



**NOTE: Day, Time
& Location**

**PUBLIC SAFETY & JUSTICE COMMITTEE
THURSDAY – SEPTEMBER 8, 2016 - 5:30 P.M.
COUNTY BOARD HEARING ROOM - FOURTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes – August 15, 2016
4. Citizen Participation, Communications, Announcements, Information
5. Consent Calendar
 - A. Review of Payments
 - B. Transfers
6. Resolutions
 - A. Recognizing Bridget McGinness
 - B. Purchasing Additional Watchguard Digital In-car Video Cameras and the Watchguard Infrastructure for the Rock County Sheriff's Office South Station
 - C. Authorizing Acceptance of Edward Byrne Memorial Justice Assistance Grant and Amending 2016 Budget
 - D. Minimum Staffing Levels for the Rock County Jail
 - E. Authorizing the District Attorney to Increase a .4 Legal Stenographer Position to a 1.0 Legal Stenographer Position
7. Committee Requests and Motions
8. Adjournment

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2100-0000-61920	PHYSICALS	P1600520	07/28/2016	STANARD AND ASSOCIATES INC	2,093.20
		P1602420	07/12/2016	EDGERTON HOSPITAL AND HEALTH S	802.00
21-2100-0000-62210	TELEPHONE	P1601948	07/23/2016	CHARTER COMMUNICATIONS	218.86
21-2100-0000-62400	R & M SERV	P1600515	08/01/2016	PITNEY BOWES INC	147.00
		P1601306	07/06/2016	OFFICE-PRO INC	93.25
21-2100-0000-62410	R & M-VEHICLES	P1600485	07/12/2016	BANDT COMMUNICATIONS INC	6,345.00
		P1600490	07/21/2016	CARQUEST AUTO PARTS	1,184.90
		P1600491	07/18/2016	CITY LOCK AND KEY INC	75.00
		P1600496	07/12/2016	FAGAN CHEVROLET AND CADILLAC I	421.51
		P1600498	06/13/2016	FRANK BOUCHER CHRYSLER DODGE	837.20
		P1600500	07/27/2016	GLASSWORKS OF WISCONSIN INC	180.00
		P1600508	08/02/2016	MENARDS	90.04
		P1601956	06/01/2016	POMPS TIRE SERVICE INC	7,250.17
		P1602386	07/10/2016	DISCHS AUTO LLC	300.00
		P1602419	07/14/2016	GENERAL FIRE EQUIPMENT	458.02
21-2100-0000-62420	MACH & EQUIP RM	P1602455	07/20/2016	GENERAL COMMUNICATIONS INC	395.00
21-2100-0000-63100	OFC SUPP & EXP	P1600486	07/25/2016	BATTERIES PLUS LLC	17.07
		P1600517	07/08/2016	ROCK COUNTY SHERIFFS PETTY CAS	25.43
		P1601945	07/04/2016	ARAMARK UNIFORM SERVICES INC	15.36
		P1601954	07/30/2016	JP MORGAN CHASE BANK NA	27.49
21-2100-0000-63101	POSTAGE	P1600497	07/20/2016	FEDERAL EXPRESS CORP	51.15
		P1600517	07/08/2016	ROCK COUNTY SHERIFFS PETTY CAS	82.23
		P1601957	07/31/2016	UPS STORE,THE	32.81
21-2100-0000-63300	TRAVEL	P1601954	07/15/2016	JP MORGAN CHASE BANK NA	237.30
21-2100-0000-63405	SECURITY SUPPL	P1601883	07/19/2016	QUANTICO TACTICAL	285.00
21-2100-0000-63406	CLOTHING/UNIFORM	P1600506	07/25/2016	LARK UNIFORMS	132.50
21-2100-0000-63407	COMPUTER SUPPL	P1600521	06/25/2016	STAPLES BUSINESS ADVANTAGE	540.28
		P1602205	07/05/2016	CDW GOVERNMENT INC	304.38
21-2100-0000-63409	CRIME SCENE SUPP	P1600481	07/28/2016	ADORAMA	92.16
		P1600523	07/28/2016	ULINE	111.59
21-2100-0000-63501	GAS & FUELS	P1601954	08/05/2016	JP MORGAN CHASE BANK NA	663.41
21-2100-0000-63900	AMMO/RANGE SUPPL	P1600508	06/09/2016	MENARDS	119.83
		P1600522	08/05/2016	STREICHERS INC	3,507.27
		P1602255	07/12/2016	KIESLER POLICE SUPPLY INC	530.00

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2100-0000-63904	POLICING/1ST AID	P1602256	07/20/2016	PAUL CONWAY SHIELDS INC	556.90
		P1600492	07/14/2016	COUNTRY VIEW ANIMAL HOSPITAL	103.44
		P1600499	07/06/2016	GALLS LLC	425.65
		P1600502	07/06/2016	JANESVILLE ANIMAL MEDICAL CENT	286.96
		P1600505	07/25/2016	KENLYN KENNELS INC	240.00
		P1601597	07/05/2016	BELOIT MEMORIAL HOSPITAL	48.05
		P1601709	07/11/2016	BUBBLES AND BOWS PET SUPPLIES	46.99
		P1602421	07/20/2016	BADGER VETERINARY HOSPITAL	510.82
21-2100-0000-64200	TRAINING EXP	P1600482	07/15/2016	AMERICAN AWARDS AND	103.24
		P1601954	08/05/2016	JP MORGAN CHASE BANK NA	2,120.98
		P1602482	08/10/2016	WISCONSIN DEPARTMENT OF JUSTIC	155.00
21-2100-0000-64205	STAFF EDUC		06/22/2016	CISNEROS,ERIC	1,918.37
			08/01/2016	EAU CLAIRE,BRADLEY	954.66
			08/12/2016	WENGER,ROSS	1,458.21
21-2100-0000-64904	SUNDRY EXPENSE	P1600479	08/05/2016	ACE PORTABLES	250.00
		P1600508	08/02/2016	MENARDS	504.69
		P1600517	07/05/2016	ROCK COUNTY SHERIFFS PETTY CAS	55.35
		P1600522	08/05/2016	STREICHERS INC	956.10
		P1601954	07/06/2016	JP MORGAN CHASE BANK NA	301.65
		P1602385	07/02/2016	ANCHOR INN	150.00
		P1602456	07/26/2016	SIGN A RAMA USA	144.00
		P1602474	08/02/2016	HAUS VON STOLZ POLICE K9 KENNE	3,000.00
		P1602481	08/08/2016	DABADOOYA AND COMPANY	300.00
21-2100-0000-67160	CA \$500-\$4,999	P1601852	04/27/2016	VORTEX OPTICS	1,053.00
		SHERIFF PROG TOTAL			
21-2140-2016-63908	INVESTIG.EXPENSE		07/29/2016	ROCK COUNTY SHERIFFS OFFICE SI	2,000.00
		HIDTA GRANT PROG TOTAL			
21-2142-0000-63110	ADMIN.EXPENSE	P1602280	08/04/2016	PROJECT LIFESAVER INC	1,538.36
		PROJECT LIFESAVER PROG TOTAL			
21-2167-0000-64904	SUNDRY EXPENSE	P1600479	08/05/2016	ACE PORTABLES	75.00
		P1600508	07/15/2016	MENARDS	844.04
		P1601956	06/22/2016	POMPS TIRE SERVICE INC	745.35
		RECAP OPERATIONS PROG TOTAL			
21-2200-0000-62119	OTHER SERVICES				

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1600504	07/12/2016	JUSTICE BENEFIT LLC	1,056.00
21-2200-0000-62161	HOUSEHOLD SERV				
		P1600521	07/09/2016	STAPLES BUSINESS ADVANTAGE	325.50
		P1600524	07/13/2016	VERITIV OPERATING COMPANY	374.47
		P1601945	07/18/2016	ARAMARK UNIFORM SERVICES INC	153.60
		P1601952	07/15/2016	JAYS BIG ROLLS INC	1,541.00
21-2200-0000-62163	LAUNDRY				
		P1601945	07/15/2016	ARAMARK UNIFORM SERVICES INC	5,693.30
21-2200-0000-62420	MACH & EQUIP RM				
		P1600485	07/05/2016	BANDT COMMUNICATIONS INC	256.14
		P1600501	06/29/2016	ITW FOOD EQUIPMENT GROUP LLC	356.88
21-2200-0000-63100	OFC SUPP & EXP				
		P1600508	07/22/2016	MENARDS	36.73
		P1600521	06/25/2016	STAPLES BUSINESS ADVANTAGE	381.38
21-2200-0000-63300	TRAVEL				
		P1600525	07/24/2016	US CORRECTIONS	1,024.10
		P1601951	07/05/2016	ILLINOIS STATE TOLL HIGHWAY AU	0.86
21-2200-0000-64200	TRAINING EXP				
		P1601954	07/22/2016	JP MORGAN CHASE BANK NA	164.00
21-2200-0000-64904	SUNDRY EXPENSE				
		P1600489	07/12/2016	BOB BARKER COMPANY INC	973.00
		P1600494	07/13/2016	DE VERE COMPANY INC	853.30
		P1600508	07/13/2016	MENARDS	74.73
		P1600517	07/20/2016	ROCK COUNTY SHERIFFS PETTY CAS	35.50
		P1600519	07/14/2016	SIRCHIE FINGER PRINT LABORATOR	150.10
		P1601948	07/23/2016	CHARTER COMMUNICATIONS	356.89
		P1601954	08/05/2016	JP MORGAN CHASE BANK NA	422.04
		P1602293	07/15/2016	DALMATION FIRE EQUIPMENT	814.28
		P1602422	07/07/2016	SWITS LTD	75.00
		P1602484	05/03/2016	UNIVERSITY OF WISCONSIN HOSPIT	51.92
				CORRECTIONAL FACILITY PROG TOTAL	15,170.72
21-2560-2016-63100	OFC SUPP & EXP				
		P1600521	07/23/2016	STAPLES BUSINESS ADVANTAGE	486.00
21-2560-2016-63101	POSTAGE				
		P1600517	06/16/2016	ROCK COUNTY SHERIFFS PETTY CAS	14.00
21-2560-2016-64203	EDUC MAT & SUPPL				
		P1600521	07/09/2016	STAPLES BUSINESS ADVANTAGE	74.34
		P1602090	07/07/2016	EVANSVILLE REVIEW LTD	56.00
		P1602247	07/20/2016	EDGERTON REPORTER CORP, THE	43.77
				LOCAL EMRG PLANNING COMM PROG TOTAL	674.11

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Inv Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total \$64,358.05

Date: Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2100-0000-63501	GAS & FUELS	P1601960	07/31/2016	WRIGHT EXPRESS FSC	16,223.38
				SHERIFF PROG TOTAL	16,223.38
21-2167-0000-62119	OTHER SERVICES	P1601947	07/14/2016	CESA 2	21,182.27
				RECAP OPERATIONS PROG TOTAL	21,182.27
21-2200-0000-62119	OTHER SERVICES	P1601946	07/31/2016	BI INC	12,871.42
21-2200-0000-64125	BD OF PRISONERS	P1600483	07/27/2016	ARAMARK CORRECTIONAL SERVICES	92,366.21
				CORRECTIONAL FACILITY PROG TOTAL	105,237.63

I have reviewed the preceding payments in the total **\$142,643.28**

Date:

Dept

Committee

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
22-1200-0000-62122	ATTORNEY FEES				
		P1600870	07/31/2016	NASH ELLIOTT,ATTY JENNIFER L	3,814.00
		P1600871	07/31/2016	FRANK,ATTY MATTHEW L	3,814.00
		P1600872	07/31/2016	FREIER,ATTY JOSEPH M	3,814.00
		P1601507	07/31/2016	OTHRW,RANDI L	3,814.00
22-1200-0000-63100	OFC SUPP & EXP				
		P1600865	08/05/2016	JP MORGAN CHASE BANK NA	336.06
22-1200-0000-63202	LAW BOOKS				
		P1600869	07/01/2016	THOMSON WEST	3,186.38
				CIRCUIT COURTS PROG TOTAL	18,778.44
22-1209-0000-63100	OFC SUPP & EXP				
		P1600865	08/05/2016	JP MORGAN CHASE BANK NA	1,024.82
				CLERK OF COURTS PROG TOTAL	1,024.82

I have reviewed the preceding payments in the total **\$19,803.26**

Date: _____ Dept _____
 _____ Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
22-1201-0000-62119	OTHER SERVICES				
		P1600127	06/23/2016	GONZALEZ,BELEM	765.00
		P1600128	07/20/2016	FAMILY MATTERS PACT INC	300.00
		P1600129	07/08/2016	STRATEGIC RESOLUTIONS LLC	400.00
22-1201-0000-63100	OFC SUPP & EXP				
		P1600767	07/30/2016	STAPLES BUSINESS ADVANTAGE	17.58
MEDIATION/FAMILY COURT SERVICE PROG TOTAL					1,482.58

I have reviewed the preceding payments in the total \$1,482.58

Date:

Dept

Committee

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
23-2400-0000-62119	OTHER SERVICES				
		P1602448	07/31/2016	ERGOMETRICS AND APPLIED	282.60
23-2400-0000-62217	TELETYPE SERV				
		P1600136	07/26/2016	CITY OF JANESVILLE	997.50
23-2400-0000-62218	DATA COMMUNICTN.				
		P1600135	07/13/2016	CHARTER COMMUNICATIONS	198.45
23-2400-0000-62420	MACH & EQUIP RM				
		P1600530	07/19/2016	GENERAL COMMUNICATIONS INC	5,391.17
		P1602297	07/11/2016	FERRELLGAS	139.96
23-2400-0000-63100	OFC SUPP & EXP				
		P1600140	08/05/2016	JP MORGAN CHASE BANK NA	358.80
23-2400-0000-63101	POSTAGE				
		P1600140	08/05/2016	JP MORGAN CHASE BANK NA	7.30
23-2400-0000-63108	PUBLIC INFO				
		P1602164	07/13/2016	MMPR	1,773.35
23-2400-0000-64200	TRAINING EXP				
		P1600140	08/05/2016	JP MORGAN CHASE BANK NA	999.83
23-2400-0000-65321	BLDG/OFC LEASE				
		P1600134	08/01/2016	GLOBAL TOWER ASSETS LLC	853.99
911 PROJECT OPERATIONS PROG TOTAL					11,002.95

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Inv Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total \$11,002.95

Date: Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
24-1610-0000-62126	OFFICER FEES				
		P1600717	07/22/2016	SOUTHEAST WISCONSIN PROCESS LL	30.00
24-1610-0000-62501	REPORTER FEES				
		P1600726	07/25/2016	MUELLER CPR-CM,TAMMIE D	201.00
		P1600727	07/27/2016	NELSON,DEBRA A	18.00
24-1610-0000-63100	OFC SUPP & EXP				
		P1600877	07/15/2016	STAPLES BUSINESS ADVANTAGE	745.30
DISTRICT ATTORNEY PROG TOTAL					994.30
<hr/>					
24-1611-0000-62503	INTERPRETER FEES				
		P1600742	07/06/2016	GONZALEZ,VICTOR M	40.00
DEF PROSC-DOMESTIC VIOLENCE PROG TOTAL					40.00

I have reviewed the preceding payments in the total \$1,034.30

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
28-2650-0000-62119	OTHER SERVICES				
		P1602364	06/30/2016	BADGERLAND TRADE SERVICE	275.00
28-2650-0000-62170	PHYSICIAN/OTHER				
		P1600382	05/31/2016	AIT LABORATORIES	2,096.17
		P1600386	07/20/2016	CENTENNIAL PRODUCTS INC	1,294.20
		P1600390	07/26/2016	LB MEDWASTE SERVICES	58.45
		P1600400	06/06/2016	SSM HEALTH CARE OF WISCONSIN I	847.50
		P1601322	07/22/2016	DANE COUNTY MEDICAL EXAMINERS	955.00
28-2650-0000-63100	OFC SUPP & EXP				
		P1602442	08/04/2016	MIDLAND PAPER	10.89
MEDICAL EXAMINER PROG TOTAL					5,537.21

I have reviewed the preceding payments in the total \$5,537.21

Date: Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
28-2650-0000-62199	OTHER SERV	P1600868	08/10/2016	DANE COUNTY MEDICAL EXAMINERS	90,632.50
MEDICAL EXAMINER PROG TOTAL					90,632.50

I have reviewed the preceding payments in the total **\$90,632.50**

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
34-3850-0000-62119	OTHER SERVICES				
		P1600131	07/21/2016	VITAL RECORDS	300.00
		P1600133	07/13/2016	DNA DIAGNOSTICS CENTER	1,562.50
		P1601444	07/19/2016	GREGG INVESTIGATIONS INC	2,407.00
34-3850-0000-62126	OFFICER FEES				
		P1601383	07/19/2016	GREGG INVESTIGATIONS INC	445.00
		P1602340	07/12/2016	COLUMBIA COUNTY SHERIFF DEPART	30.00
		P1602404	07/18/2016	MONROE COUNTY SHERIFFS	80.00
34-3850-0000-62210	TELEPHONE				
		P1600373	07/31/2016	LANGUAGE LINE SERVICES	151.20
34-3850-0000-62400	R & M SERV				
		P1602336	07/11/2016	J AND G OFFICE PRODUCTS	131.25
34-3850-0000-62503	INTERPRETER FEES				
		P1600478	07/13/2016	BILINGUAL TRAINING CONSULTANTS	353.00
34-3850-0000-63100	OFC SUPP & EXP				
		P1600375	08/10/2016	OFFICE PRO INC	358.80
		P1600534	07/09/2016	STAPLES BUSINESS ADVANTAGE	509.69
34-3850-0000-63200	PUBL/SUBCR/DUES				
		P1602523	08/15/2016	WISCONSIN CHILD SUPPORT ENFORC	45.00
34-3850-0000-64200	TRAINING EXP				
		P1602522	08/15/2016	WISCONSIN CHILD SUPPORT ENFORC	750.00
				CHILD SUPPORT PROG TOTAL	7,123.44

COMMITTEE REVIEW REPORT
FOR THE MONTH OF AUGUST 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have reviewed the preceding payments in the total **\$7,123.44**

Date: Dept _____

Committee _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Kristine Baker Ellis, Director
Rock County Child Support Agency
INITIATED BY



Kristine Baker Ellis, Director
Rock County Child Support Agency
DRAFTED BY

Public Safety & Justice Committee
SUBMITTED BY

August 29, 2016
DATE DRAFTED

RECOGNIZING BRIDGET MCGINNESS

- 1 **WHEREAS**, Bridget McGinness began her employment with Rock County on August 20, 2001,
- 2 as a clerk typist III in the Rock County Child Support Agency; and,
- 3
- 4 **WHEREAS**, Ms. McGinness has served the citizens of Rock County for the past 15 years as a
- 5 dedicated and valued employee in the Child Support Agency; and,
- 6
- 7 **WHEREAS**, Ms. McGinness has moved closer to her family in the La Crosse area and will be
- 8 working for the La Crosse County Child Support office; and,
- 9
- 10 **WHEREAS**, the Rock County Board of Supervisors representing the citizens of Rock County,
- 11 wishes to recognize Bridget McGinness for her significant contributions to the Child Support
- 12 Department and her long and faithful service.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 15 assembled this _____ day of _____, 2016 does hereby recognize Bridget
- 16 McGinness for her 15 years of faithful service and extend best wishes to her in her future
- 17 endeavors.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Mary Beaver, Chair

J. Russell Podzilni, Chair

Henry Brill, Vice Chair

Sandra Kraft, Vice Chair

Terry Fell

Eva M. Arnold

Brian Knudson

Henry Brill

Phil Owens

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden
INITIATED BY



Captain Gary L. Groelle
DRAFTED BY

Public Safety & Justice Committee
SUBMITTED BY

August 25, 2016
DATE DRAFTED

PURCHASING ADDITIONAL WATCHGUARD DIGITAL IN-CAR VIDEO CAMERAS AND THE WATCHGUARD INFRASTRUCTURE FOR THE ROCK COUNTY SHERIFF'S OFFICE SOUTH STATION

1 **WHEREAS**, the Rock County Sheriff's Office has used a Digital In-Car Video Recording system for
2 the last six (6) years; and,
3
4 **WHEREAS**, the Rock County Sheriff's Office currently has five (5) Digital In-Car Video Recording
5 Cameras that we have purchased from WatchGuard Video in 2014-2015; and,
6
7 **WHEREAS**, the Sheriff's Office would like to purchase eight (8) more similar Digital In-Car Video
8 Recording Cameras, from WatchGuard Video; and,
9
10 **WHEREAS**, the Sheriff's Office would like to purchase thirty-two (32) Viewing Licenses and one (1)
11 Server from WatchGuard Video, so the Rock County Sheriff's Office South Station would then be
12 compatible for Digital In-Car Video Recording Cameras.
13
14 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
15 assembled this _____ day of _____, 2016 approves and authorizes the purchase of eight (8)
16 Digital In-Car Video Recording Cameras; thirty-two (32) Viewing Licenses and a South Station Server,
17 and that a purchase order be issued to WatchGuard Video of Allen, TX, in the amount of \$48,800.00.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

FISCAL NOTE:

Mary Beaver, Chair

Sufficient funds are available in the Sheriff's Office capital asset account (\$38,414) and Justice Assistance Grant account (\$10,386) for the cost of this purchase.

Henry Brill, Vice Chair

Sherry Oja
Finance Director

Terry Fell

Brian Knudson

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

Jeffrey S. Kuglitsch
Corporation Counsel

**PURCHASING ADDITIONAL WATCHGUARD
DIGITAL IN-CAR VIDEO CAMERAS AND THE WATCHGUARD
INFRASTRUCTURE FOR THE ROCK COUNTY SHERIFF'S OFFICE SOUTH STATION**

EXECUTIVE SUMMARY

The Rock County Sheriff's Office, in an effort to make its Sheriff's Office and patrol deputies safer and more efficient, is purchasing eight (8) additional Digital In-Car Video Cameras to go with their current system. This system would allow video footage to be recorded from deputies' squads while they are patrolling our highways. The footage recorded by this system will often times be used in a court of law as evidence. This evidence would then support the deputies' actions and the arrests that they make. Mobile squad cameras have proven time and time again to be a very valuable piece of equipment for the Sheriff's Office and law enforcement agencies across the county. Currently, the Sheriff's Office has five (5) of their patrol squad cars equipped with WatchGuard video cameras.

The purchase of the thirty-two (32) WatchGuard Viewing Licenses and one (1) WatchGuard server, will enable the deputies and the squads they utilize at the Rock County Sheriff's Office South Station to be compatible with the WatchGuard Video system.

The WatchGuard Video Company employs the industry's largest engineering team and has invested about \$30 million specifically into the development of digital in-car video systems for law enforcement. They are the world's largest manufacturer of In-Car Video equipment for Law Enforcement. They supply to nearly one-third of all the U.S. Law Enforcement agencies. WatchGuard is designed and manufactured in the U.S.A.

The total cost for eight (8) additional In-Car Video cameras is \$48,800.00. The funding will come from the Sheriff's Office budget and from the 2015-16 Justice Assistance Grants (JAG), see below.

This is additional equipment to the original bid #2014-54.

8 - Cameras	@ \$5,200.00	=	\$41,600.00
1 - Server	@ \$4,800.00	=	\$4,800.00
32 - Viewing Licenses	@ \$75.00	=	<u>\$2,400.00</u>
TOTAL COSTS:			\$48,800.00

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert D. Spoden
INITIATED BY



Diane Michaelis
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

August 24, 2016
DATE DRAFTED

**AUTHORIZING ACCEPTANCE OF EDWARD BYRNE
MEMORIAL JUSTICE ASSISTANCE GRANT AND AMENDING 2016 BUDGET**

1 **WHEREAS**, the Rock County Sheriff's Office, the Beloit Police Department, and the Janesville Police
2 Department have been jointly awarded an Edward Byrne Memorial Justice Assistance Grant, by the
3 Office of Justice Programs, at the Department of Justice, in the amount of \$33,061; and,
4

5 **WHEREAS**, the three agencies have a written agreement that specifies the distribution of funds (Rock
6 County Sheriff's Office-\$6,661, Beloit Police Department-\$11,600, Janesville Police Department-
7 \$14,800); and,
8

9 **WHEREAS**, the written agreement designates the Rock County Sheriff's Office the fiscal agent; and,
10

11 **WHEREAS**, the funds will be used in accordance with the grant application to purchase equipment and
12 to support activities to prevent and control crime.
13

14 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
15 assembled this _____ day of _____, 2016, does approve and authorize the acceptance of
16 the Edward Byrne Memorial Justice Assistance Grant; and,
17

18 **BE IT FURTHER RESOLVED**, that the Chair of the Rock County Board of Supervisors is authorized
19 to accept all funds on behalf of the County of Rock, the City of Beloit, and the City of Janesville; and,
20

21 **BE IT FURTHER RESOLVED**, that the Sheriff's Office budget for 2016 be amended as follows:
22
23

Account/ Description	Budget 09/01/16	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
21-2160-2016-42100 Federal Aid	\$0	\$33,061	\$33,061
<u>Use of Funds</u>			
21-2160-2016-67161 Capital Assets \$5,000/More	\$0	\$6,661	\$6,661
21-2160-2016-69501 Aid to Localities	\$0	\$26,400	\$26,400

AUTHORIZING ACCEPTANCE OF EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT AND AMENDING 2016 BUDGET

Page 2

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Beaver, Chair

Henry Brill

Terry Fell


Brian Knudson

Phil Owens

Mary Mawhinney, Chair

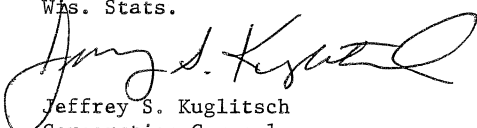
FISCAL NOTE:

This resolution authorizes the acceptance and expenditures of \$33,061 in Federal Aid through the Edward Byrne Memorial Justice Assistance Grant. No County matching funds are required.


Sherry Oja
Finance Director

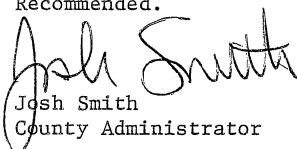
LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

**AUTHORIZING ACCEPANCE OF EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE
GRANT AND AMENDING 2016 BUDGET**

Page 3

Executive Summary

The Rock County Sheriff's Office, the Beloit Police Department, and the Janesville Police Department have been jointly awarded an Edward Byrne Memorial Justice Assistance Grant (JAG). The grant is awarded by the Office of Justice Programs at the Department of Justice. The award is in the amount of \$33,061.

The three agencies have a written agreement that specifies the distribution of funds. The Rock County Sheriff's Office will be the fiscal agent. There is no local match.

Rock County Sheriff's Office	\$6,661
Beloit Police Department	\$11,600
Janesville Police Department	<u>\$14,800</u>
Total	\$33,061

The funds will be used in accordance with the grant application to purchase equipment and to support activities to prevent and control crime. The Sheriff's Office intends to purchase an in-car camera system.

The Sheriff's Office budget will be amended to accept the funds.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert D. Spoden
INITIATED BY



Cmdr. Erik Chellevoid
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

August 19, 2016
DATE DRAFTED

Minimum Staffing Levels for the Rock County Jail

1 **WHEREAS**, Wisconsin Administrative Code DOC 350.20 (Double Celling) establishes that a written
2 agreement must be in place between the Sheriff and County Board as to the minimum staffing levels
3 required to safely operate the jail; and,
4

5 **WHEREAS**, on September 7, 1989, the State of Wisconsin granted the Rock County Sheriff's Office
6 permission to double cell inmates; and,
7

8 **WHEREAS**, in order to continue to double cell inmates, this written agreement must be filed with the
9 Wisconsin Department of Corrections; and,
10

11 **WHEREAS**, this written agreement shall remain in effect until rescinded or amended by mutual
12 written agreement of the County Board and Sheriff.
13

14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
15 this _____ day of _____, 2016 that the Staffing Agreement for Operation of the Rock
16 County Jail be approved.
17

18 **BE IT FURTHER RESOLVED** that the County Board Chair is authorized to enter into and amend the
19 agreement.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

Mary Beaver, Chair

Henry Brill, Vice Chair

Terry Fell

Brian Knudson

Phil Owens

MINIMUM STAFFING LEVELS FOR THE ROCK COUNTY JAIL

Page 2

FISCAL NOTE:

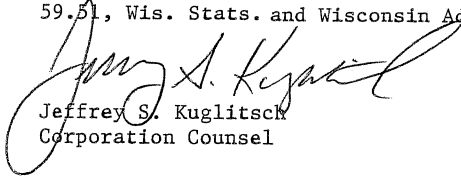
No fiscal impact.



Sherry Oja
Finance Director

LEGAL NOTE:

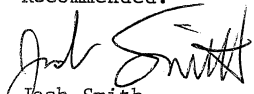
The County Board is authorized to take this action pursuant to §§ 59.01 and 59.51, Wis. Stats. and Wisconsin Administrative Code § DOC 350.20.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

Wisconsin Administrative Code DOC 350.20 (Double Celling) establishes that a written agreement must be in place between the Sheriff and County Board as to the minimum staffing levels required to safely operate the jail.

On September 7, 1989, the State of Wisconsin granted the Rock County Sheriff's Office permission to double cell inmates. In order to continue to double cell inmates, this written agreement must be filed with the Wisconsin Department of Corrections. It shall remain in effect until rescinded or amended by mutual written agreement of the County Board and Sheriff.

This agreement is cost neutral as it does not increase or decrease staffing levels as established in the adopted county budget.

STAFFING AGREEMENT FOR OPERATION OF THE ROCK COUNTY JAIL

This agreement is entered into between Sheriff Robert D. Spoden and the Rock County Board of Supervisors for the purpose of jointly agreeing upon the minimum staffing levels needed to ensure the health, safety, and security of the staff and inmates at the Rock County Jail. This agreement addresses the requirement of Wisconsin Administrative Code Chapter DOC 350.20(1) which states, "*The county board and sheriff shall determine jointly the adequate staffing needs, including support staff and services that are required to ensure the health, safety, and security of the jail staff and inmates when using cells for double occupancy. The joint determinations shall be in writing and signed by the representatives of the county board and the sheriff and shall be filed with the department. The written joint determination shall remain in effect until rescinded or amended by mutual written agreement of the county board and sheriff. Unless there is adequate staff as agreed upon by the county board and sheriff, double celling may not occur.*"

The terms of this agreement are as follows:

1. First Shift (7 a.m. – 3 p.m.) shall operate with a minimum of the following staff:
 - 14 Officers
 - 1 Supervisors (Sergeants, Captains, etc.)
 - 1 Healthcare Staff
 - 2 Clerical/Support/Program Staff
2. Second Shift (3 p.m. – 11 p.m.) shall operate with a minimum of the following staff:
 - 14 Officers
 - 1 Supervisors (Sergeants, Captains, etc.)
 - 1 Healthcare Staff
 - 2 Clerical/Support/Program Staff
3. Third Shift (11 p.m. – 7 a.m.) shall operate with a minimum of the following staff:
 - 10 Officers
 - 1 Supervisors (Sergeants, Captains, etc.)
 - 1 Healthcare Staff
4. The above listed staffing plan is representative of shifts during the normal (Monday – Friday) work week. Staffing levels on weekends and holidays for 1st and 2nd shift are fifteen officers, one supervisor and one healthcare staff member.
5. In compliance with WI Statute §302.41, there shall be at least one officer/deputy on duty of the same gender as those incarcerated at the jail.
6. It shall be understood that the aforementioned staffing determination is the minimum necessary to operate the Rock County Jail, and that unforeseen circumstances to facility operations may require additional staffing to ensure the safety of the inmates and staff.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

David J. O'Leary
INITIATED BY



David J. O'Leary
DRAFTED BY

Public Safety & Justice
Committee
SUBMITTED BY

August 16, 2016
DATE DRAFTED

**AUTHORIZING THE DISTRICT ATTORNEY TO INCREASE A .4 LEGAL
STENOGRAPHER POSITION TO A 1.0 LEGAL STENOGRAPHER POSITION**

- 1 **WHEREAS**, the number of criminal referrals to District Attorney's Office has increased significantly in
2 2015 and 2016; and
3
4 **WHEREAS**, the amount of digital evidence in criminal cases has increased dramatically, especially in
5 serious felony cases, and
6
7 **WHEREAS**, discovery of all evidence must be provided to each defense attorney in a timely manner
8 requiring the collecting, documenting and copying of often a dozen or more discs in a single case; and
9
10 **WHEREAS**, the additional discovery, limited space and record retention requirements necessitate the
11 sorting and scanning of every file upon closing in addition to the regular data entry, transcription and file
12 management, has put a considerable strain on existing staff to attempt to keep up on the volume of case
13 work; and
14
15 **WHEREAS**, the Office of District Attorney is staffed at 8.0 FTE Legal Stenographers assigned to
16 handle this work which is inadequate; and
17
18 **WHEREAS**, currently there is a vacant 0.4 FTE Legal Stenographer position; and
19
20 **WHEREAS**, to handle the current case work, it is proposed that the District Attorney's Office increase
21 the 0.4 FTE Legal Stenographer position to a 1.0 FTE Legal Stenographer position; and
22
23 **WHEREAS**, funding in the amount of \$14,544 is available in the District Attorney regular wages
24 account due to the vacant 0.4 FTE Legal Stenographer and other short term vacancies this year.
25
26
27 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
28 this ____ day of _____, 2016 to approve the District Attorney's Office request to
29 increase the 0.4 FTE Legal Stenographer position to a 1.0 FTE Legal Stenographer position with funds to
30 come from the available Office budget.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

Mary Beaver, Chair

Henry Brill, Vice Chair

Terry Fell

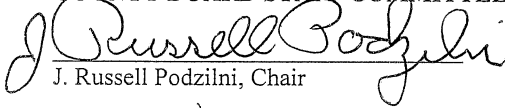
Brian Knudson

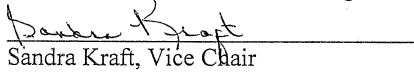
Phil Owens

AUTHORIZING THE DISTRICT ATTORNEY TO INCREASE A .4 LEGAL STENOGRAPHER POSITION TO A 1.0 LEGAL STENOGRAPHER POSITION

Page 2

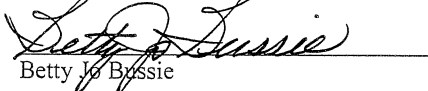
COUNTY BOARD STAFF COMMITTEE

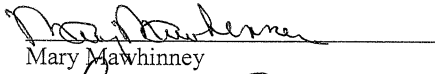

J. Russell Podzilni, Chair

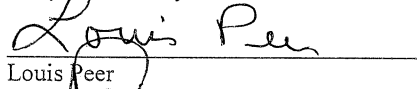

Sandra Kraft, Vice Chair

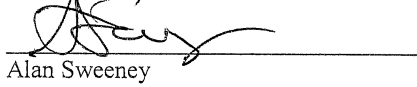
Absent
Eva Arnold

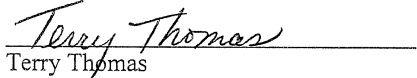

Henry Bill


Betty Jo Bussie


Mary Mawhinney


Louis Peer


Alan Sweeney


Terry Thomas

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

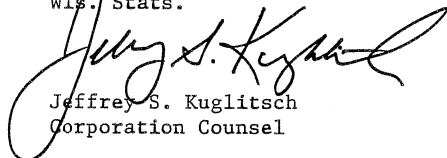
FISCAL NOTE:

This resolution authorizes the increase of a .4 FTE Legal Stenographer position to a 1.0 FTE Legal Stenographer position. Sufficient funding is available in the District Attorney's budget for the increased wages and fringe benefits due to staff vacancies.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

- EXECUTIVE SUMMARY -

**AUTHORIZING DISTRICT ATTORNEY TO INCREASE A 0.40 FTE
LEGAL STENOGRAPHER TO A 1.0 FTE LEGAL STENOGRAPHER**

The District Attorney's Office is requesting to increase a vacant 0.40 Legal Stenographer position to a 1.0 FTE Legal Stenographer position at a cost, for the balance of 2016, of \$14,544 with funds to come from available budgeted monies in the salary & wages account.

The Office is budgeted at 8.4 FTE Legal Stenographers with the 0.40 position currently vacant.

Since last year, the District Attorney's Office has seen a significant increase in the number of criminal referrals from law enforcement agencies. The amount of digital evidence in criminal cases has increased dramatically, especially in serious felony cases. Defense attorneys must be provided evidence during the discovery process in a timely manner requiring the collecting, documenting and copying of often a dozen or more discs in a single case.

Existing staff are under considerable strain in an attempt to keep up with the volume of casework in such areas as data entry, transcription and file management. Further, the limited records space and record retention requirements necessitate the sorting and scanning of every file upon closing.

The 0.60 FTE increase in Legal Stenographers would greatly alleviate the workload.