



FINANCE COMMITTEE
Minutes – May 3, 2018

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, May 3, 2018, in Conference Room N-1, Fifth Floor, Rock County Courthouse-East.

Committee Members Present. Supervisors Mawhinney, Beaver, Fox, Podzilni and Yeomans.

Committee Members Excused: None.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistant to the County Administrator; Mickey Crittenden, Information Technology Director; Brent Sutherland, Facilities Management Director; Lisa Tollefson, County Clerk; Jodi Millis, Purchasing Manager.

Others Present: None.

Approval of Amended Agenda. Supervisor Fox moved approval of the agenda as presented, second by Supervisor Yeomans. ADOPTED.

Election of Vice Chair. Supervisor Fox nominated Supervisor Beaver as Vice Chair, second by Supervisor Podzilni. There were no further nominations. ADOPTED.

Set Meeting Day and Time. The Committee would like to keep the first and third Thursdays at 7:30 A.M. as the time and day of the meetings. ADOPTED by acclimation.

Citizen Participation, Communications and Announcements. None.

Transfers and Appropriations.

Facilities Management

FROM

Account #

00-0000-0001-46205

Insurance Proceeds

Amount

\$31,760.55

TO

Account #

18-1819-0000-62400

Repair & Maintenance

Amount

\$31,760.55

Supervisor Podzilni moved approval of the above Transfer for Facilities Management, second by Supervisor Beaver. ADOPTED.

Resolutions.

Authorizing Purchase of Budgeted Network Firewalls

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018 that a Purchase Order for 4 Cisco blade servers and associated components be issued to Core BTS, Inc. in the amount of \$17,269.30.”

Supervisor Fox moved approval of the above resolution, second by Supervisor Yeomans.
ADOPTED.

Authorizing Purchase of Relias Learning System for the Rock County Human Services Department

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018 that a Purchase Order for an implementation fee of \$4,500.00 and 2018 prorated subscription fee of \$26,110.70 be issued to Relias Learning LLC in Cary, NC in the amount of \$30,610.70.”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Podzilni.

Mr. Smith explained this will help with professional development needs of the Human Services Employees, there are many modules for many levels of positions, and will help maintain licenses. He added that Rock Haven is also planning on to offer a similar program for the Rock Haven employees.

ADOPTED.

Committee Endorsement.

Awarding the Contract for Repairing Job Center Masonry and Amending 2018 Facilities Management Capital Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018 does hereby approve and authorize awarding a contract in the amount of \$85,976 to Custom Restoration Inc. of Sussex, WI, for the masonry repair at the Job Center.

BE IT FURTHER RESOLVED, a contingency fund of \$8,500 be established to cover any unforeseeable issues that arise.

BE IT FURTHER RESOLVED, the Facilities Management 2018 budget be amended as follows:

...”

Supervisor Podzilni moved Committee Endorsement of the above resolution, second by Supervisor Fox. ADOPTED.

Adjournment. Supervisor Fox moved adjournment at 7:53 A.M., second by Supervisor Beaver. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.