



**FINANCE COMMITTEE
Minutes – May 18, 2017**

Call to Order. Vice Chair Kraft called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, May 18, 2017, in Conference Room N-1, Courthouse East.

Committee Members Present. Supervisors Kraft, Beaver, Fox and Podzilni.

Committee Members Excused: Supervisor Mawhinney.

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Michelle Schultz, Real Property Lister; Dara Mosley, Information Technology, Public Safety Systems Manager; Jodi Millis, Purchasing Manager; Brent Sutherland, Facilities Management Director; Phil Boutwell, Human Services Deputy Director.

Others Present: None.

Approval of Agenda. Supervisor Fox moved approval of the agenda as presented, second by Supervisor Podzilni. ADOPTED.

Citizen Participation, Communications and Announcements. Ms. Oja informed the Committee she received a letter from the IRS and they will be doing an audit this summer.

Approval of Minutes – May 4, 2017. Supervisor Podzilni moved approval of the minutes of May 4, 2017 as presented, second by Supervisor Fox. ADOPTED.

Transfers and Appropriations. None.

Resolutions.

Authorizing Purchase of Mobile Data Computer Equipment for 2017

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2017 authorizes a purchase order be issued to Baycom, Inc., of Green Bay, WI for 6 CF-53 Panasonic Toughbook Mobile Data Computers at \$2,503.00 each for a total of \$15,018.00.”

Supervisor Fox moved approval of the above resolution, second by Supervisor Beaver. ADOPTED.

Accepting 2017 Wisconsin Land Information Program Strategic Initiative Grant Funds and Amending the 2017 Land Records Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2017 does hereby authorize the acceptance of \$50,000 of WLIP 2017 Strategic Initiative grant funds; and,

BE IT FURTHER RESOLVED, that the 2017 Land Records Budget be amended as follows:

...”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Beaver. ADOPTED.

Committee Approvals.

Authorizing the Use of Contingency Funds for Courthouse Security Phase II and Amending 2017 Facilities Management Capital Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2017 does hereby approve and authorize the use of the contingency funds in the amount of \$15,000 to have Potter-Lawson Architects of Madison, WI, do the final work necessary to complete the conceptual phase which will get us to the design phase.

BE IT FURTHER RESOLVED, that the Facilities Management 2017 budget be amended as follows:

...”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Beaver. ADOPTED.

Amending the 2017 HSD Budget to Purchase Furniture, Cubicles and Technology for the CCS Project

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____ 2017, amends the Human Services Department’s budget as follows:

...”

Supervisor Fox moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Request for Donation of Unused Playground Equipment at the Job Center. Mr. Sutherland went over the letter from Kevin and Angel Eggers asking for the play equipment to be donated to Compass Behavior Health Facility. Mr. Sutherland added that a waiver would be signed for liability purposes.

Moved by Supervisor Podzilni to approve the donation of the play equipment to Compass Behavior Health, second by Supervisor Fox. ADOPTED.

Report on Cash Balances and Investments. Ms. Oja handed out copies of the County Sales Tax Receipts and First Quarter Investment Performance Review from PFM and went over them.

Adjournment. Supervisor Fox moved adjournment at 7:49 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.