



FINANCE COMMITTEE
Minutes – September 6, 2018

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, September 6, 2018, in Conference Room N-1, Courthouse East.

Committee Members Present. Supervisors Mawhinney, Beaver, Fox, Podzilni and Yeomans.

Committee Members Excused: None.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Richard Greenlee, Corporation Counsel; Lisa Tollefson, County Clerk; Sandy Disrud, Register of Deeds; Michelle Roettger, County Treasurer; Stephanie Kleinheinz, Deputy County Treasurer; Brent Sutherland, Facilities Management Director; Dara Mosley, Interim IT Director; Tom Sweeney, County Conservationist; Kate Luster, Human Services Director.

Others Present: None.

Approval of Agenda. Supervisor Podzilni moved approval of the agenda as presented, second by Supervisor Fox. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Approval of Minutes – August 16, 2018. Supervisor Beaver moved approval of the minutes of August 16, 2018 as presented, second by Supervisor Yeomans. ADOPTED.

Transfers and Appropriations.

Human Services Department

<u>FROM</u>		<u>TO</u>	
<u>Account #</u>	<u>Amount</u>	<u>Account #</u>	<u>Amount</u>
36-3713-0000-68210	\$33,444	36-3713-0000-62119	\$30,405
PATH Allocated Crisis		PATH Other Contracted	
		36-3713-0000-64604	3,039
		PATH Program Expense	
36-3705-0000-68208	25,817	36-3705-0000-64604	25,817
JJ AODA Allocated Outpatient		JJ AODA Program Expense	

Supervisor Yeomans moved approval of the above Transfers for Human Services Department, second by Supervisor Beaver. ADOPTED.

Committee Review and Approval of Per Meeting Allowances. Supervisor Yeomans moved approval of per meeting allowances in the amount of \$11,330.10, second by Supervisor Beaver. ADOPTED.

Resolutions and Committee Approvals.

Recognizing September 25, 2018 as National Voter Registration Day

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018, does hereby recognize Tuesday, September 25, 2018 as National Voter Registration Day.”

Supervisor Beaver moved approval of the above resolution, second by Chair Mawhinney. ADOPTED.

Amending the 2018 Human Services Department Budget to Accept 2017 ADRC Carry-over Funding

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018 does hereby authorize the acceptance of the 2017 ADRC carry-over funding.

BE IT FURTHER RESOLVED, that the Human Services Department budget for 2018 be amended as follows:

...”

Supervisor Fox moved Committee Endorsement of the above resolution, second by Supervisor Podzilni.

Supervisor Yeomans asked about the use of the funds. Ms. Luster said the funds are to be used for marketing to promote resources to help clients remain in the community.

ADOPTED.

Amending the 2018 Human Services Department Budget to Accept State Targeted Response Opioid Crisis Grant Funds

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018 does hereby authorize the acceptance of State Targeted Response Opioid Crisis Grant.

BE IT FURTHER RESOLVED, that the Human Services department budget for 2018 be amended as follows:

...”

Supervisor Beaver moved Committee Endorsement of the above resolution, second by Supervisor Fox. ADOPTED.

Amending the 2018 Council on Aging Budget to Accept the Medicare Improvements for Patients & Providers Act (MIPPA) and State Health Insurance Assistance Program Grants

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018 does hereby amend the Adopted 2018 Rock County Council on Aging budget as follows:

...”

Supervisor Podzilni moved Committee Endorsement of the above resolution, second by Supervisor Beaver. ADOPTED.

Amending the Land Conservation Department Budget to Allow for Reimbursement of Gypsy Moth Program Fund Balance to the Town of Beloit

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2018, does hereby authorize the Land Conservation Committee to reimburse the Town of Beloit the appropriate amount owed from the Gypsy Moth Program Fund Balance; and,

BE IT FURTHER RESOLVED, that the Land Conservation Department’s budget be amended as follows:

...”

Supervisor Yeomans moved Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Updates.

Request for Authorization to Purchase Network Switches and Networking Adapters from CoreBTS Supervisor Fox moved approval of the request to purchase network switches and networking adapters from CoreBTS for a total not to exceed \$21,508.20, second by Supervisor Podzilni. ADOPTED.

Update on In Rem Foreclosure Properties Ms. Roettger and Ms. Kleinheinz said the owners have until 10:59 AM today to pay in full. Ms. Kleinheinz said, at this time, they are taking 53 parcels, of which 4 have federal tax liens and an additional 27 are on hold.

Discussion on title searches.

Update on Agenda & Minutes Software Project Mr. Greenlee said the County contracted with Accela for agenda and minutes software, had a few issues with the programs, went back and forth with discussions on how to resolve the issues, they were then bought out by Granicus, we gave them a list of our needs, and have not heard back from them. We have followed up twice with e-mails to them and have not heard back. In the meantime, Granicus

has purchased three more companies. He said it is probably time to cut ties with them and move on.

Ms. Tollefson said we more than likely will need a separate company for the voting.

Review of 2018 Budget through July Ms. Oja went over the Budget to Actual reports, answered questions, and said these departments are pretty much on track with where they should be at this time in the year.

Supervisor Yeomans asked about having the figures from last year for the same months added to the report. Ms. Oja said she would see if we are able to have this column added to the report for next time.

Adjournment. Supervisor Fox moved adjournment at 7:57 A.M., second by Supervisor Beaver. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.