

PECATONICA RAIL TRANSIT COMMISSION

20 S Court Street • PO Box 262 • Platteville, Wisconsin 53818

MEMBER COUNTIES: GREEN • IOWA • LAFAYETTE • ROCK

1:00 PM • Friday, July 28th, 2017 • Green Co. Courthouse, 2nd Floor Courtroom, 1016 16th Ave • Monroe, WI

1. 1:04 PM **Call to Order** – *Harvey Kubly, Chair*
2. Roll Call. **Establishment of Quorum** – *Matthew Honer, Administrator*

Commissioners present for all or part of the meeting:

	<i>Commissioner</i>	<i>Position</i>	<i>Present</i>		<i>Commissioner</i>	<i>Position</i>	<i>Present</i>
<i>Green</i>	<i>Harvey W. Kubly</i>	<i>Chair</i>	<i>X</i>	<i>Iowa</i>	<i>Charles Anderson</i>	<i>Secretary</i>	<i>X</i>
	<i>Oscar Olson</i>		<i>X</i>		<i>William G. Ladewig</i>		<i>X</i>
	<i>Ron Wolter</i>	<i>Treasurer</i>	<i>X</i>		<i>Philip Mrozinski</i>	<i>Vice-Secretary</i>	<i>absent</i>
<i>Lafayette</i>	<i>Leon Wolfe</i>		<i>X</i>	<i>Rock</i>	<i>Wayne Gustina</i>		<i>X</i>
	<i>Larry Ludlum</i>		<i>absent</i>		<i>Alan Sweeney</i>	<i>1st Vice Chair</i>	<i>X</i>
	<i>Gerald Heimann</i>	<i>Alternate</i>			<i>Terry Thomas</i>	<i>2nd Vice Chair</i>	<i>X</i>
	<i>Ted Weigel</i>		<i>X</i>				

Commission achieved quorum.

Other present for all or some of the meeting:

- Troy Maggied, SWWRPC
- Matthew Honer, SWWRPC
- Kim Tollers, WisDOT
- Teri Beckman, WisDOT
- Ken Lucht, WSOR

3. Action Item. **Certification of Meeting’s Public Notice** – *Noticed by Honer*
 - *Motion to approve certification of public meeting – Gustina/Ladewig, Passed Unanimously*
4. Action Item. **Approval of Agenda** – *Prepared by Honer*
 - *Motion to approve agenda – Wiegel/Wolfe, Passed Unanimously*
5. Action Item. **Approval of Draft May 2017 Minutes** – *Prepared by Honer*
 - *Motion to approve draft May 2017 minutes – Sweeney/Anderson, Passed Unanimously*
6. Updates. **Public Comment** – *Time for public comment may be limited by the Chair*
7. Updates. **Correspondence & Communications** – *Discussion may be limited by the Chair*

Honer reported he corresponded with Iowa County Clerk, Greg Klussendorf for a new appointment to the PRTC to replace Philip Mrzonski, who is retiring.

REPORTS & COMMISSION BUSINESS

8. PRTC Treasurer's Report and Payment of Bills – Ron Wolter, PRTC Treasurer

Wolter reported total receipts of \$3,397.42 and total disbursements of \$3065.54 from 3-31-2017 to 6-30-17. Bringing the checking balance to \$90,352.95. There were no outstanding bills.

- *Motion to approve the Treasurer's Report – Olson/Wolfe, Passed Unanimous*

9. WSOR Operation's Report – WSOR, Ken Lucht

Lucht reported that maintenance activities include replacing the Rockport Rd on the Monroe Subdivision and 2nd Avenue in Broadhead. Both road crossings will be totally reconstructed and the crossing should last approximately 25 years. 5 points road will be rebuilt within the next couple months. The existing timber humpback bridge will be replaced with a steel concrete bridge. Anderson asked about the expense of replacing the humpback bridge. Ken responded just short of a million dollars. Lucht reported that ethanol and grain are moving well. Lucht thanked those that attended the rail excursion on Wednesday July 26th on the Fox Lake Subdivision and plans for the next excursion will not overlap with the South Central Wisconsin Rail Transit Commission Meeting. Ladewig asked about flooding. Lucht responded that there had been some minor washouts on the Monroe and Prairie Subdivisions. Olson asked about the crossing replaced at 69 south. Lucht reported that the standard gates are now installed.

10. WisDOT Report – Kim Tollers, WisDOT

Tollers introduced the new regional rail coordinator, Teri Beckman. She will be attending most meetings. Tollers reported that she has now uploaded all of the files from the Monroe to Mineral Point subdivision to the SharePoint file. Tollers reported that there hasn't been word on the budget.

11. PRTC Administrator's Report – Matt Honer, PRTC Admin

Honer reported the Alliant Energy Utility installation in Mineral Point was installed, inspected, and approved.

12. Tri-County Trail Commission Report – Presenters may include Leon Wolfe, Ted Weigel

Wolfe reported that the trail is very muddy and is currently closed but washouts weren't major. The county has gotten onto the trail with the grader. Wolfe reported that he is anticipating the trail to be open this weekend. Weigel reported there was still water on the trail on Wednesday but it will be drying out. There is likely trees down on the trail but won't be able to clean up the trail until the trail is dry enough to get on.

13. Discussion and Possible Action on PRTC Contract with SWWRPC for Staff Services – Troy Maggied, SWWRPC

Maggied presented the contract and stated that over the past few years there has been overruns and the SWWRPC hasn't had an increase in over ten years. The new contract is asking for an additional 10% in the new contract. Maggied explained an additional statement on the contract that states that if services are provided outside of administration, they will not be part of the contract. The new contract is for \$6,600. Ladewig asked if Maggied had considered labor cost plus 10% for work done outside of normal contract, Maggied responded that number is approximately the \$60/hr that is being asked.

- *Motion to approve the 2018 Contract for Staff Services with Southwest Wisconsin Regional Planning Commission – Sweeney/Gustina Passed Unanimously*

14. Discussion and Action on 2018 Budget – Kubly, Chair

Weigel asked about the expense of the audit, believing that it is a lot of money for the limited amount of transactions the RTC has. Kubly stated that he had attempted to negotiate but was unsuccessful. Ladewig stated that the company Kramer and Brownlee are no longer in existence and that it should be Boardman Clark. Weigel asked about collecting from Lafayette County. Kubly stated he would be happy to collect. Weigel stated that when the contribution was made it was thought that it would be an annual contribution. Ladewig asked if an emergency fund was necessary. Sweeney stated the \$90k in checking would likely accomplish the same thing.

- *Motion to add \$4000 to county contribution reflecting Lafayette contribution – Sweeney/Anderson.*

Sweeney asked Lucht about capital improvements next year. Ken stated there are a lot of repairs to be done in Rock County and Green County on bridges and that he would put together a presentation on the bridges for the next meeting.

- *Motion amend the draft budget to increase capital expenditures account to maintain a balanced budget and to approve the amended budget – Sweeney/Ladewig. Passed Unanimously*

15. Adjournment

- *Motion to adjourn at 1:28 PM – Wolfe/ Weigel, Passed Unanimously*

DRAFT