

ROCK COUNTY, WISCONSIN



**PUBLIC SAFETY & JUSTICE COMMITTEE  
MONDAY – OCTOBER 21, 2019 - 4:00 P.M.  
CONFERENCE ROOM N-1 - FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order
2. Adoption of Agenda
3. Citizen Participation, Communications, Announcements, Information
4. Approval of Minutes – October 7, 2019
5. Consent Calendar
  - A. Transfers
6. Resolutions and Committee Approval
  - A. Recognizing Eric Nelson
  - B. Authorizing Double Fill of Chief Deputy Position
  - C. Authorizing Thirteen Months and Three Days of Double Fill of One Correctional Officer Position
7. Updates and Possible Action
  - A. Review and Discussion of 2020 Recommended Budget
8. Committee Requests and Motions
9. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail [countyadmin@co.rock.wi.us](mailto:countyadmin@co.rock.wi.us) at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



**PUBLIC SAFETY & JUSTICE COMMITTEE**  
**Minutes – October 7, 2019**

**Call to Order.** Chair Beaver called the meeting of the Public Safety and Justice Committee to order at 4:00 P.M. at Rock Valley Community Programs.

**Committee Members Present:** Supervisors Beaver, Owens, Fell and Knudson.

**Committee Members Absent:** None (1 vacant seat).

**Staff Members Present:** Kathy Sukus, 911 Communications Center Director; Captain Jude Maurer, Sheriff's Office.

**Others Present:** Supervisor Russ Podzilni; Angel Eggers, Rock Valley Community Programs Executive Director.

**Adoption of Agenda.** Supervisor Owens moved approval of the agenda as presented, second by Supervisor Fell. ADOPTED.

**Citizen Participation, Communications, Announcement, Information.** Ms. Sukus invited everyone to the 911 open house on Saturday, October 19, 2019 from 11 A.M. to 2:00 P.M.

Chair Beaver and the Committee thanked Ms. Eggers for hosting the meeting.

**Adoption of Minutes.** Supervisor Fell moved approval of the minutes of September 12, 2019 as presented, second by Supervisor Knudson. ADOPTED.

**Consent Calendar.**

**Transfers**

**911 Communications Center**

<b><u>FROM</u></b>		<b><u>TO</u></b>	
<b><u>Account #</u></b>	<b><u>Amount</u></b>	<b><u>Account #</u></b>	<b><u>Amount</u></b>
23-2400-0000-67120	\$1,900	23-2400-0000-62119	\$6,100
Capital Assets \$2,000-\$25,000		Other Contracted Services	
23-2400-0000-67130	2,300		
Terminals & PCs			
23-2400-0000-62491	1,900		
Software Maintenance			

Supervisor Owens moved approval of the above Transfers for the 911 Communications Center, second by Supervisor Knudson. ADOPTED.

**Sheriff's Office**

<b><u>FROM</u></b>		<b><u>TO</u></b>	
<b><u>Account #</u></b>	<b><u>Amount</u></b>	<b><u>Account #</u></b>	<b><u>Amount</u></b>
21-2195-0019-63904	\$5,500	21-2195-0019-67120	\$5,500
Policing/First Aid Supplies ESF		Cap Assets \$2,000-\$25,000	
21-2195-0019-67161	7,353	21-2195-0019-67120	7,353
Capital Assets \$5,000/More ESF		Cap Assets \$2,000-\$25,000	

Supervisor Owens moved approval of the above Transfers for the Sheriff's Office, second by Supervisor Knudson. ADOPTED.

**Review of Payments** The Committee accepted the reports.

**Resolutions and Committee Approval.**

**Authorizing Acceptance of 2019 Edward Byrne Memorial Justice Assistance Grant and Amending 2019 Budget**

**“NOW, THEREFORE, BE IT RESOLVED,** that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2019 does approve and authorize the acceptance of the 2019 Edward Byrne Memorial Justice Assistance Grant; and,

**BE IT FURTHER RESOLVED,** that the Chair of the Rock County Board of Supervisors is authorized to accept all funds on behalf of the County of Rock, the City of Beloit, and the City of Janesville; and,

**BE IT FURTHER RESOLVED,** that the Sheriff's Office's budget for 2019 be amended as follows:

...”

Supervisor Fell moved approval of the above resolution, second by Supervisor Owens. ADOPTED.

**Request for Purchase – Vendor for Bulletproof Vests – Sheriff's Office** Supervisor Knudson moved approval for the purchase of five (5) tactical vests for the SWAT Team from Kiesler Police Supply of Jeffersonville, Indiana in the amount of \$10,135.30, second by Supervisor Fell. ADOPTED.

**Committee Requests and Motions.** None.

**Tour of Rock Valley Community Programs.** Ms. Eggers handed out copies of pamphlets on Project Employ, Project Connect, and Project Treat. She said these are just a few of the programs they have.

The Committee toured the facility from 4:03 P.M. to 4:34 P.M.

Ms. Eggers explained the struggle of the federal/state government paying on a timely basis.

Ms. Eggers said, if anyone wishes, donations may be made for the homeless veterans via the website [housing4ourvets.org](http://housing4ourvets.org).

**Adjournment.** Supervisor Owens moved adjournment at 4:36 P.M., second by Supervisor Knudson. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Office Coordinator

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Criminal Justice Coordinating Council  
INITIATED BY



Elizabeth Pohlman McQuillen

Public Safety & Justice Committee  
SUBMITTED BY

October 14, 2019  
DATE DRAFTED

**RECOGNIZING ERIC NELSON**

1 **WHEREAS**, Attorney Eric Nelson is retiring from the State Public Defender's Office after 38 years of  
2 service in Rock County; and,  
3  
4 **WHEREAS**, during his 38 years of service, Eric was a leader, a skilled manager and a mentor; and,  
5  
6 **WHEREAS**, during his 38 years of service, Eric zealously represented indigent clients in the pursuit of  
7 justice; and,  
8  
9 **WHEREAS**, Eric devoted countless hours to faithfully serving on the following Committees:  
10  
11 • Jail Alternatives Ad Hoc Study Committee (2006)  
12 • Criminal Justice Coordinating Council (2006-2016)  
13 • Evidence-Based Decision Making Committee (2015-2017); and,  
14  
15 **WHEREAS**, Eric took a leadership role on these committees, serving as Chair of the CJCC from 2014 to  
16 2016 and Chair of the EBDM Committee from its inception in 2015 to 2017; and,  
17  
18 **WHEREAS**, Eric was instrumental in the establishment of treatment courts in Rock County, serving on  
19 the Drug Treatment Court, Veterans Treatment Court, and Operating While Intoxicated Treatment Court;  
20 and,  
21  
22 **WHEREAS**, the Rock County Board of Supervisors recognizes Eric Nelson for his dedicated service to  
23 the citizens of Rock County and commends him for his contributions to the betterment of Rock County.  
24  
25 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
26 this \_\_\_\_\_ day of \_\_\_\_\_, 2019 does hereby recognize Eric Nelson, thanks him for his service  
27 and extends best wishes in his future endeavors.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Philip Owens, Vice Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy J. Knudson  
INITIATED BY



Chief Deputy Barbara Tillman  
DRAFTED BY

Public Safety and Justice Committee  
SUBMITTED BY

October 14, 2019  
DATE DRAFTED

**Authorizing Double Fill of Chief Deputy Position**

- 1 **WHEREAS**, the Rock County Sheriff's Office has received notice of the upcoming December 16, 2019,
- 2 retirement of the Chief Deputy and in anticipation of this retirement recently completed the process to fill
- 3 the position; and,
- 4
- 5 **WHEREAS**, in order to be fully trained in the duties and responsibilities of the Chief Deputy position, the
- 6 Sheriff's Office seeks to pre-emptively hire a Chief Deputy; and,
- 7
- 8 **WHEREAS**, the Chief Deputy training process is lengthy and includes many complex steps; and,
- 9
- 10 **WHEREAS**, the Chief Deputy position is critical to the successful operation of the Sheriff's Office; and,
- 11
- 12 **WHEREAS**, the Sheriff's Office recommends having an opportunity for the individual selected as the
- 13 new Chief Deputy to be trained by the present Chief Deputy, a 37-year veteran of the Sheriff's Office, who
- 14 has served as Chief Deputy since January 3, 2007; and,
- 15
- 16 **WHEREAS**, there are sufficient funds in the Sheriff's Office's Law Enforcement and Correctional Facility
- 17 personnel budgets to pay for up to eight weeks of double fill for the Chief Deputy position.
- 18
- 19 **NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled
- 20 this \_\_\_\_\_ day of \_\_\_\_\_ 2019, does hereby authorize the temporary double fill of the Chief Deputy
- 21 position.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Russ Podzilni, Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Mary Mawhinney, Vice Chair

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Richard Bostwick

\_\_\_\_\_  
Phillip Owens

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Louis Peer

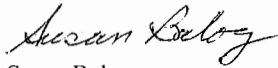
\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Bob Yeomans

FISCAL NOTE:

This position will be funded by the Sheriff's Office's Law Enforcement and Correctional Facility personnel budgets.



Susan Balog  
Assistant Finance Director

LEGAL NOTE:

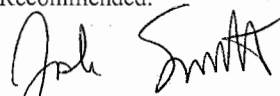
The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.



Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## **Authorizing Double Fill of Chief Deputy Position**

### **Executive Summary**

The Rock County Sheriff's Office recently completed the promotion process for the upcoming open Chief Deputy position due to the impending December 16, 2019, retirement of the present Chief Deputy, a 37-year veteran of the Sheriff's Office, who has served in the Chief Deputy position since January 3, 2007. The Chief Deputy position is the top Administrative position, second in command within the Sheriff's Office. The position assists the Sheriff by managing the day-to-day operations and is critical to the successful operation of the Sheriff's Office.

The Chief Deputy training process is lengthy and includes a multitude of steps. Once a new Chief Deputy is selected, the new Chief Deputy will go through one week of orientation and seven weeks of on the job training working closely with the present Chief Deputy.

The Sheriff's Office recommends hiring one Chief Deputy above the authorized budgeted headcount. The goal is to have the new Chief Deputy spend approximately eight weeks training for the many responsibilities of the Chief Deputy position.

There are sufficient funds in the Sheriff's Office's Law Enforcement and Correctional Facility personnel budgets to pay for double fill of the Chief Deputy position.



RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Troy J. Knudson  
INITIATED BY



Diane Michaelis  
DRAFTED BY

Public Safety and Justice  
Committee  
SUBMITTED BY

October 15, 2019  
DATE DRAFTED

**Authorizing Thirteen Months and Three Days of  
Double Fill of One Correctional Officer Position**

- 1 **WHEREAS**, the Sheriff's Office has one Correctional Officer who has been called to active duty military service
- 2 effective October 17, 2019, for the period of 400 days; and,
- 3
- 4 **WHEREAS**, the situation of having the lengthy military deployment, will result in a staffing deficiency; and,
- 5
- 6 **WHEREAS**, the Sheriff's Office requests to temporarily expand the number of budgeted Correctional Officer
- 7 positions by authorizing one double fill position to ensure a sufficient level of staffing to staff work stations within
- 8 the Correctional Facility; and,
- 9
- 10 **WHEREAS**, the Sheriff's Office has sufficient funds in the Correctional Facility personnel budget account to pay
- 11 for the double fill position; and,
- 12
- 13 **WHEREAS**, the Sheriff's Office is not providing health insurance benefits for the Correctional Officer on active
- 14 military duty.
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this
- 17 \_\_\_\_\_ day of \_\_\_\_\_, 2019, does hereby authorize the temporary double fill of one Correctional Officer
- 18 position not to exceed thirteen months and three days.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Phillip Owens

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Richard Bostwick

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Louis Peer

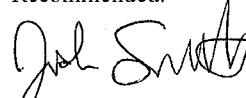
\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Bob Yeomans

ADMINISTRATIVE NOTE:

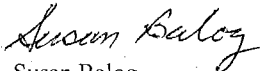
Recommended.



Josh Smith  
County Administrator

FISCAL NOTE:

Sufficient funds are available in the 2019 and the 2020 Corrections personnel budget.



Susan Balog  
Assistant Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to  
§ 59.22(2), Wis. Stats.

Richard Greenlee  
Corporation Counsel

### **Executive Summary**

The Rock County Sheriff's Office had one Correctional Officer called to active military duty on October 17, 2019. The Correctional Officer will be deployed for four hundred days (thirteen months and three days). This lengthy military deployment will result in a staffing deficiency in the Correctional Facility.

The Sheriff's Office is requesting to temporarily expand the number of budgeted Correctional Officer positions by one double filled position. This will ensure a sufficient level of staffing for the Correctional Facility.

There are sufficient funds in the Correctional Facility's personnel budget to pay for the double fill position. The Sheriff's Office is not providing health insurance benefits for the Correctional Officer on active military duty.