Care Center 3rd floor Conference room at 6:00 P.M.

A Motion to move into Executive Session at 6:30 P.M. was made by Terry Fell and **SECONDED BY Nancy Lannert. MOTION CARRIED.**

A Motion to move out of Executive Session at 6:38 P.M. was made by Terry Fell and **SECONDED BY Ed Brandsey. MOTION CARRIED.**

ADJOURNMENT

The meeting was adjourned on a **MOTION BY Nancy Lannert, SECONDED BY Lynda Olson at 6:38 P.M.**

Respectfully submitted,
Susan Armstrong, DD Financial Worker

NOT OFFICIAL UNTIL APPROVED BY THE BOARD