



**DEVELOPMENTAL DISABILITIES BOARD MEETING**

**Wednesday, March 23, 2011 – 6:30 P.M.**

**Rock County Health Care Center  
Classroom – Room 136  
3530 North County Trunk Highway F  
Janesville, Wisconsin 53545**

**AGENDA**

- 1. CALL TO ORDER**
- 2. INTRODUCTION OF BOARD MEMBERS**
- 3. INTRODUCTION OF GUESTS**
- 4. CITIZENS SUGGESTIONS TO THE BOARD**
- 5. APPROVAL OF AGENDA**
- 6. APPROVAL OF MINUTES**
- 7. APPROVAL OF BILLS**
- 8. APPROVAL OF CONTRACTS/ADDENDUMS  
ENCUMBRANCES AND/OR LINE ITEM TRANSFERS**
- 9. DIRECTOR'S REPORT**
  - A. REPORT ON PROGRAM ACTIVITIES**
  - B. UPDATE ON THE ADRC AND FAMILY CARE**
- 10. BOARD MEMBERS SUGGESTIONS TO THE BOARD**
- 11. ADDITIONAL CITIZENS SUGGESTIONS TO THE BOARD**
- 12. CORRESPONDENCE**
- 13. NEW BUSINESS**
- 14. ADJOURNMENT**

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3333100000-62601	PURCH OF CARE	1,195,744.00	76.6%	190,031.57	726,363.59	279,348.84	
	P1100026-PO# 03/23/11 -VN#031077					CARTOGRAPHICS CORP CBRF	3,457.51
	P1100046-PO# 03/23/11 -VN#013059					GUARDIAN FRIENDS	1,441.17
	P1100068-PO# 03/23/11 -VN#014260					LUTHERAN SOCIAL SERVICES	37.00
	P1100099-PO# 03/23/11 -VN#038946					REHAB RESOURCES INC	8,179.67
	P1100105-PO# 03/23/11 -VN#015757					ROCK COUNTY DEVELOPMENTAL DISA	50.00
	P1100912-PO# 03/23/11 -VN#036216					LUTHERAN SOCIAL SERVICES	80.00
						CLOSING BALANCE	266,103.49
							13,245.35
3333100000-62602	OTHER CARE	70,000.00	57.1%	4,968.89	35,032.27	29,998.84	
	P1100035-PO# 03/23/11 -VN#010178					DUNGARVIN WISCONSIN LLC	2,301.32
						CLOSING BALANCE	27,697.52
							2,301.32
3333100000-62604	NURSING HM-CIP1B	22,527,658.00	71.0%	3,212,532.24	12,803,483.40	6,511,642.36	
	P1100013-PO# 03/23/11 -VN#048795					ANGLIN, MICHELLE	1,880.00
	P1100017-PO# 03/23/11 -VN#047115					ATKINSON AFH, JACK L	1,091.75
	P1100018-PO# 03/23/11 -VN#049612					AZURA HARBOR HOLDINGS LLC	8,233.80
	P1100019-PO# 03/23/11 -VN#034336					BAARS, BEVERLY	3,000.00
	P1100020-PO# 03/23/11 -VN#048507					BERGMAN, MATT AND ANDREA	2,080.00
	P1100021-PO# 03/23/11 -VN#012051					BLISS, LISA	2,162.74
	P1100022-PO# 03/23/11 -VN#049383					BRELSFORD, SONDR	3,991.00
	P1100023-PO# 03/23/11 -VN#038839					BURKE, ELEANOR A	1,145.00
	P1100024-PO# 03/23/11 -VN#011580					BUTCHART, JOHN AND KAREN	1,980.00
	P1100026-PO# 03/23/11 -VN#031077					CARTOGRAPHICS CORP CBRF	19,678.12
	P1100027-PO# 03/23/11 -VN#011693					CATHOLIC CHARITIES INC	9,027.96
	P1100029-PO# 03/23/11 -VN#031811					CRAMER, WILLIAM R	1,666.85
	P1100030-PO# 03/23/11 -VN#050210					CROOKSHANKS, SANDY	1,980.00
	P1100031-PO# 03/23/11 -VN#047474					DAHL AFH, MARIE AND ROBERT	4,693.01
	P1100035-PO# 03/23/11 -VN#010178					DUNGARVIN WISCONSIN LLC	135,141.36
	P1100041-PO# 03/23/11 -VN#032919					FAMILY RESPITE CARE SERVICES F	500.00
	P1100042-PO# 03/23/11 -VN#029300					FIEGE, JASON	7,782.33
	P1100044-PO# 03/23/11 -VN#048087					GOTA, GABRIEL	2,554.32
	P1100045-PO# 03/23/11 -VN#041677					GOIA, PAVEL AND DANIELA	6,102.76
	P1100047-PO# 03/23/11 -VN#029146					HACKETT, JOHN & ROXANNE	4,307.11
	P1100048-PO# 03/23/11 -VN#010248					HAMM, PATRICK AND BRENDA	1,098.14
	P1100049-PO# 03/23/11 -VN#049501					HART, CHRISTINE A	2,641.25
	P1100050-PO# 03/23/11 -VN#040492					HART, TAMMIE	1,358.00
	P1100051-PO# 03/23/11 -VN#039040					HARTIN, BILL AND DIANA	4,028.43
	P1100052-PO# 03/23/11 -VN#046402					HARTLEY, BRUCE	2,929.00
	P1100053-PO# 03/23/11 -VN#045129					HEFLIN, EDWIN OR NANCY	1,784.00
	P1100055-PO# 03/23/11 -VN#018338					HEMOCARE PHARMACY	124.00
	P1100056-PO# 03/23/11 -VN#010281					HUSCHKA, LLOYD AND GLORIA	1,242.98
	P1100059-PO# 03/23/11 -VN#050180					INNOVATIVE LIVING OF WISCONSIN	5,606.92
	P1100061-PO# 03/23/11 -VN#013617					JANESVILLE MEALS ON WHEELS	94.50
	P1100063-PO# 03/23/11 -VN#013825					KELLY HOUSE	2,333.37
	P1100064-PO# 03/23/11 -VN#013843					KERR, RENA	1,862.34
	P1100065-PO# 03/23/11 -VN#044232					KIMBERLEY, SYLVIA M	80.00
	P1100066-PO# 03/23/11 -VN#026058					LANGREHR, DAVID AND SHERYL	3,123.90
	P1100067-PO# 03/23/11 -VN#015550					LUDEKING, SARAH	1,677.50

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
P1100068-PO#	03/23/11 -VN#014260			LUTHERAN SOCIAL SERVICES		7,749.10	
P1100080-PO#	03/23/11 -VN#025155			MASSEY,RUSSELL AND LYNDA		6,920.75	
P1100081-PO#	03/23/11 -VN#038190			MITCHELL,JULIE AND DALE		1,230.00	
P1100083-PO#	03/23/11 -VN#036287			NEFF,ANN		9,620.70	
P1100085-PO#	03/23/11 -VN#015002			OLSON,BEV*		3,671.00	
P1100087-PO#	03/23/11 -VN#015019			OPPORTUNITIES INC		7,348.78	
P1100088-PO#	03/23/11 -VN#046094			OSBORNE,LEAH R		1,549.70	
P1100089-PO#	03/23/11 -VN#044124			OSHEL,JIM AND RHONDA		2,210.00	
P1100090-PO#	03/23/11 -VN#015064			PAINE,FRAN		1,151.39	
P1100091-PO#	03/23/11 -VN#047912			PANTHEON INDUSTRIES		1,494.72	
P1100092-PO#	03/23/11 -VN#047911			PARAGON COMMUNITY SERVICES LLC		1,137.36	
P1100093-PO#	03/23/11 -VN#042735			PEREZ,GINA		3,578.65	
P1100094-PO#	03/23/11 -VN#043017			PORTALSKI,DIANE		3,802.30	
P1100095-PO#	03/23/11 -VN#043381			POSITIVE LIVING INC		42,288.79	
P1100097-PO#	03/23/11 -VN#015412			RABE,DOUGLAS AND SHIRLEY		3,391.22	
P1100098-PO#	03/23/11 -VN#048122			REFLECTIONS ADULT DAY CARE LLC		1,536.62	
P1100100-PO#	03/23/11 -VN#044850			REIN,BRAD AND AUDREAH		1,847.90	
P1100101-PO#	03/23/11 -VN#030224			REM WISCONSIN II CP		3,535.00	
P1100104-PO#	03/23/11 -VN#048797			RIZER AFH,GAIL		3,807.50	
P1100105-PO#	03/23/11 -VN#015757			ROCK COUNTY DEVELOPMENTAL DISA		1,000.00	
P1100107-PO#	03/23/11 -VN#048803			ROSS AFH,PATRICIA G		1,464.50	
P1100108-PO#	03/23/11 -VN#049981			ROZINEK, LYN		1,880.00	
P1100109-PO#	03/23/11 -VN#047114			RUTKOWSKY AFH,ERIC OR MANDY		2,210.00	
P1100110-PO#	03/23/11 -VN#043642			SATHER,CHRISTINE		2,975.50	
P1100111-PO#	03/23/11 -VN#021391			SCHROEDER,RON AND ANNETTE		1,145.00	
P1100112-PO#	03/23/11 -VN#048015			SCHULTZ AFH,JOHN AND NANCY		1,380.00	
P1100114-PO#	03/23/11 -VN#045257			SHAW,LAMONA		3,741.47	
P1100318-PO#	03/23/11 -VN#046243			SMITH,LINDA		1,677.50	
P1100319-PO#	03/23/11 -VN#027702			ST COLETTA OF WISCONSIN		2,957.08	
P1100321-PO#	03/23/11 -VN#045283			STERLING HOME		3,915.90	
P1100324-PO#	03/23/11 -VN#038979			TEETER,DALE AND CHARLENE		1,878.33	
P1100325-PO#	03/23/11 -VN#023213			TILTON,AL AND SUE		2,402.90	
P1100327-PO#	03/23/11 -VN#048275			WE CARE TRANSPORTATION		578.30	
P1100328-PO#	03/23/11 -VN#017203			WELTER,RALPH AND SUE		5,080.00	
P1100329-PO#	03/23/11 -VN#032582			WILSON,JUDY		1,323.92	
P1100332-PO#	03/23/11 -VN#042856			ZIRBEL,SHIRLEY		1,145.00	
P1100922-PO#	03/23/11 -VN#050519			RAND AFH		2,305.85	
P1101434-PO#	03/23/11 -VN#050197			L AND F HOLDINGS INC		281.00	
P1101482-PO#	03/23/11 -VN#050708			MUNDELL,MARILYN		1,909.67	
				CLOSING BALANCE		6,113,536.52	398,105.84
3333100000-62607	FOSTER CARE	26,445.00	0.0%	3,897.10	-3,895.94	26,443.84	
P1100026-PO#	03/23/11 -VN#031077			CARTOGRAPHICS CORP CBRF		1,747.54	
P1100115-PO#	03/23/11 -VN#016130			SHULTZ,MADELINE L		1,330.00	
				CLOSING BALANCE		23,366.30	3,077.54
3333100000-62620	COMM.INTEG.-1A	3,121,191.00	78.6%	479,327.24	1,976,053.91	665,809.85	
P1100027-PO#	03/23/11 -VN#011693			CATHOLIC CHARITIES INC		39.76	
P1100028-PO#	03/23/11 -VN#036749			CORNERSTONE FOUNDATION		3,686.96	

Account Number	Name	Yearly Prct Appropriation	YTD Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
P1100035-PO#	03/23/11 -VN#010178			DUNGARVIN WISCONSIN LLC			17,158.65	
P1100040-PO#	03/23/11 -VN#012496			ELLS,SANDY AND HENRY			3,556.16	
P1100050-PO#	03/23/11 -VN#040492			HART,TAMMIE			2,210.00	
P1100054-PO#	03/23/11 -VN#013352			HODAN CENTER INC			1,701.30	
P1100068-PO#	03/23/11 -VN#014260			LUTHERAN SOCIAL SERVICES			1,817.20	
P1100092-PO#	03/23/11 -VN#047911			PARAGON COMMUNITY SERVICES LLC			1,230.15	
P1100097-PO#	03/23/11 -VN#015412			RABE,DOUGLAS AND SHIRLEY			2,404.90	
P1100101-PO#	03/23/11 -VN#030224			REM WISCONSIN II CP			640.00	
P1100105-PO#	03/23/11 -VN#015757			ROCK COUNTY DEVELOPMENTAL DISA			160.00	
P1100114-PO#	03/23/11 -VN#045257			SHAW,LAMONA			5,156.98	
P1100326-PO#	03/23/11 -VN#036622			UNIFIED COMMUNITY SERVICES			226.80	
CLOSING BALANCE						625,820.99		39,988.86
3333100000-62627	BT-WAIVER	1,000,412.00	72.2%	151,827.55	570,775.61	277,808.84		
P1100078-PO#	03/23/11 -VN#032430			MADISON AREA REHABILITATION CE			1,506.94	
P1100092-PO#	03/23/11 -VN#047911			PARAGON COMMUNITY SERVICES LLC			1,229.85	
P1100101-PO#	03/23/11 -VN#030224			REM WISCONSIN II CP			80.00	
P1100105-PO#	03/23/11 -VN#015757			ROCK COUNTY DEVELOPMENTAL DISA			160.00	
P1100106-PO#	03/23/11 -VN#039106			ROOT,WADE AND LISA			3,338.90	
P1100107-PO#	03/23/11 -VN#048803			ROSS AFH,PATRICIA G			2,210.00	
P1100319-PO#	03/23/11 -VN#027702			ST COLETTA OF WISCONSIN			1,423.68	
CLOSING BALANCE						267,859.47		9,949.37
3333100000-62633	CLTW	578,178.00	90.4%	87,652.97	435,513.28	55,011.75		
P1100036-PO#	03/23/11 -VN#044937			DURALINE MEDICAL PRODUCTS INC			60.71	
P1100037-PO#	03/23/11 -VN#050090			DUTTER HOUSE			160.00	
P1100064-PO#	03/23/11 -VN#013843			KERR,RENA			5,923.13	
P1101081-PO#	03/23/11 -VN#044020			BEST BUY			359.41	
P1101440-PO#	03/23/11 -VN#050677			DOWN SYNDROME EDUCATION STORE			208.47	
P1101467-PO#	03/23/11 -VN#050686			BARNES AND NOBLE			248.95	
CLOSING BALANCE						48,051.08		6,960.67
D.D. BOARD							473,628.95	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$473,628.95 INCURRED BY DEVELOPMENTAL DISABILITIES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

DEVELOPMENTAL DISABILITIES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**MAR 23 2011**

DATE \_\_\_\_\_ CHAIR

PURCHASE ORDER NUMBER P1100233 PEID 012080

### PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT DD Board  
COMMITTEE Rock Co. DD Board  
VENDOR NAME Creative Community Living Services Inc  
ACCOUNT NUMBER 33-3310-0000-62604  
FUNDS DESCRIPTION CIP IB  
AMOUNT OF INCREASE \$ 240,390  
INCREASE FROM \$ 1,694,417 TO \$ 1,934,807  
ACCOUNT BALANCE AVAILABLE \$ 6,511,361 <sup>3-14-11</sup> ✓  
REASON FOR AMENDMENT One current client moving into services from an institution.

### APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
(if over \$10,000) Chair \_\_\_\_\_ Date \_\_\_\_\_

COUNTY BOARD \_\_\_\_\_  
(if over \$10,000) Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_

WHITE - COMMITTEE  
YELLOW - PURCHASING  
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P1100247 PEID 034865

### PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT DD Board  
COMMITTEE Rock Co. DD Board  
VENDOR NAME Riverfront Inc.  
ACCOUNT NUMBER 33-3310-0000-62620  
FUNDS DESCRIPTION CIP 1A  
AMOUNT OF INCREASE \$ 250,656  
INCREASE FROM \$ 93,651 TO \$ 344,307  
ACCOUNT BALANCE AVAILABLE \$ 665,809 3-14-11  
REASON FOR AMENDMENT Two current CIP 1B  
residential clients moving to CIP 1A slots

### APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
(if over \$10,000) Chair \_\_\_\_\_ Date \_\_\_\_\_

COUNTY BOARD \_\_\_\_\_  
(if over \$10,000) Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_

WHITE - COMMITTEE  
YELLOW - PURCHASING  
PINK - DEPARTMENT

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-05  
Transfer No.

Requested by Developmental Disabilities

John Hanewall

Department

Department Head

3/14/11  
Date

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
33-3310-0000-62604	Nursing Home Relocation	250,656
33-3310-0000-62602	Other Care	12,000

ACCOUNT #	DESCRIPTION	AMOUNT
33-3310-0000-62620	Community Integration Pgm	250,656
33-3310-0000-62601	Purchase of Care	12,000

**FISCAL NOTE:**

Sufficient funds are available in the above object code for the requested transfer.

**ADMINISTRATIVE NOTE:**

Recommended.

*RS*

**REQUIRED APPROVAL:**

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
File

# ROCK COUNTY TRANSFER REQUESTS

RECEIVED  
11-05  
MAR 15 2011

TO: FINANCE DIRECTOR

REQUESTED BY: Developmental Disabilities Board

Department

Department Head Signature

DATE: 3/14/2011

FROM:	AMOUNT
<b>ACCOUNT #:</b> 33-3310-0000-62604 <b>DESCRIPTION:</b> Nursing Home Relocation (CIP 1B) <b>CURRENT BALANCE:</b> \$ 6,113,536 <sup>3-15-11</sup> PROVIDED BY THE FINANCE DIRECTOR	\$250,656
<b>ACCOUNT #:</b> 33-3310-0000-62602 <b>DESCRIPTION:</b> Other Care (Family Care) <b>CURRENT BALANCE:</b> \$ 27,697 <sup>3-15-11</sup> PROVIDED BY THE FINANCE DIRECTOR	\$12,000
<b>ACCOUNT #:</b> <b>DESCRIPTION:</b> <b>CURRENT BALANCE:</b> \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
<b>ACCOUNT #:</b> 33-3310-0000-62620 <b>DESCRIPTION:</b> Community Integration Prog. (CIP 1A)	\$250,656
<b>ACCOUNT #:</b> 33-3310-0000-62601 <b>DESCRIPTION:</b> Purchase of Care	\$12,000
<b>ACCOUNT #:</b> <b>DESCRIPTION:</b> <b>CURRENT BALANCE:</b> \$ PROVIDED BY THE FINANCE DIRECTOR	

**REASON FOR TRANSFER - BE SPECIFIC:**

1) Additional funds are needed in the Community Integration Program (CIP 1A) due to 2, current CIP 1B clients transferring into CIP 1A funding.

2) Funds are available from Nursing Home Relocation (CIP 1B) because funds were budgeted to cover the above mentioned CIP 1B services transferred to CIP 1A funding.

3) Additional funds are needed in Purchase of Care per the request of a contract provider to reallocate funding in their 2011 contract which would increase funds in Purchase of Care (62601) and decrease funds in Other Care (62602) to allow the provider to have sufficient resources for overall operating expenses/administration <sup>in</sup> the respite Purchase of Care Program.

4) Funds are available in Other Care (62602) due to reallocating funds to Purchase of Care (62601). This reallocation does not change the provider's overall 2011 total contract amount.   
 Revised: May 16, 1997

TRANSFERRER DOC