

**FINANCE COMMITTEE  
Minutes –January 14, 2016**

**Call to Order.** Chair Mawhinney called the meeting of the Finance Committee to order at 5:15 P.M. on Thursday, January 14, 2016, in the Jury Deliberation Room, County Courthouse East.

**Committee Members Present.** Supervisors Mawhinney, Kraft, Beaver, Fox (at 5:25 P.M.) and Podzilni.

**Committee Members Excused:** None.

**Staff Members Present.** Sherry Oja, Finance Director; Randy Terronez, Assistant to the County Administrator; Mickey Crittenden, Information Technology Director; Lisa Tollefson, County Clerk; Sandy Disrud, Deputy Register of Deeds; Annette Mikula, Human Resources Director; Charmian Klyve, Human Services Director; Kate Flanagan, Human Services - Mental Health/AODA Division Manager.

**Others Present:** None.

**Approval of Agenda.** Supervisor Beaver moved approval of the agenda, second by Supervisor Kraft. ADOPTED.

**Citizen Participation, Communications and Announcements.** None.

**Approval of Minutes – December 10, 2015.** Supervisor Podzilni moved approval of the minutes of December 10, 2015 as presented, second by Supervisor Beaver. ADOPTED.

**Committee Review and Approval of Per Meeting Allowances.** Supervisor Kraft moved approval of per meeting allowances in the amount of \$10,237.55, second by Supervisor Podzilni. ADOPTED.

**Transfers and Appropriations.**

**Land Conservation**

<b><u>FROM</u></b>		<b><u>TO</u></b>	
<b><u>Account #</u></b>	<b><u>Amount</u></b>	<b><u>Account #</u></b>	<b><u>Amount</u></b>
19-1922-0000-64904	\$ 2,000	62-6351-0000-64900	\$ 2,000
Contingency Account		Other Supplies & Expenses	

**Sheriff's Office**

<b><u>FROM</u></b>		<b><u>TO</u></b>	
<b><u>Account #</u></b>	<b><u>Amount</u></b>	<b><u>Account #</u></b>	<b><u>Amount</u></b>
21-2119-2015-69501	\$10,353	21-2119-2015-61210	\$10,353
Aid to Localities – OWI Task		Overtime Wages – OWI Task	
21-2140-2015-67161	2,778	21-2140-2015-67160	2,778
Cap Assets \$5,000+ HIDTA		Cap Assets \$500-\$4,999 HIDTA	
21-2140-2015-61210	4,800	21-2140-2015-63908	4,800
Overtime Wages – HIDTA 15		Investigative Expense – HIDTA 15	

**Public Health Department**

**FROM**

<b><u>Account #</u></b>	<b><u>Amount</u></b>
31-3000-0000-61100	\$ 6,562
Regular Wages	

**TO**

<b><u>Account #</u></b>	<b><u>Amount</u></b>
31-3000-0000-67130	\$ 6,562
Terminals / PCs	

Supervisor Beaver moved approval of the above Transfers and Appropriations for the Finance Committee, second by Supervisor Kraft. ADOPTED.

**Bills and Encumbrances - 2015**

IT Cross Charges	\$	28.05
Finance Director		409.50
Information Technology		3,993.66
Law Records		2,780.00
IT Cross Charges		37,978.02
Elections		1,776.05
Employee Wellness Activities		238.00

**Bills and Encumbrances - 2016**

Law Records	\$	231,904.00
IT Cross Charges		70,827.00
Land Records		9,600.00*
ISF Self Insurance		76,910.00
County Treasurer		418.80
Register of Deeds		4,212.76

Ms. Oja said account 10-1721-0000-63200 for Land Records should be for \$200.00 instead of \$150.00. Supervisor Podzilni moved approval of the above Bills and Encumbrances for the Finance Committee with this increase for Land Records, second by Supervisor Beaver. ADOPTED.

**Bills Over \$10,000**

Dungarvin Wisconsin LLC	\$	14,466.86
Opportunities Inc.		13,978.44
Advanced Correctional Healthcare		13,047.68
Blackhawk Technical College		10,685.77
Pinnacle Assisted Living Service		21,080.00
Rhyme Business Products		12,772.00
Tricor Inc.		76,910.00

Supervisor Kraft moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Beaver. ADOPTED.

**Encumbrances Over \$10,000.**

General Communications Inc.	\$	44,869.35
Abilities Inc.		533,160.00
Alpha Homes of WI Inc.		780,549.00
Brotoloc South Inc.		134,363.00

Catholic Charities Inc.	1,975,907.00
CESA 2	902,901.00
CESA 2 VOA	417,130.00
Creative Community Living Service	2,882,178.00
Dungarvin Wisconsin LLC	1,806,158.00
Epilepsy Foundation of Southern	125,800.00
Group Living Home Inc.	174,295.00
Homes for Independent Living	418,935.00
Independent Disability Service	823,100.00
Independent Journeys Inc.	129,002.00
Infinite Ability Inc.	109,180.00
Kandu Industries Inc.	2,297,079.00
Lutheran Social Services	680,400.00
Opportunities Inc.	131,500.00
Pinnacle Assisted Living Service	770,515.00
Productive Living Systems Inc.	1,709,598.00
REM Wisconsin Inc.	421,568.00
REM Wisconsin II Inc.	5,659,274.00
REM Wisconsin III Inc.	670,263.00
Riverfront Inc.	2,784,745.00
Secured Living LLC	801,930.00
Advanced Correctional Healthcare	767,700.00
Aramark Correctional Services	508,000.00
Aramark Uniform Services Inc.	78,850.00
BI Inc.	185,000.00
CESA 2	135,600.00
Gordie Boucher Ford Lincoln Mercury	40,000.00
JP Morgan Chase Bank NA	26,650.00
Pomps Tire Service Inc.	35,000.00
Wright Express FSC	225,000.00
Dane County Medical Examiners	181,264.00
Thomson West	32,500.00
JP Morgan Chase Bank NA	39,000.00
Nash Elliott, Atty Jennifer L.	45,768.00
Frank, Atty Matthew L.	45,768.00
Freier, Atty Joseph M.	45,768.00
Hendricks Commercial Properties	135,315.96
United States Postal Service	180,000.00
Siemens Industry Inc.	12,091.00
Advanced Disposal Services	13,706.04
Oracle Corporation	12,738.87
Motorola	187,683.00
Simplex Grinnell LP	11,995.67
Lexipol LLC	10,593.00
Spillman Technologies Inc.	95,755.00
Johnson Controls Inc.	29,749.00
Silha LLC, Dan	11,424.96
Sanofi Pasteur Inc.	15,000.00
JP Morgan Chase Bank NA	13,000.00

Supervisor Beaver moved approval of the above Encumbrances Over \$10,000 for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

**Pre-Approved Encumbrance Amendments.**

**Human Services**

Orion Family Services \$ 13,026.63

**Medical Examiner**

Dane County \$ 38,300.00

Supervisor Podzilni moved approval of the above Pre-Approved Encumbrance Amendment for Human Services and Medical Examiner, second by Supervisor Beaver. ADOPTED.

**Approval of Bills for Other Departments.** None.

**Wisconsin Rental Weatherization Program – Register of Deeds.** Ms. Disrud went over the summary of the program and told the Committee they estimate this will bring in approximately \$3,000 in 2016.

**Resolutions.**

**Authorizing Purchase and Installation of Spillman Data Replication Tool and Amending the 2016 Budget**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2016 that a Purchase Order be issued to Spillman Technologies in an amount not to exceed a total of \$23,567 for the purchase and installation of the data replication tool.

BE IT FURTHER RESOLVED to allow for payment to the vendor upon approval of the Director of Information Technology.

BE IT FURTHER RESOLVED that the 2016 budget be amended as follows:

...”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

**Authorizing Purchase of 2016 Budgeted Computer Equipment**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2016 that a Purchase Order for 70 Hewlett Packard 450 G2 laptops, 35 Hewlett Packard USB 3.0 port docking stations, and 70 2-year service warranty contracts with ADP protection be issued to CDW-G in Vernon Hills, IL in the amount of \$70,629.65.

**BE IT FURTHER RESOLVED** that payment be made to the vendor upon approval and acceptance by the Finance Committee.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Beaver. ADOPTED.

**Committee Approval.**

**Accepting Taking Action with Data: Use of the Environmental County Health Profiles to Improve Environmental Health in a Community Grant and Amending the 2016 Rock County Public Health Department Budget**

“**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2016 does hereby authorize the Rock County Health Department to accept this Establishing a Foundation for an Educational Online Drinking Water Nitrate Risk Tracking Tool Grant in the amount of \$10,500, and amend the 2016 Rock County Public Health Department Budget as follows:

...”

Supervisor Kraft moved Committee approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

**Create Two Master Level Social Worker Positions and Amending the 2016 Budget**

“**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2016 does hereby approve the creation of 2.0 FTE Master Level Social Worker positions and authorize the Human Services Department to fill those positions; and,

**BE IT FURTHER RESOLVED**, that the 2016 Budget be amended as follows:

...”

Supervisor Beaver moved Committee approval of the above resolution, second by Supervisor Kraft. ADOPTED.

**Adjournment.** Supervisor Beaver moved adjournment at 5:29 P.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Sherry Oja  
Finance Director

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**