



**FINANCE COMMITTEE**  
**Minutes – April 5, 2018**

**Call to Order.** Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, April 5, 2018, in Conference Room N-1, Fifth Floor, Rock County Courthouse-East.

**Committee Members Present.** Supervisors Mawhinney, Kraft, Beaver, Fox and Podzilni.

**Committee Members Excused:** None.

**Staff Members Present.** Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Richard Greenlee, Corporation Counsel; Mickey Crittenden, Information Technology Director; Brent Sutherland, Facilities Management Director; Lisa Tollefson, County Clerk; Jodi Millis, Purchasing Manager; Thomas Sweeney, County Conservationist.

**Others Present:** Judge Jeff Kuglitsch.

**Approval of Amended Agenda.** Supervisor Fox moved approval of the amended agenda, second by Supervisor Podzilni. ADOPTED.

**Citizen Participation, Communications and Announcements.** None.

**Approval of Minutes – March 8, 2018 and March 15, 2018.** Supervisor Fox moved to approve the minutes of March 8, 2018 and March 15, 2018 as presented, second by Supervisor Kraft. ADOPTED.

**Committee Review and Approval of Per Meeting Allowances.** Supervisor Podzilni moved approval of per meeting allowances in the amount of \$12,808.21, second by Supervisor Beaver. ADOPTED.

**Transfers and Appropriations.** None.

**Resolutions.**

**Authorizing Purchase of Netwrix Auditor Software**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_ 2018 that a Purchase Order for the system modules noted above be issued to Netwrix Corporation in the amount of \$31,374.00.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Fox. ADOPTED.

**Authorizing Purchase of Total Accident Reconstruction Station for the Rock County Sheriff's Department**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_ 2018 that a Purchase Order for 1 Total Accident Reconstruction Station including Far Zone 3D software, TruPulse, and TruPoint hardware be issued to Laster Technology Inc. in Centennial, CO in the amount of \$12,995.25.”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Fox. ADOPTED.

**Committee Endorsement.**

**Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff's Budget**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_ 2018 to approve and authorize the acceptance of \$19,950 of HIDTA grant funds and to authorize the Sheriff to sign the award documents.

BE IT FURTHER RESOLVED that the 2018 Sheriff's budget be amended as follows:

...”

Supervisor Beaver moved Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

**Accepting the 2018 EPCRA Planning and Amending the 2017 Local Emergency Planning Committee Budget**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled this \_\_\_\_ day of \_\_\_\_\_ 2018, accepts the 2018 EPCRA Planning Grant award and amends the 2017 Local Emergency Planning Committee Budget as follows:

...”

Supervisor Beaver moved Committee Endorsement of the above resolution, second by Supervisor Fox. ADOPTED.

**Amending the Land Conservation Department Budget to Utilize the Current ATC Account Fund Balance to Commence Activities Associated with the Groundwater Nitrate Initiative Project**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors is session this \_\_\_\_ day of \_\_\_\_\_ 2018, approves the use of the

current ATC fund balance to allow for the establishment of the planned observation wells.

**BE IT FURTHER RESOLVED**, that the Land Conservation Department's budget be amended as follows:

...”

Supervisor Kraft moved Committee Endorsement of the above resolution, second by Supervisor Fox.

Mr. Sweeney said this is a pilot project, they will be moving only enough funds to pay for the wells and the rest will stay in the main account.

ADOPTED.

**Accepting Preparedness Grant Scholarship Funds and Amending the 2018 Rock County Public Health Department Budget**

“**NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_ 2018 does hereby authorize the Rock County Public Health Department to accept this grant in the amount of \$5,850, and amend the 2018 Rock County Public Health Department Budget as follows:

...”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Fox.  
ADOPTED.

**Accepting Communicable Disease Prevention Grant Funds and Amending the 2018 Rock County Public Health Department Budget**

“**NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_ 2018 does hereby authorize the Rock County Public Health Department to accept this grant in the amount of \$9,600, and amend the 2018 Rock County Public Health Department Budget as follows:

...”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Podzilni.  
ADOPTED.

**Update.**

**Update on Accela Contract** Mr. Greenlee explained that the County went through the RFP process for the agendas and minutes software project, had chosen Accela, had started working with them, had run into a few bumps, and then Accela was sold to Granicus, which had been the County's second choice. The timeline has been slowed down, but Granicus is 100% on board to keep this

project going. He added that Granicus had verbally offered to do whatever it takes to make this work for us.

Supervisor Mawhinney asked when we would be up and running. Mr. Greenlee said that is unknown at this time.

**Adjournment.** Supervisor Fox moved adjournment at 7:58 A.M., second by Supervisor Beaver. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**