



**PUBLIC SAFETY & JUSTICE COMMITTEE
MONDAY – NOVEMBER 2, 2015 - 4:00 P.M.
CONFERENCE ROOM N-1 - FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes – October 19, 2015 and October 22, 2015
4. Citizen Participation, Communications, Announcements, Information
5. Consent Calendar
 - A. Transfers and Appropriations
 - 1) 911 Communications Center
 - 2) Sheriff's Office
 - B. Bills
 - C. Encumbrances
 - D. Pre-Approved Encumbrance Amendment
 - 1) 911 Communications Center (3)
6. Resolution
 - A. Purchase of Mobile Field Lab Using HIDTA Grant Funds
7. Committee Approval
 - A. Request Approval of Inmate Monitoring Services for the Sheriff's Office to BI Inc.
 - B. Request Approval to Have General Communications, Madison to Move Public Safety Radio Equipment from the old Fire Station to the New Fire Station on Milton Ave.
8. Committee Requests and Motions
9. Adjournment

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date October 26, 2015
 Requested By COMMUNICATIONS CENTER
Department

Transfer No. 15-88
KATHY SUKUS
Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 23-2400-0000-62491 Description: Software Maintenance Current Balance: \$18,179	\$2,500	Account #: 23-2400-0000-62119 Description: Other Contracted Services	\$2,400
Account #: Description: Current Balance:		Account #: 23-2400-0000-62218 Description: Data Communications	\$100
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Motorola P1 Mobile Software Maintenance less than expected - received partial year coverage to compensate for previous complications.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Needed for new hire background checks and physicals due to unexpected turnover.
 Extra Data Communications labor fees incurred installing/moving cable for Text2911 access.

FISCAL NOTE:

Sufficient funds are available for transfer. *10-26-15*

ADMINISTRATIVE NOTE:

Recommended *[Signature]*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date 10/23/15
 Requested By Diane Michaelis, Sheriff's Office
 Department

Transfer No. 15-87
Sheriff Spoden
 Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 21-2140-2015-61210 Description: Overtime Wages - HIDTA15 Current Balance: \$17,707	\$2,000	Account #: 21-2140-2015-63908 Description: Investigative Exp. - HIDTA15	\$2,000
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

The Special Investigations Unit did not work as much overtime on HIDTA related cases as was originally anticipated.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Additional purchases of evidence and information are anticipated.

FISCAL NOTE:

Sufficient funds are available for transfer. *8/23/15*

ADMINISTRATIVE NOTE:

Recommended *[Signature] 10-26-15*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
00-0000-0001-17000	PREPAID BUDGET I					
		P1503348	10/20/2015	WLEEDA		225.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	0.00	64,943.57	70,956.55	225.00	(136,125.12)	
GENERAL FUND PROG TOTAL					225.00	

I have examined the preceding bills and encumbrances in the total amount of **\$225.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 02 2015**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2100-0000-62122	ATTORNEY FEES	P1503344	10/07/2015	VON BRIESEN PURTELL AND ROPER	484.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,762.00	3,762.00	0.00	484.00	(484.00)
21-2100-0000-62410	R & M-VEHICLES	P1500363	10/08/2015	CARQUEST AUTO PARTS	8.79
		P1500381	09/16/2015	PIONEER RIM AND WHEEL CO	341.26
		P1502589	09/23/2015	DAVIS CITGO SERVICE INC	292.00
		P1503269	09/22/2015	GENERAL FIRE EQUIPMENT COMPAN'	1,082.78
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	140,500.65	109,988.35	27,151.38	1,724.83	1,636.09
21-2100-0000-63101	POSTAGE	P1500383	10/05/2015	ROCK COUNTY SHERIFFS PETTY CAS	98.52
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,260.00	6,184.96	5,170.04	98.52	1,806.48
21-2100-0000-63405	SECURITY SUPPL	P1500378	10/19/2015	MIDWEST DEFENSE SOLUTIONS	3,920.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	40,110.00	33,850.30	0.00	3,920.00	2,339.70
21-2100-0000-63409	CRIME SCENE SUPP	P1500357	10/08/2015	ADORAMA	764.13
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,073.00	6,286.68	0.00	764.13	22.19
21-2100-0000-63904	POLICING/1ST AID	P1500383	10/01/2015	ROCK COUNTY SHERIFFS PETTY CAS	196.79
		P1503270	10/09/2015	PHYSIO CONTROL INC	450.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	18,211.00	11,445.51	85.00	646.79	6,033.70
21-2100-0000-64200	TRAINING EXP	P1500383	09/28/2015	ROCK COUNTY SHERIFFS PETTY CAS	117.86
		P1503350	10/09/2015	CITY OF MADISON TREASURER	200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	38,500.00	31,452.08	5,958.01	317.86	772.05
21-2100-0000-64205	STAFF EDUC		09/27/2015	WESTNESS,GREG	810.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	53,650.00	52,266.63	0.00	810.00	573.37
21-2100-0000-64904	SUNDRY EXPENSE				

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1500383	09/23/2015	ROCK COUNTY SHERIFFS PETTY CAS	77.99
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,000.00	7,431.98	464.00	77.99	2,026.03
21-2100-0000-67160	CA \$500-\$4,999				
		P1503210	10/13/2015	BRAVO COMPANY USA INC	119.78
		P1503271	10/07/2015	GALLS LLC	530.00
		P1503377	10/08/2015	190 ENTERPRISES TOWING AND TRA	2,500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	28,892.00	17,044.88	2,553.46	3,149.78	6,143.88
				SHERIFF PROG TOTAL	11,993.90
21-2160-2015-69501	AID TO LOCALITIE				
		P1503347	09/30/2015	JANESVILLE POLICE DEPARTMENT	14,400.00
		P1503353	09/30/2015	BELOIT POLICE DEPARTMENT	11,300.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,700.00	0.00	0.00	25,700.00	0.00
				2015 JAG GRANT PROG TOTAL	25,700.00
21-2167-0000-64904	SUNDRY EXPENSE				
ENC		R1503741	10/19/2015	AMAZON.COM	29.99
		P1500355	10/11/2015	ACE PORTABLES	75.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00	2,311.91	250.00	104.99	2,333.10
				RECAP OPERATIONS PROG TOTAL	104.99
21-2190-0000-67105	MOTOR VEHICLES				
		P1503346	09/23/2015	GORDIE BOUCHER FORD LINCOLN ME	405.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	375,722.00	333,052.67	3,565.70	405.00	38,698.63
				SHERIFF'S VEHICLES PROG TOTAL	405.00
21-2195-0000-67160	CA \$500-\$4,999				
		P1503210	10/13/2015	BRAVO COMPANY USA INC	653.10
		P1503271	10/07/2015	GALLS LLC	2,970.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,620.00	2,972.05	6,906.00	3,623.10	118.85
				EQUITABLY SHARED FUNDS PROG TOTAL	3,623.10
21-2200-0000-62161	HOUSEHOLD SERV				
		P1500375	10/15/2015	MEDICAL SHIPMENT LLC	233.94

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1500389	10/06/2015	UNISOURCE WORLDWIDE INC	303.95
		P1500390	10/14/2015	DE VERE COMPANY INC	440.80
		P1502796	10/06/2015	JAYS BIG ROLLS INC	561.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	47,905.00	43,793.21	3,713.19	1,539.69	(1,141.09)
21-2200-0000-64125	BD OF PRISONERS				
		P1500383	10/02/2015	ROCK COUNTY SHERIFFS PETTY CAS	7.41
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	508,000.00	404,989.73	102,647.51	7.41	355.35
21-2200-0000-64200	TRAINING EXP				
		P1500383	09/23/2015	ROCK COUNTY SHERIFFS PETTY CAS	(7.55)
		P1502916	09/28/2015	WATCP	200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	33,000.00	17,701.24	3,285.88	192.45	11,820.43
21-2200-0000-64904	SUNDRY EXPENSE				
		P1500361	10/13/2015	BLACKHAWK TECHNICAL COLLEGE	10.00
		P1503345	10/07/2015	ROCK COUNTY CHAPLAINCY COMMIT	400.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00	64,119.95	5,134.27	410.00	65,335.78
CORRECTIONAL FACILITY PROG TOTAL				2,149.55	
21-2560-2015-64203	EDUC MAT & SUPPL				
		P1502487	10/01/2015	EVANSVILLE REVIEW LTD	59.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,539.00	1,745.60	0.00	59.50	(266.10)
LOCAL EMRG PLANNING COMM PROG TOTAL				59.50	

I have examined the preceding bills and encumbrances in the total amount of **\$44,036.04**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 02 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
22-1200-0000-63202	LAW BOOKS	P1500460	09/22/2015	STATE BAR OF WISCONSIN	54.08
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	31,000.00	23,418.48	9,193.96	54.08	(1,666.52)
CIRCUIT COURTS PROG TOTAL				54.08	
22-1209-0000-67160	CA \$500-\$4,999	R1503817	10/27/2015	AMAZON.COM	659.99
ENC	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,710.00	8,839.44	7,034.00	659.99	5,176.57
CLERK OF COURTS PROG TOTAL				659.99	

I have examined the preceding bills and encumbrances in the total amount of **\$714.07**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 02 2015**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
23-2400-0000-62420 ENC	MACH & EQUIP RM	R1503784	10/23/2015	AMAZON.COM	100.36
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	29,525.50	15,462.14	10,080.00	100.36	3,883.00
23-2400-0000-63100 ENC	OFC SUPP & EXP	R1503784	10/23/2015	AMAZON.COM	36.46
			10/19/2015	SUKUS,KATHY	11.02
		P1503031	10/06/2015	HENRICKSEN	549.64
		P1503171	09/28/2015	CDW GOVERNMENT INC	95.52
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,000.00	4,729.63	0.00	692.64	3,577.73
23-2400-0000-64200	TRAINING EXP	P1500061	10/05/2015	BELOIT HEALTH SYSTEM INC	12.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	33,400.00	25,540.19	7,395.44	12.00	452.37
23-2400-0000-67160	CA \$500-\$4,999	P1503011	10/15/2015	GENERAL COMMUNICATIONS INC	4,582.40
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	51,822.00	37,906.22	0.00	4,582.40	9,333.38
911 PROJECT OPERATIONS PROG TOTAL				5,387.40	

I have examined the preceding bills and encumbrances in the total amount of **\$5,387.40**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 02 2015**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
24-1610-0000-62124	CRIMINAL INVEST	P1503389	10/07/2015	DANE COUNTY CLERK OF COURTS	6.64
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,700.00	4,836.91	6.25	6.64	1,850.20
24-1610-0000-62126	OFFICER FEES	P1500445	09/09/2015	SOUTHEAST WISCONSIN PROCESS LI	385.00
		P1503165	09/14/2015	ACCURATE PROCESS SERVICE	145.50
		P1503388	08/29/2015	ACCURATE PROCESS SERVICE	48.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,500.00	4,767.65	0.00	579.00	2,153.35
24-1610-0000-62501	REPORTER FEES	P1500451	10/12/2015	MUELLER CPR-CM,TAMMIE D	169.50
		P1500453	10/12/2015	PINS,JENNIFER LYNN	14.00
		P1500454	09/25/2015	SELF RPR CSR,MALISSA J	60.00
		P1500456	09/24/2015	HILL,KRISTEN L	11.00
		P1503386	10/07/2015	THOMPSON,PAULA	208.00
		P1503392	10/08/2015	ALBERT,ANN M	16.00
		P1503404	09/23/2015	BLUM,LINDA M	28.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,000.00	4,544.10	87.00	506.50	1,862.40
24-1610-0000-63300	TRAVEL		10/20/2015	OLEARY,DAVID J	175.63
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,500.00	7,784.82	0.00	175.63	3,539.55
24-1610-0000-64200	TRAINING EXP	P1503387	09/15/2015	WISCONSIN DEPARTMENT OF JUSTIC	810.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,200.00	2,628.00	0.00	810.00	1,762.00
DISTRICT ATTORNEY PROG TOTAL				2,077.77	

I have examined the preceding bills and encumbrances in the total amount of **\$2,077.77**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 02 2015** Dept Head _____
 Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
28-2650-0000-62170	PHYSICIAN/QTHER				
		P1500611	09/30/2015	AIT LABORATORIES	3,255.00
		P1500613	07/15/2015	CENTENNIAL PRODUCTS INC	48.62
		P1501260	10/02/2015	OFFICE PRO INC	14.02
		P1502453	09/02/2015	SSM HEALTH CARE OF WISCONSIN I	788.40
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	57,984.00	27,875.84	500.00	4,086.04	25,522.12
28-2650-0000-63100	OFC SUPP & EXP				
		P1500621	10/13/2015	MMPR	189.75
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,800.00	999.42	0.00	189.75	610.83
MEDICAL EXAMINER PROG TOTAL				4,275.79	

I have examined the preceding bills and encumbrances in the total amount of **\$4,275.79**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 02 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
34-3850-0000-62126	OFFICER FEES				
		P1500595	10/02/2015	O BRIEN AND ASSOCIATES INC	510.00
		P1503313	10/08/2015	DODGE COUNTY SHERIFFS DEPARTM	65.00
		P1503317	09/22/2015	KENOSHA COUNTY SHERIFF	40.00
		P1503326	10/08/2015	KING COUNTY SHERIFF	68.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,500.00	12,063.99	0.00	683.00	8,753.01
34-3850-0000-62210	TELEPHONE				
		P1500594	09/30/2015	LANGUAGE LINE SERVICES	133.20
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,300.00	7,025.99	0.00	133.20	4,140.81
34-3850-0000-62503	INTERPRETER FEES				
		P1500590	10/14/2015	BILINGUAL TRAINING CONSULTANTS	205.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	2,243.31	0.00	205.50	551.19
CHILD SUPPORT PROG TOTAL				1,021.70	

I have examined the preceding bills and encumbrances in the total amount of **\$1,021.70**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 02 2015**

Dept Head _____

Committee Chair _____

PURCHASE ORDER NUMBER P1500033 PEID 017904

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE OCTOBER 26, 2015

DEPARTMENT COMMUNICATIONS CENTER

COMMITTEE PUBLIC SAFETY & JUSTICE

VENDOR NAME DR MICHAEL KAYE PHD

ACCOUNT NUMBER 23-2400-0000-62119

FUNDS DESCRIPTION OTHER CONTRACTED SERVICES

AMOUNT OF INCREASE \$ 1,000.00

INCREASE FROM \$ 4,000.00 TO \$ 5,000.00

ACCOUNT BALANCE AVAILABLE \$ 2,042.00 SB 10/26/15

REASON FOR AMENDMENT MORE VACANCIES THAN EXPECTED

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

PURCHASE ORDER NUMBER P1500032 PEID 043961

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE October 26, 2015

DEPARTMENT Communications Center

COMMITTEE Public Safety & Justice

VENDOR NAME Markley Investigations Inc.

ACCOUNT NUMBER 23-2400-0000-62119

FUNDS DESCRIPTION Other Contracted Services

AMOUNT OF INCREASE \$ 1,200.00

INCREASE FROM \$ 5,000.00 TO \$ 6,200.00

ACCOUNT BALANCE AVAILABLE \$ 3,442 (pending transfer 15-88) SB 10/26/15

REASON FOR AMENDMENT More vacancies than expected.

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
(If over \$10,000) Chair Date

COUNTY BOARD _____
(If over \$10,000) Resolution # Adoption Date

PURCHASE ORDER NUMBER P1500030 PEID 049006

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE October 26, 2015

DEPARTMENT Communications Center

COMMITTEE Public Safety & Justice

VENDOR NAME Charter Communications

ACCOUNT NUMBER 23-2400-0000-62218

FUNDS DESCRIPTION Data Communications

AMOUNT OF INCREASE \$ 100.00

INCREASE FROM \$ 1,950.00 TO \$ 2,050.00

ACCOUNT BALANCE AVAILABLE \$ 550.00 SB 10/26/15

REASON FOR AMENDMENT Extra Data Communications fees incurred

installing/moving cable for Text2911 access.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
Chair _____ Date _____
(If over \$10,000)

COUNTY BOARD _____
Resolution # _____ Adoption Date _____
(If over \$10,000)

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert D. Spoden
INITIATED BY



Diane Michaelis
DRAFTED BY

**Public Safety and Justice
Committee**
SUBMITTED BY

October 10, 2015
DATE DRAFTED

**Purchase of Mobile Field Lab
Using HIDTA Grant Funds**

1 **WHEREAS**, the Rock County Sheriff's Office Special Investigations Unit (SIU) has identified a need for
2 testing un-identifiable prescription medications and illegal drugs; and,
3

4 **WHEREAS**, the Special Investigations Unit intends to purchase the MFL-3000 Mobile Field Lab from
5 TeamIntel, LLC; and,
6

7 **WHEREAS**, Centice Corporation is the sole manufacturer and distributor of the MFL-3000, and
8 TeamIntel, LLC is the authorized dealer for the MFL-3000 Mobile Field Lab in Wisconsin; and,
9

10 **WHEREAS**, funds are available under the High Intensity Drug Trafficking Area (HIDTA) grant.
11

12 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
13 this _____ day of _____, 2015 that a purchase order be issued to TeamIntel, LLC, of
14 Stevensville, MI, in the amount of \$14,950.
15

16 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon receipt and acceptance by the
17 Rock County Sheriff and the Finance Committee.
18

19 **BE IT FURTHER RESOLVED** that the Sheriff's Office budget be amended as follows:
20

21 Account/ 22 Description	Budget 10/27/15	Increase (Decrease)	Amended Budget
23 <u>Source of Funds</u>			
24 21-2140-2015-67160	\$15,200	(\$14,950)	\$250
25 Capital Assets \$500-\$4,999			
26			
27 <u>Use of Funds</u>			
28 21-2140-2015-67161	\$0	\$14,950	\$14,950
29 Capital Assets \$5,000/More			

Purchase of Mobile Field Lab Using HIDTA Grant Funds

Page 2

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

FINANCE COMMITTEE

Reviewed and approved on a vote of

Mary Beaver, Chair

Henry Brill

Mary Mawhinney, Chair

Brian Knudson

Terry Fell

Larry Wiedenfeld

FISCAL NOTE:

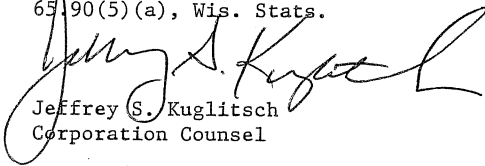
This resolution approves the purchase of a Mobile Field Lab from HIDTA Grant funds. This resolution also approves the transfer of \$14,950 in grant funds to the correct budget line.



Sherry Oja
Finance Director

LEGAL NOTE:

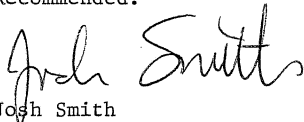
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats. As an amendment to the adopted 2015 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

The Rock County Sheriff's Office Special Investigations Unit (SIU) has identified a need for testing un-identifiable prescription medications and illegal drugs.

The Special Investigations Unit intends to purchase the MFL-3000 Mobile Field Lab from TeamIntel, LLC. The mobile field lab is manufactured by Centice Corporation. Centice Corporation is the sole manufacturer and distributor of the MFL-3000. TeamIntel, LLC is the authorized dealer for the MFL-3000 Mobile Field Lab in Wisconsin.

The MFL-3000 Mobile Field Lab will be used to identify pharmaceutical pills using a database that includes over 3,500 prescription pills. The MFL-3000 will also be used to identify illicit narcotics using a database that includes over 100 narcotics, precursors, and cutting agents. The MFL-3000 performs chemical analysis which allows it to identify powders, liquids, partial and crushed tablets, tablets with markings removed, and counterfeit tablets. Samples are not destroyed during testing and can be preserved for evidence purposes. Officers will be able to quickly determine if a substance is legal to possess.

The cost of the lab is \$14,950. The cost includes a two year warranty and two years of automatic software upgrades. The lab will be paid for with High Intensity Drug Trafficking Area (HIDTA) funds from the 2015 grant.

The budget will be amended to transfer funds from 21-2140-2015-67160 to 21-2140-2015-67161, Capital Assets \$5,000/More.



TEAM INTEL

INTELLIGENCE EQUIPMENT

Date: September 17, 2015

Sales Quotation for:

Sergeant Aaron Burdick

Rock County Sheriff's Department (Wisconsin)

Qty.	Catalog No.	Description	Price	Total
1	MFL-3000	Mobile Field Lab 3000 unit -- for prescription drug identification and other drugs. Housed in a ruggedized case, uses sophisticated patented laser technology, identifies prescription drugs within 15 seconds of analysis. Uses Raman Spectroscopy technology. Includes Class 1 laser, built-in notebook PC, internal batteries, AC power or DC powering options. 4-hour battery for the computer, 10-hour battery for the system. Includes two year warrant and two years of automatic upgrades to the software with new drugs.	\$14,900.00	\$14,900.00
1	Freight	Shipping, Handling & Insurance	\$50.00	\$50.00
			Subtotal	\$14,950.00
			6% NC Tax	\$0.00
			Total	\$14,950.00

Make All Purchase Orders to:

TeamIntel LLC
P.O. Box 407
Stevensville, MI 49127
e-mail: mwitt@teamintel.com

Cell Phone: 269-408-6087 (Mark)
Cell Phone: 269-208-0922 (Clark)
Office Fax: 773-541-8900

- Quotation prepared by Mark A. Witt, TeamIntel LLC partner.
- The quotation shall be honored if an order is received within thirty (30) days from the issue date.
- Freight and insurance charges will be prepaid and added to the invoice.
- This equipment is provided with a 1-year warranty on parts and labor.

Terms of Payment:	Open Account/Net thirty (30) days.
Delivery:	Thirty (30) days A.R.O.
Freight:	Terms are FOB Stevensville, MI



September 16, 2015

This letter serves as a sole source document for the Mobile Field Lab-3000 manufactured by Centice Corporation.

The MFL-3000 is the only drug identification device that identifies pharmaceutical pills, with a database that includes over 3,500 prescription pills. In addition, the MFL-3000 will identify illicit narcotics, with a database that includes over 100 narcotics, precursors, and cutting agents.

The MFL-3000 performs chemical analysis which allows it to identify powders, liquids, partial and crushed tablets, tablets with markings removed, and counterfeit tablets. Samples are not destroyed during testing and can be preserved for evidence purposes. In addition, the MFL-3000 includes visual pill identification capability, which provides a corroborating test in certain cases.

The presence of unique technology called Coded Aperture Raman Spectroscopy allows for less costly lasers and no moving parts for light apertures. The technology provides greater reliability between sample measurements and greater consistency of data collection between systems.

Centice is the sole manufacturer and distributor of the MFL-3000. Centice owns the intellectual property rights related to the MFL-3000 including patents and trademarks. MFL-3000 is covered by U.S. patent nos. 7,301,625; 7,218,395; 7,720,694; 8,144,320.

Teamintel LLC is our authorized dealer for the MFL-3000 for the state of Wisconsin. Please contact Mark Witt at 269-408-6087 or Clark Lybbert at 269-208-0922 to request a quote or proposal, or place an order.

Please contact us if there are any additional concerns or questions on this matter.

Sincerely,

Mark Parker
Director of Sales
Centice Corporation

PROPOSAL SUMMARY FORM

PROJECT: INMATE MONITORING SERVICES
 PROJECT #: 2016-01
 PROPOSAL DUE DATE: SEPTEMBER 15, 2015 - NOON
 DEPARTMENT: SHERIFF'S OFFICE

TYPES OF MONITORING COST PER DAY 2016-2018	BI INC BOULDER CO	ALCOHOL MONITORING SYSTEMS LITTLETON CO	SENTINEL IRVINE CA	WISCONSIN COMMUNITY SERVICES MILWAUKEE WI	3M ODESSA FL	JUSTICE POINT MILWAUKEE WI
RATER #1	94	90	85	84	84	77
RATER #2	93	91	80	85	80	79
RATER #3	97	88	95	87	81	82
TOTAL SCORE	284	269	260	256	245	238
ACTIVE GPS	3.70	3.50	3.95	4.00	4.25	3.90
BREATH SAMPLE ALCOHOL	2.40	4.05	3.15	4.60	3.50	4.05
SKIN SAMPLE ALCOHOL LANDLINE	6.35	5.99	5.65	5.80	9.25	4.50
SKIN SAMPLE ALCOHOL CELLULAR/PORTABLE	7.87		8.90			6.75
ACTIVE GPS/BREATH LANDLINE	6.10	NO BID	6.95	6.00	7.75	7.95
ACTIVE GPS/BREATH CELLULAR			9.37			8.40
ACTIVE GPS/SKIN	10.05	NO BID	12.77	9.50	13.50	10.65
INCREASE 2019	NONE	NONE	NONE	2%	NONE	NONE
INCREASE 2020	NONE	NONE	NONE	2%	NONE	NONE

Proposals were evaluated on the following criteria:

- 1. MANDATORY REQUIREMENTS (5 points)**
 - Provided 5 copies of Proposal (yes)
 - Acknowledged receipt of Addendum #1
 - Meets insurance requirements
 - Provided literature of items proposed
 - Provided toll-free phone number
- 2. ORGANIZATION, PERSONNEL AND EXPERIENCE (30 points)**
 - Qualification of personnel
 - Experience of personnel
 - Experience of firm
- 3. PRICING (25 points)**
- 4. EQUIPMENT (40 points)**
- TOTAL POINTS 100**

Request for Proposals was advertised in the Beloit Daily News and on the Internet. One additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS,
PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: BI
Robert Spoden
SIGNATURE 10-21-15
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR _____ **VOTE** _____ **DATE** _____

EXECUTIVE SUMMARY

The City of Janesville is currently building a new Central Fire Station next door to their existing Fire Station Headquarters on Milton Ave.

The Rock County Communications Center houses public safety radio equipment, to include Rock Fire Main and Rock Fire Central receiver sites, at the current fire station. Because the current building will be demolished, it is necessary to re-locate the radio equipment to the new site prior to the move-in date (scheduled for spring-2016).

General Communications, Madison is the Communications Center's public safety radio equipment maintenance provider and licensed Raytheon (radio hardware) service provider in the Rock County area. Because the radio equipment being moved is Raytheon equipment and because the antennas and other cabling ties in with the Raytheon equipment, it is necessary for General Communications to complete the radio equipment re-location.

General Communications has quoted the equipment and labor required for this project at \$7,680. The equipment move was originally slated for 2016, but because construction is ahead of schedule, the Communications Center requests to use available 2015 funding to complete the project this year so there is no lapse in radio coverage for Fire/EMS units in Janesville.



GENERAL COMMUNICATIONS
your safety is our business

SALES QUOTE

2880 Commerce Park Drive, Madison, WI 53719
 Madison Milwaukee Eau Claire
 P: 608-271-4848 P: 262-439-2000 P: 715-225-7604
 F: 608-661-2935 F: 262-439-2009 F: 608-661-2935
 www.gencomm.com

Sales Quote No: 3837

Date: 10/5/15

Account No: 958

Bill To: Rock County 911 PSAP
 3636 North County Trunk Highway F
 Janesville, WI 53545
 USA

Ship To: Rock County 911 PSAP
 Attn: Kathy Sukus
 3636 North County Trunk Highway F
 Janesville, WI 53545
 USA

Sales Person	P.O. Number	Ship Method	Payment Terms	Quote Expires On
Jen Strenz		Spee-Dee Delivery	NET 30 Days	11/4/15

Notes

Following quote is to move equipment to new fire station and replace the antenna system.

Item No	Description	Quantity	UM	Price	Disc	Amount
PROJECT	Janesville Fire Station 1- equipment move/antenna replacement	1.00	Each	\$7,680.00	0.00	\$7,680.00
DB224-A	VHF Dipoles, Broadband Antenna (128-174 MHz, 500 Watts)	1.00	Each	\$0.00	0.00	\$0.00
LCF12-50J	RFS 1/2" Form Corrugated Coaxial Cable	100.00	Foot	\$0.00	0.00	\$0.00
NF-LCF12-B32	Hutton 1/2" Foam Cable Connector	2.00	Each	\$0.00	0.00	\$0.00
GK-S12	Wincom - 1/2" Grounding Kit for 1/2" Cable, 5' Ground Lead and 2-hole 3/8" universal lug	1.00	Each	\$0.00	0.00	\$0.00
IS-50NX-C2-MA	PolyPhaser - Flange Mount, N/M-N/F 125-1000 MHz	1.00	Each	\$0.00	0.00	\$0.00
SCF12-50J	RFS Cable SCF 12-50 J Low Vswr Us	30.00	Foot	\$0.00	0.00	\$0.00
NM-SCF12-D01	RFS: N Male Connector for SCF12-50 Series Cable	2.00	Each	\$0.00	0.00	\$0.00
SERVMISC	Miscellaneous Grounding Supplies	1.00	Each	\$0.00	0.00	\$0.00
LABORSERV	Service Labor	1.00	Each	\$0.00	0.00	\$0.00

Returns & exchanges are accepted within 30 days of purchase and require a RMA Number. Items must be in unused condition and in original packaging. Special order items are non-returnable and may not be canceled once shipped from vendor.

Subtotal	\$7,680.00
Discount	\$0.00
Freight	\$0.00
Sales Tax	\$0.00
Sales Order Total	\$7,680.00