



FINANCE COMMITTEE
Minutes – August 3, 2017

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, August 3, 2017, in Conference Room N-1, Courthouse East.

Committee Members Present. Supervisors Mawhinney, Kraft, Beaver, Fox and Podzilni.

Committee Members Excused: None.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Mickey Crittenden, IT Director; Lisa Tollefson, County Clerk; Jodi Timmerman, Interim Corporation Counsel; Sandy Disrud, Register of Deeds; Kate Luster, Human Services Director; Tom Sweeney, County Conservationist.

Others Present: Andrea Jansen, Baker Tilly Virchow Krause, LLP.

Approval of Agenda. Supervisor Fox moved approval of the amended agenda as presented, second by Supervisor Beaver. ADOPTED.

Citizen Participation, Communications and Announcements. Ms. Oja said she received a letter from the IRS regarding the audit and there were no penalties.

Approval of Minutes – July 20, 2017. Supervisor Podzilni moved approval of the minutes of July 20, 2017 as presented, second by Supervisor Kraft. ADOPTED.

Review and Comments on the 2016 Certified Audit – Baker Tilly Virchow Krause, LLP. Ms. Oja handed out the Financial Statements, Communications to Those Charged with Governance and Management, and Report to the Finance Committee.

Ms. Jansen said their opinion was the same as the prior year, which is at the highest assurance level they can provide.

Ms. Jansen went over the *Report to the Finance Committee* and explained the reports and their supporting Financial Statement schedules. Ms. Oja said there were a few changes due to the closing of the Developmental Disabilities Board. Ms. Jansen said the County continues to be in a healthy position, that the County is stable and in good shape compared to many other counties.

Ms. Jansen went over the *Communication to Those Charged with Governance and Management*. She said the highway account reconciliations need to be done on a more-timely basis. Ms. Jansen said Rock Haven has allowance for doubtful accounts established and these need to be reconciled periodically throughout the year.

Ms. Jansen said, from an audit standpoint, Rock County's financial position is very favorable with no current concerns.

Ms. Jansen thanked Ms. Oja, and all the County staff for their cooperation.

Committee Review and Approval of Per Meeting Allowances. Supervisor Podzilni moved approval of per meeting allowances in the amount of \$11,933.79, second by Supervisor Kraft. ADOPTED.

Transfers and Appropriations. None

Committee Approvals.

Amending the Land Conservation Department Budget – Yahara River Basin Adaptive Management Project

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2017, amends the Land Conservation Departments budget as follows:

...”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Beaver.

Mr. Sweeney informed the Committee that this is a pilot program they are doing on the Yahara River.

Supervisor Kraft said, at the Board of Health meeting, there was a report on water sampling and some of the readings were very critical. Mr. Sweeney said it is a slow process, but they are moving forward.

ADOPTED.

Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff's Budget

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____ 2017 to approve and authorize the acceptance of \$24,339 of HIDTA grant funds and to authorize the Sheriff to sign the award documents.

BE IT FURTHER RESOLVED that the 2017 Sheriff's budget be amended as follows:

...”

Supervisor Beaver moved approval of the above resolution contingent on Public Safety and Justice Committee approval, second by Supervisor Podzilni. ADOPTED.

Accepting State Targeted Response Opioid Crisis Grant Funds and Amending the 2017 Budget to Create 0.4 FTE RN Project Position and 1.0 FTE AODA Case Manager Project Position

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2017 does hereby authorize the acceptance of State Targeted Response Opioid Crisis Grant funds to create .4 FTE RN Project Position and 1.0 AODA Case Manager Project Position.

BE IT FURTHER RESOLVED, that the Human Services Department budget for 2017 be amended as follows:

...”

Supervisor Kraft moved approval of the above resolution contingent on County Board Staff Committee and Human Services Board approval, second by Supervisor Beaver.

Ms. Luster explained this is a time-limited service and will be done next summer.

ADOPTED.

Discussion and Possible Action on Ending DMV Services at the Courthouse. Ms. Tollefson informed the Committee they have been doing renewals and some other, very limited, services. Last year this service only brought in \$78 and there are 21 other locations in the area who also do these services and more.

Supervisor Fox moved approval to end DMV services at the Courthouse, second by Supervisor Podzilni. ADOPTED.

Discussion and Possible Action on Participating in the Property Fraud Alert Program. Ms. Disrud explained the program to the Committee. This Fidler sponsored program is free and would not take any of their time, other than a few phone calls, as it is done online. This would give people peace of mind and just requires a link on their web page.

Supervisor Podzilni moved approval of this program, second by Supervisor Fox. ADOPTED.

Adjournment. Supervisor Beaver moved adjournment at 8:05 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.