

**FINANCE COMMITTEE**  
**Minutes –April 2, 2015**

**Call to Order.** Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, April 2, 2015, in Conference Room N-1 County Courthouse East.

**Committee Members Present.** Supervisors Mawhinney, Kraft, Fox and Podzilni.

**Committee Members Excused:** Supervisor Beaver.

**Staff Members Present.** Sherry Oja, Finance Director; Nick Osborne, Assistant to the County Administrator; Mickey Crittenden, IT Director; Vicki Brown, County Treasurer.

**Others Present:** Dave Witthohn and Chris Nebenzahl, Cutwater Asset Management.

**Approval of Agenda.** Supervisor Fox moved approval of the agenda as presented, second by Supervisor Kraft. ADOPTED.

**Citizen Participation, Communications and Announcements.** Ms. Brown said the new furniture is in her office and invited the Committee to see it.

Ms. Brown said this year's foreclosures are down to 135 at this time. She said the two parcels with the swimming pool that has seven years of back taxes is now in the County's name and asked if the Committee wanted to have a single house auction. The Committee will meet at 5:15 P.M., prior to County Board, on April 9th to discuss this.

**Report by Cutwater Asset Management.** Mr. Witthohn said the rates are going up very slowly; the U.S. dollar is getting stronger; and he doesn't feel the GDP will make 2% for the first quarter 2015. Mr. Witthohn handed out copies of the *Rock County Investment Management Program Review*, went over it and answered questions.

**Committee Review and Approval of Per Meeting Allowances.** Supervisor Podzilni moved approval of per meeting allowances in the amount of \$13,612.89, second by Supervisor Kraft. ADOPTED.

**Transfers and Appropriations.** None.

**Bills and Encumbrances**

Finance Director	\$	23.90
Information Technology		13,155.31
Telephone Operations		3,444.35
IT Capital Projects		83,202.85
IT Cross Charges		22,610.75
Land Records		6,112.40
Elections		456.02

Supervisor Kraft moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Fox. ADOPTED.

**Bills Over \$10,000.** None.

**Encumbrances Over \$10,000.** None.

**Pre-Approved Encumbrance Amendments.** None.

**Approval of Bills for Other Departments.** None.

**Resolutions.**

**Authorizing Purchase of Budgeted Mobile Data Computers**

**“NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2015 that a Purchase Order for 4 Panasonic Toughbook CF-53 mobile data computers be issued to Baycom Inc. of Green Bay, WI in the amount of \$10,112.00.

**BE IT FURTHER RESOLVED** that payment be made to the vendor upon approval and acceptance by the Finance Committee.”

Supervisor Fox moved approval of the above resolution, second by Supervisor Kraft.  
ADOPTED.

**Authorizing Purchase of Personal Computers**

**“NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2015 that a Purchase Order for 33 HP 600 G1 computers be issued to CDW Outlet ID of Omaha, NE in the amount of \$17,618.04.

**BE IT FURTHER RESOLVED** that payment be made to the vendor upon approval and acceptance by the Finance Committee.”

Supervisor Fox moved approval of the above resolution, second by Supervisor Podzilni.  
ADOPTED.

**Authorizing Purchase of 2015 Budget Computer Equipment**

**“NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2015 that a Purchase Order for 25 HP SB 450 G2 laptop computers, 29 Acer V195L monitors, 20 HP 3005pr docking stations, 20 HP keyboard/mouse kits, 20 Targus laptop messenger bags, and 7 Planar dual monitor stands be issued to CDW-G in Vernon Hills, IL in the amount of \$26,588.23.

**BE IT FURTHER RESOLVED** that payment be made to the vendor upon approval and acceptance by the Finance Committee.”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Fox. ADOPTED.

**Committee Approval.**

**Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff's Budget**

**“NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2015 to approve and authorize the acceptance of \$47,377 of HIDTA grant funds and to authorize the Sheriff to sign the award documents.

**BE IT FURTHER RESOLVED** that the 2015 Sheriff's budget be amended as follows:

...”

Supervisor Kraft moved Committee approval of the above resolution contingent upon Public Safety and Justice Committee approval, second by Supervisor Podzilni. ADOPTED.

**Amending the Sheriff's 2015 Budget to Use Equitably Shared Funds for Unmarked Vehicle**

**“NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2015 that the 2015 budget be amended as follows:

...”

Supervisor Kraft moved Committee approval of the above resolution contingent upon Public Safety and Justice Committee approval, second by Supervisor Fox. ADOPTED.

**Amending the 2015 Budget to Create 1.0 FTE Maintenance Worker IV for Job Center**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2015, does hereby authorize the creation of 1.0 FTE Maintenance Worker IV to provide building maintenance at the Rock County Job Center; and,

**BE IT FURTHER RESOLVED**, that the General Services Department budget for 2015 be amended as follows:

...”

Supervisor Podzilni moved Committee approval of the above resolution contingent upon General Services Committee approval, second by Supervisor Fox. ADOPTED.

**Adjournment.** Supervisor Fox moved adjournment at 8:08 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**