



**PUBLIC SAFETY & JUSTICE COMMITTEE  
MONDAY – AUGUST 21, 2017 - 4:00 P.M.  
CONFERENCE ROOM N-1 - FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order
2. Adoption of Agenda
3. Citizen Participation, Communications, Announcements, Information
4. Approval of Minutes of August 7, 2017
5. Consent Calendar
  - A. Transfers
6. Resolutions
  - A. Authorizing Purchase of Replacement Emergency Management Vehicle and Amending the Rock County Sheriff's Budget
  - B. Authorizing Submission of 2017 Edward Byrne Memorial Justice Assistance Grant Application and Authorizing Interagency Agreement with Beloit and Janesville
7. Semi-Annual Reports – Attendance at Conventions / Conferences
  - A. 911 Communications Center
  - B. Child Support
  - C. Courts / Clerk of Court
  - D. District Attorney
  - E. Medical Examiner
  - F. Sheriff's Office
  - G. Mediation
8. Set Date(s) for September 2017 Meetings
9. Committee Requests and Motions
10. Adjournment

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert D. Spoden  
INITIATED BY



Diane Michaelis  
DRAFTED BY

Public Safety and Justice Committee  
SUBMITTED BY

August 15, 2017  
DATE DRAFTED

**Authorizing Purchase of Replacement Emergency Management  
Vehicle and Amending the Rock County Sheriff's Budget**

1 **WHEREAS**, on July 19, 2017, the Sheriff's Office's Emergency Management vehicle was damaged  
2 beyond repair in an accident; and,

3  
4 **WHEREAS**, section 2.218 (4) of the Purchasing Ordinance does allow Rock County to purchase a  
5 replacement vehicle through a cooperative purchasing agreement with the State of Wisconsin under  
6 Contract #505ENT-M17-2017VEHICS-00; and,

7  
8 **WHEREAS**, Ewald Automotive Group, of Oconomowoc, Wisconsin, was awarded the State contract for  
9 law enforcement vehicles; and,

10  
11 **WHEREAS**, the Sheriff's Office and the Purchasing staff have reviewed the State of Wisconsin bid  
12 specifications and recommend purchasing one Ford Interceptor from Ewald Automotive Group; and,

13  
14 **WHEREAS**, funds of \$2,500 are available in the 2017 Motor Vehicles budget to cover the insurance  
15 deductible.

16  
17 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
18 this \_\_\_\_\_ day of \_\_\_\_\_, 2017 that a Purchase Order be issued to Ewald Automotive  
19 Group, of Oconomowoc, Wisconsin, in the amount of \$27,156, for the purchase of a 2017 Ford Interceptor,  
20 to replace Squad #59.

21  
22 **BE IT FURTHER RESOLVED** that the Sheriff's Office 2017 budget be amended as follows:

23	24 <u>Account/</u>	25 <u>Budget</u>	26 <u>Increase</u>	27 <u>Amended</u>
28	29 <u>Description</u>	30 <u>08/01/17</u>	31 <u>(Decrease)</u>	32 <u>Budget</u>
33	<u>Source of Funds</u>			
	21-2100-0000-46205	\$5,404	\$24,656	\$30,060
	Compensation-Loss Fix Assets			
	<u>Use of Funds</u>			
	21-2100-0000-67105	\$343,233	\$24,656	\$367,889
	Motor Vehicles			

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

\_\_\_\_\_  
Mary Beaver, Chair

Reviewed and approved on a vote of \_\_\_\_\_

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Mary Mawhinney Date

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Phillip Owens

FISCAL NOTE:

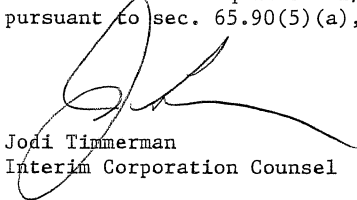
This resolution authorizes the purchase of a replacement vehicle for Emergency Management. This vehicle will be funded mainly by insurance proceeds. The remaining \$2,500 will be funded by existing budgeted funds.



Sherry Oja  
Finance Director

LEGAL NOTE:

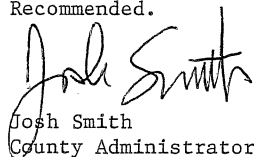
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. As an amendment to the adopted 2017 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jodi Timmerman  
Interim Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

**Executive Summary**

On July 19, 2017, the Sheriff's Office's Emergency Management vehicle was damaged beyond repair in an accident. Under Section 2.218 (4) of the Purchasing Ordinance, Rock County can utilize the State of Wisconsin bid to purchase vehicles through a cooperative purchasing agreement.

Ewald Automotive Group, of Oconomowoc, Wisconsin, was awarded the State contract for law enforcement vehicles. The Sheriff's Office and the Purchasing staff reviewed the State of Wisconsin bid specifications and recommend purchasing a 2017 Ford Interceptor from Ewald Automotive Group, of Oconomowoc, Wisconsin. The Ford Interceptor will replace Squad #59, a 2016 Trail Blazer.

The cost of the Ford Interceptor is \$27,156. The budget will be amended by \$24,656. Funds of \$2,500 are available in the 2017 Motor Vehicles budget to cover the insurance deductible.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert D. Spoden  
INITIATED BY



Diane Michaelis  
DRAFTED BY

Public Safety and Justice Committee  
SUBMITTED BY

August 15, 2017  
DATE DRAFTED

**AUTHORIZING SUBMISSION OF 2017 EDWARD BYRNE  
MEMORIAL JUSTICE ASSISTANCE GRANT APPLICATION AND  
AUTHORIZING INTERAGENCY AGREEMENT WITH BELOIT AND JANESVILLE**

- 1 **WHEREAS**, the County of Rock, the City of Beloit, and the City of Janesville are eligible, as a unit, to
- 2 apply for funds from the Edward Byrne Memorial Justice Assistance Grant (JAG) Program for the purpose
- 3 of preventing and controlling crime; and,
- 4
- 5 **WHEREAS**, the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance
- 6 has determined that there is a funding disparity between the County and the Cities based on the statutory
- 7 JAG formula, and due to the disparity, the County and the Cities are required to apply for the award with
- 8 a single, joint application; and,
- 9
- 10 **WHEREAS**, the Rock County Sheriff, the Beloit Police Chief, and the Janesville Police Chief plan to
- 11 make a joint application in the amount of \$32,362; and,
- 12
- 13 **WHEREAS**, the municipalities have a written agreement that specifies the distribution of funds as \$6,462
- 14 for Rock County, \$12,700 for Beloit, and \$13,200 for Janesville; and,
- 15
- 16 **WHEREAS**, the written agreement designates the Rock County Sheriff's Office as the grant applicant
- 17 and fiscal agent; and,
- 18
- 19 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled
- 20 this \_\_\_\_ day of \_\_\_\_\_, 2017, does hereby approve and authorize the submission of an Edward
- 21 Byrne Memorial Justice Assistance Grant application, and the Chair of the Rock County Board of
- 22 Supervisors is hereby authorized to sign all necessary documents on behalf of the County of Rock; and,
- 23
- 24 **BE IT FURTHER RESOLVED**, that the Chair of the Rock County Board of Supervisors and the County
- 25 Clerk are hereby directed to execute an Interagency Agreement with the City of Beloit and the City of
- 26 Janesville that designates Rock County as the grant fiscal agent and specifies how grant proceeds will be
- 27 shared should the application be funded.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Phillip Owens

FISCAL NOTE:

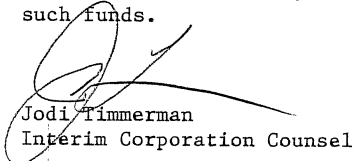
This resolution only authorizes an application for a grant and therefore has no fiscal impact at this time. If a grant is awarded, a subsequent resolution would be required to accept the grant and amend the budget.



Sherry Oja  
Finance Director

LEGAL NOTE:

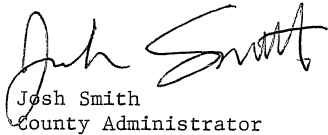
The County Board is authorized to take this action pursuant to secs. 59.01, 59.51 and 66.0301, Wis. Stats. The authority to accept grant funds pursuant to sec. 59.52(19), Wis. Stats., necessarily implies the authority to make application for such funds.



Jodi Timmerman  
Interim Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

### Executive Summary

Rock County, the City of Beloit, and the City of Janesville are eligible to apply for the Edward Byrne Memorial Justice Assistance Grant, commonly referred to as JAG. Based on a formula funding disparity between the County and the Cities, the municipalities are required to apply for the award with a single, joint application.

The Rock County Sheriff's Office plans to apply for this grant in the amount of \$32,362. The Bureau of Justice Assistance will be making awards to assist local efforts to prevent or reduce crime and violence.

Rock County will act as the fiscal agent. The responsibilities of the fiscal agent include filing the application, administering and distributing the funds, monitoring the award, and submitting reports, performance measures, and program assessment data.

The grant application process requires an inter-agency agreement to be signed by each jurisdiction's authorized representative. The agreement specifies the fiscal agent and specifies the division of the grant proceeds. The proceeds will be divided as follows:

Beloit	\$ 12,700
Janesville	\$ 13,200
Rock County	\$ <u>6,462</u>

Total	\$ 32,362
-------	-----------

The Sheriff's Office intends to purchase a speed trailer with their portion of the grant funds.

The grant application must be made available for the County Board to review before the application is submitted to the Bureau of Justice Assistance (BJA). The application will be made public, and an opportunity to comment will be provided to citizens.

THE STATE OF WISCONSIN  
COUNTY OF ROCK

KNOW ALL BY THESE PRESENT

INTERLOCAL AGREEMENT BETWEEN THE CITY OF BELOIT,  
WISCONSIN, THE CITY OF JANESVILLE, WISCONSIN  
AND COUNTY OF ROCK, WISCONSIN

2017 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD (\$32,362)

This Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2017, by and between the County of Rock, acting by and through its governing body, the Rock County Board of Supervisors, hereinafter referred to as COUNTY, the City of Beloit, acting by and through its governing body, the City Council, hereinafter referred to as BELOIT, and the City of Janesville, acting through its governing body, the City Council, hereinafter referred to as JANESVILLE, all of Rock County, State of Wisconsin, witnessed;

**WHEREAS**, this Agreement is made under the authority of Section 66.0301, Wis. Stats.; and

**WHEREAS**, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and

**WHEREAS**, each governing body finds that the performance of this Agreement is in the best interests of all parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement; and

**WHEREAS**, the COUNTY agrees to provide BELOIT \$12,700 from the JAG award for the Crime Prevention/ Equipment Procurement Program and

**WHEREAS**, the COUNTY agrees to provide JANESVILLE \$13,200 from the JAG award for the Crime Prevention/ Equipment Procurement Program and

**WHEREAS**, BELOIT, JANESVILLE, and the COUNTY believe it to be in their best interests to reallocate the JAG funds.



NOW, THEREFORE, the COUNTY, BELOIT and JANESVILLE agree as follows:

Section 1:

COUNTY agrees to pay BELOIT a total of \$12,700 of JAG funds.

COUNTY agrees to pay JANESVILLE a total of \$13,200 of JAG funds.

Section 2:

COUNTY agrees to use \$6,462 for the Crime Prevention/ Equipment Procurement Program and its administration until the funds are exhausted.

Section 3:

BELOIT and JANESVILLE agree to provide COUNTY with program data and financial data required for reporting purposes, by the fifteenth business day of each quarter until their programs are complete.

Section 4:

All parties to this Agreement shall be responsible for their own actions in providing services under this Agreement. This Agreement represents a cooperative effort by the parties to serve the interests of each party and their constituents. Each party to this Agreement agrees to fully and in all respects indemnify, defend and hold harmless, the other parties from and against any and all claims and liability, including reasonable attorneys' fees, resulting from all acts, errors, omissions, or other conduct of the indemnifying party, its employees, boards, commissions, agencies, officers and representatives. Each party shall be responsible for the consequences of its own acts, errors or omissions and those of its employees, agents, boards, commissions, agencies, officers and representatives.

Section 5:

The parties to this Agreement do not intend for any other party to obtain a right by virtue of this Agreement.

Section 6:

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

CITY OF БЕЛОIT, WISCONSIN

\_\_\_\_\_  
City Manager

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

COUNTY OF ROCK, WISCONSIN

\_\_\_\_\_  
County Board Chair

ATTEST:

\_\_\_\_\_  
County Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Corporation Counsel

CITY OF JANESVILLE, WISCONSIN

\_\_\_\_\_  
City Manager

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

Rock County, Wisconsin

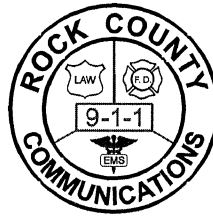
Communications Center

3636 N. County Highway F

Janesville, WI 53545

Phone (608) 757-5100

Fax (608) 757-5081



**MEMORANDUM**

TO: Public Safety & Justice Committee

FROM: Kathy Sukus, Director *Kathleen Sukus*

DATE: August 9, 2017

RE: Semi Annual Training Report

---

The Rock County Communications Center staff had one training, conference or convention in which the total cost per event, per employee exceeded \$1,000 in the first half of 2017.

cc: Josh Smith, County Administrator



# Rock County

## Child Support Agency

Courthouse  
51 South Main Street  
Janesville, WI 53545



TEL: 608/757-5700  
FAX: 608/757-5710  
TDD: 800/947-3529

---

**MEMO TO:** Mary Beaver, Chair  
PUBLIC SAFETY & JUSTICE COMMITTEE

**MEMO FROM:** Kristine Baker Ellis, Director  
CHILD SUPPORT AGENCY

**COPY:** Josh Smith, County Administrator

**RE:** Semi Annual Report-Attendance at Convention/Conferences

**DATE:** 08/09/17

Per Resolution 06-9A-087, no one from the Rock County Child Support Agency has attended any conventions or conferences from January 1, 2017 through June 30, 2017 resulting in costs exceeding \$1,000.00 per employee.

If anyone has any questions in this regard, please feel free to contact me.

Respectfully,

  
Kristine Baker Ellis, Director  
CHILD SUPPORT AGENCY


kbe/mmr

**HON. DANIEL T. DILLON**  
PRESIDING JUDGE  
ROCK COUNTY COURTHOUSE  
51 S. MAIN STREET  
JANESVILLE, WI 53545

KRIS HOIUM  
CIRCUIT COURT OFFICE MANAGER  
608-743-2229  
[kris.hoium@wi.courts.gov](mailto:kris.hoium@wi.courts.gov)

August 9, 2017

To: Rock County Public Safety & Justice  
Josh Smith, Rock County Administrator

From: Daniel T. Dillon, Rock County Presiding Judge 

RE: Semi – Annual Report - Attendance at Conventions/Conferences

The Rock County Court Commissioners have not attended nor have plans to attend a convention or conference that exceeds a total cost of \$1,000.00 per event, per employee whether in-state or out-of-state.



## MEMORANDUM

**DATE:** August 8, 2017

**TO:** Public Safety and Justice Committee

**CC:** Josh Smith

**FROM:** Jacki Gackstatter  
Clerk of Circuit Court

**SUBJECT:** Semi-Annual Report - Attendance at Conventions/Conferences

This memo is to inform you that there was no attendance at any training, convention or conference that exceeded total costs of \$1,000 per event, per employee for the Clerk of Circuit Courts Office.

Thank you.

**David J. O'Leary**  
Rock County District Attorney

**Perry L. Folts**  
Deputy District Attorney



**Office of District Attorney**  
Rock County Courthouse  
51 South Main Street  
Janesville, Wisconsin 53545  
Phone 608-757-5615  
FAX 608-757-5725

**TO: Public Safety and Justice Committee**

**FROM: Renee Grover, Office Manager, District Attorney Office**

**DATE: August 9, 2017**

**RE: Semi Annual Convention/Conference Report**

---

We have not had any training, conference or convention in which the total cost per event, per employee exceeded \$1,000 in the first half of 2017.

CC: Josh Smith



**ROBERT D. SPODEN**  
**ROCK COUNTY SHERIFF**  
BARBARA J. TILLMAN  
CHIEF DEPUTY

August 9, 2017

TO: Public Safety and Justice Committee  
FR: Chief Deputy Barbara J. Barrington-Tillman  
RE: Semi-Annual Training Exceeding \$1,000  
January 1, 2017 – June 30, 2017

---

During the period of January 1, 2017 through June 30, 2017, three (3) members of the Rock County Sheriff's Office attended a training in which the total cost exceeded \$1,000 per person, per event. Please see the attached spreadsheet for the details on each of the separate training events.

  
Barbara J. Barrington-Tillman, Chief Deputy

By: Sergeant Troy Egger  
Training Coordinator

Cc: Josh Smith

200 EAST U.S. HIGHWAY 14  
JANESVILLE, WISCONSIN 53545-8809  
PHONE 608-757-8000 FAX 608-757-7997

**January 2017 - June 2017 Rock County Sheriff's Office Training Over \$1,000 Per Employee**

Employee	Training	Dates	Location	Tuition	Supplies	Transportation	Lodging	Food	Total Cost
Capt. Curt Fell	FBI National Academy	Jan. 9, 2017 - Mar. 17, 2017	Quantico, VA	\$250.00	\$937.96	\$301.89	\$100.37	\$810.41	\$2,400.63
Sgt. Kim Litsheim	School of Police Staff and Command, Northwestern University	Jan. 23, 2017 - May 26, 2017	Rock Valley College Samuelson Road Center, Rockford, IL	\$3,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,900.00
Dep. Neil Bennett	Police Motorcycle Operator Training, Midwest Police Motorcycle Training, Inc.	Apr. 17-28, 2017	Troy, MI	\$1,495.00	\$0.00	\$0.00	\$985.56	\$273.76	\$2,754.32

ROCK COUNTY, WISCONSIN



Mediation & Family Court Services  
Rita Costrini-Norgal, Director  
51 South Main Street, 4 R; RM 477  
Janesville, WI 53545  
(608) 757-5546  
FAX (608) 757-5640

MEMO

TO: Public Safety & Justice Committee  
FROM: Rita Costrini-Norgal, Director (Ext. 5549)  
DATE: August 8, 2017  
RE: Semi-Annual Training/Conference Report (Jan 1- Jun 30, 2017)

In accordance with Resolution 06-9A-087, no one from the department of Mediation and Family Court Services, County of Rock, attended a training, convention or conference "... that exceeded costs of \$1,000 per event..." during the period of Jan 1-Jun 30, 2017.

Cc: Judge Daniel T Dillon (Via-e-mail)  
Marilyn Bondehagen (Via: e-mail)