

**FINANCE COMMITTEE**  
**Minutes –May 5, 2016**

**Call to Order.** Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, May 5, 2016, in Conference Room N-1, Courthouse East.

**Committee Members Present.** Supervisors Mawhinney, Kraft, Beaver, Fox and Podzilni.

**Committee Members Excused:** None.

**Staff Members Present.** Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Diane Michaelis, Sheriff's Office, Finance Office Manager; Jodi Millis, Purchasing Manager.

**Others Present:** None.

**Approval of Agenda.** Supervisor Kraft moved approval of the agenda as presented, second by Supervisor Fox. ADOPTED.

**Election of Vice Chair.** Supervisor Beaver nominated Supervisor Kraft as Vice Chair, second by Supervisor Podzilni. No other nominations. ADOPTED.

**Set Meeting Day and Time.** The Committee voted unanimously to keep the meetings on the first and third Thursdays of each month at 7:30 A.M. ADOPTED.

**Citizen Participation, Communications and Announcements.** None.

**Approval of Minutes – April 21, 2016.** Supervisor Fox moved approval of the minutes of April 21, 2016 as presented, second by Supervisor Podzilni. ADOPTED.

**Committee Review and Approval of Per Meeting Allowances.** Supervisor Podzilni moved approval of per meeting allowances in the amount of \$11,895.82, second by Supervisor Beaver. ADOPTED.

**Transfers and Appropriations.**

**Public Health**

**FROM**

<u>Account #</u>	<u>Amount</u>
31-3027-0000-63110	\$24,000
Ebola Grant Admin Expense	
31-3032-0000-63110	1,723
SCHCC MicroGrant Admin Expense	

**TO**

<u>Account #</u>	<u>Amount</u>
31-3027-0000-67130	\$24,000
Ebola Grant Capital Assets	
31-3032-0000-67130	1,723
SCHCC MicroGrant Capital Assets	

Supervisor Kraft moved approval of the above Transfers and Appropriations for the Finance Committee, second by Supervisor Fox. ADOPTED.

**Committee Approvals.**

**Amending the Sheriff's 2016 Budget to Purchase Optics and to Upgrade Rifle**

**“NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2016 that the 2016 budget be amended as follows:

...”

Supervisor Fox moved Committee approval of the above resolution, second by Supervisor Beaver. ADOPTED.

**Approval to Sell Scrap Items Outside the County Auction.** Ms. Millis explained the conditions some of the items, which make them unusable, and the interested buyer who will pick up and load these items himself.

Supervisor Fox moved approval to sell unusable/unsaleable items as scrap outside of a county auction, second by Supervisor Podzilni. ADOPTED.

**Discussion of Pre-Budget Meeting Date(s).** Mr. Osborne suggested the following dates for the pre-budget meetings: June 6 for the financial overview; June 13 for Health Department and Rock Haven; June 20 for Sheriff's Office; July 11 for Human Services; and July 18 for Public Works. He said these are all Monday dates and the meetings will begin at 8 AM.

Supervisor Fox said he would not be able to attend the first two meetings.

The Committee agreed to hold the pre-budget meetings on the above dates.

**Adjournment.** Supervisor Fox moved adjournment at 8:00 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**