



**FINANCE COMMITTEE  
Minutes –December 15, 2016**

**Call to Order.** Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, December 15, 2016, in Conference Room N-1, Courthouse East.

**Committee Members Present.** Supervisors Mawhinney, Kraft, Fox, and Podzilni.

**Committee Members Excused:** Supervisor Beaver.

**Staff Members Present.** Sherry Oja, Finance Director; Randy Terronez, Assistant to the County Administrator; Vicki Brown, County Treasurer; Mickey Crittenden, Information Technology Director; Jodi Millis, Purchasing Manager; Brent Sutherland, Facilities Management Director; Lisa Tollefson, County Clerk; Michelle Schultz, Real Property Lister; Phil Boutwell, Human Services Deputy Director; Duane Jorgenson, Assistant to the Public Works Director.

**Others Present:** None.

**Approval of Agenda.** Supervisor Podzilni moved approval of the amended agenda as presented, second by Supervisor Fox. ADOPTED.

**Citizen Participation, Communications and Announcements.** Ms. Brown informed the Committee that all the paperwork was completed on Wednesday for the 89 parcels in Beloit and the foreclosure will be one week from today.

Ms. Brown said, at this time, there are about 500 parcels with delinquent 2013 taxes.

Supervisor Podzilni said the property in Town of Beloit may not have a clear title and the closure will now be next Tuesday.

**Approval of Minutes – October 20, 2016 and December 1, 2016.** Supervisor Kraft moved approval of the minutes of October 20, 2016 and December 1, 2016 as presented, second by Supervisor Fox. ADOPTED.

**Transfers and Appropriations.**

**Facilities Management**

**FROM**

<u>Account #</u>	<u>Amount</u>
18-1815-0000-62203	\$15,000
Natural Gas	

**TO**

<u>Account #</u>	<u>Amount</u>
18-1815-0000-62400	\$15,000
Repair & Maintenance Services	

Supervisor Kraft moved approval of the above Transfers and Appropriations for the Finance Committee, second by Supervisor Fox. ADOPTED.

**Sheriff's Office**

**FROM**

**Account #**

21-2100-0000-46205

Compensation Loss Fixed Assets

**Amount**

\$17,787.38

**TO**

**Account #**

21-2100-0000-62410

R&M Vehicles - LES

**Amount**

\$17,787.38

Supervisor Fox moved approval of the above Transfers and Appropriations for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

**Review of Payments.** The Committee reviewed and accepted the report.

**Review of Payments Over \$10,000.** The Committee reviewed and accepted the report.

**Resolutions.**

**Recognizing Randy Leyes**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016, does hereby recognize Randy Leyes for his service and extends best wishes in his future endeavors.”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Kraft. ADOPTED.

**Recognizing Deputy County Treasurer Denise Cole**

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors at its regular meeting this \_\_\_\_\_ day of \_\_\_\_\_, 2016, does hereby recognize Denise Cole for her 17 ½ years of dedicated service and extends its sincere expression of appreciation to Denise Cole along with best wishes for her future.”

Supervisor Fox moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

**Recognizing Vicki Brown for Service to Rock County**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016, does hereby recognize Vicki Brown for her 22 cumulative years of faithful service and extends its best wishes to her in her future endeavors.”

Supervisor Fox moved approval of the above resolution, second by Supervisor Kraft. ADOPTED.

**Thanking Rock County Election Officials Involved in the 2016 Presidential Election Recount**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby recognize the significant efforts of the municipal clerks, election inspectors, Board of Canvass, recount workers, law enforcement, and County staff involved in the 2016 presidential election recount, and express their sincere gratitude on behalf of Rock County and its residents for the outstanding service provided by all parties involved in the 2016 presidential election recount.”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Mawhinney. ADOPTED.

**Committee Approvals.**

**Accepting Asthma Capacity Program Grant Amendment to the Consolidated Contract and Amending the 2016 Rock County Public Health Department Budget**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby authorize the Rock County Health Department to accept this Consolidated Contract amendment in the amount of \$23,000, and amend the 2016 Rock County Public Health Department Budget be amended as follows:

...”

Supervisor Kraft moved Committee approval of the above resolution, second by Supervisor Fox. ADOPTED.

**Authorizing Purchase of Replacement Passenger Vehicle and Amending the 2016 Motor Pool Budget**

**“NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016, authorizes the purchase through the State Contract of a 2017 Ford Fusion from Ewald Automotive of Oconomowoc, Wisconsin, in the amount of \$17,610 and an additional \$600 for setup costs of the new vehicle by the Department of Public Works.

**BE IT FURTHER RESOLVED** that payment be made to the vendor upon receipt and acceptance by the Public Works Director.

**BE IT FINALLY RESOLVED**, that the Motor Pool 2016 budget be amended to authorize funds for the purchase as follows:

...”

Supervisor Fox moved Committee approval of the above resolution, second by Supervisor Kraft. ADOPTED.

**Amending the 2016 Human Services Department Budget to Accept Funding for Adult Protective Services**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2016, does hereby authorize the acceptance of the Adult Protective Services funds.

BE IT FURTHER RESOLVED, that the Human Services Department budget for 2016 be amended as follows:

...”

Supervisor Kraft moved Committee approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

**Amending the 2017 Council on Aging Budget to Adjust State 85.21 and State Alzheimer’s Family Caregiver Support Program Allocations**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2016 does hereby amend the 2017 Rock County Council on Aging budget as follows:

...”

Supervisor Kraft moved Committee approval of the above resolution contingent on Education, Veterans and Aging Services Committee approval, second by Supervisor Podzilni. ADOPTED.

**Authorizing the Acceptance for Focus on Energy Incentives for retro-commissioning the Courthouse and Jail Buildings Heating and Ventilation Systems and Amending the 2016 and 2017 Facilities Management Operating Budget**

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2016 does hereby approve and authorizes the acceptance of these incentives.

BE IT FURTHER RESOLVED, that the Facilities Management 2016 and 2017 budget be amended as follows:

...”

Supervisor Podzilni moved Committee approval of the above resolution contingent on General Services Committee approval, second by Supervisor Kraft.

Mr. Sutherland explained he wanted to capture the Focus on Energy funds, but because of some clarity issues he requested the resolution be postponed.

Supervisor Fox moved to postpone the above resolution, second by Supervisor Podzilni.

POSTPONED.

**Amending the Rock County Land Information Plan**

**“NOW, THEREFORE, BE IT RESOLVED,** that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2016 does hereby amend the Rock County Land Information Plan and replace the existing fee schedule with an updated fee schedule; and,

**BE IT FURTHER RESOLVED,** that the updated fee schedule becomes effective upon passage of this resolution.”

Supervisor Fox moved Committee approval of the above resolution, second by Supervisor Kraft. ADOPTED.

**Adjournment.** Supervisor Fox moved adjournment at 7:59 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**