

FINANCE COMMITTEE
March 4, 2010

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, March 4, 2010, in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present. Supervisors Mawhinney, Kraft, Beaver, Diestler, Podzilni.

Committee Members Absent: None.

Staff Members Present. Jeff Smith, Finance Director; Jeff Kuglitsch, Corporation Counsel; Sherry Oja, Senior Accountant/Assistant to the Finance Director; Michelle Schultz, Real Property Lister; Mickey Crittenden, Information Technology Director; Vicki Brown, Treasurer; Kris Baker Ellis, Child Support Director (7:46 AM).

Others Present: Ryan Barbieri, Willis HRH; Richard Choyke and Marc McClure, Cutwater Asset Management.

Approval of Agenda. Mr. Smith said there was a Bill for Other Departments – General Services to Alliant and a Pre-Approved Encumbrance Amendment for General Services. Supervisor Podzilni moved approval of the agenda with these additions, second by Supervisor Diestler. ADOPTED.

Committee Review and Approval of Per Meeting Allowances. Supervisor Beaver moved approval of Per Meeting Allowances in the amount of \$13,014.31, second by Supervisor Diestler. ADOPTED.

Approval of Minutes. Supervisor Kraft moved approval of the minutes of February 18, 2010 as presented, second by Supervisor Podzilni. ADOPTED.

Citizen Participation, Communications, Announcements, Information. Mr. Smith said he will not be at the next meeting, Ms. Oja will be there instead.

Selection of Specific Pricing Model for Care Coordination Services Through Quantum Health – Ryan Barbieri, Willis, HRH. Mr. Barbieri handed out a fee proposal with four options and a handout of three different scenarios and the results using each of the options.

Mr. Smith informed the Committee that he, Mr. Kuglitsch, Mr. Knutson and Mr. Barbieri had reviewed the four options and all felt Option 3 would be the most advantageous for the County. He added, per the resolution, the Finance Committee is to select the best option for Rock County.

Supervisor Diestler asked if this is to make the transition easier for the employees? Mr. Smith said Coordinated Health/Care (CHC) is to have the employee work with one entity (CHC)

and CHC will then work with medical personnel to make sure there are no duplication of tests, etc. to eliminate waste.

Mr. Smith added, as part of the Alliance, the County is getting a 5% discount.

Supervisor Kraft moved to accept the recommendation of staff and go with Option 3, second by Supervisor Podzilni. ADOPTED.

Report on MBIA Investments – Marc McClure. Mr. McClure handed out the Rock County Investment Management Program Review. He went over the Market Environment and Strategies commenting that it will probably remain about the same for at least the next 6-9 months. Unemployment figures, which do not include the under-employed, part timers and those who have given up on employment, probably will take about 5 years before we really see them come back up. He went over Rock County’s portfolio and Ms. Brown mentioned that the balance is down here primarily because the County could get better rates with CD’s. Mr. McClure said Rock County has a very liquid portfolio and he would like to see more call dates, step-ups and some non-call investments in to help protect the portfolio.

Ms. Brown asked Mr. McClure to go over First National Bank & Trusts analysis. Mr. McClure said they are very well capitalized. Mr. Choyke added if the Highline Peer Group Rating is over 30 it should be pretty good as long as it has consistently been there and is not on a continuous downward trend. First National Bank and Trust Highline rating is at 49 as of September 2009.

Mr. McClure explained that the last item is the Investment Policy for Rock County and for Mr. Smith and the Committee to go over these changes, which for the most part are just renumbering and adding “or the equivalent” after the ratings.

Break from 9:05 A.M. to 9:10 A.M.

Transfers and Appropriations.

General Services

FROM

<u>Account #</u>	<u>Amount</u>
18-1810-0000-63500	\$ 4,500
R&M Supplies	

TO

<u>Account #</u>	<u>Amount</u>
18-1810-0000-67200	\$ 4,500
Capital Improvements	

4-H Fairgrounds

FROM

<u>Account #</u>	<u>Amount</u>
56-5610-0000-62203	\$ 1,550
Natural Gas	

TO

<u>Account #</u>	<u>Amount</u>
56-5610-0000-62400	\$ 1,550
R&M Labor	

Developmental Disabilities

FROM

TO

<u>Account #</u>	<u>Amount</u>	<u>Account #</u>	<u>Amount</u>
33-3310-0000-62606	\$ 11,279	33-3310-0000-62633	\$ 11,279
Family Support		CLTW	
33-3310-0000-61300	776	33-3310-0000-63101	776
Per Diems		Postage	
33-3310-0000-62604	130,348	33-3310-0000-62620	63,254
CIP 1B		CIP 1A	
		33-3310-0000-62601	60,769
		Purchase of Care	
		33-3310-0000-62627	5,810
		Brain Trauma	
		33-3310-0000-62607	515
		Foster Care	

Supervisor Podzilni moved approval of the above transfers for General Services, 4-H Fairgrounds and Developmental Disabilities (2), second by Supervisor Diestler. ADOPTED.

Bills/Encumbrances

Finance Director	\$ 200.00
Elections	3,771.56
Register of Deeds	181.84
Employee Related	179.25
Information Technology	14,637.49

Supervisor Kraft moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Diestler. ADOPTED.

Bills Over \$10,000.

Best Western Janesville	\$ 14,706.90
Blackhawk Technical College	17,737.47
V and Associates	27,556.62

The Committee said they would like additional information explaining what the charges are for Best Western Janesville.

Supervisor Kraft moved approval of the above Bills Over \$10,000 for the Finance Committee with the additional requested information supplied to Accounting on Best Western Janesville, second by Supervisor Diestler. ADOPTED.

Encumbrances Over \$10,000.

Trane Company	\$ 11,798.50.00
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Supervisor Podzilni moved approval of the above Encumbrances Over \$10,000 for the Finance Committee, second by Supervisor Diestler. ADOPTED.

Pre-Approved Encumbrance Amendments.

Human Resources

Compsych (FMLA & EAP Programs) \$ 29,700.00

General Services

Service Master Commercial Cleaning \$ 12,492.00

Supervisor Beaver moved approval of the above Pre-Approved Encumbrance Amendments for Human Services and General Services, second by Supervisor Podzilni. ADOPTED.

Approval of Bills for Other Departments.

General Services

Alliant Energy \$ 44,460.00

Supervisor Podzilni moved approval of the above Bills for Other Departments for General Services, second by Supervisor Diestler. ADOPTED.

Resolutions

Authorizing Purchase of ArcGIS Server Standard Enterprise in 2010 Budget

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010, that a Purchase Order be issued as follows:

\$10,000.00 to ESRI, Inc. in Redlands, CA for 1 ArcGIS Server Standard Enterprise for Windows up to Four Cores Upgrade from Basic Enterprise.”

Supervisor Diestler moved approval of the above resolution, second by Supervisor Beaver. ADOPTED.

Authorizing Purchase of Two ArcGIS Servers for 2010

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010, that a Purchase Order be issued as follows:

\$17,894.04 to Dell Marketing L.P. of Round Rock, TX for two Dell PowerEdge R610 Servers at \$8,947.02 each.

BE IT FURTHER RESOLVED that payment be made to the vendor upon approval of the Finance Committee.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Diestler. ADOPTED.

Authorizing Purchase of Tablet Notebooks for 2010

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010, that a Purchase Order be issued as follows:

\$19,543.37 to CDW-G of Vernon Hills, IL for 11 Hewlett Packard 2730P Tablet Notebooks at \$1,776.67 each.

BE IT FURTHER RESOLVED that payment be made to the vendor upon approval of the Finance Committee.”

Supervisor Diestler moved approval of the above resolution, second by Supervisor Kraft. ADOPTED.

Authorizing Purchase of Mobile Data Computer Equipment for 2010

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010, that a Purchase Order be issued as follows:

\$15,300.00 to Baycom Inc., of Green Bay, WI for 5 CF-30K3PAX2M Panasonic Toughbook Mobile Data Computers at \$3,060.00 each.

BE IT FURTHER RESOLVED that payment be made to the vendor upon approval of the Finance Committee.”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Recognizing Joanna Jenson for Service to Rock County

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010, does hereby commend Joanna Jenson for her 29 years of service and extends its best wishes to her in her future endeavors.

BE IT FINALLY RESOLVED that the County Clerk be authorized and directed to furnish a copy of this resolution to Joanna Jenson.”

Supervisor Diestler moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Review of Resolutions

Accepting Land and Water Conservation Implementation Grant and Amending the 2009 Land Conservation Budget

“NOW, THEREFORE BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010 does hereby accept the Land and Water Conservation Implementation Grant and amends the Land Conservation Department’s 2009 Budget as follows:

...”

Supervisor Diestler moved the Finance Committee Endorsement of the above resolution, second by Supervisor Beaver. ADOPTED.

Authorizing Receipt of ARRA Program Funds and Amending the 2010 County Child Support Agency Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010 does hereby accept the ARRA funds and amends the 2010 Child Support budget as follows:

...”

Supervisor Beaver moved the Finance Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Adjournment. Supervisor Diestler moved adjournment at 9:30 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Secretary II

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.