

**FINANCE COMMITTEE**  
**May 6, 2010**

**Call to Order.** Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, May 6, 2010, in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

**Committee Members Present.** Supervisors Mawhinney, Kraft, Beaver, Diestler, Podzilni.

**Committee Members Absent:** None.

**Staff Members Present.** Jeff Smith, Finance Director; Craig Knutson, County Administrator; Elizabeth Pohlman McQuillen, Criminal Justice System Planner/Analyst; Michelle Schultz, Real Property Lister; Mickey Crittenden, Information Technology Director; Tom Sweeney, Land Conservation Director; Phil Boutwell, Assistant to the County Administrator; Vicki Brown, Treasurer.

**Others Present:** Tom Beaver.

**Approval of Agenda.** Supervisor Podzilni moved approval of the agenda as presented, second by Supervisor Diestler. ADOPTED.

**Committee Review and Approval of Per Meeting Allowances.** Supervisor Diestler moved approval of Per Meeting Allowances in the amount of \$15,481.99, second by Supervisor Podzilni. ADOPTED.

**Approval of Minutes.** Supervisor Kraft moved approval of the minutes of April 15, 2010 as presented, second by Supervisor Beaver. ADOPTED.

**Citizen Participation, Communications, Announcements, Information.** Mr. Knutson advised the first joint pre-budget meeting will be on Friday, May 28<sup>th</sup>, 8:30 A.M., in Conference Room N-1/N-2. Mr. Knutson and Mr. Smith will give an overview of the County's finances.

Mr. Smith said the auditors are here this week doing the final field work.

**Transfers and Appropriations.** None.

**Bills/Encumbrances**

Finance Director	\$ 796.38
Elections	10,025.89
Employee Related	204.18
Land Records	1,760.63
Information Technology	15,314.80

Supervisor Kraft moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

**Bills Over \$10,000.**

CESA 2	\$ 16,016.79
CESA 2	15,440.80
General Communications, Inc.	40,791.20
Siemens Industry, Inc.	12,108.00
Thermo Niton Analyzers, LLC	20,065.00

Supervisor Podzilni moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Diestler. ADOPTED.

**Encumbrances Over \$10,000.**

Health Net of Janesville, Inc.	\$ 57,867.00
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Supervisor Podzilni moved approval of the above Encumbrance Over \$10,000 for the Finance Committee, second by Supervisor Diestler. ADOPTED.

**Pre-Approved Encumbrance Amendment.**

Commerce Bank Commercial Accounts	\$ 34.27
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Supervisor Kraft moved approval of the above Pre-Approved Encumbrance Amendment for Purchasing/Finance, second by Supervisor Beaver. ADOPTED.

**Approval of Bills for Other Departments.** None.

**Resolutions**

**Initial Resolution Authorizing General Obligation Bonds and/or Notes in an Amount Not to Exceed \$240,000**

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2010, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, General Obligation Bonds and/or Notes in an amount not to exceed \$240,000 for purchasing, constructing, renovating, remodeling, improving and equipping the county’s facilities.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

**Authorizing Purchase of Document Imaging Software for Child Support**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2010 that a

Purchase Order in the amount of \$15,330 be issued to Cities Digital, Hudson, WI, for the purchase of Laserfiche document imaging software for the County's Child Support Agency, as specified by the Rock County Information Technology Department.'

Supervisor Diestler moved approval of the above resolution, second by Supervisor Beaver. ADOPTED.

**Review of Resolutions.**

**Authorizing Acceptance of 2010 Highway Safety I-90 Corridor Grant.**

"NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2010, that the Rock County Sheriff is authorized to accept funds under the Highway Safety Project I-90 Corridor Grant; and,

BE IT FURTHER RESOLVED, that the 2010 budget be amended as follows:

..."

Supervisor Podzilni moved the Finance Committee Endorsement for the above resolution, second by Supervisor Diestler. ADOPTED.

**Authorizing Acceptance of State Flood Grant to Assist Well Owners Impacted by the 2008 Flood and Amending the 2010 Rock County Health Department Budget.**

"NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2010 does hereby authorize the Rock County Health Department to accept the Flood Grant from the State of Wisconsin in the amount of \$40,800 to sample and test wells impacted by the 2008 flood, and amend the 2010 Rock County Health Department Budget as follows:

...."

Supervisor Diestler moved the Finance Committee Endorsement for the above resolution, second by Supervisor Podzilni. ADOPTED.

**Amending the Land Conservation Department Budget to Commence Implementation of the Restoration Project Located at the Hwy 51 County Campus.**

"NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2010, hereby amends the Land Conservation Department's budget as follows:

...."

Supervisor Diestler moved the Finance Committee Endorsement for the above resolution, second by Supervisor Podzilni. ADOPTED.

**Amending the Rock Haven 2010 Budget to Reflect Use of Donations.**

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2010 does hereby amend Rock Haven’s 2010 Budget as follows:

....”

Supervisor Podzilni moved the Finance Committee Endorsement for the above resolution, second by Supervisor Diestler. ADOPTED.

**Authorizing Revision of Contract with ATTIC Correctional Services, Inc for Additional Drug Court Case Management and Treatment Services and Amending the Budget.**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2010, does hereby amend the 2010 Community RECAP/TAD Grant budget as follows:

....

**BE IT FURTHER RESOLVED**, that a revised contract is authorized with ATTIC Correctional Services, Inc. for additional Case Management and Treatment Services for the Drug Court beginning on or about June 15, 2010, in an amount not to exceed \$26,347.”

Supervisor Kraft moved the Finance Committee Endorsement for the above resolution, second by Supervisor Diestler. ADOPTED.

**Report on County Website – Mickey Crittenden.** Mr. Crittenden distributed statistical information on Rock County’s website (attached). He said the website is up and running and working well. Content management is such that Departments have the ability to actually post information onto the website.

Mr. Crittenden said people are definitely using the website and referenced the handout showing 31,121 visits in the month of April. The County Board section where committee meetings and agendas are posted is very active with people reading and downloading the material.

Mr. Smith pointed out that under “Departments”, the Airport, Parks and Purchasing are listed. These are not Departments, but Divisions of a Department. Mr. Crittenden will look into this.

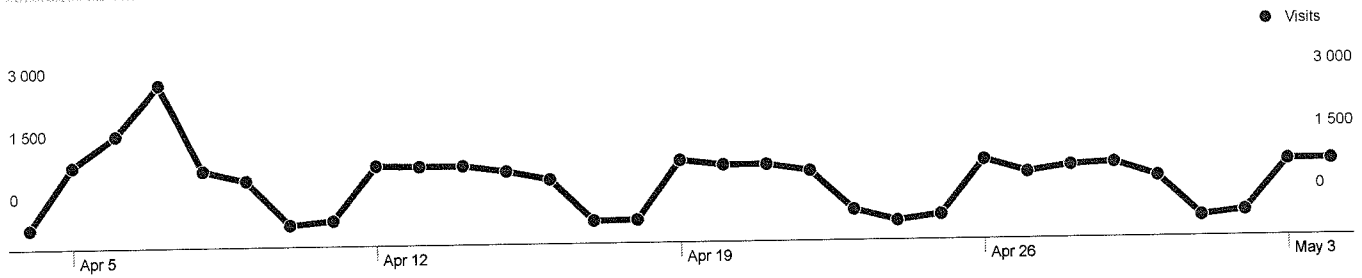
Chair Mawhinney asked about the possibility of getting a computer for each Supervisor. Mr. Smith said this brings up a potential tax issue if the computer were used for non-county business. He said also for tax purposes, the computer may have to be maintained at the “work place”, which would be the County Board Room. Mr. Knutson said this issue would have to be looked at by a County Board Committee. After a brief discussion, Chair Mawhinney said it appears to be the recommendation of the Finance Committee to look further into the County Board going paperless. Mr. Knutson made the suggestion that Supervisors could review the County Board information at home and his office could place a paper copy on each desk for County Board meetings.

**Adjournment.** Supervisor Beaver moved adjournment at 8:24 A.M., second by Supervisor Diestler. ADOPTED.

Respectfully submitted,

Linda Milligan  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**



**Site Usage**

**31,121** Visits

**124,506** Pageviews

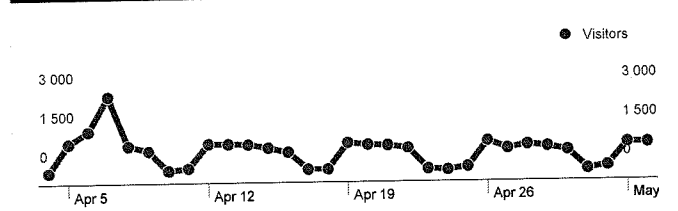
**4.00** Pages/Visit

**34.77%** Bounce Rate

**00:02:40** Avg. Time on Site

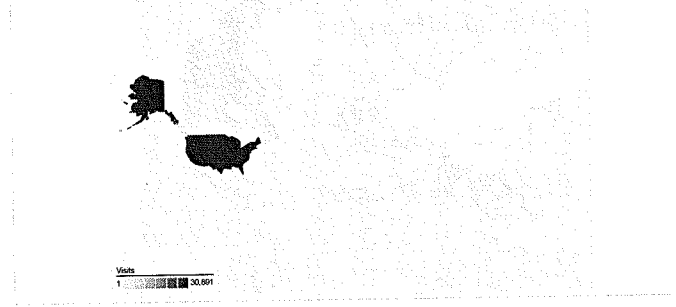
**45.87%** % New Visits

**Visitors Overview**

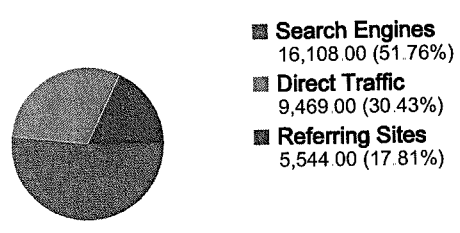


**Visitors**  
**17,183**

**Map Overlay**



**Traffic Sources Overview**



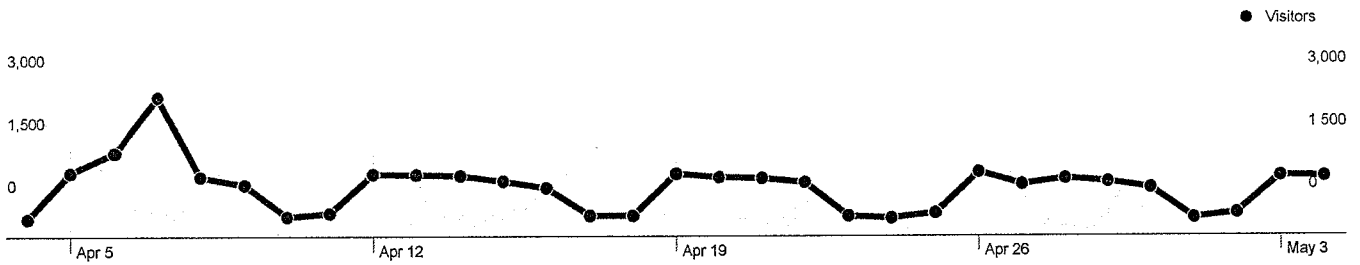
**Content Overview**

Pages	Pageviews	% Pageviews
/	26,389	21.19%
/index.php/departments/depart	7,191	5.78%
/index.php/employment-	6,251	5.02%
/index.php/civilprocess-	5,533	4.44%
/index.php/tax-database-search	4,416	3.55%

# Visitors Overview

Apr 4, 2010 - May 4, 2010

Comparing to: Site



**17,183 people visited this site**

**31,121 Visits**

**17,183 Absolute Unique Visitors**

**124,506 Pageviews**

**4.00 Average Pageviews**

**00:02:40 Time on Site**

**34.77% Bounce Rate**

**45.87% New Visits**

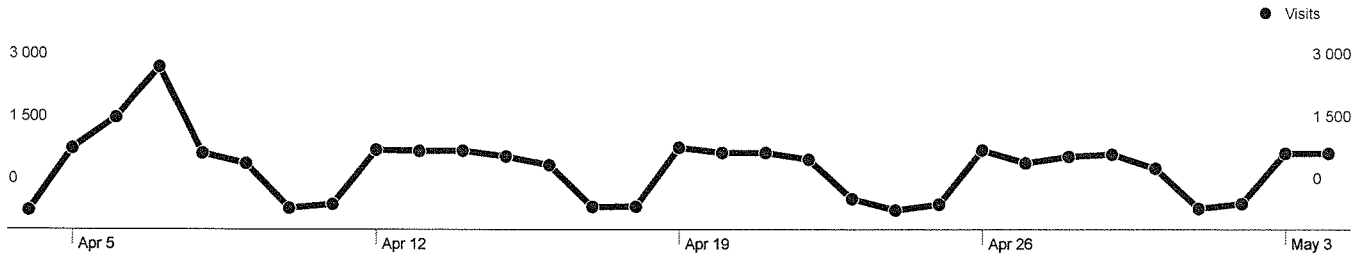
## Technical Profile

Browser	Visits	% visits	Connection Speed	Visits	% visits
Internet Explorer	25,540	82.07%	Cable	10,575	33.98%
Firefox	3,728	11.98%	T1	8,665	27.84%
Safari	1,028	3.30%	DSL	5,919	19.02%
Chrome	665	2.14%	Unknown	5,401	17.35%
Opera	38	0.12%	Dialup	427	1.37%

# Traffic Sources Overview

Apr 4, 2010 - May 4, 2010

Comparing to: Site



All traffic sources sent a total of 31,121 visits

30.43% Direct Traffic

17.81% Referring Sites

51.76% Search Engines

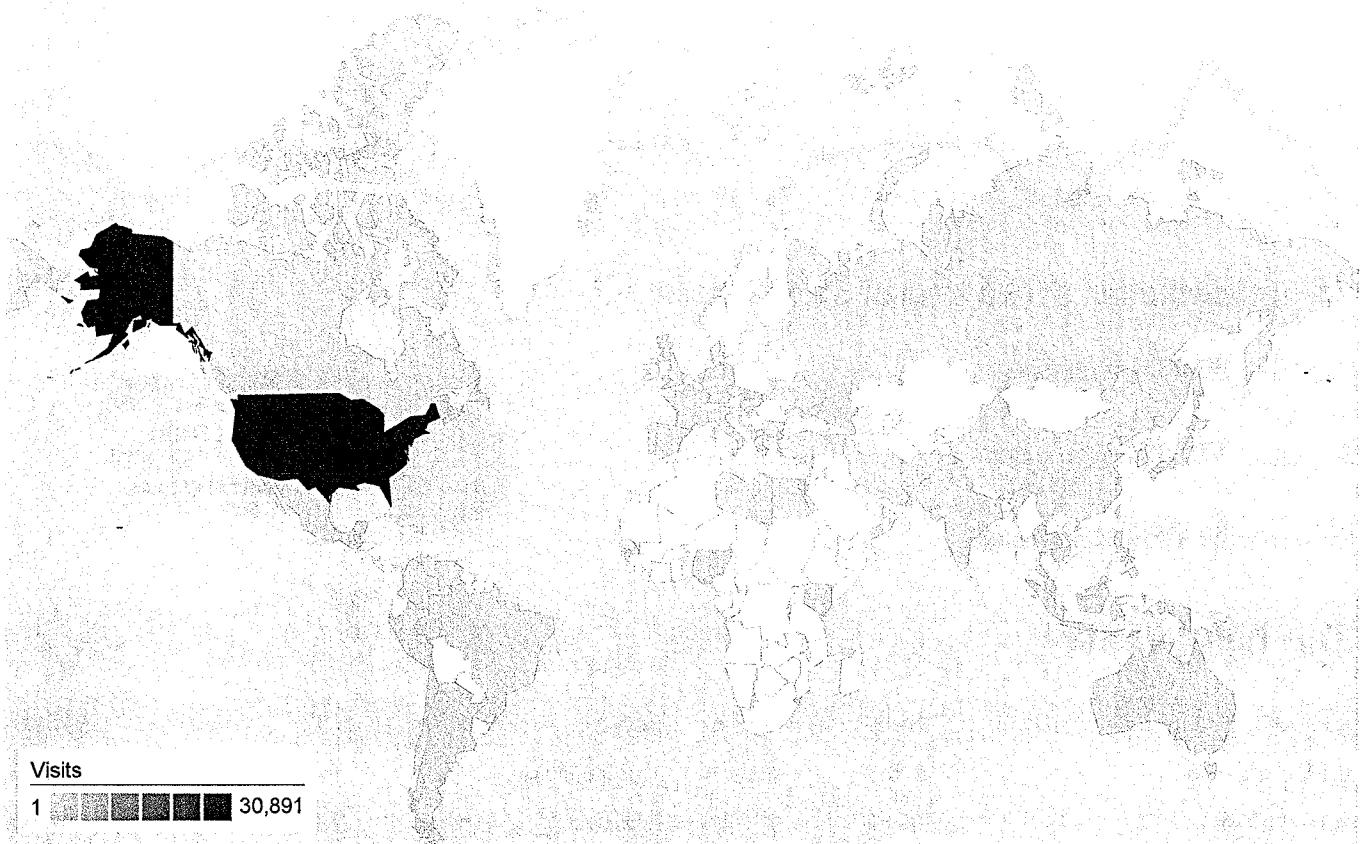


- Search Engines  
16,108.00 (51.76%)
- Direct Traffic  
9,469.00 (30.43%)
- Referring Sites  
5,544.00 (17.81%)

## Top Traffic Sources

Sources	Visits	% visits	Keywords	Visits	% visits
google (organic)	11,321	36.38%	rock county wi	1,603	9.95%
(direct) ((none))	9,469	30.43%	rock county	1,364	8.47%
yahoo (organic)	2,357	7.57%	rock county wisconsin	1,033	6.41%
bing (organic)	1,895	6.09%	rock county treasurer	418	2.59%
gazettextra.com (referral)	1,642	5.28%	rock county, wi	371	2.30%





**31,121 visits came from 54 countries/territories**

**Site Usage**

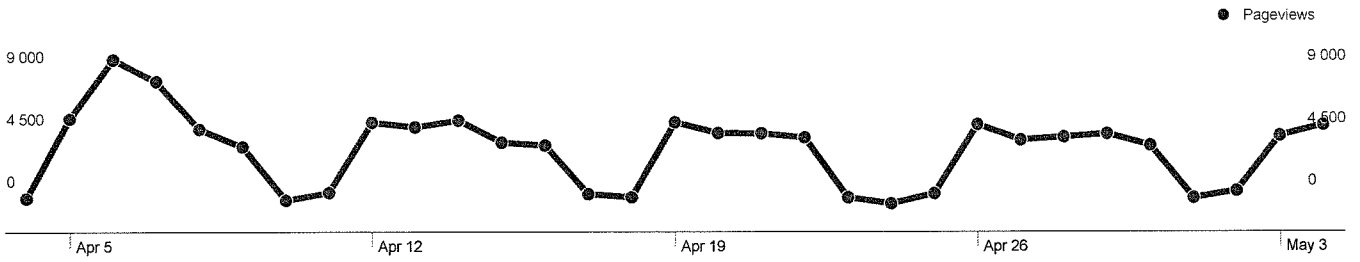
Country/Territory	Visits	Pages/Visit	Avg. Time on Site	% New Visits	Bounce Rate
United States	30,891	4.02	00:02:41	45.60%	34.56%
India	47	2.94	00:01:46	74.47%	44.68%
Canada	45	2.11	00:01:24	80.00%	57.78%
Philippines	17	1.94	00:00:28	64.71%	52.94%
United Kingdom	16	2.12	00:00:29	100.00%	81.25%
China	12	1.50	00:00:49	58.33%	75.00%
Brazil	8	1.25	00:00:04	100.00%	87.50%
Germany	7	2.00	00:00:47	100.00%	57.14%
Hong Kong	7	1.57	00:00:13	71.43%	85.71%
Australia	6	1.17	00:00:04	100.00%	83.33%

<b>Visits</b> 31,121 % of Site Total: 100.00%	<b>Pages/Visit</b> 4.00 Site Avg: 4.00 (0.00%)	<b>Avg. Time on Site</b> 00:02:40 Site Avg: 00:02:40 (0.00%)	<b>% New Visits</b> 45.88% Site Avg: 45.87% (0.03%)	<b>Bounce Rate</b> 34.77% Site Avg: 34.77% (0.00%)
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# Content Overview

Apr 4, 2010 - May 4, 2010

Comparing to: Site



Pages on this site were viewed a total of 124,506 times

124,506 Pageviews

92,504 Unique Views

34.77% Bounce Rate

## Top Content

Pages	Pageviews	% Pageviews
/	26,389	21.19%
/index.php/departments/departments-g-l/human-resources	7,191	5.78%
/index.php/employment-opportunities	6,251	5.02%
/index.php/civilprocess-currentforeclosures-list	5,533	4.44%
/index.php/tax-database-search	4,416	3.55%

Australia	6	1.17	00:00:04	100.00%	83.33%
					1 - 10 of 54