

**ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR**

**PURCHASING DIVISION**

**PROJECT NUMBER**        #2012-03  
**PROJECT NAME**         PROCESS SERVICE  
**PROPOSAL DUE DATE**   SEPTEMBER 26, 2011 – 12:00 NOON  
**DEPARTMENT**         CHILD SUPPORT ENFORCEMENT

	GREGG JANESVILLE	MARKLEY ROCKFORD	DESCAFANO JANESVILLE
COST PER SERVICE-2012	\$23.00	\$27.60	\$25.00
2013 INCREASE	NO INCREASE	5%	3%
2014 INCREASE	NO INCREASE	5%	3%
RATER 1	89	69.5	65
RATER 2	78.5	70	51.5
RATER 3	88	70.5	63.5
<b>TOTAL SCORE</b>	<b>255.5</b>	<b>210</b>	<b>180</b>
<b>AVERAGE SCORE</b>	<b>85</b>	<b>70</b>	<b>60</b>
<b>RANKING</b>	<b>1</b>	<b>2</b>	<b>3</b>

Proposals were evaluated based on the following criteria:

**1. GENERAL QUALITY OF RESPONSE (25 POINTS MAXIMUM)**

- Insurance Information
- Understanding of the project
- Responsiveness to terms and conditions
- References

**2. PRICING STRUCTURE (35 POINTS MAXIMUM)**

**3. FIRM INFORMATION (40 POINTS MAXIMUM)**

- Qualification of personnel
- Experience of personnel
- Experience of firm
- Years in business
- Number of hours dedicated to serving documents for Rock County
- Hours of service
- Number of employees assigned to Rock County

Request for Proposals was advertised in the Beloit Daily News and on the Internet. One additional vendor was solicited that did not respond.

PREPARED BY: JODI L. MILLIS  
Purchasing Manager

DEPARTMENT HEAD RECOMMENDATION: \_\_\_\_\_

\_\_\_\_\_  
Signature Date

GOVERNING COMMITTEE APPROVAL: \_\_\_\_\_  
Chair Vote    Date

PURCHASING PROCEDURAL ENDORSEMENT: \_\_\_\_\_  
Chair Vote    Date