

ROCK COUNTY, WISCONSIN LOCAL EMERGENCY PLANNING COMMITTEE

3530 North County Highway F
Janesville, WI 53547
Phone: 608/758-8440

November 16, 2021 – 9:00 A.M.

In Person Meeting – Masks Required in County Facilities

Agenda

1. **Call to Order:** Chair Swenarski/Vice Chair Miller
2. **Roll Call**
3. **Adoption of Agenda**
4. **Approval of Previous Minutes:** September 21, 2021
5. **Significant Event Review**
6. **Old Business**
7. **New Business**
8. **County Emergency Management/Coordinator of Information:** Sgt. Kohler
9. **County HazMat Team:** Lt. Daskam
10. **Environmental Health/Contracted EPCRA Service:** Rick Wietersen, Jared Hergert
11. **Subcommittees**
 - a. Administrative – Plan of Work
 - b. LEPC Membership
 - c. Off Site Facility Plans – Plan of Review
12. **Adjournment**

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

**ROCK COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

Full LEPC Membership – Minutes

September 21, 2021

Members Present:

Chair Robert Swenarski, Supervisor Mary Beaver, Robert Wildermuth, Craig Thiesenhusen, Patti Miller, Sharon Rateike, Todd Lambert, Rick Wietersen, Lieutenant Jason Daskam, Terri Carlson, Sgt. Shena Kohler, Michael Niles, Jay Gasser, Chief Jason Rowland, Todd Bolen, Lorin Cox

Guests:

Tammy Kettleson, Jared Hergert, Allen Geeser, Joe Hanson, Tanner Davis

Call to Order:

Chair Robert Swenarski called the meeting of the Rock County Local Emergency Planning Committee to order at 9:08 AM.

Adoption of Agenda:

Motion by Patti Miller and seconded by Bob Wildermuth to approve the agenda. Motion carried.

Approval of Minutes:

Motion by Sharon Rateike and seconded by Patti Miller to approve the minutes from July 20, 2021. Motion carried.

Presentation: Joe Hanson, Critical Response Group:

Joe Hanson, Critical Response Group, presented on a mapping system available for Rock County first responders, schools, and businesses.

Significant Event Review-

None.

Old Business

None.

New Business:

Sgt. Shena Kohler discussed planning of a table top exercise sometime in late 2021 along with planning a functional exercise late summer 2022. These exercises would be based off of a facility that houses hazardous chemicals. Jay Gasser with Abitec stated his facility may be interested in 2022.

Rock County Emergency Management/Coordinator of Information

Sgt. Shena Kohler discussed Wisconsin Emergency Management Association (WEMA) is hosting an in-person conference in October. She also discussed training that will be coming to Rock County in 2022 with more information to come in the future.

Rock County Hazmat Team:

Lieutenant Jason Daskam discussed performing outreach with area departments.

Environment Health/Contracted EPCRA Service:

Jared Hergert discussed five off-site plan updates, six battery plan updates, and one facility plan removal that have been sent and will be reviewed and signed electronically by the Plan of Review subcommittee. He discussed the importance of onsite visiting of facilities to have the most accurate information in the plans as possible.

Subcommittees

Plan of Work- Chair Swenarski reported the Plan of Work subcommittee met this morning and reviewed the LEPC bylaws, and discussed 2021 plan of work closeout and plan of work for 2022.

Membership- Sgt. Shena Kohler discussed SHINE Medical Technologies is no longer eligible for membership based on their facility not being a TIER II reporter.

Plan of Review- Chair Swenarski reported the Plan of Review subcommittee met this morning, reviewing five off-site plan updates, six battery plan updates, and one facility plan removal. Supervisor Mary Beaver made a motion to accept the plan of review's recommendation to accept offsite plans as presented, seconded by Bob Wildermuth. Motion carries.

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| <p>UPDATED PLANS –</p> <p><u>County Wide Battery Plan</u></p> <p><u>Updated-</u></p> <ul style="list-style-type: none">- Ecolab- (0201056)- Beloit, WI- Pepsi Cola - (199162)- Janesville, WI- SSI Technologies- (46535)- Janesville, WI- Staples Inc.- (198355)- Beloit, WI- Stoughton Trailers- (141866)- Evansville, WI- Valmet Inc.- (195173)- Beloit, WI <p><u>Offsite Facility Plans</u></p> <p><u>Updated-</u></p> <ul style="list-style-type: none">- DeLong Company- (002559-3)- Clinton, WI- Genencor- (000375-3)- Beloit, WI- Kerry Ingredients- (019887-8)- Beloit, WI- Rath Gibson- (01733-8)- Janesville, WI- Snyder Lance- (019820-5)- Beloit, WI <p><u>Removal-</u></p> <ul style="list-style-type: none">- Milton Wastewater Treatment Plant- (19538)- Milton, WI |
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Next Meeting:

The next LEPC meeting will be held November 16, 2021 via zoom conference call.

Adjournment:

Motion was made to adjourn the meeting by Supervisor Mary Beaver and seconded by Ken Hoffman. Meeting adjourned at 10:08 AM.

ROCK COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE

Plan of Work - Minutes

September 21, 2021

Sub - Committee Members present: Chair Robert Swenarski, Patti Miller, Sgt. Shena Kohler, Todd Lambert, Mary Beaver, and Robert Wildermuth

Guest: Tammy Kettleon (RCSO-EM)

Call to Order:

Chair Robert Swenarski called the Rock County LEPC Plan of Work Sub-Committee meeting to order at 8:51 AM via Zoom conference call.

Adoption of Agenda:

Motion by Patti Miller to approve the agenda and seconded by Todd Lambert. Motion carried.

Approval of Minutes:

Motion by Mary Beaver to waive the reading and approve the minutes from September 17, 2019 and seconded by Robert Wildermuth. Motion carried.

Annual Review of Bylaws:

Sgt. Shena Kohler presented the LEPC bylaws for annual review. Motion made by Patti Miller, seconded by Robert Wildermuth, to approve the review and changes made to the bylaws. Motion carries.

2021 Plan of Work: Close Out

Sgt. Shena Kohler discussed close out the 2021 Plan of Work at the end of September and begin the new 2022 Plan of Work on October 1, 2021.

Introduce 2022 Plan of Work:

Sgt. Shena Kohler discussed plans for a table top exercise before the end of 2021 and a functional exercise in 2022.

- a. Annex M- Part 1- Strategic Plan: Will review in January 2022.
- b. Annex M- Part 2- Hazmat Team: Will review in November 2021.

Motion to recommend LEPC Endorsements for State Compliance:

Motion made by Supervisor Mary Beaver, seconded by Patti Miller, to recommend LEPC endorsements for state compliance. Motion carried.

Adjournment: Motion by Supervisor Mary Beaver to adjourn the meeting and seconded by Patti Miller. Meeting adjourned at 9:07 am.

Respectfully submitted by:

Tammy Kettleon #14988

ROCK COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE

Plan of Review - Minutes

September 21, 2021

Sub - Committee Members present: Chair Robert Swenarski, Vice Chair Patti Miller, Robert Wildermuth, Jay Gasser, Craig Thiesenhusen, and Sgt. Shena Kohler, Supervisor Mary Beaver

Guest: Tammy Kettleon (RCSO-EM)

Call to Order:

Vice Chair Patti Miller called the Rock County LEPC Plan of Review Sub-Committee meeting to order at 8:21 AM via virtual Zoom meeting.

Adoption of Agenda:

Call for adoption of the agenda by Chair Robert Swenarski. Motion by Patti Miller to approve the agenda and seconded by Robert Wildermuth. Motion carried.

Approval of Minutes:

N/A

Announcements:

None.

Review of Off-Site Facility Plans:

The committee reviewed the following updates/removals:

| <u>Facility Plans</u> | <u>Battery Plans</u> |
|------------------------------|-----------------------------|
| Genencor | Ecolab |
| Kerry | Pepsi Cola |
| Rath Gibson | SSI |
| Snyder Lance | Staples |
| Delong Clinton | Stoughton Trailers |
| Milton Waste Water (Removal) | Valmet |

Motion to Recommend LEPC Endorsement of Off-Site Plans for State Compliance:

Motion made by Robert Wildermuth, seconded by Jay Gasser, to recommend LEPC endorsement of off-site plans for state compliance. Motion carries.

Adjournment: Motion by Patti Miller to adjourn the meeting and seconded by Craig Thiesenhusen. Meeting adjourned at 8:50 am.

Respectfully submitted by:
Tammy Kettleon #14988