

ROCK COUNTY, WISCONSIN



**PUBLIC SAFETY & JUSTICE COMMITTEE
MONDAY – MAY 6, 2019 - 4:00 P.M.
CONFERENCE ROOM N-1 - FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Adoption of Agenda
3. Citizen Participation, Communications, Announcements, Information
4. Approval of Minutes – April 25, 2019
5. Consent Calendar
 - A. Transfers
 - B. Review of Payments
6. Resolutions
 - A. Proclaiming Correctional Employees Week
 - B. Proclaiming Police Officer Week
 - C. Accepting High Intensity Drug Trafficking Areas (HIDTA) Grant and Amending the Sheriff's Budget
 - D. Flat Rate Fee Proposal
7. Committee Requests and Motions
8. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



**PUBLIC SAFETY & JUSTICE COMMITTEE
Minutes – April 25, 2019**

Call to Order. Vice Chair Owens called the meeting of the Public Safety and Justice Committee to order at 5:45 P.M. in the Jury Deliberation Room, Fourth Floor, Courthouse East.

Committee Members Present: Supervisors Owens, Fell, Knudson and Hawes.

Committee Members Absent: Supervisor Beaver.

Staff Members Present: Sherry Oja, Finance Director, Randy Terronez, Assistant to the County Administrator; Kathleen Holford, Computer Network Engineer; Commander Craig Strouse, Sheriff's Office.

Others Present: None.

Adoption of Agenda. Supervisor Fell moved approval of the agenda as presented, second by Supervisor Knudson. ADOPTED.

Citizen Participation, Communications, Announcement, Information. None.

Adoption of Minutes. Supervisor Knudson moved approval of the minutes of April 1, 2019 as presented, second by Supervisor Hawes. ADOPTED.

Consent Calendar.

Transfers

Sheriff's Office

FROM

Account #

21-2100-0000-67161

Capital Assets \$5,000/More LES

Amount

\$6,225

TO

Account #

21-2100-0000-67120

Capital Assets \$2,000 – 25,000

Amount

\$6,225

Supervisor Knudson moved approval of the above Transfer for the Sheriff's Office, second by Supervisor Fell. ADOPTED.

Resolutions.

Recognizing Correctional Officer Daniel D. Keen

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2019, does hereby recognize

Correctional Officer Daniel D. Keen for his over 16 years of faithful service and recommends that a sincere expression of appreciation be given to Correctional Officer Daniel D. Keen along with best wishes for the future.”

Supervisor Fell moved approval of the above resolution, second by Supervisor Knudson.
ADOPTED.

Committee Requests and Motions. None.

Adjournment. Supervisor Hawes moved adjournment at 5:50 P.M., second by Supervisor Fell. ADOPTED.

Respectfully submitted,

Sherry Oja
Finance Director

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF APRIL 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
21-2100-0000-61920	PHYSICALS	P1900398	04/11/2019	STANARD AND ASSOCIATES INC	PSYCH EVALS	1,580.00
21-2100-0000-62210	TELEPHONE	P1900354	04/11/2019	CHARTER COMMUNICATIONS	APRIL LES SERVICE	132.08
		P1901381	04/25/2019	MULLIGANS CELLULAR AND PAGING	6 MONTH PAGER	120.00
21-2100-0000-62400	R & M SERV	P1900399	04/25/2019	OFFICE PRO INC	SHREDDING	47.04
21-2100-0000-62410	R & M-VEHICLES	P1900345	04/25/2019	BEE LINE ALIGNMENT INC	#22 ALIGN	220.00
		P1900352	04/04/2019	DAVIS CITGO SERVICE INC	TOW EVIDENCE	995.25
		P1900360	04/25/2019	CARQUEST AUTO PARTS	MINI BULB	327.79
		P1900363	04/18/2019	BOARDTRACKER HARLEY DAVIDSON	MOTORCYCLE COVER	114.37
		P1900380	04/18/2019	POMPS TIRE SERVICE INC	LOF #10	6,113.24
		P1900804	04/25/2019	GENERAL COMMUNICATIONS INC	STOCK LIGHTS	300.00
		P1900849	04/25/2019	BOUCHER AUTO BODY - JANESVILLE	#5 ACCIDENT REPAIR	1,701.10
		P1901351	04/25/2019	HARRIS ACE HARDWARE LLP	TOTE FOR #61	9.99
21-2100-0000-63100	OFC SUPP & EXP	P1900338	04/25/2019	AMERICAN AWARDS AND PROMOTIONS	KEEN PLAQUE, KNUDSON NAME PLATE	159.85
		P1900341	04/18/2019	ARAMARK UNIFORM SERVICES INC	MARCH MATS	15.36
		P1900391	04/18/2019	US BANK	Easy Peel tabs	496.81
21-2100-0000-63101	POSTAGE	P1900358	04/04/2019	FEDERAL EXPRESS CORP	POSTAGE	97.04
		P1900381	04/18/2019	ROCK COUNTY SHERIFFS PETTY CAS	B OF I POSTAGE	280.15
		P1900397	04/25/2019	UPS STORE, THE	MARCH POSTAGE	15.62
21-2100-0000-63200	PUBL/SUBCR/DUES	P1900391	04/18/2019	US BANK	Bliss - monthly subscription	24.50
		P1901397	04/25/2019	INTERNATIONAL ASSOCIATION OF C	KNUDSON DUES	190.00
21-2100-0000-63300	TRAVEL	P1901393	04/25/2019	ILLINOIS STATE TOLL HIGHWAY AU	NON I-PASS TOLLS	27.04
21-2100-0000-63406	CLOTHING/UNIFORM	P1900387	04/11/2019	MMPR POWERED BY HALO	LES UNIFORM ORDER	1,341.60
21-2100-0000-63407	COMPUTER SUPPL	P1900391	04/18/2019	US BANK	Toner	3,380.97
21-2100-0000-63409	CRIME SCENE SUPP					

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P1901349	04/25/2019	LOCKS AND UNLOCKS INC	CHANGE B OF I LOCK	170.00
21-2100-0000-63501	GAS & FUELS					
		P1900371	04/11/2019	KWIK TRIP EXTENDED NETWORK	MARCH FUEL	18,706.58
		P1900391	04/18/2019	US BANK	Fuel	145.02
21-2100-0000-63900	AMMO/RANGE SUPPL					
		P1901271	04/11/2019	BIGFOOT HOLSTERS LLC	TASER ATTACH KIT	480.00
21-2100-0000-63902	CRIME PREVENTION					
		P1900338	04/25/2019	AMERICAN AWARDS AND PROMOTIONS	LANYARDS	444.00
21-2100-0000-63904	POLICING/1ST AID					
		P1900333	04/18/2019	AARONS LOCK AND SAFE INC	REKEY B OF I LOCK	238.17
		P1900348	04/11/2019	BELOIT MEMORIAL HOSPITAL	OWI WILLIAMS, LORI	54.00
		P1900361	04/04/2019	GALLS LLC	SAFETY FLARES	717.85
		P1900371	04/11/2019	KWIK TRIP EXTENDED NETWORK	MARCH CAR WASHES	53.00
		P1900377	04/25/2019	JOHN WICKHEM AGENCY	ZWEIFEL NOTARY	210.00
		P1900381	04/18/2019	ROCK COUNTY SHERIFFS PETTY CAS	PHOTOS	111.11
		P1900389	04/04/2019	WISCONSIN DEPARTMENT OF FINANC	BECKER NOTARY	120.00
		P1900825	04/04/2019	DIVERSIONS SCUBA LLC	DIVE RITE TRANSPLATE SS HARNES	2,256.00
		P1901046	04/04/2019	RAY O'HERRON COMPANY INC	SHIPPING	54.29
		P1901245	04/11/2019	REMEDY REPACK INC	SHIPPING	2,923.14
		P1901256	04/11/2019	CHURCHILL,KATHLEEN A	EMPLOYEE PHOTOS	450.00
		P1901314	04/25/2019	INTAPOL	SHIPPING	443.97
21-2100-0000-63905	PISTOL RANGE/CO					
		P1900335	04/25/2019	ACE PORTABLES INC	TOILET RENTAL	150.00
21-2100-0000-63908	INVESTIG.EXPENSE					
		P1901225	04/04/2019	T MOBILE	TOWER DUMP	100.00
21-2100-0000-64200	TRAINING EXP					
		P1900391	04/18/2019	US BANK	Maurer - School threat assess	2,489.21
		P1901270	04/11/2019	DEPARTMENT OF NATURAL RESOURCE	KRAHN, BROWN TUITION	20.00
		P1901295	04/11/2019	WISCONSIN BADGER STATE SHERIFF	KNUDSON REGISTRATION	100.00
		P1901299	04/11/2019	FBI NAA WISCONSIN CHAPTER	FELL REGISTRATION	170.00
21-2100-0000-64904	SUNDRY EXPENSE					
		P1900375	04/11/2019	MENARDS	HUNTER SAFETY COFFEE	51.88
21-2100-0000-67105	MOTOR VEHICLES					
		P1900359	04/25/2019	GENERAL COMMUNICATIONS INC	#13 CHANGEVER	16,950.52

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P1901192	04/25/2019	BOUCHER AUTO BODY - JANESVILLE	#13 CHANGEOVER	801.24
		P1901382	04/25/2019	SIGN A RAMA USA	#16 CHANGEOVER GRAPHICS	1,415.00
					SHERIFF PROG TOTAL	67,514.78
21-2140-2019-63904	POLICING/1ST AID					
		P1900391	04/18/2019	US BANK	Return trail cam	(267.34)
					HIDTA GRANT PROG TOTAL	(267.34)
21-2142-0000-63110	ADMIN.EXPENSE					
		P1901296	04/25/2019	PROJECT LIFESAVER INC	SHIPPING	369.12
					PROJECT LIFESAVER PROG TOTAL	369.12
21-2167-0000-62119	OTHER SERVICES					
		P1900349	04/25/2019	BLACKHAWK TECHNICAL COLLEGE	MARCH RECAP	7,025.77
		P1900355	04/11/2019	CESA 2	MARCH TREATMENT COUNSELOR	13,367.72
21-2167-0000-64904	SUNDRY EXPENSE					
		P1900335	04/25/2019	ACE PORTABLES INC	RECAP TOILETS	75.00
		P1900375	04/11/2019	MENARDS	PVC PIPE FOR GARDEN	14.90
		P1900381	04/18/2019	ROCK COUNTY SHERIFFS PETTY CAS	PTO SUPPLIES	7.06
		P1900810	04/25/2019	BAKER CREEK HEIRLOOM SEED CO L	SWEET POTATO	12.00
					RECAP OPERATIONS PROG TOTAL	20,502.45
21-2200-0000-62119	OTHER SERVICES					
		P1900372	04/25/2019	JUSTICE BENEFITS INC	SSI QTR 1	748.00
21-2200-0000-62161	HOUSEHOLD SERV					
		P1900341	04/18/2019	ARAMARK UNIFORM SERVICES INC	MARCH MATS	145.92
		P1900350	04/11/2019	DE VERE COMPANY INC	CHEMICALS	440.80
		P1900367	04/25/2019	JAYS BIG ROLLS INC	TOILET PAPER	1,932.00
		P1900375	04/11/2019	MENARDS	BROOMS, PICTURE STRIPS	29.78
		P1900391	04/18/2019	US BANK	Trash bags returned	790.10
		P1900399	04/18/2019	OFFICE PRO INC	GLOVES	671.50
21-2200-0000-62163	LAUNDRY					
		P1900341	04/25/2019	ARAMARK UNIFORM SERVICES INC	LAUNDRY	8,476.00

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
21-2200-0000-62170	PHYSICIAN/OTHER					
		P1900334	04/18/2019	ADVANCED CORRECTIONAL HEALTHCA	CNA 2/24/19-3/23/19	74,611.70
21-2200-0000-62420	MACH & EQUIP RM					
		P1900343	04/18/2019	BANDT COMMUNICATIONS INC	REPAIR RADIO	263.14
		P1900364	04/25/2019	ITW FOOD EQUIPMENT GROUP LLC	REPAIR BLODGETT OVEN	221.50
21-2200-0000-63100	OFC SUPP & EXP					
		P1900333	04/04/2019	AARONS LOCK AND SAFE INC	EMPLOYEE LOCKER KEYS	96.21
		P1900391	04/18/2019	US BANK	Office supplies	251.43
21-2200-0000-63200	PUBL/SUBCR/DUES					
		P1901220	04/04/2019	AMERICAN JAIL ASSOCIATION	LE DIRECTORY	48.00
		P1901222	04/18/2019	NATIONAL PUBLIC SAFETY INFORMA	2019 LAW ENFORCEMENT DIRECTORY	174.00
21-2200-0000-63300	TRAVEL					
		P1900382	04/11/2019	PTS OF AMERICA LLC	JOLLY, PAUL TRANSPORT	1,080.00
21-2200-0000-63406	CLOTHING/UNIFORM					
			04/18/2019	HERNANDEZ,JONATHAN	2019 CLOTHING ALLOWANCE	1,000.00
			04/18/2019	HABECK,NICHOLAS A	2019 CLOTHING ALLOWANCE	1,000.00
			04/25/2019	WNUK,JUSTIN D	2019 CLOTHING ALLOWANCE	1,000.00
		P1900387	04/11/2019	MMPR POWERED BY HALO	JAIL UNIFORM ORDER	1,044.40
21-2200-0000-64125	BD OF PRISONERS					
		P1900339	04/25/2019	ARAMARK CORRECTIONAL SERVICES	MARCH INMATE MEALS 5WKS	96,261.98
21-2200-0000-64200	TRAINING EXP					
		P1900391	04/18/2019	US BANK	Burdick - BSSA conf	1,399.00
		P1901221	04/04/2019	LUSTER,DENNIS	UW STEVENS PT TUITION	75.00
		P1901273	04/11/2019	WISCONSIN BADGER STATE SHERIFF	BURDICK/HOFF REGISTRATION	200.00
		P1901347	04/25/2019	MIDWEST GANG INVESTIGATORS ASS	DODD GANG CONFERENCE	100.00
		P1901396	04/25/2019	FOX VALLEY TECHNICAL COLLEGE	HOFF,MAUERMAN POSC	375.00
		P1901398	04/25/2019	WISCONSIN NARCOTICS OFFICERS A	SKATRUD REGISTRATION	185.00
21-2200-0000-64904	SUNDRY EXPENSE					
		P1900334	04/11/2019	ADVANCED CORRECTIONAL HEALTHCA	MAY MENTAL HEALTH SERVICES	6,652.30
		P1900351	04/25/2019	BOB BARKER COMPANY INC	INMATE CLOTHING	8,562.12
		P1900354	04/11/2019	CHARTER COMMUNICATIONS	APRIL JAIL SERVICE	363.07
		P1900375	04/11/2019	MENARDS	HAIRCUT KITS	34.00
		P1900379	04/25/2019	REDWOOD TOXICOLOGY LABORATORY	DRUG TEST KITS	2,489.75
		P1900391	04/18/2019	US BANK	Headphones	1,343.96

**COMMITTEE REVIEW REPORT
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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P1901164	04/25/2019	STREICHERS INC	SHIPPING	569.98
		P1901189	04/11/2019	REDMAN TRAINING GEAR	SHIPPING	130.00
		P1901245	04/11/2019	REMEDY REPACK INC	ATOMIZER MAD30-0000-00	782.00
		P1901253	04/04/2019	GRAINGER	TRASH GRABBERS	198.88
CORRECTIONAL FACILITY PROG TOTAL						213,746.52
21-2500-0000-63406	CLOTHING/UNIFORM					
		P1900387	04/11/2019	MMPR POWERED BY HALO	EM UNIFORM ORDER	150.45
21-2500-0000-64200	TRAINING EXP					
		P1900391	04/18/2019	US BANK	Kohler - meal tickets	217.81
EMERGENCY MANAGEMENT PROG TOTAL						368.26
21-2560-2019-63904	POLICING/1ST AID					
		P1900375	04/11/2019	MENARDS	GLOVES, SAFETY CONES, SHOVEL	94.86
LOCAL EMRG PLANNING COMM PROG TOTAL						94.86

I have reviewed the preceding payments in the total amount of **\$302,328.65**

Date: _____ Dept Head _____

Committee Chair _____

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF APRIL 2019**

04/25/2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
22-1200-0000-62119	OTHER SERVICES					
		P1900155	04/25/2019	AVERTEST LLC	MARCH 2019 VETS COURT TESTING	1,638.00
22-1200-0000-62122	ATTORNEY FEES					
		P1900897	04/11/2019	JOOS,ATTY MELISSA BROOKE	MARCH 2019 GAL CONTRACT	4,314.00
		P1900899	04/11/2019	MONAHAN AND JOHNSON SC	MARCH 2019 GAL CONTRACT	4,314.00
		P1900900	04/11/2019	OTTHROW,RANDI L	MARCH 2019 GAL CONTRACT	4,314.00
		P1900901	04/11/2019	NASH ELLIOTT,ATTY JENNIFER L	MARCH 2019 GAL CONTRACT	4,314.00
22-1200-0000-63100	OFC SUPP & EXP					
		P1900156	04/18/2019	US BANK	COURTS OFFICE SUPPLIES	1,795.74
22-1200-0000-63202	LAW BOOKS					
		P1900158	04/11/2019	THOMSON WEST	02-19 WEST INFO CHARGES	932.43
22-1200-0000-63901	JUROR'S MEALS					
		P1900156	04/18/2019	US BANK	JURY MEALS	97.83
CIRCUIT COURTS PROG TOTAL						21,720.00
22-1209-0000-63100	OFC SUPP & EXP					
		P1900156	04/18/2019	US BANK	COC OFFICE SUPPLIES	103.47
		P1900161	04/11/2019	OFFICE PRO INC	20 CASES OF PAPER	640.00
CLERK OF COURTS PROG TOTAL						743.47

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF APRIL 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
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I have reviewed the preceding payments in the total amount of \$22,463.47

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF APRIL 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
22-1201-0000-62119	OTHER SERVICES					
		P1900556	04/04/2019	RAMSEY,TONYA	2019 BLANKET PURCHASE ORDER	700.00
22-1201-0000-63100	OFC SUPP & EXP					
		P1900552	04/25/2019	E AND D WATER WORKS INC	MONTHLY COOLER RENT	8.00
		P1900553	04/25/2019	OFFICE PRO INC	SHREDDING SERVICE	11.75
22-1201-0000-64200	TRAINING EXP					
		P1901323	04/11/2019	WPCOD	REGISTRATION WPCOD CONF 2019	280.00
MEDIATION/FAMILY COURT SERVICE PROG TOTAL						999.75

I have reviewed the preceding payments in the total amount of **\$999.75**

Date: _____ Dept Head _____
Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF APRIL 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
23-2400-0000-62119	OTHER SERVICES					
		P1900134	04/18/2019	OCCUPATIONAL HEALTH CENTER	NEW HIRE PHYSICAL - N THOMPSON	227.45
		P1900149	04/25/2019	OFFICE PRO INC	CONFIDENTIAL SHREDDING	14.61
23-2400-0000-62218	DATA COMMUNICTN.					
		P1900139	04/11/2019	CHARTER COMMUNICATIONS	CABLE IN DISPATCH AREA	119.43
23-2400-0000-62420	MACH & EQUIP RM					
		P1900136	04/04/2019	GENERAL COMMUNICATIONS INC	UPDATE LIGHTING TOWER A	7,666.60
23-2400-0000-63100	OFC SUPP & EXP					
		P1900137	04/18/2019	US BANK	MISC OFFICE SUPPLIES	86.64
23-2400-0000-64200	TRAINING EXP					
		P1900137	04/18/2019	US BANK	EMD RECERTS-PST1 INSTR. RECERT	380.00
23-2400-0000-65321	BLDG/OFC LEASE					
		P1900138	04/11/2019	GLOBAL TOWER ASSETS LLC	AVON TOWER RENT	923.68
		P1901246	04/04/2019	REBOUT AND SONS FARMS,ROGER	2019-2020 CTY A TOWER RENT	6,387.00
911 PROJECT OPERATIONS PROG TOTAL						15,805.41

I have reviewed the preceding payments in the total amount of **\$15,805.41**

Date: _____ Dept Head _____
 Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**

04/25/2019

FOR THE MONTH OF APRIL 2019

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
24-1610-0000-62124	CRIMINAL INVEST					
		P1900568	04/18/2019	WISCONSIN STATE LABORATORY OF	EXPERT WITNESS FEES	39.43
24-1610-0000-62126	OFFICER FEES					
		P1900567	04/18/2019	SOUTHEAST WISCONSIN PROCESS LL	PAPER SERVICE	170.00
24-1610-0000-62501	REPORTER FEES					
		P1900573	04/18/2019	KLAREN,JENNIFER LYNN	TRANSCRIPTS	58.50
		P1900749	04/18/2019	MORGAN,ANNE	TRANSCRIPTS	12.00
		P1900750	04/18/2019	FARRIS,REBECCA S	TRANSCRIPTS	45.00
24-1610-0000-63100	OFC SUPP & EXP					
		P1901016	04/18/2019	HENRICKSEN	HMH01.MM10.C MESH BACK CHAIRS	737.10
24-1610-0000-63300	TRAVEL					
			04/18/2019	DIRKS,SCOTT H	MILEAGE REIMBURSEMENT	10.44
24-1610-0000-64701	SOFTWARE PURCH					
		P1900861	04/11/2019	DIGITECHS PLUS INC	PHILLIPS TRANSCRIPTION KIT	1,529.74
					DISTRICT ATTORNEY PROG TOTAL	2,602.21
24-1612-0000-63100	OFC SUPP & EXP					
		P1901277	04/25/2019	US BANK	2019 BLANKET PURCHASE ORDER	193.58
24-1612-0000-64200	TRAINING EXP					
		P1901343	04/25/2019	WISCONSIN VICTIM WITNESS PROFE	REGISTRATION:	260.00
					VICTIM/WITNESS PROG TOTAL	453.58

ROCK COUNTY

COMMITTEE REVIEW REPORT
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04/25/2019

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total amount of **\$3,055.79**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
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FOR THE MONTH OF APRIL 2019**

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
28-2650-0000-62100	CONTRACTED SERV					
		P1900564	04/25/2019	ADECCO EMPLOYMENT SERVICES INC	WEEK END 04/7/2019 NIETZOLD	538.56
28-2650-0000-62170	PHYSICIAN/OTHER					
		P1900320	04/25/2019	AXIS FORENSIC TOXICOLOGY INC	COMP DRUG PAN 19-3216	2,005.00
		P1900322	04/18/2019	LB MEDWASTE SERVICES	38 GAL BOX BIO WASTE	63.87
		P1900323	04/25/2019	SSM HEALTH CARE OF WISCONSIN I	LCHG SLIDE PREP REFER 19-3142	560.20
28-2650-0000-63100	OFC SUPP & EXP					
		P1900325	04/25/2019	US BANK	STAPLES 7215314873-000001	213.07
		P1900326	04/18/2019	OFFICE PRO INC	SHREDDING SERVICE 310# 3/21/19	14.57
MEDICAL EXAMINER PROG TOTAL						3,395.27

I have reviewed the preceding payments in the total amount of **\$3,395.27**

Date:

Dept Head _____

Committee Chair _____

**COMMITTEE REVIEW REPORT
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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
34-3850-0000-62119	OTHER SERVICES					
		P1900103	04/25/2019	GREGG INVESTIGATIONS INC	HAVEN L MCWILLIAMS	1,938.00
		P1900105	04/25/2019	DNA DIAGNOSTICS CENTER	FLORICK/FLORICK/ZUEHLKE	1,530.00
		P1900109	04/25/2019	VITAL RECORDS	CERVANTES/ROMERO	213.00
34-3850-0000-62126	OFFICER FEES					
		P1900103	04/18/2019	GREGG INVESTIGATIONS INC	JEFFERY A WELTON	465.00
		P1901362	04/18/2019	IAN WILLIAMS PRIVATE INVESTIGA	JOHN C ROBESON WARD II	85.00
34-3850-0000-62210	TELEPHONE					
		P1900107	04/18/2019	LANGUAGE LINE SERVICES	MARCH ACTIVITY	164.16
34-3850-0000-62501	REPORTER FEES					
		P1901258	04/11/2019	MUELLER CPR-CM, TAMMIE D	TRANSCRIPT PREP-DAVID M JAMES	26.00
34-3850-0000-62503	INTERPRETER FEES					
		P1900104	04/18/2019	BILINGUAL TRAINING CONSULTANTS	MAYRA CERVANTES	140.25
34-3850-0000-63100	OFC SUPP & EXP					
		P1900108	04/18/2019	US BANK	MARCH SUPPLIES	2,807.55
		P1901345	04/18/2019	WISCONSIN DEPARTMENT OF FINANC	CHANDRA L GODENIUS-NOTARY COMM	20.00
34-3850-0000-63202	LAW BOOKS					
		P1901291	04/11/2019	STATE BAR OF WISCONSIN	2019 WI FAMILY CODE BOOKS	469.70
34-3850-0000-63300	TRAVEL					
		P1900108	04/18/2019	US BANK	ERICSA TRAVEL	1,285.94
34-3850-0000-64200	TRAINING EXP					
		P1901252	04/04/2019	BUREAU OF CHILD SUPPORT	2019 DIRECTORS DIALOGUE REGIST	80.00
CHILD SUPPORT PROG TOTAL						9,224.60

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF APRIL 2019

04/25/2019

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Inv/Enc Amt</u>
-----------------------	---------------------	------------	-------------------	--------------------	--------------------	--------------------

I have reviewed the preceding payments in the total amount of **\$9,224.60**

Date:

Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

SHERIFF TROY KNUDSON
INITIATED BY



CMDR CRAIG STROUSE
DRAFTED BY

PUBLIC SAFETY & JUSTICE
SUBMITTED BY

APRIL 9, 2019
DATE DRAFTED

PROCLAIMING CORRECTIONAL EMPLOYEES WEEK

- 1 **WHEREAS**, the State of Wisconsin has proclaimed May 5-11, 2019 as Correctional Employees Week,
- 2 to recognize the significant work and unique contributions of correctional employees; and,
- 3
- 4 **WHEREAS**, Rock County Correctional Employees demonstrate a selfless commitment to ensuring
- 5 public safety by the diligent supervision of sentenced and pretrial offenders and adjudicated juveniles;
- 6 and,
- 7
- 8 **WHEREAS**, the quality of life in Rock County is enhanced by the commitment of correctional
- 9 employees to restoring a portion of the County's citizenry to a more positive position in society by
- 10 providing offenders fair and impartial custody, treatment, nutrition, education and healthcare; and,
- 11
- 12 **WHEREAS**, as public servants, correctional employees dutifully perform their work with courage, pride
- 13 and true professionalism.
- 14
- 15 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors assembled this
- 16 _____ day of _____, 2019 proclaim May 5-11, 2019 to be Correctional Employees Week
- 17 and call upon all our citizens to especially honor and show our appreciation for correctional employees
- 18 serving Rock County.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

Mary Beaver, Chair

Philip Owens, Vice Chair

Terry Fell

Kara Hawes

Brian Knudson

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Troy Knudson
INITIATED BY



Commander Erik Chellevoid
DRAFTED BY

Public Safety & Justice
SUBMITTED BY

April 10, 2019
DATE DRAFTED

PROCLAIMING POLICE OFFICER WEEK

- 1 **WHEREAS**, the State of Wisconsin has proclaimed May 12-18, 2019, as Police Officer Week, to
- 2 recognize the significant work and unique contributions of Law Enforcement Officers; and,
- 3
- 4 **WHEREAS**, Rock County Law Enforcement Officers demonstrate a selfless commitment to
- 5 safeguarding the rights and freedoms of Rock County; and,
- 6
- 7 **WHEREAS**, the quality of life in Rock County is enhanced by the commitment of Law Enforcement
- 8 Officers to ensure the safety of the County's citizenry by safeguarding life and property, by protecting
- 9 them against violence and disorder, by protecting the innocent against deception, and the weak against
- 10 oppression; and,
- 11
- 12 **WHEREAS**, as public servants, Rock County Law Enforcement Officers dutifully perform their work
- 13 with courage, pride, and true professionalism.
- 14
- 15 **NOW THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors assembled this
- 16 ____ day of _____ 2019, proclaim May 12-18, 2019, to be Rock County Law Enforcement
- 17 Officers Week and call upon all our citizens to especially honor and show our appreciation for Law
- 18 Enforcement Officers serving Rock County.

PUBLIC SAFETY & JUSTICE COMMITTEE

Mary Beaver, Chair

Phillip Owens, Vice Chair

Terry Fell

Brian Knudson

Kara Hawes

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy J. Knudson
INITIATED BY



Diane Michaelis
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

April 29, 2019
DATE DRAFTED

**Accepting High Intensity Drug Trafficking Areas (HIDTA) Grant and
Amending the Sheriff's Budget**

1 **WHEREAS**, the Sheriff's Office has been awarded a \$60,000 grant from the High Intensity Drug Trafficking Areas
2 (HIDTA) Program; and,

3
4 **WHEREAS**, the HIDTA Program is a program administered by the Office of National Drug Control Policy (ONDCP);
5 and,

6
7 **WHEREAS**, the purpose of the Program is to reduce drug trafficking and drug production in the United States.

8
9 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled this _____
10 day of _____, 2019 to approve and authorize the acceptance of \$60,000 of HIDTA grant funds and to
11 authorize the Sheriff to sign the award documents.

12
13 **BE IT FURTHER RESOLVED** that the 2019 Sheriff's budget be amended as follows:

14	15 Account/ Description	16 Budget 01/01/19	17 Increase (Decrease)	18 Amended Budget
19	Source of Funds			
20	21-2140-2019-42100 Federal Aid	\$0	\$60,000	\$60,000
21	Use of Funds			
22	21-2140-2019-61210 Overtime	\$0	\$27,000	\$27,000
23	21-2140-2019-62400 Repair and Maintenance Services	\$0	\$700	\$700
24	21-2140-2019-63904 Policing and First Aid Supplies	\$0	\$3,500	\$3,500
25	21-2140-2019-63908 Investigative Expenses	\$0	\$18,000	\$18,000
26	21-2140-2019-65331 Equipment Lease	\$0	\$10,800	\$10,800

27 Respectfully submitted,

28 PUBLIC SAFETY AND JUSTICE COMMITTEE

29 FINANCE COMMITTEE ENDORSEMENT
Reviewed and approved on a vote of

Mary Beaver, Chair

Terry Fell

Mary Mawhinney, Chair Date

Kara Hawes

Brian Knudson

Philip Owens

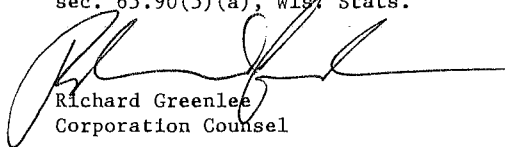
FISCAL NOTE:

This resolution accepts and authorizes the expenditure of \$60,000 in federal aid for the HIDTA program. No County funds are required.


Sherry Oja
Finance Director

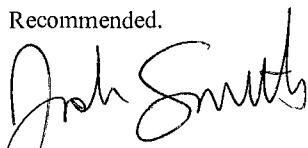
LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2019 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

Accepting High Intensity Drug Trafficking Areas (HIDTA) Grant and Amending the Sheriff's Budget

Executive Summary

The Sheriff's Office was awarded a \$60,000 grant from the High Intensity Drug Trafficking Areas (HIDTA) Program. The HIDTA program is administered by the Office of National Drug Control Policy (ONDCP).

The purpose of the HIDTA Program is to reduce drug trafficking and drug production in the United States. The HIDTA Program provides funding resources to joint initiatives of federal, state, local, and tribal agencies in each area designated as a HIDTA to carry out activities that address the specific drug threats of those areas.

The grant funds will be used for overtime, supplies, investigative expenses, and leased vehicles.

Overtime	\$27,000
Repair and Maintenance Services	\$700
Supplies	\$3,500
Investigative Expenses	\$18,000
Leased Vehicles	<u>\$10,800</u>
Total	\$60,000

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy J. Knudson
INITIATED BY



Captain Jay L. Wood
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

April 30, 2019
DATE DRAFTED

Flat Rate Fee Proposal

1 **WHEREAS**, the Rock County Sheriff's Office Civil Process Office is responsible for serving several
2 different types of legal documents; and,
3
4 **WHEREAS**, the Civil Process Bureau currently has 27 variable rates for paper service fees; and,
5
6 **WHEREAS**, the variable rates do not provide a streamline service to the community; and,
7
8 **WHEREAS**, the Civil Process Bureau proposes a flat rate of \$65 for paper service and \$32 for a second
9 person at the same residence; and,
10
11 **WHEREAS**, the Civil Process Bureau proposes a \$150 non-refundable rate for foreclosure posting/sale;
12 and,
13
14 **WHEREAS**, the fees proposed reflect the average calculated from a seven year cycle; and,
15
16 **WHEREAS**, the rates proposed would be effective June 1, 2019.
17
18 **NOW, THEREFORE BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
19 this ____ day of _____ 2019, that the Rock County Sheriff's Office Civil Process Bureau is
20 authorized to collect flat rate fees.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

FISCAL NOTE:

Mary Beaver, Chair

The flat rate fees were set up to be close to revenue neutral. Moving to a flat rate fee will save processing time for staff.

Terry Fell

Sherry Oja
Finance Director

Kara Hawes

Brian Knudson

LEGAL NOTE:

Phillip Owens

The County Board is authorized to take this action pursuant to §§ 59.01 and 59.51, Wis. Stats.

ADMINISTRATIVE NOTE:

Richard Greenlee
Corporation Counsel

Recommended,

Josh Smith
County Administrator

Flat Rate Fee Proposal

Executive Summary

The Rock County Sheriff's Office Civil Process Office is responsible for serving several different types of legal documents. There are currently 27 variable rates for service of these documents that Civil Process charges based upon the location of the address of the individual to be served. The Civil Process Bureau recommends that the Rock County Sheriff's Office transition to a flat rate fee for paper service.

With variable rates, the Rock County Sheriff's Office does not provide a streamline service to the community, for variances lead to inconsistencies in prices. This in turn leads to billing issues such as issuing refund checks in the amount of \$2.50. Therefore, the Civil Process Bureau is proposing a comprehensive approach to a procedure that has not been analytically reviewed for the previous 20 years.

The rate would be set at \$65 for document service, which accounts for processing fees and three attempts. The rate for an additional person to be served at the same residence would be set at \$32. The \$65 rate was derived by totaling up the past seven years fees collected, divided by papers served.

The surrounding counties currently charge the following:

- **Dane:** \$40 per person, per paper, per attempt
- **Green:** \$75 per person (includes additional attempts) and \$37.50 for additional person at the same address
- **Walworth:** \$80 per person (includes additional attempts)
- **Jefferson:** \$60 per person (includes additional attempts) and \$40 for additional person at the same address

The Civil Process Bureau also proposes a \$150 non-refundable foreclosure rate. Statute allows Civil Process to set the rate at \$150, however, if the plaintiff cancels, the current practice is to refund for the cancelled sale (\$75). It would be a better business practice to record and track fees once with a non-refundable payment.