



**PUBLIC SAFETY & JUSTICE COMMITTEE
MONDAY – DECEMBER 21, 2015 - 4:00 P.M.
CONFERENCE ROOM N-1 - FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes – December 7, 2015
4. Citizen Participation, Communications, Announcements, Information
5. Consent Calendar
 - A. Transfers and Appropriations
 - 1) Sheriff's Office (2)
 - B. Bills
 - C. Encumbrances
 - D. Pre-Approved Encumbrance Amendment
 - 1) Sheriff's Office (5)
6. Report on Dual Reporting of Child Abuse & Neglect – 2015 Senate Bill 326 – David O'Leary
7. Committee Requests and Motions
8. Adjournment

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date 12/15/15 Transfer No. 15-122
 Requested By Diane Michaelis, Sheriff's Office Sheriff Spoden
 Department Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 21-2119-2015-69501 Description: Aid to Localities - OWI Task Current Balance: \$16,095	\$10,353	Account #: 21-2119-2015-61210 Description: Overtime Wages - OWI Task	\$10,353
Account #: 21-2140-2015-67161 Description: Cap Assets \$5,000 More HIDTA Current Balance: \$14,950	\$2,778	Account #: 21-2140-2015-67160 Description: Cap Assets \$500-\$4999 HIDTA	\$2,778
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

1. \$10,353 This is a joint Highway grant with other Rock County law agencies. The other agencies worked less overtime than budgeted.
2. \$2,778 The original budget was 67161, Over \$5,000. The modem and GPS trackers were booked to 67160, Assets \$500-\$4,999.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

1. \$10,353 Rock County worked more overtime on the grant than the other agencies.
2. \$2,778 One modem and two GPS tracking devices were purchased. They were under \$5,000. The budget line was 67161, Over \$5,000.

FISCAL NOTE:

Sufficient funds are available for transfer. *gs 12-16-15*

ADMINISTRATIVE NOTE:

Recommended *JMS 12-16-15*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

Distribution: **EMAIL** Sherry Oja and Susan Balog

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date 12/09/15 Transfer No. 15-118
 Requested By Diane Michaelis, Sheriff's Office Sheriff Spoden
 Department Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 21-2140-2015-61210 Description: Overtime Wages - HIDTA15 Current Balance: \$10,338	\$4,800.00	Account #: 21-2140-2015-63908 Description: Investigative Exp. - HIDTA15	\$4,800.00
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

The Special Investigations Unit did not work as much overtime on HIDTA related cases as was originally anticipated.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Additional purchases of evidence and information are anticipated.

FISCAL NOTE:

Sufficient funds are available for transfer. *CS 12-15-15*

ADMINISTRATIVE NOTE:

Recommended *JM 12-16-15*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

COMMITTEE APPROVAL REPORT

Pre-Approved Encumbrances

2015...

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
23-2400-0000-67161 ENC	CA \$5,000/MORE	R1504151	12/02/2015	GENERAL COMMUNICATIONS INC	44,869.35
	Budget 455,558.00	YTD Exp 393,001.75	YTD Enc 4,684.60	Pending 44,869.35	Closing Balance 13,002.30
911 PROJECT OPERATIONS PROG TOTAL					44,869.35

I have examined the preceding bills and encumbrances in the total amount of **\$44,869.35**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 21 2015**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2100-0000-61920	PHYSICALS	P1500377	11/16/2015	MERCY OCCUPATIONAL HEALTH	377.32
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	19,979.00	23,399.54	32.87	377.32	(3,830.73)
21-2100-0000-62410	R & M-VEHICLES				
		P1500363	11/16/2015	CARQUEST AUTO PARTS	562.20
		P1500366	11/25/2015	FAGAN CHEVROLET AND CADILLAC I	66.71
		P1500367	11/10/2015	FRANK BOUCHER CHRYSLER DODGE	406.84
		P1500381	11/18/2015	PIONEER RIM AND WHEEL CO	233.00
		P1503115	10/26/2015	GORDIE BOUCHER FORD LINCOLN ME	3,005.11
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	140,500.65	117,840.99	55,317.03	4,273.86	(36,931.23)
21-2100-0000-62420	MACH & EQUIP RM				
		P1500359	10/30/2015	BANDT COMMUNICATIONS INC	127.50
		P1502771	08/23/2015	TACTICAL SOLUTIONS	1,222.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,570.00	5,387.84	708.16	1,350.00	(1,876.00)
21-2100-0000-63100	OFC SUPP & EXP				
		P1500360	11/30/2015	BATTERIES PLUS INC	33.23
		P1503719	11/25/2015	CDW GOVERNMENT INC	65.52
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,000.00	10,046.04	395.02	98.75	(539.81)
21-2100-0000-63406	CLOTHING/UNIFORM				
		P1501379	11/19/2015	LARK UNIFORMS	1,307.30
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	84,949.00	84,899.50	0.00	1,307.30	(1,257.80)
21-2100-0000-63900	AMMO/RANGE SUPPL				
		P1503548	11/16/2015	TACTICAL TAILER	546.10
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	37,493.00	26,547.01	3,938.00	546.10	6,461.89
21-2100-0000-63904	POLICING/1ST AID				
		P1500373	11/30/2015	KENLYN KENNELS INC	63.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	18,211.00	12,687.29	1,538.00	63.00	3,922.71
21-2100-0000-64200	TRAINING EXP				
		P1503854	11/20/2015	BELOIT POLICE DEPARTMENT	100.00
		P1503753	11/17/2015	MADISON AREA TECHNICAL COLLEGE	30.18
		P1503754	10/30/2015	CITY OF MADISON TREASURER	200.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	38,500.00	36,883.96		1,816.30	330.18	(530.44)
21-2100-0000-64205	STAFF EDUC		12/23/2015	CISNEROS,ERIC		2,282.72
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	53,650.00	61,497.31		0.00	2,282.72	(10,130.03)
21-2100-0000-64904	SUNDRY EXPENSE					
		P1500365	11/18/2015	COUNTRY VIEW HOSPITAL		103.44
		P1503624	11/27/2015	LYNN CARD COMPANY		125.95
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	10,000.00	9,081.19		57.00	229.39	632.42
21-2100-0000-67160	CA \$500-\$4,999					
		P1503080	12/04/2015	PAUL CONWAY SHIELDS INC		1,366.78
		P1503622	11/20/2015	DECATUR ELECTRONICS INC		2,065.00
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	28,892.00	21,557.66		3,081.95	3,431.78	820.61
SHERIFF PROG TOTAL					14,290.40	
21-2167-0000-62119	OTHER SERVICES					
		P1500361	12/03/2015	BLACKHAWK TECHNICAL COLLEGE		10,685.77
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	214,025.00	156,898.24		27,181.99	10,685.77	19,259.00
21-2167-0000-64904	SUNDRY EXPENSE					
		P1500376	11/30/2015	MENARDS		44.99
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	5,000.00	2,531.85		350.00	44.99	2,073.16
RECAP OPERATIONS PROG TOTAL					10,730.76	
21-2200-0000-62119	OTHER SERVICES					
		P1500372	11/06/2015	JUSTICE BENEFIT LLC		4,572.70
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	235,742.00	168,965.89		58,794.11	4,572.70	3,409.30
21-2200-0000-62161	HOUSEHOLD SERV					
		P1500375	11/18/2015	MEDICAL SHIPMENT LLC		397.70
		P1500386	09/17/2015	STAPLES ADVANTAGE		1,163.40
		P1500389	11/25/2015	UNISOURCE WORLDWIDE INC		316.54
		P1500390	11/18/2015	DE VERE COMPANY INC		1,260.62
		P1502796	11/24/2015	JAYS BIG ROLLS INC		1,012.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	57,705.00	51,097.43		245.20	4,150.26	2,212.11
21-2200-0000-62170	PHYSICIAN/OTHER					
		P1500356	12/01/2015	ADVANCED CORRECTIONAL HEALTHC		13,047.68
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	827,760.00	837,503.05		0.00	13,047.68	(22,790.73)
21-2200-0000-63300	TRAVEL					
		P1503756	11/24/2015	WISCONSIN LOCK AND PRISONER TR		787.50
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	17,000.00	14,575.22		2,662.52	787.50	(1,025.24)
21-2200-0000-63406	CLOTHING/UNIFORM					
		P1501379	11/19/2015	LARK UNIFORMS		422.70
		P1503431	10/30/2015	GLENDALE PARADE STORE		290.00
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	89,467.00	89,465.00		0.00	712.70	(710.70)
21-2200-0000-64904	SUNDRY EXPENSE					
		P1500361	11/23/2015	BLACKHAWK TECHNICAL COLLEGE		1,627.50
		P1500362	11/24/2015	BOB BARKER COMPANY INC		2,734.04
		P1500376	11/24/2015	MENARDS		47.98
		P1500964	11/24/2015	ASSOCIATED BAG COMPANY		163.13
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	135,000.00	65,268.46		4,426.72	4,572.65	60,732.17
CORRECTIONAL FACILITY PROG TOTAL					27,843.49	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$52,864.65**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 21 2015**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
22-1209-0000-67160	CA \$500-\$4,999	P1503438	12/02/2015	CLOCK MASTER	3,245.32
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,710.00	12,637.44	659.99	3,245.32	5,167.25
				CLERK OF COURTS PROG TOTAL	3,245.32

I have examined the preceding bills and encumbrances in the total amount of **\$3,245.32**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 21 2015**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
23-2400-0000-62119	OTHER SERVICES	P1503610	11/09/2015	BELOIT HEALTH SYSTEM INC	854.62
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	31,372.00	22,309.54	3,147.20	854.62	5,060.64
23-2400-0000-62420	MACH & EQUIP RM	P1503621	11/11/2015	FERRELLGAS	386.01
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	30,325.50	19,077.50	8,959.36	386.01	1,902.63
23-2400-0000-64200	TRAINING EXP	P1500061	11/13/2015	BELOIT HEALTH SYSTEM INC	42.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	33,400.00	27,343.99	5,619.64	42.00	394.37
911 PROJECT OPERATIONS PROG TOTAL				1,282.63	

I have examined the preceding bills and encumbrances in the total amount of **\$1,282.63**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 21 2015**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
24-1610-0000-62126	OFFICER FEES	P1500444	10/31/2015	BAT ENTERPRISES LLC	460.00
		P1500445	11/13/2015	SOUTHEAST WISCONSIN PROCESS LI	615.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,500.00	5,556.65	0.00	1,075.00	868.35
24-1610-0000-62501	REPORTER FEES	P1500447	11/11/2015	NELSON,DEBRA A	7.50
		P1500449	11/24/2015	KANE,KRISTINE	169.50
		P1500451	11/09/2015	MUELLER CPR-CM,TAMMIE D	21.00
		P1500453	11/09/2015	PINS,JENNIFER LYNN	28.00
		P1500454	11/17/2015	SELF RPR CSR,MALISSA J	34.00
		P1503674	11/13/2015	THOMPSON,PAULA	82.00
			Budget	YTD Exp	YTD Enc
	7,000.00	5,237.60	0.00	342.00	1,420.40
24-1610-0000-63300	TRAVEL		11/16/2015	DABSON BOLLENDORF,JODI	152.95
			11/16/2015	DIRKS,SCOTT H	139.15
			10/13/2015	SULLIVAN,RICHARD J	71.30
			11/13/2015	BRAUNSCHWEIG,ATTY MASON	152.95
			11/19/2015	WHITE,CHENIQUA L	152.95
			Budget	YTD Exp	YTD Enc
	11,500.00	9,066.15	0.00	669.30	1,764.55
DISTRICT ATTORNEY PROG TOTAL				2,086.30	
24-1611-0000-62503	INTERPRETER FEES	P1500877	11/30/2015	GONZALEZ,VICTOR M	40.00
			Budget	YTD Exp	YTD Enc
	735.00	535.00	0.00	40.00	160.00
DEF PROSC-DOMESTIC VIOLENCE PROG TOTAL				40.00	

I have examined the preceding bills and encumbrances in the total amount of **\$2,126.30**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 21 2015** Dept Head _____
 Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
34-3850-0000-62126	OFFICER FEES				
		P1500595	11/30/2015	O BRIEN AND ASSOCIATES INC	200.00
		P1503735	11/23/2015	STERN PROCESS AND INVESTIGATIO	55.00
		P1503736	11/25/2015	WALWORTH COUNTY SHERIFFS DEPA	80.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,500.00	15,244.43	139.34	335.00	5,781.23
34-3850-0000-63100	OFC SUPP & EXP				
		P1503478	12/04/2015	HENRICKSEN	527.80
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,700.00	15,835.16	0.00	527.80	5,337.04
CHILD SUPPORT PROG TOTAL				862.80	

I have examined the preceding bills and encumbrances in the total amount of **\$862.80**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 21 2015**

Dept Head _____

Committee Chair _____

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2100-0000-62210 ENC	TELEPHONE	R1600468	01/01/2016	CHARTER COMMUNICATIONS	2,600.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	81,796.00	0.00	0.00	2,600.00	79,196.00
21-2100-0000-62400 ENC ENC ENC	R & M SERV	R1600476 R1600477 R1600478	01/01/2016 01/01/2016 01/01/2016	OFFICE PRO INC PACER SERVICE CENTER PITNEY BOWES INC	1,000.00 80.00 600.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,560.00	0.00	0.00	1,680.00	20,880.00
21-2100-0000-62410 ENC ENC ENC ENC	R & M-VEHICLES	R1600469 R1600470 R1600471 R1600480	01/01/2016 01/01/2016 01/01/2016 01/01/2016	DAVIS CITGO SERVICE INC GORDIE BOUCHER FORD LINCOLN ME HARRIS ACE HARDWARE POMPS TIRE SERVICE INC	5,000.00 40,000.00 150.00 35,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00	0.00	0.00	80,150.00	54,850.00
21-2100-0000-63100 ENC ENC	OFC SUPP & EXP	R1600471 R1600475	01/01/2016 01/01/2016	HARRIS ACE HARDWARE JP MORGAN CHASE BANK NA	50.00 1,500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,735.00	0.00	0.00	1,550.00	10,185.00
21-2100-0000-63101 ENC ENC	POSTAGE	R1600479 R1600482	01/01/2016 01/01/2016	PITNEY BOWES INC UPS STORE,THE	10,000.00 250.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,110.00	0.00	0.00	10,250.00	(140.00)
21-2100-0000-63200 ENC	PUBL/SUBCR/DUES	R1600475	01/01/2016	JP MORGAN CHASE BANK NA	100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,093.00	0.00	0.00	100.00	4,993.00
21-2100-0000-63300 ENC	TRAVEL	R1600475	01/01/2016	JP MORGAN CHASE BANK NA	500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,200.00	0.00	0.00	500.00	700.00
21-2100-0000-63409 ENC	CRIME SCENE SUPP	R1600471	01/01/2016	HARRIS ACE HARDWARE	200.00

COMMITTEE APPROVAL REPORT

2016.11.11

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,400.00	0.00	0.00	200.00	8,200.00
21-2100-0000-63501	GAS & FUELS				
ENC		R1600475	01/01/2016	JP MORGAN CHASE BANK NA	2,700.00
ENC		R1600485	01/01/2016	WRIGHT EXPRESS FSC	246,800.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	230,000.00	0.00	0.00	249,500.00	(19,500.00)
21-2100-0000-63904	POLICING/1ST AID				
ENC		R1600471	01/01/2016	HARRIS ACE HARDWARE	150.00
ENC		R1600474	01/01/2016	JOHN WICKHEM AGENCY	400.00
ENC		R1600483	01/01/2016	WISCONSIN DEPARTMENT OF FINANC	200.00
ENC		R1600484	01/01/2016	WISCONSIN DEPARTMENT OF TRANSI	100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	16,866.00	0.00	0.00	850.00	16,016.00
21-2100-0000-64200	TRAINING EXP				
ENC		R1600475	01/01/2016	JP MORGAN CHASE BANK NA	9,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	38,500.00	0.00	0.00	9,000.00	29,500.00
21-2100-0000-64904	SUNDRY EXPENSE				
ENC		R1600475	01/01/2016	JP MORGAN CHASE BANK NA	650.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00	0.00	0.00	650.00	14,350.00
				SHERIFF PROG TOTAL	357,030.00
21-2167-0000-62119	OTHER SERVICES				
ENC		R1600467	01/01/2016	CESA 2	135,600.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	211,295.00	0.00	0.00	135,600.00	75,695.00
21-2167-0000-64904	SUNDRY EXPENSE				
ENC		R1600471	01/01/2016	HARRIS ACE HARDWARE	100.00
ENC		R1600475	01/01/2016	JP MORGAN CHASE BANK NA	250.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00	0.00	0.00	350.00	4,650.00
				RECAP OPERATIONS PROG TOTAL	135,950.00
21-2200-0000-62119	OTHER SERVICES				
ENC		R1600466	01/01/2016	BI INC	185,000.00

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	218,000.00		0.00	0.00	185,000.00	33,000.00
21-2200-0000-62161	HOUSEHOLD SERV					
ENC		R1600464	01/01/2016	ARAMARK UNIFORM SERVICES INC		2,000.00
ENC		R1600471	01/01/2016	HARRIS ACE HARDWARE		50.00
ENC		R1600473	01/01/2016	JAYS BIG ROLLS INC		10,000.00
ENC		R1600481	01/01/2016	STAPLES ADVANTAGE		8,000.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	39,257.00		0.00	0.00	20,050.00	19,207.00
21-2200-0000-62163	LAUNDRY					
ENC		R1600464	01/01/2016	ARAMARK UNIFORM SERVICES INC		88,000.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	77,000.00		0.00	0.00	88,000.00	(11,000.00)
21-2200-0000-62170	PHYSICIAN/OTHER					
ENC		R1600462	01/01/2016	ADVANCED CORRECTIONAL HEALTHC		767,700.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	832,931.00		0.00	0.00	767,700.00	65,231.00
21-2200-0000-63100	OFC SUPP & EXP					
ENC		R1600464	01/01/2016	ARAMARK UNIFORM SERVICES INC		350.00
ENC		R1600471	01/01/2016	HARRIS ACE HARDWARE		50.00
ENC		R1600475	01/01/2016	JP MORGAN CHASE BANK NA		1,500.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	6,500.00		0.00	0.00	1,900.00	4,600.00
21-2200-0000-63300	TRAVEL					
ENC		R1600472	01/01/2016	ILLINOIS STATE TOLL HIGHWAY AU		50.00
ENC		R1600475	01/01/2016	JP MORGAN CHASE BANK NA		3,000.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	17,000.00		0.00	0.00	3,050.00	13,950.00
21-2200-0000-64125	BD OF PRISONERS					
ENC		R1600463	01/01/2016	ARAMARK CORRECTIONAL SERVICES		508,000.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	508,333.00		0.00	0.00	508,000.00	333.00
21-2200-0000-64200	TRAINING EXP					
ENC		R1600475	01/01/2016	JP MORGAN CHASE BANK NA		7,000.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	31,000.00		0.00	0.00	7,000.00	24,000.00
21-2200-0000-64904	SUNDRY EXPENSE					
ENC		R1600468	01/01/2016	CHARTER COMMUNICATIONS		4,400.00

COMMITTEE APPROVAL REPORT

2016.12.16

Pre-Approved Encumbrances

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
ENC		R1600471	01/01/2016	HARRIS ACE HARDWARE	50.00
ENC		R1600475	01/01/2016	JP MORGAN CHASE BANK NA	450.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00	0.00	0.00	4,900.00	130,100.00
CORRECTIONAL FACILITY PROG TOTAL					1,585,600.00

21-2500-0000-63500	R&M SUPPLIES				
ENC		R1600465	01/01/2016	ARAMARK UNIFORM SERVICES INC	0.00
ENC		R1600465	01/01/2016	ARAMARK UNIFORM SERVICES INC	3,430.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,400.00	0.00	0.00	3,430.00	6,970.00
EMERGENCY MANAGEMENT PROG TOTAL					3,430.00

I have examined the preceding bills and encumbrances in the total amount of **\$2,082,010.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **DEC 21 2015**

Dept Head _____

Committee Chair _____

PURCHASE ORDER NUMBER P1500344 PEID 052519

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 12/10/15

DEPARTMENT Sheriff's Office

COMMITTEE Public Safety and Justice

VENDOR NAME JP Morgan Chase Bank NA

ACCOUNT NUMBER 21-2100-0000-64424

FUNDS DESCRIPTION Employee Recognition - LES

AMOUNT OF INCREASE \$ 42.00

INCREASE FROM \$ 0.00 TO \$ 42.00

ACCOUNT BALANCE AVAILABLE \$ 612.00 SB 12/11/15

REASON FOR AMENDMENT Used Chase card to pay for supplies related to
employee recognition.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
Chair _____ Date _____
(If over \$10,000)

COUNTY BOARD _____
Resolution # _____ Adoption Date _____
(If over \$10,000)

PURCHASE ORDER NUMBER P1500344 PEID 052519

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DATE 12/15/15

DEPARTMENT Sheriff's Office

COMMITTEE Public Safety and Justice

VENDOR NAME JP Morgan Chase Bank NA

ACCOUNT NUMBER 00-0000-0001-17000

FUNDS DESCRIPTION Prepaid Expenses

AMOUNT OF INCREASE \$ 376.00

INCREASE FROM \$ 0.00 TO \$ 376.00

ACCOUNT BALANCE AVAILABLE \$ 38,500 *see note below SB12/15/15

REASON FOR AMENDMENT Chase card used for 2016 training registrations

*\$38,500 is available in the 2016 training budget.

Payment is being made from prepaid expenses in 2015.

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
Chair Date
(If over \$10,000)

COUNTY BOARD _____
Resolution # Adoption Date
(If over \$10,000)

PURCHASE ORDER NUMBER P1500344 PEID 052519

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DATE 12/15/15

DEPARTMENT Sheriff's Office

COMMITTEE Public Safety and Justice

VENDOR NAME JP Morgan Chase Bank NA

ACCOUNT NUMBER 21-2500-0000-64200

FUNDS DESCRIPTION Training - EM

AMOUNT OF INCREASE \$ 84.00

INCREASE FROM \$ 0.00 TO \$ 84.00

ACCOUNT BALANCE AVAILABLE \$ \$128 pending transfer SB 12/15/15

REASON FOR AMENDMENT Chase card for training registration for

Emergency Management

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
Chair Date
(If over \$10,000)

COUNTY BOARD _____
Resolution # Adoption Date
(If over \$10,000)

PURCHASE ORDER NUMBER P1500344 PEID 052519

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DATE 12/15/15

DEPARTMENT Sheriff's Office

COMMITTEE Public Safety and Justice

VENDOR NAME JP Morgan Chase Bank NA

ACCOUNT NUMBER 21-2200-0000-63100

FUNDS DESCRIPTION Office Supplies Jail

AMOUNT OF INCREASE \$ 144.00

INCREASE FROM \$ 0.00 TO \$ 144.00

ACCOUNT BALANCE AVAILABLE \$ \$180 pending transfer SB 12/15/15

REASON FOR AMENDMENT Chase card for printing at Staples for Civil

Process manuals

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
Chair _____ Date _____
(If over \$10,000)

COUNTY BOARD _____
Resolution # _____ Adoption Date _____
(If over \$10,000)

PURCHASE ORDER NUMBER P1500344 PEID 052519

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DATE 12/15/15

DEPARTMENT Sheriff's Office

COMMITTEE Public Safety and Justice

VENDOR NAME JP Morgan Chase Bank NA

ACCOUNT NUMBER 21-2100-0000-64904

FUNDS DESCRIPTION Sundry - LES

AMOUNT OF INCREASE \$ 408.00

INCREASE FROM \$ 650.00 TO \$ 1,058.00

ACCOUNT BALANCE AVAILABLE \$ 735 SB 12/15/15

REASON FOR AMENDMENT Pay DNR for student registrations.

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
Chair Date
(If over \$10,000)

COUNTY BOARD _____
Resolution # Adoption Date
(If over \$10,000)



STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

BRAD D. SCHIMEL
ATTORNEY GENERAL

Andrew C. Cook
Deputy Attorney General

17 West Main Street
P.O. Box 7857
Madison, WI 53707-7857

Brian R. O'Keefe
Administrator
Division of Law Enforcement Services
608-266-7052

To: Wisconsin Law Enforcement Officials

From: Brian O'Keefe
Administrator, Division of Law Enforcement Services
Wisconsin Department of Justice

Date: October 27, 2015

Subject: Dual Reporting of Child Abuse & Neglect - 2015 Senate Bill 326

The Department of Justice wanted to provide information on 2015 Senate Bill 326 to respond to some concerns raised by opponents of the bill. The proposal is a common sense bill that requires Child Protective Services (CPS) and law enforcement to work collaboratively to ensure the safety of our children, and when necessary, to hold people accountable for the criminal maltreatment of children.

According to the Department of Children and Families (DCF), Wisconsin Child Abuse and Neglect Report for 2013, published in December of 2014, they received 68,943 reports of child maltreatment, 62.1% of which were screened out. The report describes this case screening process is as follows:

During CPS Access, the agency receives information about suspected child maltreatment from community sources referred to as 'reporters'. Based on this information, the agency determines if the report constitutes an allegation of child maltreatment or threatened harm as defined by Wisconsin statutes. If an allegation rises to this level the report is screened-in for further assessment, and if it does not, the report is screened-out. At this stage, screened-out CPS reports are no longer part of the CPS process. However, the CPS agency may still refer the family to community services or offer to provide voluntary agency services to address family concerns not related to child safety.

All screened-in CPS reports move on to the next stage of the CPS process, CPS Initial Assessment. Based on all the information gathered as part of the CPS Access process, the CPS agency designates a response time, ranging from a same-day response to within five days, by which an initial face-to-face contact with the child/family must occur.

The primary purpose of the CPS Initial Assessment is to assure the child's safety and determine whether the child and family are in need of services to keep the child safe. The CPS Initial Assessment generally involves interviews with the child, family, and other individuals closely

involved with the family. Based on information gathered through the CPS Initial Assessment, the agency determines whether one or more types of abuse have occurred. The CPS agency must make a finding for all allegations unless critical information sources are unavailable for interview.

In addition, the information is used to make decisions about child safety. If a child is unsafe, the CPS agency must develop a plan to address child safety and open the case for ongoing CPS services. Depending on the situation, the family involved may voluntarily participate in CPS services or be court-ordered to participate. If the safety decision is that the child or children present in the home are safe, the case may be closed. The CPS agency may still offer/refer the family to other community services or voluntary services within the agency to address other concerns not related to child safety.

According to the report, in 2004 CPS in Wisconsin substantiated 20.3% of cases of screen-in cases. In 2012 CPS substantiated 12.8% of screen-in cases. In 2013 the maltreatment substantiation rate was 13.1% (The report does note that the criteria was changed in 2013 and cannot be compared to previous years.)

Today’s law enforcement professional is well aware of the challenges of investigating these cases, and they have always been willing to step up and work collaboratively with CPS when the safety of a child is in question.

Law enforcement professionals have been trained in investigative techniques related to child maltreatment, and may have other open criminal cases related to the same families, just as CPS may have cases open, which are unknown to law enforcement. Coordinating investigations can make both disciplines better and undoubtedly provide a safer environment for our at-risk children.

The additional step of early reporting to law enforcement is minimal at best, and the coordination of investigation can reduce duplicate investigations when a reporter has contacted both law enforcement and CPS, who have not yet contacted each other.

The categories of people reporting to CPS are as follows:

Reporter Count of Referrals Percent of Total Referrals

Educational Personnel	12,474	18.1%
Legal/Law Enforcement	11,232	16.3%
Social Service Worker	9,739	14.1%
Parent of Child Victim	7,071	10.3%
Mental Health Professional	5,003	7.3%
Other	4,837	7.0%
Relative	4,403	6.4%
Not Documented	3,645	5.3%
Medical Personnel	3,639	5.3%
Anonymous	2,937	4.3%
Neighbor/Friend	2,324	3.4%
Child Care Provider	904	1.3%
Other Caregiver of Child Victim	491	0.7%
Child Victim	213	0.3%
Maltreater	31	< 0.1%
TOTAL	68,943	100.0%

The above chart shows that law enforcement is already reporting 16.3% of the referrals received by CPS. Although the report does not note it, presumably many reports are given to both law enforcement and CPS. It cannot be determined from the available data how many reports law enforcement may have received concurrently with CPS, and did not open a case because of CPS involvement.

SB 326 does not require a law enforcement agency or Child Protective Services (CPS) to investigate every report received by CPS, it only requires CPS notify law enforcement of the child maltreatment report and then coordinate with law enforcement if an investigation is required.

If law enforcement and CPS decide together that an investigation is not needed, then it will be handled like every other referral that does not warrant an investigation.

The important part is that law enforcement and CPS will decide together, rather than currently, where only CPS decides if law enforcement should be involved in reports of neglect and abuse. This will allow multiple disciplines to address the issue and bring the handling of these complaints into line with what the general public would already believe is occurring; that is that law enforcement is involved at the onset in reports of neglect or abuse of a child.

It does not make sense that child abuse and child neglect are the only two crimes where people would not call law enforcement. Law enforcement is called for all types of less-serious, nuisance crimes such as noise complaints, panhandling, loitering, etc... Law enforcement should be notified in cases of child abuse and neglect, where potential serious felonies may be occurring and then a decision can be made as to whether or not they should be part of an investigation.

Unfortunately, we have amassed several examples from all over the state where law enforcement was not involved in an investigation of neglect or abuse and the child/children continued to suffer maltreatment and, in the saddest cases, death. While most CPS workers do a fine job, law enforcement has different tools available for investigating such as the ability to obtain search warrants and subpoenas, and follow-up on multiple shifts if needed. They can also coordinate rapidly with other law enforcement agencies across jurisdictions if needed.

Media coverage has shown that this is an issue in not only our state, but across the nation. Wisconsin has had a number of cases where children have died after a maltreatment report is received, and having law enforcement involvement on the front end may assist in emphasizing the potential consequences to the persons responsible. Moreover, if law enforcement is involved earlier in the serious cases, we believe it will deter many of those who are committing acts of maltreatment from continuing to do so, which should save the state significantly in the future.

The Wisconsin Police Chiefs Association, Sheriffs and Deputy Sheriffs Association, and Wisconsin Professional Police Association all are publicly supporting this legislation. Their position is that these calls are potential felonies and they want to be involved sooner rather than later. The State Prosecutors Association and Wisconsin District Attorneys Association are also supporting this bill.

The Wisconsin Counties Association (WCA) noted that current law requires law enforcement to be notified of all reports of suspected or threatened sexual abuse of a child within 12 hours exclusive of Saturdays, Sundays, or legal holidays. This bill properly accelerates the reporting requirement for suspected sexual abuse of a child, and includes neglect and physical abuse. Current law could potentially leave a case of suspected sexual abuse of a child unreported to law enforcement for 3.5 days, and this is a gap that needs to be closed, as coordination becomes stronger in all counties.

The WCA believes this bill will increase workloads and not allow for the 'prioritization of the most egregious cases.' This is false. There will not be more reported cases of child maltreatment because of this bill. The bill does not prevent prioritization of the most egregious cases, it actually offers strained CPS workers another resource to rapidly investigate these cases and ensure the safety of the child.

According to the WCA in their attached memo, "the mere presence of law enforcement, or the possibility of law enforcement involvement, makes it more difficult for families..." To the contrary, law enforcement involvement can convince some reluctant individuals that resources offered should be taken seriously and the problematic behaviors stopped, as the consequences in the criminal justice system will be certain.

There is no reason why the good relationships between CPS and law enforcement would be strained by this legislation. The early coordination of efforts, including for forensic interviews, is completely consistent with a trauma-informed approach. We do not accept the belief of the WCA that if LE comes into these cases it "makes it more difficult for families to voluntarily [sic] agree to services and accept the help they need to ensure safety for the children within the home setting." To the contrary, LE does not want to scare or intimidate people into not reporting, nor do they have any interest in splitting up families unnecessarily. Additionally, police have many resources available that can be initiated early on to capture and preserve evidence, taking a burden off CPS.

The experience of criminal justice professionals is contrary to the suggestion that either the police or prosecutors are insensitive to the many cases where a resolution other than a criminal charge is appropriate. In addition, historically there has been a desire to involve DA's offices, where CHIPS cases and criminal cases can be coordinated for a better all around result for children and families. It is precisely because LE interests are not identical to those of CPS that it is advantageous to have both involved. The coordinated efforts are entirely consistent with a multi-disciplinary model that depends both on mutual respect of the team for each other, as well as an appreciation for and appropriate use of the unique capabilities of the team members toward a more comprehensive yet economical resolution/response in these complex cases.

Current law requires written policies for law enforcement agencies on referral of cases to the district attorney.

s. 48.981 (3)(b)(3)

3. If the sheriff or police department determines that criminal action is necessary, the sheriff or police department shall refer the case to the district attorney for criminal prosecution. Each sheriff and police department shall adopt a written policy specifying the kinds of reports of suspected or threatened abuse, as defined in s. 48.02 (1) (b) to (f), that the sheriff or police department will routinely refer to the district attorney for criminal prosecution.

The Department of Justice will work with law enforcement and prosecutors to update these policies and develop a model policy for their consideration to meet the changes in this requirement.

Because this legislation only requires coordinating an investigation, which can be accomplished with a phone call, we do not believe there will be a significant fiscal impact.

In summary, 2015 SB 326 is a bill that enhances the safeguards for children who may be at risk. It does require a CPS notification to law enforcement, but does not require a full investigation by either law enforcement or CPS into every report received by CPS. It works to ensure the coordination of CPS efforts with law enforcement in a uniform and collaborative manner, to meet our common goal of keeping children safe and providing critical services when indicated.

If you have any questions or comments, please do not hesitate to call me at 608-266-7052.