

FINANCE COMMITTEE
Minutes –February 5, 2015

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, February 5, 2015, in Conference Room N-1 County Courthouse East.

Committee Members Present. Supervisors Mawhinney, Kraft, Beaver, Fox and Podzilni.

Committee Members Excused: None.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Mickey Crittenden, IT Director; Michelle Schultz, Real Property Lister; Phil Boutwell, Human Services Deputy Director.

Others Present: None.

Approval of Agenda. Chair Mawhinney said item 6.D.2. should be deleted and item 5.F. 911 Communications Center Transfer should be added. Supervisor Beaver moved approval of the agenda with these changes, second by Supervisor Podzilni. ADOPTED.

Citizen Participation, Communications and Announcements. Supervisor Kraft thanked Mr. Crittenden and the IT Department for the e-mail upgrade and added that hers is now working.

Approval of Minutes – January 8, 2015 and January 15, 2015. Supervisor Kraft moved approval of the minutes of January 8, 2015 and January 15, 2015 as presented, second by Supervisor Podzilni. ADOPTED.

Committee Review and Approval of Per Meeting Allowances. Supervisor Podzilni moved approval of per meeting allowances in the amount of \$13,434.87, second by Supervisor Beaver. ADOPTED.

Transfers and Appropriations.

Clerk of Circuit Court

FROM

<u>Account #</u>	<u>Amount</u>
22-1209-0000-63100	\$ 2,860
Office Supplies	

TO

<u>Account #</u>	<u>Amount</u>
22-1209-0000-67160	\$ 2,860
Capital Assets	

Human Services

FROM

<u>Account #</u>	<u>Amount</u>
36-3689-0000-62609	\$40,000
State Institutes	

TO

<u>Account #</u>	<u>Amount</u>
36-3602-0000-64701	\$40,000
Overhead Software Purchase	

Information Technology

FROM

<u>Account #</u>	<u>Amount</u>
07-1438-0000-62400	\$11,850
Repair and Maintenance	

TO

<u>Account #</u>	<u>Amount</u>
07-1438-0000-67130	\$11,850
Terminals/PCs	

Medical Examiner

FROM

<u>Account #</u>	<u>Amount</u>
28-2600-0000-62170	\$ 8,198
Physician & Other Contracted	

TO

<u>Account #</u>	<u>Amount</u>
28-2600-0000-63300	\$ 8,198
Travel	

Planning & Development

FROM

<u>Account #</u>	<u>Amount</u>
64-6400-0000-61610	\$ 3,150
Health Insurance	

TO

<u>Account #</u>	<u>Amount</u>
64-6400-0000-67130	\$ 3,150
Terminals/PCs	

911 Communications Center

FROM

<u>Account #</u>	<u>Amount</u>
23-2400-0000-62210	\$ 6,400
Telephone	

TO

<u>Account #</u>	<u>Amount</u>
23-2400-0000-62119	\$ 6,400
Other Contracted Services	

Supervisor Kraft moved approval of the above Transfers and Appropriations for the Finance Committee, second by Supervisor Fox. ADOPTED.

Bills and Encumbrances - 2014

Finance Director	\$ 470.00
Information Technology	3,430.56
IT Cross Charges	5,177.59
County Clerk	173.70
Employee Wellness Activities	353.75

Bills and Encumbrances - 2015

Information Technology	\$ 5,700.00
Law Records	81,088.00
IT Cross Charges	483.00
Land Records	209.99
County Treasurer	100.00
Register of Deeds	1,207.50

Supervisor Fox moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Bills Over \$10,000

Intrado Systems Corp	\$ 19,250.00
General Communications Inc.	317,361.00

Spillman Technologies Inc.	81,088.00
Simplex Grinnell LP	10,320.00
Blackhawk Technical College	12,507.74
Dane County Medical Examiners	19,890.53
Energy Services Inc.	38,841.83
Community Action Inc. of Rock & Janesville Mobilizing 4 Change	12,231.70*
Rosecrance	13,232.36*
Community Action Inc. of Rock & Janesville Mobilizing 4 Change	12,000.00*
Community Action Inc. of Rock & Janesville Mobilizing 4 Change	16,378.17*
Community Action Inc. of Rock & Janesville Mobilizing 4 Change	17,076.11*

Ms. Oja said the last five (*) should be contingent on Human Services Board approval. Supervisor Kraft moved approval of the above Bills Over \$10,000 for the Finance Committee with the five mentioned (*) contingent on Human Services Board approval, second by Supervisor Fox. ADOPTED.

Encumbrances Over \$10,000.

Campbell Properties	\$ 16,000.00
SCTS Inc.	20,077.04
Rock River Marina	25,200.00
JP Morgan Chase Bank NA	15,000.00
TriCor Inc.	11,000.00

Supervisor Beaver moved approval of the above Encumbrances Over \$10,000 for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Pre-Approved Encumbrance Amendments.

General Services

Samuels Group	\$ 11,820.42
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Supervisor Kraft moved approval of the above Pre-Approved Encumbrance Amendment for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Approval of Bills for Other Departments. None.

Resolution.

Authorizing Purchase of Budgeted Network Servers

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2015 that a Purchase Order for a Cisco enclosure and Cisco blade servers be issued to NETech Corp. of Madison, WI in the amount of \$70,784.10.

BE IT FURTHER RESOLVED that payment be made to the vendor upon approval and acceptance by the Finance Committee.”

Supervisor Fox moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Committee Approval.

Amending the 2015 Budget to Accept Brighter Futures Initiative Funding

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2015, does hereby accept \$36,771 in Brighter Futures Initiative funding and the Human Services Department budget for 2015 be amended as follows:

...”

Supervisor Kraft moved Committee approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Authorization for Purchasing a Lenovo Network-Attached Storage Device per State Contract

Supervisor Fox moved Committee approval to purchase a Lenovo Network-Attached Storage Device per State contract in the amount of \$5,900.00, second by Supervisor Beaver. ADOPTED.

Semi-Annual Report – Attendance at Conventions/Conferences. The Committee accepted the reports from the County Clerk, Finance Department, Information Technology, Land Records, Register of Deeds, and Treasurer.

Adjournment. Supervisor Fox moved adjournment at 7:44 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.