



**PUBLIC SAFETY & JUSTICE COMMITTEE
MONDAY – OCTOBER 17, 2016 - 4:00 P.M.
CONFERENCE ROOM N-1 - FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes – October 3, 2016
4. Citizen Participation, Communications, Announcements, Information
5. Consent Calendar
 - A. Transfers and Appropriations
6. Resolution
 - A. Recognizing Canine Officer Dex and the K-9 Program
 - B. Authorizing Purchase of Vehicles per State for Wisconsin Contract for the Rock County Sheriff's Office
7. Committee Approval
 - A. Approve Vendor for Vehicle Alignment for the Sheriff's Office
 - B. Approve Vendor for Vehicle Service for the Sheriff's Office
 - C. Approve Vendor for Equipment Installation in Sheriff's Vehicles for the Sheriff's Office
 - D. Approve Vendor for Towing Service for the Sheriff's Office
8. Third Quarter Activity Report – Mediation and Family Court Services
9. Budget Review
 - A. Child Support
 - B. Communications Center
 - C. Courts
 - 1) Circuit Courts
 - 2) Clerk of Courts
 - 3) Mediation & Family Court Services
 - D. District Attorney
 - E. Medical Examiner
 - F. Sheriff
 - G. Criminal Justice Coordinating Council / Evidence Based Decision Making
 - H. Rock Valley Community Programs
10. Committee Requests and Motions
11. Adjournment

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden
INITIATED BY



Chief Deputy Barbara J. Tillman
DRAFTED BY

Public Safety & Justice Committee
SUBMITTED BY

October 6, 2016
DATE DRAFTED

RECOGNIZING CANINE OFFICER DEX AND THE K-9 PROGRAM

1 **WHEREAS**, Dex began his employment with Rock County in April of 2010, as a Canine Officer in the
2 Rock County Sheriff's Office; and,
3

4 **WHEREAS**, Dex has worked in the Patrol Bureau, SWAT, and the Special Investigation Unit (SIU);
5 and,
6

7 **WHEREAS**, throughout his tenure with the Sheriff's Office, Dex has served in many capacities in the
8 Rock County Sheriff's Office Canine Unit, including doing narcotic sniffs at schools and traffic stops,
9 assisting in locating suspects and missing persons, as well as assisting other jurisdictions, and doing
10 public appearances and demonstrations; and,
11

12 **WHEREAS**, Dex has received numerous commendations and letters of appreciation; and,
13

14 **WHEREAS**, Dex will retire from public service in October 2016.
15

16 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
17 assembled this _____ day of _____, 2016, does hereby recognize Canine Officer Dex for
18 his over 6 years of faithful service and recommends that a sincere expression of appreciation be given to
19 Canine Officer Dex along with best wishes for the future.
20

21 **BE IT FURTHER RESOLVED** that the Rock County Board of Supervisors also recognize the K-9
22 Program as an important asset to law enforcement.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Mary Beaver, Chair

J. Russell Podzilni, Chair

Henry Brill

Sandra Kraft, Vice Chair

Terry Fell

Eva Arnold

Brian Knudson

Henry Brill

Phil Owens

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert Spoden
INITIATED BY

Capt. Gary L. Groelle
DRAFTED BY



Public Safety and Justice
Committee
SUBMITTED BY

October 11, 2016
DATE DRAFTED

AUTHORIZING PURCHASE OF VEHICLES PER STATE OF WISCONSIN
CONTRACT FOR THE ROCK COUNTY SHERIFF'S OFFICE

- 1 **WHEREAS**, funds are included in the 2016 budget for the purchase of two vehicles to be used by
- 2 the Rock County Sheriff's Office; and,
- 3
- 4 **WHEREAS**, Section 19.08(4) of the Purchasing Ordinance does allow Rock County to purchase
- 5 these vehicles through a cooperative purchasing agreement with the State of Wisconsin under
- 6 Contract #505ENT-M17-2017VEHICS-00; and,
- 7
- 8 **WHEREAS**, Ewald Automotive of Oconomowoc, Wisconsin was awarded the State contract for
- 9 Dodge Chargers; and,
- 10
- 11 **WHEREAS**, The Sheriff's Office and Purchasing staff have reviewed the State of Wisconsin bid
- 12 specifications and recommend purchasing two Dodge Chargers, from Ewald Automotive.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly
- 15 assembled this _____ day of _____, 2016 that a Purchase Order be issued in the
- 16 amount of \$48,841.00 to Ewald Automotive for two Dodge Chargers

Respectfully Submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

FISCAL NOTE:

Mary Beaver, Chair

Funding was included in the 2016 budget for these vehicles. Sheriff's vehicles are funded by a combination of tax levy and sales tax revenues.

Henry Brill, Vice Chair

Terry Fell

Sherry Oja
Finance Director

Brian Knudson

LEGAL NOTE:

Phil Owens

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

ADMINISTRATIVE NOTE:

Recommended.

Jeffrey S. Kuglitsch
Corporation Counsel

Josh Smith
County Administrator

EXECUTIVE SUMMARY

Funds are included in the 2016 budget for the purchase of vehicles to be used by the Rock County Sheriff's Office. Under Section 19.08(4) of the Purchasing Ordinance, Rock County can utilize State of Wisconsin bids to purchase vehicles through cooperative purchasing agreement #505ENT-M17-2017VEHICS-00.

The Sheriff's Office and the Purchasing Staff reviewed the State of Wisconsin bid specifications to verify that they meet the Sheriff's Office's needs. The total cost for the vehicles is:

\$24,420.50 each, for a total of \$48,841.00 for two 2017 Dodge Chargers.



BID SUMMARY FORM

PROJECT #: 2017-08
 PROJECT: VEHICLE ALIGNMENT
 DUE DATE: SEPTEMBER 22, 2016 – 1:30 P.M.
 DEPARTMENT: SHERIFF'S OFFICE

	BEELINE ALIGNMENT JANESVILLE WI	POMP'S TIRE JANESVILLE WI
ALIGNMENT 2-WHEEL	\$ 30.00	\$ 49.95
ALIGNMENT 4-WHEEL	\$ 50.00	\$ 49.95
GENERAL INSPECTION	NO CHARGE	NO CHARGE
COMPLETE TIRE ROTATION	15.00	NO CHARGE
TIRE BALANCING-PER TIRE	\$ 3.75	\$ 8.00
MINOR REPAIR WORK	\$ 60.00 PER HOUR	\$ 85.00 PER HOUR
PARTS DISCOUNT	20%	N/A – SHERIFF BUYS PARTS
PICKUP/DELIVERY COST	NO CHARGE	NO CHARGE
YEARS IN BUSINESS	60+ YEARS	77 YEARS
STAFF/EXPERIENCE	4 STAFF 80 YEARS COMBINED EXPERIENCE	15 STAFF 100 YEARS COMBINED EXPERIENCE
REFERENCES	UTZIG CAR STAR CITY CAR STAR CITY OF JANESVILLE	SCHULTZ CAR QUEST AUTOZONE GORDIE BOUCHER ROCK CO PUBLIC WORKS
HOURS OF SERVICE	M-F 7:00 AM – 7:00 PM SATURDAY BY APPOINTMENT	M-F 7:30 AM – 5:00 PM SAT 7:30 AM – NOON

This project was advertised in the Janesville Gazette and on the Internet. One additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION:

Beeline Alignment

Sheriff Robert Spoden

10-04-16
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE



BID SUMMARY FORM

BID NUMBER 2017-07
 BID NAME VEHICLE SERVICE
 BID DUE DATE SEPTEMBER 22, 2016 – 1:30 P.M.
 DEPARTMENT SHERIFF'S OFFICE

	POMP'S JANESVILLE WI
OIL CHANGE-FILTER, GREASE AND FLUID LEVEL CHECK PER MANUFACTURERS SPECIFICATIONS – PARTS & LABOR	STANDARD OIL 29.75 SYNTHETIC OIL 49.95
TIRE ROTATION	NO CHARGE
MINOR REPAIR WORK-FLAT RATE COST	85.00
TUNE-UP COUNTY FURNISHES PARTS 6 CYLINDER – LABOR ONLY	85.00
TUNE-UP COUNTY FURNISHES PARTS 8 CYLINDER – LABOR ONLY	85.00
BRAKES COUNTY FURNISHES PARTS LABOR ONLY	85.00
TURN ROTORS – COST EACH	10.00
TURN DRUMS – COST EACH	10.00
TRANSMISSION & TORQUE CONVERTER FLUID & FILTER CHANGE – PARTS & LABOR	160.00
FLEET PICK-UP/DELIVERY COST	NO CHARGE
PARTS DISCOUNT	25%
YEARS IN BUSINESS	77 YEARS
STAFF & EXPERIENCE	15 STAFF WITH 100 YEARS COMBINED EXPERIENCE

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Five additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Pomps

x Sheriff Robert Spoden
SIGNATURE

10-04-16
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE



BID SUMMARY

PROJECT NUMBER 2017-10
 PROJECT NAME EQUIPMENT INSTALLATION IN SHERIFF'S VEHICLES
 BID DUE DATE SEPTEMBER 22, 2016 - 1:30 P.M.
 DEPARTMENT SHERIFF'S OFFICE

	GENERAL COMMUNICATIONS MADISON WI	BANDT COMMUNICATIONS JANESVILLE WI
2017 HOURLY RATE	90.00	90.00
MAXIMUM PRICE PER VEHICLE	2,500.00	2,250.00
2017 HOURLY RATE REMOVAL OF OLD EQUIPMENT	90.00	90.00
2018 PRICE INCREASE	3%	5%
2019 PRICE INCREASE	3%	5%

Invitation to Bid was advertised in the Janesville Gazette and on the Internet.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: General Communications

X Sheriff Robert Spahr 10-04-16
 SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE



BID SUMMARY FORM

BID NUMBER 2017-09
BID NAME TOWING SERVICE
BID DUE DATE SEPTEMBER 22, 2016 – 1:30 P.M.
DEPARTMENT SHERIFF'S OFFICE

	DAVIS CITGO JANESVILLE WI	DEWEY'S SERVICE INC BELOIT WI
FLEET VEHICLES – BOTH INSIDE & OUTSIDE OF ROCK COUNTY		
FLAT RATE	65.00 + 3.00 PER MILE	60.00 + 1.50 PER MILE
RECOVERY HOOK-UP	65.00 + 3.00 PER MILE	125.00 + 1.50 PER MILE
AFTER HOURS CHARGE	ADD \$15 TO ABOVE RATES	ADD \$15 TO FLAT RATE ADD \$62.50 TO RECOVERY RATE
EVIDENTIARY TOWS – BOTH INSIDE & OUTSIDE OF ROCK COUNTY		
FLAT RATE	65.00 + 3.00 PER MILE	75.00 + 1.50 PER MILE
RECOVERY HOOK-UP	65.00 + 3.00 PER MILE	125.00 + 1.50 PER MILE
AFTER HOURS CHARGE	ADD \$15 TO RATES ABOVE	ADD \$37.50 TO FLAT RATE ADD \$62.50 TO RECOVERY RATE
IMPOUND MAINTENANCE	60.00 HOUR -	65.00 HOUR
RATE INCREASE 2018	5%	2%
RATE INCREASE 2019	5%	2%
YEARS IN BUSINESS	55 YEARS	58 YEARS
STORAGE AREA/IMPOUND	INSIDE AND OUTSIDE, LIGHTED, FENCED STORAGE	LOCATED ON HUEBBE PARKWAY IN BELOIT
STAFF & EXPERIENCE	11 STAFF 1 YEAR – 55 YEARS EXPERIENCE	8 FULL TIME STAFF 7 PART TIME STAFF
HOURS OF SERVICE	24/7/365 AVAILABLE NORMAL HOURS: M-F 7:30 AM – 6:00 PM SAT 8:00 AM – 1:00 PM	24/7/365 AVAILABLE M-F 8:00 AM – 5:00 PM
EQUIPMENT	7 TOW TRUCKS 3-HEAVY DUTY 1-MEDIUM DUTY 2-LIGHT DUTY 2- FLATBEDS 1-TANDEM AXLE FLATBED TRAILER 1-LIGHT DUTY SERVICE TRUCK	4 TOW TRUCKS 2-HEAVY DUTY 1-MEDIUM DUTY 1-LIGHT DUTY 1-ROTATOR TRUCK 2-FLATBEDS
REFERENCES	GORDIE BOUCHER FORD UTZIG CARSTAR FAGAN AUTOMOTIVE	TRUCK SERV BLOCK DIESEL REPAIR FINLEY DECKER AUTOMOTIVE
ADDITIONAL INFORMATION	TOWING & RECOVERY REQUIRING EXTRA LABOR, SPECIALIZED OR EXTRA EQUIPMENT, ADDITIONAL MANPOWER, LABOR OR STANDBY TIME WILL BE BILLED AT REGULAR RATE LESS 10%	

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Three additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Davis Towing

X Shriff Robert Spoden

SIGNATURE

10-04-16
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

EXECUTIVE SUMMARY

Bids were solicited from qualified vendors for towing services for Rock County Sheriff's Office fleet vehicles as needed. The objective of this Invitation to Bid is to enter into a one-year contract with the option to renew for two additional one-year periods, not to exceed a total of three years. The contract period will begin on January 1, 2017. Bids will remain in effect for the 2017-2019 calendar years.

The bids were reviewed by the Sheriff's Office and Purchasing Staff for compliance with the specifications and recommend Davis Citgo as the successful vendor. Based on the number and type of tows in 2016, Davis would be the overall low cost. See attached spreadsheet.

COST OF TOWING USING ACTUAL NUMBER & TYPE OF 2016 TOWS.

Davis Towing

Fleet in County	Tow	Mileage Charge	Calls	Miles	Total Cost
Flat rate	\$65	\$3	21	104	\$1,677
Recovery rate	\$65	\$3	3		\$195
Impound maintenance	\$60		5		\$300
<u>Fleet out of County</u>					
Flat rate	\$65	\$3	1	46	\$203
Recovery rate	\$65	\$3			\$0
<u>Evidentiary in County</u>					
Flat rate	\$65	\$3	38	201	\$3,073
Recovery rate	\$65	\$3	7		\$455
<u>Evidentiary out of County</u>					
Flat rate	\$65	\$3	2	41	\$253
Recovery rate	\$65	\$3			\$0
After hours charge	\$15		41		\$615
					\$6,771

Dewey Towing

Fleet in County	Tow	Mileage Charge	Calls	Miles	Total Cost
Flat rate	\$60	\$1.50	21	104	\$1,416
Recovery rate	\$125	\$1.50	3		\$375
Impound maintenance	\$65		5		\$325
<u>Fleet out of County</u>					
Flat rate	\$60	\$1.50	1	46	\$129
Recovery rate	\$125	\$1.50			\$0
<u>Evidentiary in County</u>					
Flat rate	\$75	\$1.50	38	201	\$3,152
Recovery rate	\$125	\$1.50	7		\$875
<u>Evidentiary out of County</u>					
Flat rate	\$75	\$1.50	2	41	\$212
Recovery rate	\$125	\$1.50			\$0
After hours charge-Fleet Flat	\$15		24		\$360
After hours charge-Fleet Recovery	\$62.50		1		\$63
After hours charge-Evidentiary Flat	\$37.50		5		\$188
After hours charge-Evidentiary Recovery	\$62.50		12		\$750
					\$7,843

This comparison is based on the actual number of tows to date in 2016. The description on the tow tickets was used to determine type of tow. Flat rate tow was used if description was not clear.



JANUARY-SEPTEMBER 2016 ACTIVITY REPORT - FILES OPENED

I.	Files Opened -----	325
A. Type		
	Divorce-----	80 <i>24.6% of all files opened in January-September</i>
	Post-Divorce-----	57 <i>17.5% of all files opened in January-September</i>
	Paternity-----	182 <i>56.0% of all files opened in January-September</i>
	Grandparent/Guardian-----	6 <i>1.9% of all files opened in January-September</i>
B. Referred By		
	Voluntary-----	13 <i>4% of all files opened in January-September</i>
	Court-Ordered-----	312 <i>96.0% of all files opened in January-September</i>
II.	Number of children for January-September 2016-----	461

JANUARY-SEPTEMBER 2016 ACTIVITY REPORT - FILES CLOSED

	Files Closed-----	303
Case Status:		
A.	Total Mediations -----	194 64%
	Agreements-----	137 <i>45.2% of all files closed in January-September</i>
	No Agreements-----	57 <i>18.8% of all files closed in January-September</i>
	Not App w/Mediation-----	0 <i>0.0% of all files closed in January-September</i>
B.	Total Files Closed Without Mediation -----	109 36%
	No Mediation - Not Appropriate-----	2 <i>0.7% of all files closed in January-September</i>
	No Mediation: Unable to Schedule (\$)-----	1 <i>0.3% of all files closed in January-September</i>
	No Contact/Refused/No Show-----	52 <i>17.2% of all files closed in January-September</i>
	B-4 or OSM-----	54 <i>17.8% of all files closed in January-September</i>

Files closed with a mediation in January-September 2016: 194		
Rita	97	<i>50.0% of all mediations closed January-September 2016</i>
Larry	33	<i>17.0% of all mediations closed January-September 2016</i>
Eileen	30	<i>15.5% of all mediations closed January-September 2016</i>
Belem	34	<i>17.5% of all mediations closed January-September 2016</i>

Total # of Requests for Security in January-September 2016: 130 Total # of Checks when requested January-September 2016: 105

MEDIATION & FAMILY COURT SERVICES
2016

Orientation Files:
Divorce (D) vs Never Married (P)

Average # of files per orientation

