

FINANCE COMMITTEE
Minutes – October 29, 2015

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, October 29, 2015, in Conference Room N-1, Rock County Courthouse East.

Committee Members Present. Supervisors Mawhinney, Kraft, Beaver, Fox and Podzilni.

Committee Members Excused: None.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to County Administrator; Vicki Brown, Treasurer; Sheriff Robert Spoden, Chief Deputy Barb Tillman, Commander Erik Chellevoid, Commander Troy Knudson, Captain Jude Maurer, and Diane Michaelis, Sheriff's Office.

Others Present: None.

Approval of Agenda. Supervisor Podzilni moved approval of the amended agenda, second by Supervisor Beaver. ADOPTED.

Citizen Participation, Communications and Announcements. Ms. Brown asked the Committee if they had any questions on the report she handed out at the last meeting on the foreclosed properties auction. Supervisor Kraft asked if they all came in to pay. Ms. Brown said they are still waiting on one person on a property in Beloit.

Approval of Minutes – October 15, 2015. Supervisor Fox moved approval of the minutes of October 15, 2015 as presented, second by Supervisor Kraft. ADOPTED.

Transfers and Appropriations. None.

Bills and Encumbrances None.

Bills Over \$10,000 None.

Encumbrances Over \$10,000. None.

Pre-Approved Encumbrance Amendments. None.

Approval of Bills for Other Departments. None.

Budget Review and Appeals.

Other – Sheriff's Office Sheriff Spoden handed out copies of his request to amend the 2016 Recommended Budget to include two full-time deputy sheriff positions (attached). Sheriff Spoden said the first page shows where the increased demands on the deputy sheriff's response time is; page two shows other areas of time demands on the deputy sheriff's time; and page three shows areas the Sheriff and staff were able to identify additional changes to various accounts

within the Sheriff's Office and Jail. Sheriff Spoden said Mr. Smith identified \$37,000 of unexpected additional funding from the General Transportation Aid.

Sheriff Spoden formally requested the Finance Committee and Rock County Board of Supervisors give serious consideration to his appeal to amend the 2016 Recommended Budget to fund the addition of one new deputy sheriff position, beginning January 1, 2016, in addition to the one in the recommended budget to begin July 1, 2016.

Supervisor Fox said, over the past several months, the support of the Sheriff's Office in Beloit has been fantastic and he is in support of this request.

Supervisor Podzilni added his support of the appeal.

Chair Mawhinney asked what the cost will be. Mr. Smith said about \$70,000.

Chair Mawhinney asked about 2017. Mr. Smith said one position would be in the budget and an additional \$35,000 would need to be added to the budget.

Ms. Oja said she has a change to the 2016 Recommended Budget. She said, due to the rates on the bond sale the debt levy will be going down about \$1,600.

Ms. Oja handed out copies of the accounts that would be affected by these changes.

Ms. Oja said this meeting was to hear the appeals and action will be taken at the November 5th Finance Committee meeting.

Approval of Policy Concerning Post-Dated Checks. Ms. Brown said the Treasurer's Office does not have a policy on how to handle post-dated checks. She said past practice has been to hold a post-dated check, but this also increases the risk of loss from misappropriation, misplacement or fraud. Ms. Brown said the post-dated check is legal tender and can be cashed at any time. She requested this policy go into effect immediately that the Treasurer's Office will no longer hold post-dated checks, but will be depositing them when presented.

Supervisor Podzilni moved approval of the Policy Concerning Post-Dated Checks, second by Supervisor Fox. ADOPTED.

Report on Cash Balances and Investments. Ms. Oja updated the Committee on cash balances and investments as of September 30, 2015.

Adjournment. Supervisor Fox moved adjournment at 7:49 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.