



DEVELOPMENTAL DISABILITIES BOARD MEETING

WEDNESDAY, FEBRUARY 25, 2015 – 6:00 P.M.

**Rock County Health Care Center
1st floor Lobby, Admin. Conference Room
3530 North County Trunk Highway F
Janesville, Wisconsin 53545**

AGENDA

1. CALL TO ORDER
2. INTRODUCTION OF BOARD MEMBERS / ROLL CALL
3. ADOPTION OF AGENDA
4. APPROVAL OF MINUTES – (February 11, 2015)
5. CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS
6. UNFINISHED BUSINESS
7. NEW BUSINESS
 - A. BILLS
 - B. CONTRACTS / ADDENDUMS
 - C. ENCUMBRANCES
 - D. LINE ITEM TRANSFERS
 - E. QUARTERLY BUDGET REVIEW (Feb., May, Aug., Nov.)
8. DIRECTOR'S REPORT
 - A. DEPARTMENT UPDATES
 - B. BUDGET UPDATES
 - C. RESIDENTIAL PLACEMENTS
 - D. CONSUMER UPDATES
 - E. PROVIDERS' CONCERNS
9. CORRESPONDENCE
10. ITEMS FOR FUTURE BOARD MEETING CONSIDERATION
11. ADJOURNMENT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
33-3310-0000-62601	PURCH OF CARE				
		P1500088	01/30/2015	EPILEPSY FOUNDATION OF SOUTHER	39.36
		P1500135	02/01/2015	ROCK COUNTY DEVELOPMENTAL DIS	120.00
		P1501093	01/29/2015	MARCUS,JEFFREY A	980.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,206,927.00	114,365.57	791,896.01	1,139.36	299,526.06
33-3310-0000-62602	OTHER CARE				
		P1500086	01/30/2015	DUNGARVIN WISCONSIN LLC	2,547.89
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	48,500.00	1,093.50	17,406.50	2,547.89	27,452.11
33-3310-0000-62604	NURSING HM-CIP1B				
		P1500070	01/30/2015	ARC EAU CLAIRE	179.16
		P1500072	01/01/2015	AZURA HARBOR HOLDINGS LLC	15,285.08
		P1500073	02/01/2015	BERGMAN,MATT AND ANDREA	2,080.00
		P1500074	02/01/2015	BLISS,LISA	2,310.74
		P1500075	02/01/2015	BURKE,ELEANOR A	1,145.00
		P1500076	02/01/2015	BUTCHART,JOHN AND KAREN	1,980.00
		P1500078	01/31/2015	CATHOLIC CHARITIES INC	1,367.30
		P1500080	02/01/2015	CLARK,HOLLY	1,880.00
		P1500082	02/01/2015	CRAMER,WILLIAM R	1,666.85
		P1500083	02/01/2015	CROOKSHANKS,SANDY	1,980.00
		P1500084	02/01/2015	CUNNINGHAM,LORI D	2,000.00
		P1500085	02/01/2015	DAHL AFH,MARIE AND ROBERT	4,693.01
		P1500086	01/30/2015	DUNGARVIN WISCONSIN LLC	160,195.92
		P1500089	02/01/2015	FIEGE,JASON	2,084.33
		P1500090	02/01/2015	GOIA,GABRIEL AND DENISA	7,148.88
		P1500092	02/01/2015	HAAG,MICHAEL A	4,110.00
		P1500093	02/01/2015	HACKETT,JOHN AND ROXANNE	4,307.11
		P1500095	02/01/2015	HARTLEY,BRUCE	2,929.00
		P1500098	02/01/2015	HOTTENSTEIN,PAM	2,080.00
		P1500099	02/01/2015	HUSCHKA,LLOYD AND GLORIA	1,442.97
		P1500101	02/01/2015	HAMM,PATRICK AND BRENDA	1,098.14
		P1500102	01/31/2015	JANESVILLE MEALS ON WHEELS	113.15
		P1500104	02/01/2015	KERR,RENA	4,442.34
		P1500105	02/01/2015	KIMBERLEY,SYLVIA M	80.00
		P1500106	02/01/2015	KONTNY,GARY	1,389.50
		P1500108	02/01/2015	LANGREHR,DAVID AND SHERYL	1,680.00
		P1500109	02/01/2015	LUDEKING,SARAH	1,677.50
		P1500113	02/01/2015	NEFF,ANN	9,620.70
		P1500115	01/31/2015	NORTHWOODS INC OF WI	588.83
		P1500117	02/01/2015	OLSON,BEV*	1,145.00
		P1500118	01/31/2015	OPPORTUNITIES INC	8,748.40
		P1500119	02/01/2015	OSBORNE,LEAH R	3,759.70
		P1500120	02/01/2015	OSHEL,JIM AND RHONDA	2,210.00
		P1500121	02/01/2015	PAINE,FRAN	1,151.39

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1500123	02/01/2015	PEREZ,GINA OR JORGE	2,210.00
		P1500124	02/01/2015	PORTALSKI,DIANE	1,784.00
		P1500126	02/01/2015	RABE,DOUGLAS AND SHIRLEY	3,799.26
		P1500127	02/01/2015	RAND AFH,MARY AND TAMMY	1,609.96
		P1500128	02/01/2015	REFLECTIONS ADULT DAY CARE LLC	1,211.25
		P1500129	02/01/2015	REIN,BRAD AND AUDREAH	3,485.78
		P1500133	02/01/2015	RIZER AFH,GAIL	4,580.00
		P1500134	02/01/2015	RIZER AFH,MARCUS	1,680.00
		P1500135	02/01/2015	ROCK COUNTY DEVELOPMENTAL DIS	1,832.00
		P1500137	02/01/2015	ROZINEK, LYN	4,519.50
		P1500139	02/01/2015	SCHULTZ AFH,JOHN AND NANCY	1,380.00
		P1500141	02/06/2015	SENIOR SERVICES OF ROCK COUNTY	250.75
		P1500142	02/01/2015	SHAW,LAMONA	3,741.47
		P1500145	02/01/2015	SMITH,LINDA	1,880.00
		P1500149	02/01/2015	TILTON,AL AND SUE	2,532.34
		P1500153	02/01/2015	WELTER,RALPH AND SUE	5,080.00
		P1500154	02/01/2015	WILSON,DARIN	1,323.92
		P1500155	02/01/2015	ZIRBEL,SHIRLEY	1,245.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,157,424.00	1,800,584.16	17,890,127.15	302,715.23	5,163,997.46
33-3310-0000-62607	FOSTER CARE				
		P1500144	02/01/2015	SHULTZ,MADELINE L	1,420.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	17,040.00	1,953.00	0.00	1,420.00	13,667.00
33-3310-0000-62620	COMM.INTEG.-1A				
		P1500078	01/31/2015	CATHOLIC CHARITIES INC	109.34
		P1500081	02/02/2015	CORNERSTONE FOUNDATION	4,115.54
		P1500086	01/30/2015	DUNGARVIN WISCONSIN LLC	17,353.57
		P1500094	02/01/2015	HART,TAMMIE	4,790.00
		P1500096	01/31/2015	HODAN COMMUNITY SERVICES INC	1,962.11
		P1500122	02/03/2015	PARAGON COMMUNITY SERVICES LL	1,176.00
		P1500126	02/01/2015	RABE,DOUGLAS AND SHIRLEY	2,404.90
		P1500135	02/01/2015	ROCK COUNTY DEVELOPMENTAL DIS	240.00
		P1500142	02/01/2015	SHAW,LAMONA	5,156.98
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,806,908.00	283,774.53	3,168,340.35	37,308.44	317,484.68
33-3310-0000-62627	BT-WAIVER				
		P1500086	01/30/2015	DUNGARVIN WISCONSIN LLC	5,216.08
		P1500118	01/31/2015	OPPORTUNITIES INC	902.00
		P1500122	02/03/2015	PARAGON COMMUNITY SERVICES LL	336.00
		P1500135	02/01/2015	ROCK COUNTY DEVELOPMENTAL DIS	180.00
		P1500136	02/01/2015	ROOT,WADE AND LISA	3,338.90

2015...

Rock County

COMMITTEE APPROVAL REPORT

02/18/2015

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	699,461.00		38,849.04	358,143.79	9,972.98	292,495.19
33-3310-0000-64200	TRAINING EXP					
			02/09/2015	JORGENSON,HOLLY		70.00
		P1501002	01/28/2015	DD NETWORK INC		50.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	2,500.00		0.00	344.00	120.00	2,036.00
DEVELOPMENTAL DISABLITY BOARD PROG TOTAL					355,223.90	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$355,223.90**
Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
B. Bills under \$10,000 to be paid.
C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **FEB 25 2015**

Dept Head _____

Committee Chair _____

2014. . .

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
33-3310-0000-62604	NURSING HM-CIP1B				
		P1400120	12/31/2014	DUNGARVIN WISCONSIN LLC	2,678.75
		P1402693	12/31/2014	NEGRI PHD,NANETT A	346.66
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	23,718,761.00	24,066,118.25	210,802.77	3,025.41	(561,185.43)
33-3310-0000-62620	COMM.INTEG.-1A				
		P1402693	12/31/2014	NEGRI PHD,NANETT A	173.34
		P1404068	09/30/2014	LUTHERAN SOCIAL SERVICES	9,013.55
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,649,934.00	3,727,305.28	257,943.49	9,186.89	(344,501.66)
DEVELOPMENTAL DISABLITY BOARD PROG TOTAL				12,212.30	

I have examined the preceding bills and encumbrances in the total amount of **\$12,212.30**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: FEB 25 2015

Dept Head _____

Committee Chair _____

PURCHASE ORDER NUMBER P1500714

PEID 021141

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE February 16, 2015

DEPARTMENT DD Board

COMMITTEE Rock County DD Board

VENDOR NAME REM Wisconsin II Inc.

ACCOUNT NUMBER 33-3310-0000-62604

FUNDS DESCRIPTION CIP 1B

AMOUNT OF INCREASE \$ 171,367

INCREASE FROM \$ 3,941,688 TO \$ 4,113,055

ACCOUNT BALANCE AVAILABLE \$ 5,163,997 SB 02/16/15

REASON FOR AMENDMENT Adjust contract to reflect 2015 care rates for
current residential clients.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

PURCHASE ORDER NUMBER P1500713 PEID 043795

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE February 12, 2015

DEPARTMENT DD Board

COMMITTEE Rock County DD Board

VENDOR NAME REM Wisconsin Inc

ACCOUNT NUMBER 33-3310-0000-62604

FUNDS DESCRIPTION CIP 1B

AMOUNT OF INCREASE \$ 308,843

INCREASE FROM \$ 0 TO \$ 308,843

ACCOUNT BALANCE AVAILABLE \$ 5,466,712 SB 02/12/15

REASON FOR AMENDMENT One current client moving into residential services and monthly care rate is over \$10,000.

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
(If over \$10,000) Chair Date

COUNTY BOARD _____
(If over \$10,000) Resolution # Adoption Date