



**PUBLIC SAFETY & JUSTICE COMMITTEE
MONDAY – SEPTEMBER 22, 2014 - 4:00 P.M.
CONFERENCE ROOM N-1 - FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes – September 8, 2014
4. Citizen Participation, Communications, Announcements, Information
5. Consent Calendar
 - A. Transfers and Appropriations
 - 1) District Attorney
 - 2) Sheriff's Office (2)
 - B. Bills
 - C. Encumbrances
 - D. Pre-Approved Encumbrance Amendment
6. Resolution
 - A. Awarding Purchase of Digital In-Car Video Recording System
7. Committee Requests and Motions
 - A. Schedule Tours
 - 2) Rock Valley Community Programs – October 6, 2014
8. Adjournment

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date 9/9/14
 Requested By District Attorney
Department

Transfer No. 14-66
David J. O'Leary
Department Head

| FROM: | AMOUNT | TO: | AMOUNT |
|--|---------|--|---------|
| Account #: 24-1610-0000-61610 Description: Health Expense Current Balance: \$74,134.77 | \$7,269 | Account #: 24-1610-0000-67161 Description: Capital Assets | \$7,269 |
| Account #: Description: Current Balance: | | Account #: Description: | |
| Account #: Description: Current Balance: | | Account #: Description: | |
| Account #: Description: Current Balance: | | Account #: Description: | |

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Health Insurance costs are lower than anticipated due to personnel changes.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Per budget discussion copy machine must be replaced in 2015 but since funds are available it was determined that it should be purchased out of the 2014 budget.

FISCAL NOTE:

Sufficient funds are available for transfer. *8/29/14*

ADMINISTRATIVE NOTE:

Recommended *AMO 9-9-14*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date 09/11/14 Transfer No. 14-67
 Requested By Sheriff's Office Department Sheriff Robert Spoden Department Head

| FROM: | AMOUNT | TO: | AMOUNT |
|---|------------|---|------------|
| Account #: 21-2140-2014-61210 Description: Overtime Wages - HIDTA14 Current Balance: \$40,000 | \$7,125.00 | Account #: 21-2140-2014-65331 Description: Equipment Lease - HIDTA14 | \$7,125.00 |
| Account #: Description: Current Balance: | | Account #: Description: | |
| Account #: Description: Current Balance: | | Account #: Description: | |
| Account #: Description: Current Balance: | | Account #: Description: | |

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

The Special Investigation Unit's (SIU) overtime for the first two quarters of 2014 was charged to the HIDTA-13 grant. Therefore, the overtime funds from the HIDTA-14 grant are available for transfer.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

The funds will be used to lease three undercover vehicles from a local car dealership. The original HIDTA-14 grant budget did not include a line for leased vehicles.

FISCAL NOTE:

Sufficient funds are available for transfer. *SS 9/11/14*

ADMINISTRATIVE NOTE:

Recommended. *AMA 9-11-14*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

Rock County
Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date Sept. 16, 2014

Transfer No. 14-68

Requested By Sheriff's Office

Sheriff Robert Spoden

Department

Department Head

| FROM: | AMOUNT | TO: | AMOUNT |
|--|------------|---|------------|
| Account #: 21-2100-0000-46205 Description: Comp Loss Fixed Assets Current Balance: | \$7,946.16 | Account #: 21-2100-0000-62410 Description: Repair Maintenance Vehicles Current Balance: | \$7,946.16 |
| Account #: Description: Current Balance: | | Account #: Description: Current Balance: | |
| Account #: Description: Current Balance: | | Account #: Description: Current Balance: | |
| Account #: Description: Current Balance: | | Account #: Description: Current Balance: | |

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Insurance proceeds

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Repair Squad #2; Accident

FISCAL NOTE:

Insurance proceeds received 9/12/14. ²⁵ 9/16/14

ADMINISTRATIVE NOTE:

Recommended *Jim* 9/17/14

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee

Finance Committee

Distribution: **EMAIL** Sherry Oja and Susan Balog

Revised: 04/17/14

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|--------------------|------------------|------------|--------------------------------|-------------------|-----------------|
| 21-2100-0000-62161 | HOUSEHOLD SERV | P1402921 | 07/31/2014 | STAPLES ADVANTAGE | 648.58 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 0.00 | 0.00 | 648.57 | 648.58 | (1,297.15) |
| 21-2100-0000-62410 | R & M-VEHICLES | | | | |
| | P1400559 | 08/22/2014 | CARQUEST AUTO PARTS | 132.02 | |
| | P1400563 | 08/25/2014 | FAGAN CHEVROLET AND CADILLAC I | 10.11 | |
| | P1400566 | 08/20/2014 | FRANK BOUCHER CHRYSLER DODGE | 1,359.11 | |
| | P1400581 | 08/20/2014 | KUTTER HARLEY DAVIDSON | 708.04 | |
| | P1400596 | 09/04/2014 | PERKINS SALES INC | 99.00 | |
| | P1400597 | 08/20/2014 | PIONEER RIM AND WHEEL CO | 779.71 | |
| | P1400601 | 08/22/2014 | ROCK COUNTY SHERIFFS PETTY CAS | 4.53 | |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 139,541.16 | 80,535.05 | 63,076.20 | 3,092.52 | (7,162.61) |
| 21-2100-0000-62420 | MACH & EQUIP RM | | | | |
| | P1400555 | 08/18/2014 | BANDT COMMUNICATIONS INC | 320.00 | |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 5,600.00 | 2,911.92 | 170.00 | 320.00 | 2,198.08 |
| 21-2100-0000-63100 | OFC SUPP & EXP | | | | |
| | P1400598 | 08/31/2014 | PITNEY BOWES INC | 122.38 | |
| | P1402910 | 08/21/2014 | J AND G OFFICE PRODUCTS | 223.34 | |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 9,980.00 | 6,257.50 | 465.95 | 345.72 | 2,910.83 |
| 21-2100-0000-63101 | POSTAGE | | | | |
| | P1400601 | 08/22/2014 | ROCK COUNTY SHERIFFS PETTY CAS | 75.30 | |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 13,260.00 | 7,427.33 | 3,049.68 | 75.30 | 2,707.69 |
| 21-2100-0000-63409 | CRIME SCENE SUPP | | | | |
| | P1400556 | 09/03/2014 | BATTERIES PLUS INC | 63.98 | |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 6,950.00 | 3,089.28 | 3,093.30 | 63.98 | 703.44 |
| 21-2100-0000-63902 | CRIME PREVENTION | | | | |
| | P1400585 | 07/21/2014 | MENARDS | 79.68 | |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 4,500.00 | 3,293.53 | 79.67 | 79.68 | 1,047.12 |
| 21-2100-0000-63904 | POLICING/1ST AID | | | | |
| | P1400567 | 01/01/2014 | GALLS INC | 99.00 | |
| | P1400585 | 08/25/2014 | MENARDS | 56.15 | |
| | P1400601 | 08/22/2014 | ROCK COUNTY SHERIFFS PETTY CAS | 65.94 | |

COMMITTEE APPROVAL REPORT

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|--------------------|------------------|-----------|------------|--|------------------|
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 17,613.00 | 11,654.05 | 506.96 | 221.09 | 5,230.90 |
| 21-2100-0000-63905 | PISTOL RANGE/CO | | | | |
| | | P1400551 | 06/30/2014 | ACE PORTABLES | 150.00 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 1,200.00 | 150.00 | 150.00 | 150.00 | 750.00 |
| 21-2100-0000-63908 | INVESTIG.EXPENSE | | | | |
| | | P1400601 | 08/18/2014 | ROCK COUNTY SHERIFFS PETTY CAS | 30.26 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 2,500.00 | 583.11 | 0.00 | 30.26 | 1,886.63 |
| 21-2100-0000-64200 | TRAINING EXP | | | | |
| | | P1400601 | 08/18/2014 | ROCK COUNTY SHERIFFS PETTY CAS | 12.80 |
| | | P1403029 | 07/23/2014 | NORTHEAST WISCONSIN TECHNICAL | 60.00 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 32,000.00 | 26,406.90 | 389.14 | 72.80 | 5,131.16 |
| 21-2100-0000-64205 | STAFF EDUC | | | | |
| | | | 08/24/2014 | NATTER,SHAWN | 1,034.01 |
| | | | 08/24/2014 | THOMPSON,MARK | 950.01 |
| | | | 08/24/2014 | LITSHEIM,KIM | 1,492.47 |
| | | | 08/24/2014 | OOMS,RYAN | 1,604.92 |
| | | | 08/31/2014 | WESTNESS,GREG | 754.49 |
| | | | 06/18/2014 | ALDRICH,CHADWYCK | 1,750.00 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 38,000.00 | 34,838.54 | 0.00 | 7,585.90 | (4,424.44) |
| 21-2100-0000-64904 | SUNDRY EXPENSE | | | | |
| | | P1400585 | 08/05/2014 | MENARDS | 6.37 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 10,000.00 | 2,091.70 | 697.97 | 6.37 | 7,203.96 |
| | | | | SHERIFF PROG TOTAL | 12,692.20 |
| 21-2119-2014-67180 | CA \$500-\$4,999 | | | | |
| | | P1402702 | 08/20/2014 | DECKER SUPPLY CO INC | 1,918.10 |
| | | P1403028 | 08/19/2014 | C AND M PRINTING | 285.00 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 4,999.00 | 485.43 | 0.00 | 2,203.10 | 2,310.47 |
| | | | | OWI TASK FORCE GRANT PROG TOTAL | 2,203.10 |
| 21-2167-0000-64904 | SUNDRY EXPENSE | | | | |
| | | P1400601 | 08/20/2014 | ROCK COUNTY SHERIFFS PETTY CAS | 36.27 |

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt | |
|---|-----------------|----------|------------|------------------------------|-----------------|-----------------|
| | Budget | | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 5,000.00 | | 2,633.71 | 100.01 | 36.27 | 2,230.01 |
| RECAP OPERATIONS PROG TOTAL | | | | | 36.27 | |
| 21-2200-0000-62161 | HOUSEHOLD SERV | | | | | |
| | | P1400561 | 08/21/2014 | DE VERE COMPANY INC | | 765.14 |
| | | P1400576 | 08/28/2014 | JAYS BIG ROLLS INC | | 1,012.00 |
| | | P1400583 | 08/25/2014 | MEDICAL SHIPMENT LLC | | 517.86 |
| | Budget | | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 47,905.00 | | 29,676.20 | 1,650.86 | 2,295.00 | 14,282.94 |
| 21-2200-0000-62420 | MACH & EQUIP RM | | | | | |
| | | P1400573 | 08/27/2014 | ITW FOOD EQUIPMENT GROUP LLC | | 124.00 |
| | Budget | | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 4,000.00 | | 3,913.99 | 706.90 | 124.00 | (744.89) |
| 21-2200-0000-64904 | SUNDRY EXPENSE | | | | | |
| | | P1400558 | 08/21/2014 | BOB BARKER COMPANY INC | | 3,637.00 |
| | | P1400571 | 09/04/2014 | GRAINGER | | 40.00 |
| | | P1400585 | 09/05/2014 | MENARDS | | 65.61 |
| | | P1402916 | 08/21/2014 | MEDTOX DIAGNOSTICS INC | | 366.59 |
| | Budget | | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 135,000.00 | | 46,741.54 | 2,265.02 | 4,109.20 | 81,884.24 |
| CORRECTIONAL FACILITY PROG TOTAL | | | | | 6,528.20 | |
| 21-2500-0000-63500 | R&M SUPPLIES | | | | | |
| | | P1400555 | 08/27/2014 | BANDT COMMUNICATIONS INC | | 739.25 |
| | Budget | | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 10,400.00 | | 7,475.40 | 0.00 | 739.25 | 2,185.35 |
| EMERGENCY MANAGEMENT PROG TOTAL | | | | | 739.25 | |

I have examined the preceding bills and encumbrances in the total amount of **\$22,199.02**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 22 2014**

Dept Head _____

Committee Chair _____

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|-----------------------------------|-----------------|------------|------------|------------------------------|-----------------|
| 22-1200-0000-62122 | ATTORNEY FEES | | | | |
| ENC | | R1403329 | 09/04/2014 | LINE,LISA MARIE | 14,812.00 |
| ENC | | R1403329 | 09/04/2014 | LINE,LISA MARIE | 0.00 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 217,000.00 | 134,727.25 | 44,436.00 | 14,812.00 | 23,024.75 |
| 22-1200-0000-63200 | PUBL/SUBCR/DUES | | | | |
| | | P1403032 | 08/18/2014 | CAPITAL NEWSPAPERS | 194.60 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 9,000.00 | 3,752.35 | 20.00 | 194.60 | 5,033.05 |
| CIRCUIT COURTS PROG TOTAL | | | | 15,006.60 | |
| 22-1209-0000-61100 | REGULAR WAGES | | | | |
| | | P1402878 | 08/11/2014 | ADECCO EMPLOYMENT SERVICES | 734.40 |
| | | P1403049 | 08/18/2014 | ADECCO EMPLOYMENT SERVICES | 734.40 |
| | | P1403050 | 08/25/2014 | ADECCO EMPLOYMENT SERVICES | 734.40 |
| | | P1403051 | 09/01/2014 | ADECCO EMPLOYMENT SERVICES | 734.40 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 1,375,118.00 | 921,529.44 | 0.00 | 2,937.60 | 450,650.96 |
| 22-1209-0000-63100 | OFC SUPP & EXP | | | | |
| ENC | | R1403285 | 08/27/2014 | AMAZON.COM | 268.48 |
| | | P1402528 | 08/21/2014 | MID AMERICA BUSINESS SYSTEMS | 2,124.06 |
| | | P1402592 | 08/21/2014 | MID AMERICA BUSINESS SYSTEMS | 2,821.06 |
| | | P1402659 | 08/18/2014 | STORAGE SYSTEMS MIDWEST INC | 458.30 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 25,000.00 | 12,553.79 | 635.20 | 5,671.90 | 6,139.11 |
| 22-1209-0000-63200 | PUBL/SUBCR/DUES | | | | |
| | | P1403006 | 09/04/2014 | WCCCA | 85.00 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 700.00 | 224.75 | 0.00 | 85.00 | 390.25 |
| CLERK OF COURTS PROG TOTAL | | | | 8,694.50 | |

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|----------------|--------------|-----|----------|-------------|-------------|
|----------------|--------------|-----|----------|-------------|-------------|

I have examined the preceding bills and encumbrances in the total amount of **\$23,701.10**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 22 2014**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt | |
|--|-----------------|------------|------------|--------------------------------|-----------------|--|
| 23-2400-0000-62420 | MACH & EQUIP RM | P1400512 | 08/15/2014 | GENERAL COMMUNICATIONS INC | 4,312.50 | |
| | | P1402953 | 07/30/2014 | THOMAS AND BETTS POWER SOLUTIK | 839.02 | |
| | | P1403047 | 07/31/2014 | THOMAS AND BETTS POWER SOLUTIK | 1,884.08 | |
| | | | | | | |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance | |
| | 27,052.00 | 16,243.28 | 18,641.03 | 7,035.60 | (14,867.91) | |
| 23-2400-0000-65321 | BLDG/OFC LEASE | P1402949 | 08/08/2014 | REBOUT AND SONS FARMS,ROGER | 5,914.00 | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance | |
| | 154,070.00 | 101,964.53 | 2,381.55 | 5,914.00 | 43,809.92 | |
| 23-2400-0000-67161 | CA \$5,000/MORE | P1402954 | 08/29/2014 | RHYME BUSINESS PRODUCTS | 6,386.00 | |
| | | P1403044 | 09/02/2014 | BRILL,HANK | 800.00 | |
| | | | | | | |
| | | | | | | |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance | |
| | 749,004.00 | 163,713.91 | 524,478.73 | 7,186.00 | 53,825.36 | |
| 911 PROJECT OPERATIONS PROG TOTAL | | | | 20,135.60 | | |

I have examined the preceding bills and encumbrances in the total amount of **\$20,135.60**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 22 2014**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|-------------------------------------|---------------|----------|------------|--------------------------------|-----------------|
| 24-1610-0000-62126 | OFFICER FEES | P1400454 | 08/19/2014 | SOUTHEAST WISCONSIN PROCESS LI | 30.00 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 8,000.00 | 2,730.00 | 0.00 | 30.00 | 5,240.00 |
| 24-1610-0000-62501 | REPORTER FEES | | | | |
| | | P1400457 | 08/26/2014 | MACEK,KAILA | 10.00 |
| | | P1400458 | 08/22/2014 | KANE,KRISTINE | 26.00 |
| | | P1400462 | 08/29/2014 | PINS,JENNIFER LYNN | 24.00 |
| | | P1400464 | 08/21/2014 | HILL,KRISTEN | 10.50 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 8,000.00 | 1,689.50 | 0.00 | 70.50 | 6,240.00 |
| DISTRICT ATTORNEY PROG TOTAL | | | | 100.50 | |

I have examined the preceding bills and encumbrances in the total amount of **\$100.50**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 22 2014**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|---------------------------------|------------------|------------|------------|--------------------------------|-----------------|
| 34-3850-0000-62119 | OTHER SERVICES | P1401753 | 08/28/2014 | TRANS UNION LLC | 2.25 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 827,478.00 | 498,685.14 | 30,153.25 | 2.25 | 298,637.36 |
| 34-3850-0000-62126 | OFFICER FEES | | | | |
| | | P1400774 | 08/28/2014 | GREGG INVESTIGATIONS INC | 115.00 |
| | | P1401000 | 08/27/2014 | STATE PROCESS SERVICE INC | 30.25 |
| | | P1402966 | 08/21/2014 | COLE COUNTY SHERIFF | 39.52 |
| | | P1402998 | 08/14/2014 | MILWAUKEE COUNTY SHERIFFS DEP/ | 60.00 |
| | | P1402999 | 08/14/2014 | MILWAUKEE COUNTY SHERIFFS DEP/ | 60.00 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 22,600.00 | 11,283.03 | 405.15 | 304.77 | 10,607.05 |
| 34-3850-0000-62210 | TELEPHONE | | | | |
| | | P1400773 | 08/31/2014 | LANGUAGE LINE SERVICES | 63.20 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 13,450.00 | 5,936.31 | 63.20 | 63.20 | 7,387.29 |
| 34-3850-0000-62503 | INTERPRETER FEES | | | | |
| | | P1403000 | 08/26/2014 | BILINGUAL TRAINING CONSULTANTS | 40.00 |
| | Budget | YTD Exp | YTD Enc | Pending | Closing Balance |
| | 2,000.00 | 1,000.00 | 0.00 | 40.00 | 960.00 |
| CHILD SUPPORT PROG TOTAL | | | | 410.22 | |

I have examined the preceding bills and encumbrances in the total amount of **\$410.22**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 22 2014**

Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden
INITIATED BY



Captain Gary L. Groelle
DRAFTED BY

Public Safety & Justice
Committee
SUBMITTED BY

September 17, 2014
DATE DRAFTED

AWARDING PURCHASE OF DIGITAL IN-CAR VIDEO RECORDING SYSTEM

1 WHEREAS, the Rock County Sheriff's Office has used a mobile squad video recording system for the
2 last five years; and,
3

4 WHEREAS, the Rock County Sheriff's Office current mobile squad video recording system has
5 deteriorated to the point where our staff is dedicating excess amount of time repairing the current
6 equipment; and,
7

8 WHEREAS, the Sheriff's Office would be able to improve officer efficiency and provide a safer
9 working environment for their deputies with the use of this In-Car Video System; and,
10

11 WHEREAS, Rock County Purchasing Department did advertise and solicit bids for the purchase of a
12 new Digital In-Car Video Recording System (summary attached); and,
13

14 WHEREAS, the bids received were reviewed by Rock County Sheriff's Office, Information
15 Technology, and the Rock County Purchasing Manager with the recommendation that a contract be
16 awarded to the lowest, most responsive and responsible bidder, WatchGuard Video.
17

18 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly
19 assembled this _____ day of _____, 2014 approves and authorizes the purchase of a
20 Digital In-Car Video Recording System and that a purchase order be issued to WatchGuard Video of
21 Allen, TX, in the amount of \$24,385.00 with an additional \$3,000.00 contingency fund for any
22 potentially unexpected costs associated with the Digital In-Car Video Recording System installation;
23 and,
24

25 BE IT FURTHER RESOLVED, that payment be made to the vendor, WatchGuard Video, upon
26 approval from the Public Safety and Justice committee.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

Mary Beaver, Chair

Henry Brill

Terry Fell

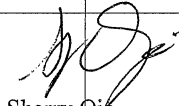
Brian Knudson

Larry Wiedenfeld

AWARDING PURCHASE OF DIGITAL IN-CAR VIDEO RECORDING SYSTEM
Page 2

FISCAL NOTE:

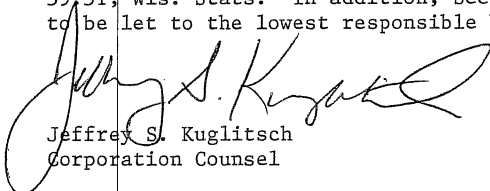
Funding is available in the 2012, 2013 and 2014 JAG grants and the 2014 Highway Safety grant for this purchase.



Sherry Oja
Finance Director

LEGAL NOTE:

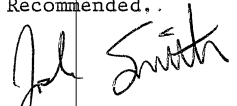
The County Board is authorized to take this action pursuant to Secs. 59.01 and 59.51, Wis. Stats. In addition, Sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended..



Josh Smith
County Administrator

AWARDING PURCHASE OF DIGITAL IN-CAR VIDEO RECORDING SYSTEM

EXECUTIVE SUMMARY

The Rock County Sheriff's Office, in an effort to make its Sheriff's Office and patrol deputies safer and more efficient, is purchasing a Digital In-Car Video System. This system would allow video footage to be recorded from deputies' squads while they are patrolling our highways. The footage recorded by this system will often times be used in a court of law as evidence. This evidence would then support the deputies' actions and the arrests that they make. Mobile squad cameras have proven time and time again to be a very valuable piece of equipment for the Sheriff's Office and law enforcement agencies across the county. The Sheriff's Office currently has an older system with a different manufacturer that is not efficient. It repeatedly breaks down causing more work for staff to maintain and is no longer reliable.

Bids were solicited for a new digital in-car video system with five vendors responding. Three vendors submitted bids that did not meet our specifications. After review of the final two responses by Sheriff, IT and Purchasing staff, it was determined that the lowest cost, most responsive and responsible bid was submitted by WatchGuard Video of Allen, Texas.

The WatchGuard Video company employs the industry's largest engineering team and has invested about \$30 million specifically into the development of digital in-car video systems for law enforcement. They are the world's largest manufacturer of In-Car Video equipment for Law Enforcement. They supply to nearly 1/3 of all the U.S. Law Enforcement agencies. WatchGuard is designed and manufactured in the U.S.A.

Funding for the purchase of the In-Car Video System will come from several grant sources which include: \$22,386.00 from the 2012-2014 Justice Assistance Grants (JAG) and \$2,310.00 from the 2014 Wisconsin Department of Transportation Alcohol Highway Grant.



BID SUMMARY FORM

BID NUMBER #2014-54
BID NAME IN-CAR DIGITAL VIDEO RECORDING SYSTEM
BID DUE DATE SEPTEMBER 3, 2014 – 1:30 P.M.
DEPARTMENT SHERIFF'S OFFICE

| | WATCH GUARD ALLEN TX | L3 MOBILE VISION BOONTON NJ | COBAN HOUSTON TX |
|---------------------|--------------------------------|---------------------------------------|----------------------------|
| HARDWARE | 5,000.00 | 4,695.00 | 9,630.00 |
| SOFTWARE | 200.00 | 250.00 | INCLUDED |
| SERVER & COMPONENTS | 16,235.00 | 20,324.00 | 14,917.00 |
| INSTALLATION | 2,950.00 | 2,950.00 | 3,620.00 |
| SHIPPING | INCLUDED | 100.00 | 200.00 |
| TOTAL COST | \$ 24,385.00 | \$ 28,319.00 | \$ 28,367.00 |

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. One additional vendor was solicited that submitted a No Bid. Two vendors submitted bids that did not meet our specifications and were not considered.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: WATCHGUARD VIDEO

SIGNATURE _____ DATE _____

GOVERNING COMMITTEE APPROVAL:

CHAIR _____ VOTE _____ DATE _____