



DEVELOPMENTAL DISABILITIES BOARD MEETING

WEDNESDAY, NOVEMBER 19, 2014 – 6:00 P.M.

**Rock County Health Care Center
1st floor Lobby, Admin. Conference Room
3530 North County Trunk Highway F
Janesville, Wisconsin 53545**

AGENDA

1. CALL TO ORDER
2. INTRODUCTION OF BOARD MEMBERS / ROLL CALL
3. ADOPTION OF AGENDA
4. APPROVAL OF MINUTES – (October 22, 2014)
5. CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS
6. UNFINISHED BUSINESS
7. NEW BUSINESS
 - A. BILLS
 - B. CONTRACTS / ADDENDUMS
 - C. ENCUMBRANCES
 - D. LINE ITEM TRANSFERS
 - E. QUARTERLY BUDGET REVIEW (Feb., May, Aug., Nov.)
8. DIRECTOR'S REPORT
 - A. DEPARTMENT UPDATES
 - B. BUDGET UPDATES
 - C. RESIDENTIAL PLACEMENTS
 - D. CONSUMER UPDATES
 - E. PROVIDERS' CONCERNS
9. CORRESPONDENCE
10. ITEMS FOR FUTURE BOARD MEETING CONSIDERATION
11. ADJOURNMENT

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-22200	GARNISHMENT DEDU		10/01/2014	POSITIVE LIVING INC	(1,247.14)
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	4,883.40	0.00	(1,247.14)	(3,636.26)
GENERAL FUND PROG TOTAL					(1,247.14)

I have examined the preceding bills and encumbrances in the total amount of **(\$1,247.14)**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 19 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
33-3310-0000-62601	PURCH OF CARE	P1400105	10/28/2014	ARC WISCONSIN	9,293.25	
		P1400126	09/15/2014	GUARDIAN FRIENDS	1,527.08	
		P1400173	11/01/2014	ROCK COUNTY DEVELOPMENTAL DIS	30.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	1,224,138.00	1,223,044.58	178,019.35	10,850.33	(187,776.26)	
33-3310-0000-62602	OTHER CARE	P1400120	09/29/2014	DUNGARVIN WISCONSIN LLC	2,465.70	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	48,500.00	33,751.17	4,721.00	2,465.70	7,562.13	
33-3310-0000-62604	NURSING HM-CIP1B	P1400103	10/17/2014	ALTERNATIVE HOMECARE INC	2,637.00	
		P1400104	11/03/2014	ARC EAU CLAIRE	179.16	
		P1400106	10/01/2014	AZURA HARBOR HOLDINGS LLC	15,285.08	
		P1400107	11/01/2014	BERGMAN,MATT AND ANDREA	2,080.00	
		P1400108	11/01/2014	BLISS,LISA	2,310.74	
		P1400109	11/01/2014	BURKE,ELEANOR A	1,145.00	
		P1400110	11/01/2014	BUTCHART,JOHN AND KAREN	1,980.00	
		P1400111	09/30/2014	CARTOGRAPHICS CORP CBRF	12,092.44	
		P1400112	10/13/2014	CATHOLIC CHARITIES INC	2,275.59	
		P1400114	11/01/2014	CLARK,HOLLY	1,880.00	
		P1400115	11/01/2014	CLARK, JACQUELINE L	1,400.00	
		P1400117	11/01/2014	CRAMER,WILLIAM R	1,666.85	
		P1400118	11/01/2014	CROOKSHANKS,SANDY	1,980.00	
		P1400119	11/01/2014	DAHL AFH,MARIE AND ROBERT	4,693.01	
		P1400120	09/29/2014	DUNGARVIN WISCONSIN LLC	153,890.10	
		P1400123	11/01/2014	FIEGE,JASON	2,084.33	
		P1400124	11/01/2014	GOIA,GABRIEL AND DENISA	7,148.88	
		P1400128	11/01/2014	HACKETT,JOHN & ROXANNE	4,307.11	
		P1400129	11/01/2014	HAMM,PATRICK AND BRENDA	1,098.14	
		P1400132	11/01/2014	HARTLEY,BRUCE	2,929.00	
		P1400134	10/08/2014	HOMECARE PHARMACY LLC	395.93	
		P1400135	11/01/2014	HUSCHKA,LLOYD AND GLORIA	1,242.98	
		P1400138	10/01/2014	KELLY HOUSE	2,333.37	
		P1400139	11/01/2014	KERR,RENA	4,442.34	
		P1400141	11/01/2014	KIMBERLEY,SYLVIA M	80.00	
		P1400142	11/01/2014	KONTNY,GARY	1,389.50	
		P1400143	09/30/2014	LAKESIDE PACKAGING PLUS INC	1,016.60	
		P1400144	11/01/2014	LANGREHR,DAVID AND SHERYL	1,680.00	
		P1400145	11/01/2014	LUDEKING,SARAH	1,677.50	
		P1400146	09/30/2014	LUTHERAN SOCIAL SERVICES	4,630.80	
		P1400150	10/27/2014	MERCY HEALTH SYSTEM LIFELINE	95.00	
		P1400151	11/01/2014	CUNNINGHAM,LORI D	2,000.00	
		P1400152	11/01/2014	NEFF,ANN	9,620.70	
P1400153	10/31/2014	NORTHWOODS INC OF WI	642.36			

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1400154	11/01/2014	OLSON,BEV*	1,145.00
		P1400155	09/30/2014	OPPORTUNITIES INC	8,608.88
		P1400156	11/01/2014	OSBORNE,LEAH R	1,769.76
		P1400157	11/01/2014	OSHEL,JIM AND RHONDA	2,210.00
		P1400158	11/01/2014	PAINE,FRAN	1,151.39
		P1400161	11/01/2014	PEREZ,GINA OR JORGE	2,210.00
		P1400163	11/01/2014	PORTALSKI,DIANE	1,784.00
		P1400164	10/01/2014	POSITIVE LIVING INC	59,427.00
		P1400165	11/01/2014	RABE,DOUGLAS AND SHIRLEY	3,799.26
		P1400166	11/01/2014	RAND-AFH,MARY AND TAMMY	2,305.85
		P1400167	11/01/2014	REFLECTIONS ADULT DAY CARE LLC	1,455.88
		P1400169	11/01/2014	REIN,BRAD AND AUDREAH	3,485.78
		P1400170	09/21/2014	REM WISCONSIN II CP	3,850.00
		P1400171	09/21/2014	REM WISCONSIN III	180.00
		P1400172	11/01/2014	RIZER AFH,GAIL	5,620.96
		P1400173	11/01/2014	ROCK COUNTY DEVELOPMENTAL DIS	1,832.00
		P1400175	11/01/2014	ROZINEK, LYN	4,459.50
		P1400176	11/01/2014	RUTKOWSKY AFH,ERIC OR MANDY	1,960.84
		P1400177	11/01/2014	SCHULTZ AFH,JOHN AND NANCY	1,380.00
		P1400178	10/07/2014	SENIOR SERVICES OF ROCK COUNTY	229.50
		P1400179	11/01/2014	SHAW,LAMONA	3,741.47
		P1400180	10/21/2014	SHOULTZ,MICHAEL D	1,213.32
		P1400182	11/01/2014	SMITH,LINDA	1,880.00
		P1400183	10/01/2014	ST COLETTA OF WISCONSIN	5,769.74
		P1400185	10/29/2014	SYSCO FOODS OF BARABOO LLC	51.70
		P1400186	11/01/2014	TILTON,AL AND SUE	2,532.34
		P1400189	11/01/2014	WELTER,RALPH AND SUE	5,080.00
		P1400190	11/01/2014	WILSON,DARIN	2,903.92
		P1400191	11/01/2014	YELLOW EXPRESS OF ROCK COUNTY	786.90
		P1400192	11/01/2014	ZIRBEL,SHIRLEY	1,245.00
		P1400613	11/01/2014	HAAG,MICHAEL A	4,110.00
		P1401626	11/01/2014	RIZER AFH,MARCUS	1,680.00
		P1402164	11/01/2014	HOTTENSTEIN,PAM	2,080.00
		P1402254	09/21/2014	REM WISCONSIN INC	9,494.08
		P1402693	10/31/2014	NEGRI PHD,NANETT A	3,829.60
		P1403482	10/10/2014	MOBILITY WORKS	354.31
		P1403507	10/27/2014	ACCESSIBLE SOLUTIONS LTD	614.40

Budget	YTD Exp	YTD Enc	Pending	Closing Balance
23,718,761.00	19,900,563.44	2,876,195.84	410,541.89	531,459.83

33-3310-0000-62607	FOSTER CARE	P1400181	11/01/2014	SHULTZ,MADELINE L	1,420.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	16,764.00	14,733.00	0.00	1,420.00	611.00

33-3310-0000-62620	COMM.INTEG.-1A	P1400103	10/17/2014	ALTERNATIVE HOMECARE INC	3,060.00
--------------------	----------------	----------	------------	--------------------------	----------

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1400116	10/31/2014	CORNERSTONE FOUNDATION	3,965.54
		P1400120	09/29/2014	DUNGARVIN WISCONSIN LLC	16,622.70
		P1400131	11/01/2014	HART,TAMMIE	4,790.00
		P1400133	10/31/2014	HODAN CENTER INC	2,395.46
		P1400165	11/01/2014	RABE,DOUGLAS AND SHIRLEY	2,404.90
		P1400170	09/21/2014	REM WISCONSIN II CP	500.00
		P1400173	11/01/2014	ROCK COUNTY DEVELOPMENTAL DIS	240.00
		P1400179	11/01/2014	SHAW,LAMONA	5,156.98
		P1400180	11/03/2014	SHOULTZ,MICHAEL D	2,751.68
		P1401902	09/30/2014	VIP SERVICES INC	558.00
		P1402693	10/31/2014	NEGRI PHD,NANETT A	254.10
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,649,934.00	3,056,848.11	415,107.68	42,699.36	135,278.85
33-3310-0000-62627	BT-WAIVER				
		P1400111	09/30/2014	CARTOGRAPHICS CORP CBRF	2,424.22
		P1400120	09/29/2014	DUNGARVIN WISCONSIN LLC	4,580.00
		P1400148	10/15/2014	MANKIND SUPPORT SERVICE INC	8,680.00
		P1400155	09/30/2014	OPPORTUNITIES INC	1,120.00
		P1400173	11/01/2014	ROCK COUNTY DEVELOPMENTAL DIS	180.00
		P1400174	11/01/2014	ROOT,WADE AND LISA	3,338.90
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	879,234.00	601,360.67	71,849.64	20,323.12	185,700.57
33-3310-0000-63100	OFC SUPP & EXP				
		P1400742	09/30/2014	OFFICE PRO	11.23
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,800.00	1,763.75	0.00	11.23	25.02
33-3310-0000-63101	POSTAGE				
		P1400173	10/10/2014	ROCK COUNTY DEVELOPMENTAL DIS	92.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,800.00	1,018.86	0.00	92.00	689.14
DEVELOPMENTAL DISABILITY BOARD PROG TOTAL				488,403.63	

I have examined the preceding bills and encumbrances in the total amount of **\$488,403.63**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 19 2014**

Dept Head _____

Committee Chair _____

PURCHASE ORDER NUMBER P1400818

PEID 012080

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE November 10, 2014

DEPARTMENT DD Board

COMMITTEE Rock County DD Board

VENDOR NAME Creative Community Living Services Inc

ACCOUNT NUMBER 33-3310-0000-62604

FUNDS DESCRIPTION CIP 1B

AMOUNT OF INCREASE \$ 143,660

INCREASE FROM \$ 1,980,961 TO \$ 2,124,621

ACCOUNT BALANCE AVAILABLE \$ 531,459.67 SB 11/10/14

REASON FOR AMENDMENT This increase is the result of one client moving into residential services from an institution and start-up costs for this client.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

PURCHASE ORDER NUMBER P1400819

PEID 010178

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE November 10, 2014

DEPARTMENT DD Board

COMMITTEE Rock County DD Board

VENDOR NAME Dungarvin Wisconsin LLC

ACCOUNT NUMBER 33-3310-0000-62620

FUNDS DESCRIPTION CIP 1A

AMOUNT OF INCREASE \$ 22,963

INCREASE FROM \$ 125,177 TO \$ 148,140

ACCOUNT BALANCE AVAILABLE \$ 135,278.07 SB 11/10/14

REASON FOR AMENDMENT One current CIP 1B residential client moving into CIP 1A funding.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____