

**ROCK COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

Full LEPC Membership – Minutes

July 17, 2018

Call to Order:

Chair Gary Schenck called the meeting of the Rock County Local Emergency Planning Committee to order at 9:02 AM at the Emergency Operations Center in the Rock County Health Care Center.

Members Present:

Chair Gary Schenck, Lieutenant Ron Sagen, Commander Troy Knudson, Sergeant Shena Kohler, Catherine Kolb, Robert Wildermuth, David Botts, Supervisor Norvain Pleasant, Supervisor Rick Richard, Patti Miller, Robert Swenarski, Jay Gasser, Rick Wietersen, Todd Lambert, Sondra Klipp.

Members Absent:

Lieutenant Terry Sheridan, Deputy Chief Jason Rowland, Noel Sandoval, David Ausloos, Erin Denker, Steve Benton, Norman Tadt and Lieutenant Brad Altman.

Guests:

Tammy Kettleon, Jeff Bartelme (SHINE)

Adoption of Agenda:

Motion by Robert Swenarski and seconded by Lieutenant Ron Sagen to approve the agenda. Motion carried.

Approval of Minutes:

Motion by Lieutenant Ron Sagen and seconded by Robert Swenarski to approve the minutes from May 15, 2018. Motion carried.

Committee Reports

Plan of Review:

Sub-committee reviewed the SHINE Emergency Plan and it is coming together. The sub-committee also reviewed three plans. Two plans were updated and one was a removal.

Removal – Winfield United (196-914) – Evansville, WI

Updated – Helena Agri Enterprises LLC (200-678) – Avalon, WI - Total Revision

Updated – Weiser Pump Station (199953) – Beloit, WI – Total Revision

Community Right-to-Know:

Subcommittee discussed community events for LEPC outreach, including the upcoming 4H – Fair. The subcommittee will have an opportunity for outreach at

the 4H Fair on Friday, July 27 from 9:30 am to 4:30 pm, with RCSO Emergency Management in the Law Enforcement Tent., handing out brochures and interacting with the community. The subcommittee has asked the LEPC to bring forward any potential outreach events for the LEPC.

Plan of Work:

The Plan of Work Committee did not meet.

Membership:

Subcommittee announced the recommendations for the nominations for LEPC 2018 Elections to forward to the Rock County Board. The full LEPC so moves for the following recommendations:

1 – OPEN VACANCY FOR FACILITY: Facility Position to be vacated by Sondra Klipp. We thank her for her outstanding commitment and service to the citizens of Rock County. Due to the merge of Evonik in Janesville and Milton, Sondra will now serve as Erin Denker's alternate. (Janesville –Evonik LEPC Member)

NOMINATIONS FOR RENEWAL (7/31/18 to 7/31/21):

Supervisor Norvain Pleasant – Group 1

Supervisor Rick Richard – Group 1

Deputy Chief Terry Sheridan – Group 2

Sergeant Shena Kohler – Group 3

Rick Wietersen – Group 3 (Taking Noel's place, she will take over as his alternate)

Catherine Kolb – Group 5

Budget Report:

The budget report was distributed. No questions.

Spill Report:

The Spill report was distributed. No questions.

Emergency Management Report:

Sergeant Kohler presented on the following items:

1. RCSO – EM and the LEPC expressed gratitude to Rick Wietersen and his team at the County Public Health, whom contract to develop and update the off-site County Emergency EPCRA Hazardous Materials Response Plans for Facilities with Chemicals identified as EHS.
2. RCSO – EM is offering CRASE training to those interested. Future classes available on August 2 and August 7. See email for details.
3. RCSO – EM discussed Volunteer Management Plan, Cyber Task Force, Cyber Security Plan, Rescue Task Force Protocol, Law Enforcement's Mutual Aid Response System (MARS) and the LEPC Bylaws.
4. The LEPC Bylaws are officially in effect and Chair Schenck has requested they be added to the website, along with the facility position vacancy.
5. Evonik Exercise Series is underway. Full scale will wrap the series up in September, involving response agencies and live play.
6. We are beginning a 2 – year exercise plan with Clinton – a Countywide 2018 to 2020 active shooter series to include tabletops, functional exercises,

drills, trainings and finishing with a full scale in June 2020. This will be in Clinton, WI.

Training:

LEPC members are encouraged to continue to look for training at www.trainingwisconsin.org

The WEMA Conference will be in October. More to come. Conference is in Green Lake, WI. At the Heidel House.

Public Health:

Rick Wietersen provided an updated on the status on blue algae and e – coli in Rock County. While e-coli is no longer an issue, we are monitoring zika virus concerns due to high mosquito populations.

Hazmat Team:

The County Haz Mat team provided a training and exercise update for the team for 2018.

Facility Input:

None.

Public Input:

None.

Old Business:

Rock County LEPC Bylaws are now finished.

New Business:

None at this time.

Next Meeting:

The next LEPC meeting will be held September 18, 2018 at the Rock County Health Care Center EOC. Subcommittees meeting prior to the meeting to include the Plan of Work and Plan of Review.

Adjournment:

Motion was made to adjourn the meeting by Supervisor Norvain Pleasant and seconded by Robert Swenarski. Meeting adjourned at 10:12 AM.

Respectfully submitted:

Sgt. Kohler #11519