



DEVELOPMENTAL DISABILITIES BOARD MEETING

Wednesday, September 11, 2013 – 6:00 P.M.

***Note: Permanent
Change In
Meeting Location***

**Rock County Health Care Center
1st floor Lobby, Admin. Conference Room
3530 North County Trunk Highway F
Janesville, Wisconsin 53545**

AGENDA

- 1. CALL TO ORDER**
- 2. INTRODUCTION OF BOARD MEMBERS / ROLL CALL**
- 3. ADOPTION OF AGENDA**
- 4. APPROVAL OF MINUTES – (August 28, 2013)**
- 5. CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS**
- 6. UNFINISHED BUSINESS**
 - A. RESOLUTION TO MODIFY THE 2013 DD BOARD BUDGET (ACTION REQUIRED)**
- 7. NEW BUSINESS**
 - A. BILLS**
 - B. CONTRACTS / ADDENDUMS**
 - C. ENCUMBRANCES**
 - D. LINE ITEM TRANSFERS**
 - E. QUARTERLY BUDGET REVIEW (Feb., May, Aug., Nov.)**
- 8. DIRECTOR'S REPORT**
 - A. DEPARTMENT UPDATES**
 - B. BUDGET UPDATES**
 - C. RESIDENTIAL PLACEMENTS**
 - D. CONSUMER UPDATES**
 - E. PROVIDERS' CONCERNS**
 - F. STAFF UPDATES**
- 9. CORRESPONDENCE**
- 10. ITEMS FOR FUTURE BOARD MEETING CONSIDERATION**
- 11. ADJOURNMENT**

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

John Hanewall
INITIATED BY



Joanne Foss
DRAFTED BY

Rock County DD Board
SUBMITTED BY

August 29, 2013
DATE DRAFTED

**TO ACCEPT FUNDING FROM CATHOLIC CHARITIES AND MODIFY THE
2013 DEVELOPMENTAL DISABILITIES BOARD BUDGET**

1 **WHEREAS**, the Developmental Disabilities Board received funding from Catholic Charities due to a
2 surplus of funds in the Community Connections Program in the amount of \$109,143 paid by the
3 Developmental Disabilities Board in CY 2012; and,
4

5 **WHEREAS**, the surplus of 2012 funds in the amount of \$109,143 from Catholic Charities was returned
6 to the Developmental Disabilities Board in 2013 after the close of CY 2012; and,
7

8 **WHEREAS**, the Developmental Disabilities Board intends to use \$40,000 of the returned CY 2012
9 surplus funds from Catholic Charities to fund the therapy component of the Birth to Three program due to
10 the increased number of children receiving therapy and multiple therapy services; and,
11

12 **WHEREAS**, the increased funding in the amount of \$40,000 will prevent a budgetary shortfall in the
13 Rock County Birth to Three Program for 2013.
14

15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
16 this _____ day of _____, 2013.
17

	Budget At	Amount of	Amended
	08/01/2013	Increase	Budget
18 Revenues			
19 33-3310-0000-46900	\$0	\$40,000	\$40,000
20 Refund of Prior Year's Expense			
21			
22			
23 Expenditures			
24 33-3310-0000-62601	\$1,152,627	\$40,000	\$1,192,627
25 Purchase of Care			

Respectfully submitted,

DEVELOPMENTAL DISABILITIES BOARD

Louis Peer, Chair

Lynda Olson

Becky Heimerl, Vice Chair

Ed Brandsey

Cheryl Drozdowicz

Bridget Rolek

Terry Fell

Nancy Lannert

Mike Rundle

TO ACCEPT FUNDING FROM CATHOLIC CHARITIES AND MODIFY THE 2013
DEVELOPMENTAL DISABILITIES BOARD BUDGET

Page 2

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

FISCAL NOTE:

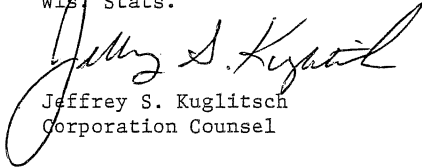
This resolution authorizes the use of a prior year refund to fund a 2013 budget shortfall in the Birth to Three program.



Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

This resolution amends the 2013 Developmental Disabilities Board budget to accept a total of \$40,000 in additional revenues from returned surplus funds by Catholic Charities Community Connections in 2012. Catholic Charities had a surplus of funds paid by the Developmental Disabilities Board in 2012. Catholic Charities returned the excess funds in the amount of \$109,143 along with their agency audit at the end of June 2013.

Because the surplus was received after Rock County's close of CY 2012, the additional funds were deposited in revenue account 33-3310-0000-46900 (Refund of Prior Year's Expense). The Developmental Disabilities Board would like to use \$40,000 of the \$109,143 CY 2012 surplus to fund a budgetary shortfall in the therapy component of the Rock County Birth to Three Program for 2013. A request for additional funding by Rehab Resources, who provides the therapy component for the Rock County Birth to Three Program, was made to the Developmental Disabilities Board members. The request for additional funding is due to an increase in the number of children requiring therapy and multiple therapy services. The Developmental Disabilities Board Director recommends that the Developmental Disabilities Board approve adding \$40,000 to Rehab Resources budget for CY2013 using the surplus from CY 2012 without creating a deficit in the overall budget for the Developmental Disabilities Board department.

No county funds are required.

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-22200	GARNISHMENT DEDU		08/01/2013	POSITIVE LIVING INC	(5,000.00)
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	5,000.00	0.00	(5,000.00)	0.00
GENERAL FUND PROG TOTAL				(5,000.00)	

I have examined the preceding bills and encumbrances in the total amount of **(\$5,000.00)**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 11 2013**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
33-3310-0000-62601	PURCH OF CARE	P1300059	08/15/2013	ARC WISCONSIN	9,181.58	
		P1300084	06/25/2013	GUARDIAN FRIENDS	1,529.89	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	1,152,627.00	(10,711.47)	95,267.26	10,711.47	1,057,359.74	
33-3310-0000-62604	NURSING HM-CIP1B	P1300057	08/15/2013	ALTERNATIVE HOMECARE INC	2,700.00	
		P1300067	07/29/2013	CARTOGRAPHICS CORP CBRF	16,103.80	
		P1300078	08/26/2013	ENCOMPASS HEALTHCARE AND ASSI	5,835.75	
		P1300093	08/23/2013	HOMECARE PHARMACY	186.00	
		P1300113	08/01/2013	POSITIVE LIVING INC	59,467.00	
		P1300153	08/01/2013	KELLY HOUSE	2,333.37	
		P1300157	07/31/2013	LAKESIDE PACKAGING PLUS INC	1,081.60	
			Budget	YTD Exp	YTD Enc	Pending
	22,948,981.00	(87,707.52)	3,218,523.12	87,707.52	19,730,457.88	
33-3310-0000-62620	COMM.INTEG.-1A	P1300057	08/15/2013	ALTERNATIVE HOMECARE INC	3,168.00	
		P1300128	08/21/2013	SYSCO FOODS OF BARABOO LLC	51.70	
		P1301629	08/26/2013	SHOULTZ,MICHAEL D	1,365.00	
			Budget	YTD Exp	YTD Enc	Pending
	3,424,271.00	(4,584.70)	326,781.33	4,584.70	3,097,489.67	
33-3310-0000-62627	BT-WAIVER	P1300099	08/14/2013	MANKIND SUPPORT SERVICE INC	8,680.00	
			Budget	YTD Exp	YTD Enc	Pending
		993,694.00	(8,680.00)	132,285.68	8,680.00	861,408.32
33-3310-0000-63100	OFC SUPP & EXP	P1302775	07/16/2013	PAPER RECOVERY SERVICE CORPOR	12.95	
			Budget	YTD Exp	YTD Enc	Pending
		1,800.00	(12.95)	0.00	12.95	1,800.00
33-3310-0000-64200	TRAINING EXP		08/28/2013	PATRIDGE,JENNIFER	70.00	
		P1302788	08/16/2013	WINTERGREEN RESORT AND CONFEI	65.00	
		P1302789	08/16/2013	WISCONSIN PERSONAL SERVICES AS	150.00	
		P1302790	08/26/2013	UNIVERSITY OF WISCONSIN LACROS	135.00	
			Budget	YTD Exp	YTD Enc	Pending
	2,500.00	(420.00)	0.00	420.00	2,500.00	
DEVELOPMENTAL DISABLITY BOARD PROG TOTAL				112,116.64		

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
----------------	--------------	-----	----------	-------------	-------------

I have examined the preceding bills and encumbrances in the total amount of **\$112,116.64**
Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
B. Bills under \$10,000 to be paid.
C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 11 2013**

Dept Head _____

Committee Chair _____

Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR Date 9/4/2013 Transfer No. 13-33
 Requested By Developmental Disabilities Board - 2013 John Hanewall
Department Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 33-3310-0000-62604 Description: Nursing Home Reloc. CIP 1B Current Balance: 2,282,150	\$247,831	Account #: 33-3310-0000-62601 Description: Purchase of Care	\$247,831
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Funds were originally budgeted in CIP 1B to cover care costs for 2 CIP clients who have been in an institution for this year. Funds were budgeted in CIP 1B Community Employment and \$2,667 is being transferred to cover a DVR Long Term Support Client. Both services are not covered by the Waiver.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Two CIP clients were in institutions in 2013 which is not eligible for waiver funding. One client still remains in the institution and is projected to stay for the rest of the year. Also, a transfer is needed to cover costs for a DVR Long Term Support client which is also not waiver allowable.

FISCAL NOTE:

Sufficient funds are available for transfer.
CS 9-5-B

ADMINISTRATIVE NOTE:

Recommended.

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____
