



**FINANCE COMMITTEE
Minutes – March 16, 2017**

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, March 16, 2017, in Conference Room N-1, Courthouse East.

Committee Members Present. Supervisors Mawhinney, Fox and Podzilni.

Committee Members Excused: Supervisors Beaver and Kraft.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Mickey Crittenden, Information Technology Director; Sandy Disrud, Register of Deeds; Jodi Millis, Purchasing Manager; Michelle Roettger, County Treasurer; Lori Williams, Parks Director.

Others Present: None.

Approval of Agenda. Supervisor Podzilni moved approval of the agenda as presented, second by Supervisor Fox. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Approval of Minutes – March 9, 2017. Supervisor Fox moved approval of the minutes of March 9, 2017 as presented, second by Supervisor Podzilni. ADOPTED.

Transfers and Appropriations. None.

Resolutions.

Authorizing Purchase of 2017 Budgeted Computers

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2017 authorizes a Purchase Order for 80 Hewlett Packard ProDesk 600 G2 SFF computers with DVDRW drives and 80 5-year CarePack hardware support contracts be issued to Paragon Development Systems in Brookfield, WI in the amount of \$43,440.”

Supervisor Fox moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Authorizing Purchase of Network Disk Storage

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2017 authorizes a Purchase Order for a NexGen Disk storage expansion unit be issued to Transcendent, LLC in the amount of \$82,897.00.”

Supervisor Fox moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Authorizing Purchase of Liebert Data Center Air Conditioning Unit

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2017 that a Purchase Order for the specified Liebert data center air conditioning unit be issued to General Heating and Air Conditioning of Madison, WI in the amount of \$66,900.00.”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Fox. ADOPTED.

Committee Approval.

Acceptance of Recreational Trail Grant Funds from the Wisconsin Department of Natural Resources for Beloit to Janesville Connector Trail Improvements and Amending the Parks Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2017 does hereby approve the acceptance of these funds; and

BE IT FURTHER RESOLVED, that the Parks Director be authorized to file all necessary documents for administration and reimbursement of this program; and

BE IT FURTHER RESOLVED that the Parks Director be authorized and directed to sign the grant agreements and that these documents be submitted to the Wisconsin Department of Natural Resources; and

BE IT FINALLY RESOLVED that the Department of Public Works Parks Division 2017 Budget be amended as follows:

...”

Supervisor Fox moved Committee approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Foreclosure of Tax Lien Searches Ms. Oja explained that the tax lien searches went through the formal bid process this year and Brabazon Title was the one chosen.

Supervisor Fox moved approval for the Foreclosure of Tax Lien Searches go to Brabazon Title of Beloit, WI, second by Supervisor Podzilni. ADOPTED.

Contracting for Rock County Courthouse Security System Upgrade and Replacement – Phase I and Amend 2017 Facilities Management Capital Budget

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2017, that a contract for Phase I of the security system upgrade and replacement at the Rock County Courthouse be awarded to Gilbank Construction Inc., of Clinton, WI, in the amount of \$1,743,000.00; and

BE IT FURTHER RESOLVED, that a \$20,000.00 contingency also be approved to cover any possible unforeseen items.

BE IT FURTHER RESOLVED that the Facilities Management 2017 budget be amended as follows:

...”

Supervisor Podzilni moved Committee approval of the above resolution contingent on General Services Committee approval, second by Supervisor Fox. ADOPTED.

Amending the Land Conservation Department budget to Begin Implementation of the Yahara River Basin Adaptive Management Project

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2017, authorizes the Land Conservation Committee to enter into the service agreement with Yahara WINs and commence with the implementation of the Adaptive Management Project; and,

BE IT FURTHER RESOLVED, that the Land Conservation Department’s 2017 budget be amended as follows:

...”

Supervisor Fox moved Committee approval of the above resolution contingent on Land Conservation Committee approval, second by Supervisor Podzilni. ADOPTED.

Impact on County Regarding an Item in the Governor’s Budget on Weatherization.

Ms. Disrud handed out a copy of the Rental Unit Energy Efficiency portion of the Governor’s budget and informed the Committee of the proposal to eliminate this. She said that this would have a negative impact on the County revenue of approximately \$20,000. Ms. Disrud added that this elimination has been discussed for a number of years and she feels that it will be eliminated, if not now, in the near future.

Discussion and Possible Action on Approval Process of Per Meeting Allowances.

Ms. Oja explained that when one of the past Finance Committee meetings had not been held the Per Meeting Allowances had been paid and then put on the next agenda for review. She asked the Committee if this were to occur at a future time if this is how they would like it handled. The Committee felt the County Board Rules should be amended to include the Per Meeting Allowances must be approved by the Finance Committee before being paid.

Discussion and Possible Action on Surveyor's Change Fund. Ms. Oja informed the Committee that the Surveyor's Office has a change fund of \$10 and when someone pays for a map or copy with a twenty dollar bill they do not have enough to make change.

Supervisor Fox moved approval to increase the change fund for the Surveyor's Office to \$50, second by Supervisor Podzilni. ADOPTED.

Report on Cash Balances and Investments. Ms. Oja handed out copies and updated the Committee on cash balances and investments as of February 28, 2017.

The Committee discussed having a third party vendor to provide credit card services for the use of credit cards for the collection of fees, payments, etc.

Adjournment. Supervisor Fox moved adjournment at 7:54 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.