

FINANCE COMMITTEE
Minutes – April 16, 2015

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, April 16, 2015, in Conference Room N-1, Rock County Courthouse East.

Committee Members Present. Supervisors Mawhinney, Beaver and Podzilni.

Committee Members Excused: Supervisors Fox and Kraft.

Staff Members Present. Sherry Oja, Finance Director; Randy Terronez, Assistant to County Administrator; Mickey Crittenden, Information Technology Director; Michelle Schultz, Real Property Lister.

Others Present: None.

Approval of Agenda. Chair Mawhinney said there are five additional Transfers for Finance. Supervisor Podzilni moved approval of the agenda with these additions, second by Supervisor Beaver. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Approval of Minutes – March 26, 2015 and April 2, 2015. Supervisor Beaver moved approval of the minutes of March 26, 2015 and April 2, 2015 as presented, second by Supervisor Podzilni. ADOPTED.

Transfers and Appropriations.

Sheriff's Office

FROM

<u>Account #</u>	<u>Amount</u>
21-2100-0000-63501	\$ 3,000
Gasoline & Other Fuel - LES	

TO

<u>Account #</u>	<u>Amount</u>
21-2100-0000-65331	\$ 3,000
Equipment Lease - LES	

Finance

FROM

<u>Account #</u>	<u>Amount</u>
19-1923-0000-64904	\$306,905
Salary Reserve	

TO

<u>Account #</u>	<u>Amount</u>
01-1320-0000-61100	\$ 78,346
County Admin - Wages	
10-1720-0000-61100	2,837
Real Property - Wages	
14-1410-0000-61100	1,442
County Clerk - Wages	
21-2100-0000-61210	224,280
Sheriff – Overtime Wages	
22-1200-0000-61100	32,233
Circuit Court – Wages	
22-1201-0000-61100	268
Mediation – Wages	

19-1923-0000-64904	149,245
Salary Reserve	

		22-1209-0000-61100	24,577
		Clerk of Court – Wages	
		23-2400-0000-61210	92,167
		911 - Overtime Wages	
19-1923-0000-64904	43,850	24-1611-0000-61100	25,062
Salary Reserve		Deferred Pros - Wages	
		38-3800-0000-61100	18,788
		Veterans Services - Wages	
19-1922-0000-64904	41,351	05-1530-0000-62130	10,000
Contingency Fund		Audit Fees	
		18-1817-0000-62200	932
		ASC - Utilities	
		28-2600-0000-62170	30,419
		Coroner – Physicians/Other Svc	
19-1922-0000-64904	3,337	64-6460-0000-62119	1,503
		Housing Clearing Account	
		64-6900-0000-62100	1,834
		Board of Adjustment	

Ms. Oja explained these are the annual year end transfers.

Supervisor Podzilni moved approval of the above Transfers and Appropriations for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Bills and Encumbrances

Information Technology	\$	732.55
IT Cross Charges		25,232.31
Land Records		399.04
County Clerk		254.85
Elections		12,232.99
Register of Deeds		380.00
Employee Wellness Activities		93.88

Supervisor Beaver moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Bills Over \$10,000

Illinois Office Supply	\$	12,232.99
Tri Cor Mechanical Inc.		10,149.00
Election Systems and Software		22,280.51

Supervisor Podzilni moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Encumbrances Over \$10,000.

General Heating and Air Conditioning	\$	93,000.00
General Heating and Air Conditioning		88,900.00
CommConnect Group Inc.		29,280.57

Supervisor Beaver moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Pre-Approved Encumbrance Amendments. None.

Approval of Bills for Other Departments. None.

Resolutions.

Authorizing Purchase of Netsmart Avatar Module

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2015 does hereby authorize the purchase of the Netsmart Avatar Managed Services Organization module.

BE IT FURTHER RESOLVED that payment for this purchase be made to Netsmart upon approval of the Finance Committee.”

Supervisor Podzilni moved Finance Committee approval of the above resolution, second by Supervisor Beaver. ADOPTED.

2014 Supplemental Appropriations and Budgetary Transfers

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2015 does hereby amend the 2014 Budget as follows:

...”

Supervisor Beaver moved Finance Committee approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Committee Approvals.

Accepting Staying in the Loop, Hearing Loops for Rock County Libraries Grant and Amending the 2015 Arrowhead Library System Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2015 amends the Arrowhead Library System’s budget as follows:

...”

Supervisor Podzilni moved Finance Committee Endorsement of the above resolution, second by Supervisor Beaver. ADOPTED.

Accepting ALS Technology Projects 2015 Grant and Amending the 2015 Arrowhead Library System Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2015 amends the Arrowhead Library System’s budget as follows:

...”

Supervisor Beaver moved Finance Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Review and Approval of Updated Fixed Asset Capitalization Policy. Ms. Oja handed out copies of the *Rock County Capitalization Policy*, and went over the proposed changes on pages 2, and 7. (Attached)

Moved by Supervisor Beaver to approve the changes to the Rock County Capitalization Policy, second by Supervisor Podzilni. ADOPTED.

Report on Cash Balances and Investments. Ms. Oja updated the Committee on cash balances and investments as of March 31, 2015.

Adjournment. Supervisor Podzilni moved adjournment at 7:50 A.M., second by Supervisor Beaver. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.