



**PUBLIC SAFETY & JUSTICE COMMITTEE
MONDAY – JUNE 16, 2014 - 4:00 P.M.
CONFERENCE ROOM N-1 - FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes – June 2, 2014
4. Citizen Participation, Communications, Announcements, Information
5. Consent Calendar
 - A. Transfers and Appropriations
 - 1) 911 Communications Center
 - B. Bills
 - C. Encumbrances
 - D. Pre-Approved Encumbrance Amendment
6. Resolution
 - A. Awarding Bids for Edgerton Microwave Link and 180' Communications Tower
7. Status of Courthouse Security Plan
8. Committee Requests and Motions
 - A. Schedule Tours
 - 1) Rock County Jail – August 18, 2014
9. Adjournment

Rock County
Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date June 6, 2014 Transfer No. 14-28
 Requested By Communications Center Department Kathy Sukus Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 23-2400-0000-62210 Description: Telephone Current Balance: \$94,485	\$4,600.00	Account #: 23-2400-0000-62420 Description: Machinery/Equipment R&M	\$4,600.00
Account #: Description: Current Balance:		Account #: Description:	
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REASON FUNDS ARE AVAILABLE FOR TRANSFER - **BE SPECIFIC**

Removal of T1 lines attached to AT&T SONET RING & installation of conduit and fiber optic cable for new AT&T ASE (Ethernet) Network, which will reduce overall monthly telephone bills

REASON TRANSFER IS NECESSARY - **BE SPECIFIC**

Work needed to complete sonet ring removal.

FISCAL NOTE:

Sufficient funds available for transfer. *6-3-14*

ADMINISTRATIVE NOTE:

Recommended *ESK 6-3-14*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

- Governing Committee _____
- Finance Committee _____

Distribution: **EMAIL** Sherry Oja and Susan Balog

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2100-0000-62410	R & M-VEHICLES				
		P1400555	05/16/2014	BANDT COMMUNICATIONS INC	480.00
		P1400559	05/19/2014	CARQUEST AUTO PARTS	94.35
		P1400581	05/09/2014	KUTTER HARLEY DAVIDSON	1,012.69
		P1400597	05/07/2014	PIONEER RIM AND WHEEL CO	32.45
		P1400601	05/21/2014	ROCK COUNTY SHERIFFS PETTY CAS	20.03
		P1400602	05/25/2014	ROCK RIVER MARINA	23.62
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	137,813.59	47,360.58	82,962.83	1,663.14	5,827.04
21-2100-0000-63100	OFC SUPP & EXP				
		P1400601	05/20/2014	ROCK COUNTY SHERIFFS PETTY CAS	9.99
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,980.00	4,092.02	270.66	9.99	5,607.33
21-2100-0000-63101	POSTAGE				
		P1400601	05/29/2014	ROCK COUNTY SHERIFFS PETTY CAS	137.96
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,260.00	7,022.55	3,200.00	137.96	2,899.49
21-2100-0000-63407	COMPUTER SUPPL				
		P1400601	05/21/2014	ROCK COUNTY SHERIFFS PETTY CAS	21.07
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,491.00	7,072.41	67.90	21.07	15,329.62
21-2100-0000-63409	CRIME SCENE SUPP				
		P1400585	05/27/2014	MENARDS	107.92
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,950.00	2,871.36	207.92	107.92	3,762.80
21-2100-0000-63900	AMMO/RANGE SUPPL				
		P1400585	05/19/2014	MENARDS	75.46
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	35,627.00	24,927.19	10,502.84	75.46	121.51
21-2100-0000-63904	POLICING/1ST AID				
		P1400567	05/08/2014	GALLS INC	572.72
		P1401259	05/29/2014	EWALD AUTOMOTIVE GROUP	70.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	17,613.00	9,109.51	3,052.72	643.22	4,807.55
21-2100-0000-63908	INVESTIG.EXPENSE				
		P1400601	05/19/2014	ROCK COUNTY SHERIFFS PETTY CAS	50.26
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,500.00	392.85	50.26	50.26	2,006.63

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
21-2100-0000-64200	TRAINING EXP	P1400615	05/22/2014	BLACKHAWK TECHNICAL COLLEGE	170.04	
		P1401747	03/26/2014	DALLAS CHILDRENS ADVOCACY CEN	470.00	
		P1402119	04/26/2014	GORDIE BOUCHER FORD LINCOLN ME	800.00	
		P1402190	05/22/2014	NORTHEAST WISCONSIN TECHNICAL	600.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	32,000.00	19,177.00	2,635.70	2,040.04	8,147.26	
21-2100-0000-64205	STAFF EDUC		05/01/2014	WEBERG,KARL	1,894.56	
			04/23/2014	ALDRICH,CHADWYCK	1,000.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	38,000.00	21,497.73	0.00	2,894.56	13,607.71	
SHERIFF PROG TOTAL				7,643.62		
21-2167-0000-64904	SUNDRY EXPENSE	P1400585	05/07/2014	MENARDS	7.13	
		P1400601	05/20/2014	ROCK COUNTY SHERIFFS PETTY CAS	40.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	5,000.00	1,285.26	561.66	47.13	3,105.95	
RECAP OPERATIONS PROG TOTAL				47.13		
21-2200-0000-62161	HOUSEHOLD SERV	P1400583	05/16/2014	MEDICAL SHIPMENT LLC	628.83	
		P1400673	05/08/2014	UNISOURCE WORLDWIDE INC	236.56	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	47,905.00	19,301.62	8,596.42	865.39	19,141.57	
21-2200-0000-62420	MACH & EQUIP RM	P1400553	05/21/2014	ARAMARK CORRECTIONAL SERVICES	989.10	
		P1402189	04/28/2014	ENGINEERED SECURITY SOLUTIONS	477.50	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	4,000.00	2,294.39	2,185.66	1,466.60	(1,946.65)	
21-2200-0000-63300	TRAVEL	P1400600	05/20/2014	PTS OF AMERICA LLC	838.85	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	15,000.00	6,455.55	7,785.91	838.85	(80.31)	
21-2200-0000-64200	TRAINING EXP	P1402169	06/04/2014	WATCP	100.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	27,274.00	15,936.22	2,881.43	100.00	8,356.35	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2200-0000-64904	SUNDRY EXPENSE				
		P1400558	05/23/2014	BOB BARKER COMPANY INC	654.31
		P1402168	05/08/2014	5 ALARM FIRE AND SAFETY EQUIPM	1,168.42
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00	21,451.89	5,520.27	1,822.73	106,205.11
CORRECTIONAL FACILITY PROG TOTAL				5,093.57	
21-2500-0000-62422	RADIO R&M				
		P1400555	05/09/2014	BANDT COMMUNICATIONS INC	139.88
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	350.00	144.00	139.88	139.88	(73.76)
21-2500-0000-63500	R&M SUPPLIES				
		P1400555	05/13/2014	BANDT COMMUNICATIONS INC	144.60
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,400.00	6,527.83	144.60	144.60	3,582.97
EMERGENCY MANAGEMENT PROG TOTAL				284.48	
21-2534-2014-64200	TRAINING EXP				
		P1402194	05/12/2014	FEDERAL RESOURCES SUPPLY COMF	5,450.00
		P1402195	05/12/2014	FEDERAL RESOURCES SUPPLY COMF	5,950.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,400.00	0.00	0.00	11,400.00	0.00
HMEP PLANNING GRANT PROG TOTAL				11,400.00	

I have examined the preceding bills and encumbrances in the total amount of **\$24,468.80**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUN 16 2014**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
22-1200-0000-63202	LAW BOOKS	P1402120	05/20/2014	STATE BAR CLE BOOKS	241.16
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	35,000.00	13,180.84	21,514.35	241.16	63.65
				CIRCUIT COURTS PROG TOTAL	241.16

I have examined the preceding bills and encumbrances in the total amount of **\$241.16**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUN 16 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
23-2400-0000-62420	MACH & EQUIP RM	P1400512	05/13/2014	GENERAL COMMUNICATIONS INC	8,862.05
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	12,630.00	6,247.29	8,862.05	8,862.05	(11,341.39)
23-2400-0000-63100	OFC SUPP & EXP	R1402525	06/10/2014	AMAZON.COM	274.48
ENC	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,409.00	4,226.61	45.07	274.48	5,862.84
23-2400-0000-67161	CA \$5,000/MORE	R1402453	06/03/2014	DANIELS CONSTRUCTION CO INC	189,999.00
ENC		R1402453	06/03/2014	DANIELS CONSTRUCTION CO INC	0.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	724,156.00	93,457.15	209,959.28	189,999.00	230,740.57
911 PROJECT OPERATIONS PROG TOTAL				199,135.53	

I have examined the preceding bills and encumbrances in the total amount of **\$199,135.53**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUN 16 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
24-1610-0000-62501	REPORTER FEES				
		P1400458	05/27/2014	KANE,KRISTINE	23.00
		P1400462	05/20/2014	PINS,JENNIFER LYNN	26.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	1,132.00	49.00	49.00	6,770.00
24-1610-0000-63200	PUBL/SUBCR/DUES				
		P1402143	06/01/2014	WDAA	310.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	6,881.50	0.00	310.00	808.50
24-1610-0000-63300	TRAVEL				
			06/03/2014	OLEARY,DAVID J	135.20
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,000.00	2,958.48	0.00	135.20	7,906.32
DISTRICT ATTORNEY PROG TOTAL				494.20	

I have examined the preceding bills and encumbrances in the total amount of **\$494.20**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUN 16 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
28-2600-0000-62170	PHYSICIAN/OTHER				
		P1400700	05/21/2014	DANE COUNTY CORONERS OFFICE	4,350.00
		P1401428	05/12/2014	LB MEDWASTE SERVICES	50.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	134,500.00	38,498.26	4,400.00	4,400.00	87,201.74
CORONER PROG TOTAL				4,400.00	

I have examined the preceding bills and encumbrances in the total amount of **\$4,400.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUN 16 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
34-3850-0000-62126	OFFICER FEES				
		P1400774	05/21/2014	GREGG INVESTIGATIONS INC	225.00
		P1401000	05/22/2014	STATE PROCESS SERVICE INC	30.25
		P1402239	05/29/2014	AFFORDABLE PROCESS SERVICE INC	78.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,600.00	7,149.49	361.05	333.25	14,756.21
34-3850-0000-62503	INTERPRETER FEES				
		P1400771	06/04/2014	GONZALEZ,VICTOR M	40.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00	640.00	40.00	40.00	1,280.00
CHILD SUPPORT PROG TOTAL				373.25	

I have examined the preceding bills and encumbrances in the total amount of **\$373.25**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUN 16 2014**

Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Public Safety and Justice
INITIATED BY



Kathren Sukus, Director
DRAFTED BY

Public Safety and Justice
SUBMITTED BY

June 4, 2014
DATE DRAFTED

**AWARDING BIDS FOR
EDGERTON MICROWAVE LINK AND 180' COMMUNICATIONS TOWER**

- 1 **WHEREAS**, the Rock County Communications Center is responsible for the operation of the public
2 safety radio infrastructure within Rock County; and,
3
4 **WHEREAS**, the Communications Center, through its public safety work groups, has identified radio
5 coverage limitations within Edgerton and north-central Rock County; and,
6
7 **WHEREAS**, the FCC mandated narrow-banding of public safety frequencies, as well as the conversion
8 to a conventional digital radio system in 2012, exacerbated these coverage limitations; and,
9
10 **WHEREAS**, coverage path studies have confirmed that a 180' tower in Edgerton, along with a future
11 digital simulcast radio systems, would significantly improve these coverage limitations within Edgerton
12 and the north-central area of Rock County; and,
13
14 **WHEREAS**, the County purchased one acre of land at Artisan Dr/Tower Dr in Edgerton for the new
15 tower site; and,
16
17 **WHEREAS**, the new tower will require a microwave system linked to the (4601 W) County A tower site
18 as part of the project; and,
19
20 **WHEREAS**, the Rock County Purchasing Division did advertise and solicit two separate bids for the
21 microwave link and the communications tower; and,
22
23 **WHEREAS**, General Communications of Madison, Wisconsin is the lowest bidder for the microwave
24 link; and,
25
26 **WHEREAS**, Daniels Construction Co., Inc. of Madison, Wisconsin is the lowest bidder for the
27 communications tower; and,
28
29 **WHEREAS**, the funding necessary for the microwave link and communications tower has been budgeted
30 and is available.
31
32 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
33 this _____ day of _____, 2014 that the bid for the microwave link be awarded to General
34 Communications of Madison, Wisconsin in the amount of \$24,734.83 and the bid for the
35 communications tower be awarded to Daniels Construction Co., Inc. of Madison, Wisconsin in the
36 amount of \$189,999.00 with the County Board Chair herein authorized to execute the purchase
37 agreement.

AWARDING BIDS FOR EDGERTON MICROWAVE LINK AND 180' COMMUNICATIONS
TOWER

Page 2

Respectfully submitted,

Public Safety and Justice Committee

Mary Beaver, Chair

Hank Brill, Vice Chair

Terry Fell

Brian Knudson

Larry Wiedenfeld

FISCAL NOTE:

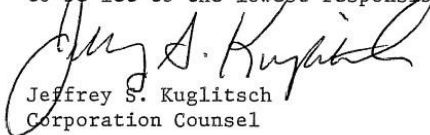
Funding is available in the Communications Center's Capital Asset account, A/C 23-2400-0000-67161, for the cost of this project. This project is funded by sales tax revenue.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

In mid-2012 the Communications Center narrow-banded all public safety voice radio frequencies in order to meet the FCC requirement for January 1, 2013. At the same time the conventional analog radio system was upgraded to a P25 digital system with the intention of gaining back some of the radio coverage lost by the narrow-banding. After months of testing the new digital radio system, user agencies confirmed that there were definite coverage issues in the City of Edgerton and north-central part of Rock County.

The current 80' tower for that area is located at the Edgerton Fire Department, but it not tall enough to resolve the coverage issues. The site also does not allow enough ground area to expand to a 180' tower. After researching several locations and contacting several cellular tower sites, the County purchased land within the City of Edgerton (Artisan Dr/Tower Dr) to erect a new tower.

This location will improve both in-city and rural areas surrounding Edgerton. This tower will have enough height and space to improve coverage for both Rock Fire Repeater and County Law Main frequencies. There is also space available for additional public safety frequencies to be added in the future. In addition, two locations on the tower are being reserved for private cellular providers to rent from the County.

Two separate Invitations to Bid were initiated for the microwave link and the communications tower:

- The microwave link received (4) bids, with General Communications of Madison, Wisconsin being the lowest bidder at \$24,734.83.
- The communications tower project received (3) bids, with Daniels Construction, Co. of Madison, Wisconsin being the lowest bidder at \$189,999.00.

This project was budgeted and approved in the Communications Center's 2014 budget for \$330,000. The total cost (with land, building, soil tests/consulting) is approximately \$354,000. The reason for the overage is the increased durability of the tower (for cellular equipment), soil tests/consulting, and paved driveway, that were not part of the original quote. The Communications Center does have funds to cover the overage from another project that was under budget.



BID SUMMARY FORM

PROJECT NUMBER 2014-40
 PROJECT NAME MICROWAVE LINK
 BID DUE DATE MAY 27, 2014 - 1:30 P.M.
 DEPARTMENT 911 COMMUNICATIONS CENTER

	GENERAL COMMUNICATIONS MADISON WI	COMM CONNECT CEDARBURG WI	XTIVITY SOLUTIONS ELMHURST IL	YANKEE MICROWAVE HARRISON ME
FIRM BID	\$ 24,734.83	\$ 30,466.00	\$ 34,382.00	\$ 34,481.00
ADDENDA RECEIVED	YES	YES	YES	NO
START DATE	8/1/14	OCTOBER 2014	10/1/14	7/15/14
FINISH DATE	10/31/14	NOVEMBER 2014	10/14/14	8/30/14

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Two additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: General Communications
 Signature: Kathleen Shuker Date: 5/27/14
 SIGNATURE _____ DATE _____

GOVERNING COMMITTEE APPROVAL: _____ VOTE _____ CHAIR _____ DATE _____



BID SUMMARY FORM

PROJECT NUMBER 2014-37
 PROJECT NAME EDGERTON COMMUNICATIONS TOWER
 BID DUE DATE MAY 28, 2014 - 1:30 P.M.
 DEPARTMENT 911 COMMUNICATIONS CENTER

	JOE DANIELS CONSTRUCTION MADISON WI	GENERAL COMMUNICATIONS MADISON WI	SABRE COMMUNICATIONS SOIUX CITY IA
FIRM BID	\$ 189,999.00	\$ 203,362.97	\$ 242,933.00
ADDENDA RECEIVED	YES	YES	YES
BID BOND RECEIVED	YES	YES	YES
START DATE	7/1/14	7/1/14	6/9/14
FINISH DATE	9/15/14	10/1/14	9/19/14

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Twenty additional vendors were solicited that did not respond. One vendor responded with a "No Bid".

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Joe Daniels Construction

SIGNATURE: Kathleen J. Jankowski DATE: 6/4/14

GOVERNING COMMITTEE APPROVAL: _____ CHAIR

VOTE _____ DATE _____