



**DEVELOPMENTAL DISABILITIES BOARD MEETING**

**Wednesday, February 9, 2011 – 6:30 P.M.**

**Rock County Health Care Center  
Classroom – Room 136  
3530 North County Trunk Highway F  
Janesville, Wisconsin 53545**

**AGENDA**

- 1. CALL TO ORDER**
- 2. INTRODUCTION OF BOARD MEMBERS**
- 3. INTRODUCTION OF GUESTS**
- 4. CITIZENS SUGGESTIONS TO THE BOARD**
- 5. APPROVAL OF AGENDA**
- 6. APPROVAL OF MINUTES**
- 7. APPROVAL OF BILLS**
- 8. APPROVAL OF CONTRACTS/ADDENDUMS  
ENCUMBRANCES AND/OR LINE ITEM TRANSFERS**
- 9. DIRECTOR'S REPORT**
  - A. REPORT ON PROGRAM ACTIVITIES**
  - B. UPDATE ON THE ADRC AND FAMILY CARE**
- 10. BOARD MEMBERS SUGGESTIONS TO THE BOARD**
- 11. ADDITIONAL CITIZENS SUGGESTIONS TO THE BOARD**
- 12. CORRESPONDENCE**
- 13. NEW BUSINESS**
- 14. ADJOURNMENT**

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3333100000-62601	PURCH OF CARE	1,244,427.00	96.8% 1,229,476.80	-24,020.89	38,971.09		
	P1000063-PO# 12/31/10 -VN#012518					39.73	
	P1003119-PO# 12/31/10 -VN#045500					12.00	
					CLOSING BALANCE	38,919.36	51.73
3333100000-62604	NURSING HM-CIP1B	1,394,147.00	97.4% 0,851,389.77	-1,160.91	543,918.14		
	P1000035-PO# 12/31/10 -VN#023658					5,902.50	
	P1000121-PO# 12/31/10 -VN#043381					887.76	
	P1004197-PO# 12/31/10 -VN#050404					83.56	
	P1004200-PO# 12/31/10 -VN#012080					1,077.32	
					CLOSING BALANCE	535,967.00	7,951.14
3333100000-62620	COMM.INTEG. -1A	3,107,499.00	89.1% 3,091,325.04	-319,926.89	336,100.85		
	P1000035-PO# 12/31/10 -VN#023658					3,090.00	
	P1000149-PO# 12/31/10 -VN#036622					37.80	
					CLOSING BALANCE	332,973.05	3,127.80
3333100000-62633	CLTW	308,749.00	100.2% 339,263.80	-29,668.12	-846.68		
	P1000059-PO# 12/31/10 -VN#044937					60.71	
	P1004183-PO# 12/31/10 -VN#050534					25.00	
*** OVERDRAFT ***							
					CLOSING BALANCE	-932.39	85.71
	D.D. BOARD						
	PROG-TOTAL-PO					11,216.38	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$11,216.38 INCURRED BY DEVELOPMENTAL DISABILITIES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

DEVELOPMENTAL DISABILITIES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

FEB 09 2011 DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation	Prct Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3333100000-62604	NURSING HM-CIP1B	2,527,658.00	71.6%	390,445.07	5,747,618.70	6,389,594.23		
	P1100055-PO# 02/01/11 -VN#018338				HOME CARE PHARMACY		191.20	
	P1100095-PO# 02/01/11 -VN#043381				POSITIVE LIVING INC		2,293.38	
ENC	R1101123-PO# 01/19/11 -VN#048996				BROTOLOC SOUTH INC		141,454.00	
					CLOSING BALANCE	6,245,655.65		143,938.58
3333100000-62627	BT-WAIVER	1,000,412.00	72.2%	6,808.90	715,794.25	277,808.85		
	P1100079-PO# 02/01/11 -VN#041020				MANKIND SUPPORT SERVICE INC		14,495.12	
					CLOSING BALANCE	263,313.73		14,495.12
3333100000-62633	CLTW	578,178.00	90.1%	9,067.22	512,315.15	56,795.63		
	P1100116-PO# 02/01/11 -VN#024891				SMILES INC		80.00	
	P1100999-PO# 02/01/11 -VN#050089				RJ COOPER AND ASSOCIATES INC		264.00	
	P1101000-PO# 02/01/11 -VN#050536				PRC		165.00	
	P1101034-PO# 02/01/11 -VN#039673				LAB RESOURCES		171.95	
	P1101044-PO# 02/01/11 -VN#049946				QUIDSI INC		535.88	
					CLOSING BALANCE	55,578.80		1,216.83
	D.D.BOARD				PROG-TOTAL-PO		159,650.53	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$159,650.53 INCURRED BY DEVELOPMENTAL DISABILITIES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

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**FEB 09 2011** DATE \_\_\_\_\_ CHAIR

PURCHASE ORDER NUMBER P1100245 PEID 021141

**PRE-APPROVED ENCUMBRANCE AMENDMENT FORM**

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT DD Board  
COMMITTEE Rock Co. DD Board  
VENDOR NAME REM Wisconsin II, Inc.  
ACCOUNT NUMBER 33-3310-0000-62604  
FUNDS DESCRIPTION CIP 1B  
AMOUNT OF INCREASE \$ 23,670  
INCREASE FROM \$ 3,399,991 TO \$ 3,423,661  
ACCOUNT BALANCE AVAILABLE \$6,058,870 1-31-11  
REASON FOR AMENDMENT One current residential client receiving day services.

**APPROVALS**

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
(if over \$10,000) Chair \_\_\_\_\_ Date \_\_\_\_\_

COUNTY BOARD \_\_\_\_\_  
(if over \$10,000) Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_

WHITE - COMMITTEE  
YELLOW - PURCHASING  
PINK - DEPARTMENT