



DEVELOPMENTAL DISABILITIES BOARD MEETING

Wednesday, July 18, 2012 – 6:00 P.M.

**Rock County Health Care Center
3rd Floor Conference Room
3530 North County Trunk Highway F
Janesville, Wisconsin 53545**

AGENDA

- 1. CALL TO ORDER**
- 2. INTRODUCTION OF BOARD MEMBERS / ROLL CALL**
- 3. ADOPTION OF AGENDA**
- 4. APPROVAL OF MINUTES – June 27, 2012**
- 5. CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS**
- 6. UNFINISHED BUSINESS**
 - A. REHAB RESOURCES 2012 AMENDED BUDGET REQUEST**
- 7. NEW BUSINESS**
 - A. BILLS**
 - B. CONTRACTS / ADDENDUMS**
 - C. ENCUMBRANCES**
 - D. LINE ITEM TRANSFERS**
- 8. DIRECTOR'S REPORT**
 - A. PROGRAM ACTIVITIES**
 - B. BUDGET UPDATES**
 - C. RESIDENTIAL PLACEMENTS**
 - D. CONSUMER UPDATES**
 - E. PROVIDERS' CONCERNS**
 - F. STAFF UPDATES**
- 9. CORRESPONDENCE**
- 10. ITEMS FOR FUTURE BOARD MEETING CONSIDERATION**
- 11. ADJORNMENT**

**PUBLIC HEARING TO FOLLOW ADJOURNMENT
PUBLIC HEARING TO BE HELD ON 1ST FLOOR IN THE AUDITORIUM**

Account Number	Name	Yearly Prcnt Appropriation	YTD Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3333100000-62601	PURCH OF CARE	1,172,632.00	84.4%	697,686.86	292,409.06	182,536.08		
	P1200049-PO# 07/09/12 -VN#013659				GUARDIAN FRIENDS		1,528.06	
	P1200090-PO# 07/09/12 -VN#038946				REHAB RESOURCES INC		36.00	
	P1202209-PO# 07/09/12 -VN#052066				DERMATOLOGY SERVICES SC		27.41	
					CLOSING BALANCE	180,944.61		1,591.47
3333100000-62604	NURSING HM-CIP1B	22,795,388.00	76.0%	10,252,036.40	7,073,086.89	5,470,264.71		
	P1200023-PO# 07/09/12 -VN#023658				ALTERNATIVE HOMECARE INC		2,785.50	
	P1200026-PO# 07/09/12 -VN#049612				AZURA HARBOR HOLDINGS LLC		14,016.38	
	P1200027-PO# 07/09/12 -VN#034336				BAARS, BEVERLY		3,000.00	
	P1200028-PO# 07/09/12 -VN#048307				BERGMAN, MATT AND ANDREA		2,080.00	
	P1200029-PO# 07/09/12 -VN#012051				BLISS, LISA		2,209.74	
	P1200030-PO# 07/09/12 -VN#049383				BRELSFORD, SONDR		3,991.00	
	P1200031-PO# 07/09/12 -VN#038839				BURKE, ELEANOR A		1,145.00	
	P1200032-PO# 07/09/12 -VN#011580				BUTCHART, JOHN AND KAREN		1,980.00	
	P1200037-PO# 07/09/12 -VN#031811				CRAMER, WILLIAM R		1,666.85	
	P1200038-PO# 07/09/12 -VN#050210				CROOKSHANKS, SANDY		1,980.00	
	P1200039-PO# 07/09/12 -VN#047474				DAHL AFH, MARIE AND ROBERT		4,693.01	
	P1200043-PO# 07/09/12 -VN#051451				ENCOMPASS HEALTHCARE AND ASSIS		5,775.00	
	P1200045-PO# 07/09/12 -VN#029300				FIEGE, JASON		7,782.33	
	P1200047-PO# 07/09/12 -VN#041677				GOIA, PAVEL AND DANIELA		2,080.00	
	P1200050-PO# 07/09/12 -VN#050880				GUPTILL AFH, TOM OR STACIE		2,280.00	
	P1200051-PO# 07/09/12 -VN#029146				HACKETT, JOHN & ROXANNE		4,307.11	
	P1200052-PO# 07/09/12 -VN#010248				HAMM, PATRICK AND BRENDA		1,098.14	
	P1200053-PO# 07/09/12 -VN#049501				HART, CHRISTINE A		2,641.25	
	P1200055-PO# 07/09/12 -VN#039040				HARTIN, BILL AND DIANA		1,498.93	
	P1200056-PO# 07/09/12 -VN#046402				HARTLEY, BRUCE		2,929.00	
	P1200057-PO# 07/09/12 -VN#045129				HEFLIN, EDWIN OR NANCY		1,784.00	
	P1200059-PO# 07/09/12 -VN#018338				HOMECARE PHARMACY		8.33	
	P1200060-PO# 07/09/12 -VN#010281				HUSCHKA, LLOYD AND GLORIA		1,242.98	
	P1200066-PO# 07/09/12 -VN#013843				KERR, RENA		1,862.34	
	P1200067-PO# 07/09/12 -VN#044232				KIMBERLEY, SYLVIA M		80.00	
	P1200068-PO# 07/09/12 -VN#026058				LANGREHR, DAVID AND SHERYL		3,237.90	
	P1200069-PO# 07/09/12 -VN#015550				LUDEKING, SARAH		1,677.50	
	P1200070-PO# 07/09/12 -VN#014260				LUTHERAN SOCIAL SERVICES		9,418.40	
	P1200073-PO# 07/09/12 -VN#051494				MASSEY, LYNDA		6,482.87	
	P1200074-PO# 07/09/12 -VN#051568				MILLARD, LORI D		2,000.00	
	P1200075-PO# 07/09/12 -VN#036287				NEFF, ANN		9,620.70	
	P1200076-PO# 07/09/12 -VN#015002				OLSON, BEV*		1,145.00	
	P1200078-PO# 07/09/12 -VN#046094				OSBORNE, LEAH R		1,549.70	
	P1200079-PO# 07/09/12 -VN#044124				OSHEL, JIM AND RHONDA		2,210.00	
	P1200080-PO# 07/09/12 -VN#015064				PATNE, FRAN		1,151.39	
	P1200083-PO# 07/09/12 -VN#050869				PEREZ, GINA OR JORGE		3,578.65	
	P1200085-PO# 07/09/12 -VN#043017				PORTALSKI, DIANE		3,802.30	
	P1200086-PO# 07/09/12 -VN#043381				POSITIVE LIVING INC		2,842.42	
	P1200087-PO# 07/09/12 -VN#015412				RABE, DOUGLAS AND SHIRLEY		5,271.22	
	P1200088-PO# 07/09/12 -VN#050519				RAND AFH		2,305.85	
	P1200091-PO# 07/09/12 -VN#044850				REIN, BRAD AND AUDREAH		3,485.78	
	P1200094-PO# 07/09/12 -VN#048797				RIZER AFH, GAIL		4,080.00	
	P1200095-PO# 07/09/12 -VN#015757				ROCK COUNTY DEVELOPMENTAL DISA		1,243.20	

Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
	P1200097-PO#	07/09/12	-VN#048803	ROSS AFH,PATRICIA G		1,464.50	
	P1200098-PO#	07/09/12	-VN#049981	ROZINEK, LYN		2,529.50	
	P1200099-PO#	07/09/12	-VN#047114	RUTKOWSKY AFH,ERIC OR MANDY		2,210.00	
	P1200100-PO#	07/09/12	-VN#021391	SCHROEDER,RON AND ANNETTE		1,500.00	
	P1200101-PO#	07/09/12	-VN#048015	SCHULTZ AFH,JOHN AND NANCY		1,380.00	
	P1200103-PO#	07/09/12	-VN#045257	SHAW,LAMONA		3,741.47	
	P1200104-PO#	07/09/12	-VN#046243	SMITH,LINDA		1,880.00	
	P1200105-PO#	07/09/12	-VN#027702	ST COLETTA OF WISCONSIN		4,405.44	
	P1200106-PO#	07/09/12	-VN#045283	STERLING HOME		8,204.07	
	P1200107-PO#	07/09/12	-VN#042514	SYSCO FOODS OF BARABOO LLC		51.70	
	P1200108-PO#	07/09/12	-VN#038979	TEETER,DALE AND CHARLENE		1,878.33	
	P1200109-PO#	07/09/12	-VN#023213	TILTON,AL AND SUE		2,532.34	
	P1200111-PO#	07/09/12	-VN#017203	WELTER,RALPH AND SUE		5,080.00	
	P1200112-PO#	07/09/12	-VN#032582	WILSON,JUDY		1,323.92	
	P1200113-PO#	07/09/12	-VN#042856	ZIRBEL,SHIRLEY		1,145.00	
	P1200115-PO#	07/09/12	-VN#043013	VIP SERVICES INC		1,456.40	
	P1201535-PO#	07/09/12	-VN#051901	ROEHL, JEREMEE OR TANAY		1,680.00	
	P1201536-PO#	07/09/12	-VN#051902	LAKESIDE PACKAGING PLUS INC		1,163.60	
	P1202091-PO#	07/09/12	-VN#052032	GOIA,GABRIEL AND DENISA		5,287.26	
	P1202295-PO#	07/09/12	-VN#035083	M J CARE INC		125.00	
	P1202309-PO#	07/09/12	-VN#046428	MILES PATTERSON LCSW,PATRICIA		2,875.00	
				CLOSING BALANCE	5,279,331.41		190,933.30
333310000-62607	FOSTER CARE	26,445.00	5.2%	8,752.00	-10,128.91	27,821.91	
	P1200084-PO#	07/09/12	-VN#016130	SHULTZ,MADELINE L		1,377.00	
				CLOSING BALANCE	26,444.91		1,377.00
333310000-62620	COMM.INTEG.-1A	3,279,617.00	82.3%	1,410,540.13	1,288,799.38	580,277.49	
	P1200023-PO#	07/09/12	-VN#023658	ALTERNATIVE HOMECARE INC		3,312.00	
	P1200042-PO#	07/09/12	-VN#012496	ELLS,SANDY AND HENRY		3,556.16	
	P1200054-PO#	07/09/12	-VN#040492	HART,TAMMIE		2,210.00	
	P1200070-PO#	07/09/12	-VN#014260	LUTHERAN SOCIAL SERVICES		1,701.40	
	P1200087-PO#	07/09/12	-VN#015412	RABE,DOUGLAS AND SHIRLEY		2,404.90	
	P1200095-PO#	07/09/12	-VN#015757	ROCK COUNTY DEVELOPMENTAL DISA		160.00	
	P1200103-PO#	07/09/12	-VN#045257	SHAW,LAMONA		5,156.98	
				CLOSING BALANCE	561,776.05		18,501.44
333310000-62627	BT-WAIVER	980,230.00	72.9%	425,007.10	289,627.95	265,594.95	
	P1200095-PO#	07/09/12	-VN#015757	ROCK COUNTY DEVELOPMENTAL DISA		180.00	
	P1200096-PO#	07/09/12	-VN#039106	ROOT,WADE AND LISA		3,338.90	
	P1200097-PO#	07/09/12	-VN#048803	ROSS AFH,PATRICIA G		2,210.00	
				CLOSING BALANCE	259,866.05		5,728.90
333310000-62633	CLTW	987,190.00	33.4%	84,698.79	245,624.69	656,866.52	
	P1200066-PO#	07/09/12	-VN#013843	KERR,RENA		5,923.13	
	P1201906-PO#	07/09/12	-VN#051978	LEWIS AFH,JERNINE		1,931.46	

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
					649,011.93		7,854.59
			CLOSING BALANCE				
	D.D.BOARD		PROG-TOTAL-PO			225,986.70	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$225,986.70 INCURRED BY DEVELOPMENTAL DISABILITIES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

DEVELOPMENTAL DISABILITIES COMMITTEE APPROVES THE ABOVE, COM-APPROVAL _____ DEPT-HEAD

JUL 18 2012

DATE _____ CHAIR

PURCHASE ORDER NUMBER P1201468 PEID 051864

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT DD Board
COMMITTEE Rock Co. DD Board
VENDOR NAME Independent Journeys Inc
ACCOUNT NUMBER 33-3310-0000-62604
FUNDS DESCRIPTION CIP 1B
AMOUNT OF INCREASE \$ 4,416
INCREASE FROM \$ 93,797.96 TO \$ 98,213.96
ACCOUNT BALANCE AVAILABLE \$ 2,705,173.99 ~~\$ 2/6/12~~
REASON FOR AMENDMENT Increased care for one
Current Residential client

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P1200416 PEID 012080

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT DD Board
COMMITTEE Rock Co. DD Board
VENDOR NAME Creative Community Living Services
ACCOUNT NUMBER ~~33-330~~ 33-3310-0000-62604
FUNDS DESCRIPTION CIP 1B
AMOUNT OF INCREASE \$ 22,334
INCREASE FROM \$ 1,992,614 TO \$ 2,014,948
ACCOUNT BALANCE AVAILABLE \$ 2,704,360.04 SB 7/9/12
REASON FOR AMENDMENT One CLTS client moving into CIP 1B Services

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P1200432 PEID 042854

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT DD Board
COMMITTEE Rock co. DD Board
VENDOR NAME Secured Living
ACCOUNT NUMBER 33-3310-0000-62604
FUNDS DESCRIPTION CIP IB
AMOUNT OF INCREASE \$ 25,126
INCREASE FROM \$ 377,743 TO \$ 402,869
ACCOUNT BALANCE AVAILABLE \$ \$2,705,173.99 SB 7/6/13
REASON FOR AMENDMENT An increase in care rate
for one current residential client

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P1200416 PEID 012080

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT DD Board

COMMITTEE Rock co. DD Board

VENDOR NAME Creative Community Living Services

ACCOUNT NUMBER 33-3310-0000-62620

FUNDS DESCRIPTION CIP IA

AMOUNT OF INCREASE \$ 158,951

INCREASE FROM \$ 189,134 TO \$ 348,085

ACCOUNT BALANCE AVAILABLE \$ 315,855.65 SB 7/9/12

REASON FOR AMENDMENT One current CIP IB Residential
Client moving into a CIP IA slot.

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT