



FINANCE COMMITTEE
Minutes –September 15, 2016

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, September 15, 2016, in Conference Room N-1, Courthouse East.

Committee Members Present. Supervisors Mawhinney, Kraft, Beaver, and Podzilni.

Committee Members Excused: Supervisor Fox.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Nick Osborne, Assistant to the County Administrator; Annette Mikula, Human Resources Director; Vicki Brown, County Treasurer; Mickey Crittenden, Information Technology Director.

Others Present: None.

Approval of Agenda. Supervisor Podzilni moved approval of the agenda as presented, second by Supervisor Kraft. ADOPTED.

Citizen Participation, Communications and Announcements. Ms. Brown informed the Committee that the title company used this year has approximately 45% of the searches wrong. She said they will need to refile many of these properties.

Ms. Brown said the auction is set for Friday, October 7th at 9:00 am in the Courthouse Conference Center.

Supervisor Podzilni said his son has established his own line of chocolates and treated everyone to samples.

Approval of Minutes – September 1, 2016. Supervisor Kraft moved approval of the minutes of September 1, 2016 as presented, second by Supervisor Podzilni. ADOPTED.

Transfers and Appropriations.

Human Resources

FROM

Account #

19-1922-0000-64904

Contingency Fund

Amount
\$2,586

TO

Account #

08-1420-0000-62400

Repair & Maintenance Services

Amount
\$2,586

Supervisor Podzilni moved approval of the above Transfers and Appropriations for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Review of Payments. The Committee reviewed and accepted the report.

Review of Payments Over \$10,000. The Committee reviewed and accepted the report.

Committee Approvals.

Awarding the Contract for Replacing Council on Aging & Health Department Fascia and Amending the 2016 Facilities Management Capital Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2016 does hereby approve and authorize awarding a contract in the amount of \$43,340 to McDermaid Roofing and Insulating Company out of Rockford, IL, for the replacement of the fascia on the Council on Aging & Health Department Building.

BE IT FURTHER RESOLVED, that the Facilities Management 2016 budget be amended as follows:

...”

Supervisor Beaver moved Committee approval of the above resolution contingent on General Services Committee approval, second by Supervisor Podzilni. ADOPTED.

Amending the 2016 Budget for the Wisconsin Home Energy Assistance Program

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2016, does hereby accept additional WHEAP funding and amend the 2016 Human Services Department Budget as follows:

...”

Supervisor Podzilni moved Committee approval of the above resolution, second by Supervisor Kraft. ADOPTED.

Authorizing Acceptance of Edward Byrne Memorial Justice Assistance Grant and Amending 2016 Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2016, does approve and authorize the acceptance of the Edward Byrne Memorial Justice Assistance Grant; and,

BE IT FURTHER RESOLVED, that the chair of the Rock County board of Supervisors is authorized to accept all funds on behalf of the County of Rock, the city of Beloit, and the City of Janesville; and,

BE IT FURTHER RESOLVED, that the Sheriff's Office budget for 2016 be amended as follows:

...”

Supervisor Beaver moved Committee approval of the above resolution, second by Supervisor Kraft. ADOPTED.

Awarding the Contract for the Replacement of the Simplex Security Master Controller and Amending the 2016 Facilities Management Capital Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2016 does hereby approve and authorize the Facilities Management 2016 budget be amended as follows:

...”

Supervisor Kraft moved Committee approval of the above resolution contingent on General Services Committee approval, second by Supervisor Podzilni. ADOPTED.

Awarding the Contract for the Courthouse Tower Demolition and Amending the 2016 Facilities Management Capital Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2016 does hereby approve and authorize awarding a contract in the amount of \$262,700 to American Demolition Corporation of Elgin, Illinois, for the demolition of the courthouse tower.

BE IT FURTHER RESOLVED, that a project contingency in the amount of \$15,000 be established to cover General Services Committee approved Change Orders, and project related costs; and,

BE IT FURTHER RESOLVED, that the Facilities Management 2016 budget be amended as follows:

...”

Supervisor Kraft moved Committee approval of the above resolution contingent on General Services Committee approval, second by Supervisor Podzilni. ADOPTED.

Committee Approval on Renewal of Contract with Quantum Health. Mr. Smith and Ms. Mikula handed out copies of the fee proposal and went over it. Mr. Smith said Quantum will be subcontracting the tracking services out to Wellworks.

Supervisor Podzilni moved approval to accept and contract with Quantum for 2017, second by Supervisor Beaver. ADOPTED.

Report on Cash Balances and Investments. Ms. Oja handed out copies and updated the Committee on cash balances and investments as of August 31, 2016.

Adjournment. Supervisor Beaver moved adjournment at 8:02 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.