



DEVELOPMENTAL DISABILITIES BOARD MEETING

Wednesday, March 27 2013 – 6:00 P.M.

**ADRC
Job Center
1900 Center Ave.
Janesville, Wisconsin 53545**

AGENDA

- 1. CALL TO ORDER**
- 2. INTRODUCTION OF BOARD MEMBERS / ROLL CALL**
- 3. ADOPTION OF AGENDA**
- 4. APPROVAL OF MINUTES – (March 13th, 2013)**
- 5. CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS**
- 6. UNFINISHED BUSINESS**
- 7. NEW BUSINESS**
 - A. BILLS**
 - B. CONTRACTS / ADDENDUMS**
 - C. ENCUMBRANCES**
 - D. LINE ITEM TRANSFERS**
 - E. QUARTERLY BUDGET REVIEW (Feb., May, Aug., Nov.)**
- 8. DIRECTOR'S REPORT**
 - A. DEPARTMENT UPDATES**
 - B. BUDGET UPDATES**
 - C. RESIDENTIAL PLACEMENTS**
 - D. CONSUMER UPDATES**
 - E. PROVIDERS' CONCERNS**
 - F. STAFF UPDATES**
- 9. CORRESPONDENCE**
- 10. ITEMS FOR FUTURE BOARD MEETING CONSIDERATION**
- 11. ADJOURNMENT**

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
P1300123-PO#	03/20/13 -VN#045257			SHAW, LAMONA		3,741.47	
P1300125-PO#	03/20/13 -VN#046243			SMITH, LINDA		1,880.00	
P1300126-PO#	03/21/13 -VN#027702			ST COLETTA OF WISCONSIN		3,284.12	
P1300129-PO#	03/20/13 -VN#038979			TEETER, DALE AND CHARLENE		1,878.33	
P1300131-PO#	03/20/13 -VN#023213			TILTON, AL AND SUE		2,532.34	
P1300134-PO#	03/21/13 -VN#048275			WE CARE TRANSPORTATION		636.13	
P1300135-PO#	03/20/13 -VN#017203			WELTER, RALPH AND SUE		5,080.00	
P1300136-PO#	03/20/13 -VN#032582			WILSON, JUDY		1,323.92	
P1300137-PO#	03/20/13 -VN#042856			ZIRBEL, SHIRLEY		1,245.00	
P1300154-PO#	03/20/13 -VN#013843			KERR, RENA		1,862.34	
P1300155-PO#	03/20/13 -VN#044232			KIMBERLEY, SYLVIA M		80.00	
P1300156-PO#	03/20/13 -VN#041771			KONTNY, GARY		1,389.50	
P1300158-PO#	03/20/13 -VN#026058			LANGREHR, DAVID AND SHERYL		3,237.90	
P1300160-PO#	03/20/13 -VN#015550			LUDEKING, SARAH		1,677.50	
P1300161-PO#	03/21/13 -VN#014260			LUTHERAN SOCIAL SERVICES		7,333.50	
P1300165-PO#	03/20/13 -VN#048797			RIZER AFH, GAIL		4,080.00	
P1300166-PO#	03/20/13 -VN#015757			ROCK COUNTY DEVELOPMENTAL DISA		1,312.00	
P1300167-PO#	03/20/13 -VN#051901			ROEHL, JEREMEE OR TANAY		1,680.00	
P1300169-PO#	03/20/13 -VN#049981			ROZINEK, LYN		2,529.50	
P1300722-PO#	03/21/13 -VN#014549			MERCY HEALTH SYSTEMS LIFELINE		25.00	
P1301335-PO#	03/21/13 -VN#045014			ACCESSIBLE LIVING LTD		263.34	
P1301340-PO#	03/21/13 -VN#052592			WRIGHT PHD LLC, MARCIA K		3,500.00	
				CLOSING BALANCE	5,160,754.25		299,682.92
3333100000-62607	FOSTER CARE	16,524.00	0.0%	3,244.00	-3,243.92	16,523.92	
P1300124-PO#	03/20/13 -VN#016130			SHULTZ, MADELINE L		1,377.00	
				CLOSING BALANCE	15,146.92		1,377.00
3333100000-62620	COMM. INTEG. -1A	3,424,271.00	84.0%	521,790.07	2,354,749.90	547,731.03	
P1300071-PO#	03/21/13 -VN#036749			CORNERSTONE FOUNDATION		3,589.80	
P1300075-PO#	03/21/13 -VN#010178			DUNGARVIN WISCONSIN LLC		15,526.04	
P1300092-PO#	03/21/13 -VN#013352			HODAN CENTER INC		2,042.36	
P1300110-PO#	03/21/13 -VN#047911			PARAGON COMMUNITY SERVICES LLC		1,230.15	
P1300114-PO#	03/20/13 -VN#015412			RABE, DOUGLAS AND SHIRLEY		2,404.90	
P1300123-PO#	03/20/13 -VN#045257			SHAW, LAMONA		5,156.98	
P1300128-PO#	03/21/13 -VN#042514			SYSCO FOODS OF BARABOO LLC		51.70	
P1300132-PO#	03/21/13 -VN#036622			UNIFIED COMMUNITY SERVICES		88.20	
P1300161-PO#	03/21/13 -VN#014260			LUTHERAN SOCIAL SERVICES		1,434.50	
P1300166-PO#	03/20/13 -VN#015757			ROCK COUNTY DEVELOPMENTAL DISA		160.00	
P1300198-PO#	03/20/13 -VN#040492			HART, TAMMIE		4,790.00	
P1301334-PO#	03/21/13 -VN#020054			LAVIGNE BUS COMPANY INC		250.00	
P1301426-PO#	03/21/13 -VN#052605			SHOULTZ, MICHAEL D		3,380.00	
				CLOSING BALANCE	507,626.40		40,104.63
3333100000-62627	BT-WAIVER	993,694.00	73.1%	141,827.94	585,527.03	266,339.03	
P1300070-PO#	03/20/13 -VN#049495			CHESMORE, DEBORAH L		2,080.00	
P1300110-PO#	03/21/13 -VN#047911			PARAGON COMMUNITY SERVICES LLC		1,229.85	
P1300162-PO#	03/21/13 -VN#032430			MADISON AREA REHABILITATION CE		1,506.94	

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
P1300166-PO#	03/20/13 -VN#015757		ROCK COUNTY DEVELOPMENTAL DISA			180.00	
P1300168-PO#	03/20/13 -VN#039106		ROOT,WADE AND LISA			3,338.90	
			CLOSING BALANCE		258,003.34		8,335.69
	D.D.BOARD		PROG-TOTAL-PO			353,474.37	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$353,474.37 INCURRED BY DEVELOPMENTAL DISABILITIES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

DEVELOPMENTAL DISABILITIES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

MAR 27 2013

DATE _____ CHAIR

PURCHASE ORDER NUMBER P1300445 PEID 013792

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE March 14, 2013

DEPARTMENT DD Board

COMMITTEE Rock County DD Board

VENDOR NAME Kandu Industries Inc

ACCOUNT NUMBER 33-3310-0000-62601

FUNDS DESCRIPTION Purchase of Care

AMOUNT OF INCREASE \$ 2,667

INCREASE FROM \$ 38,046 TO \$ 40,713

ACCOUNT BALANCE AVAILABLE \$ 122,338.90 SB 03/14/13

REASON FOR AMENDMENT This change is the result of community employment services for one, new DVR Referred Long-Term Support Client.

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
(If over \$10,000) Chair Date

COUNTY BOARD _____
(If over \$10,000) Resolution # Adoption Date

PURCHASE ORDER NUMBER P1300447 PEID 034035

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DATE March 15, 2013

DEPARTMENT DD Board

COMMITTEE Rock County DD Board

VENDOR NAME Productive Living Systems

ACCOUNT NUMBER 33-3310-0000-62604

FUNDS DESCRIPTION CIP 1B

AMOUNT OF INCREASE \$ 283,429

INCREASE FROM \$ 795,510 TO \$ 1,078,939

ACCOUNT BALANCE AVAILABLE \$ 4,777,313.94 SB 03/15/13

REASON FOR AMENDMENT This change is the result of two current clients moving into services from another residential facility and a rate increase for one current client.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____