



**NOTE: Time and
Location**

**PUBLIC SAFETY & JUSTICE COMMITTEE
MONDAY – NOVEMBER 7, 2016 - 8:30 A.M.
JURY DELIBERATION ROOM - FOURTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Adoption of Agenda
3. Citizen Participation, Communications, Announcements, Information
4. Consent Calendar
 - A. Review of Payments
 - B. Transfers
 - 1) Sheriff's Office
5. Resolutions
 - A. Accepting the 2017 EPCRA Planning Grant and Approving the 2017 Local Emergency Planning Committee Budget
 - B. Authorizing Purchase of Spillman Mobile Arrest Form and Amend the 2016 Budget
 - C. Recognizing Correctional Officer Thomas J. Roth
6. Committee Approval
 - A. Vehicle Alignment for the Sheriff's Office
 - B. Award Contracts for Sanitation Products for the Sheriff's Office and Jail for 2017 - 2019
7. Review of the Microsoft License Costs
8. Review and Possible Action on 2017 Recommended Budget
9. Committee Requests and Motions
10. Adjournment

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2100-0000-61920	PHYSICALS	P1600509	10/09/2016	MERCY OCCUPATIONAL HEALTH	1,863.50
		P1600520	09/29/2016	STANARD AND ASSOCIATES INC	6,186.40
		P1601784	10/04/2016	OCCUPATIONAL HEALTH CENTER	121.68
21-2100-0000-62210	TELEPHONE	P1601948	09/23/2016	CHARTER COMMUNICATIONS	218.86
21-2100-0000-62400	R & M SERV	P1601306	09/29/2016	OFFICE PRO INC	76.84
		P1601955	10/05/2016	PACER SERVICE CENTER	15.70
21-2100-0000-62410	R & M-VEHICLES	P1600490	09/15/2016	CARQUEST AUTO PARTS	941.80
		P1600508	10/13/2016	MENARDS	6.32
		P1600514	04/30/2016	PIONEER RIM AND WHEEL CO	135.42
		P1601949	08/09/2016	GORDIE BOUCHER FORD LINCOLN ME	598.95
		P1601950	09/12/2016	HARRIS ACE HARDWARE LLP	17.98
		P1601954	09/20/2016	JP MORGAN CHASE BANK NA	23.20
		P1601956	09/07/2016	POMPS TIRE SERVICE INC	9,549.80
21-2100-0000-62420	MACH & EQUIP RM	P1600485	10/03/2016	BANDT COMMUNICATIONS INC	334.00
		P1600491	10/06/2016	CITY LOCK AND KEY INC	253.44
21-2100-0000-63100	OFC SUPP & EXP	P1600486	09/22/2016	BATTERIES PLUS LLC	12.72
		P1600508	10/06/2016	MENARDS	9.97
		P1600521	09/14/2016	STAPLES BUSINESS ADVANTAGE	29.04
		P1601306	09/07/2016	OFFICE PRO INC	1,495.00
		P1601945	09/05/2016	ARAMARK UNIFORM SERVICES INC	15.36
		P1602862	10/04/2016	JAX CUSTOM PRINTING INC	77.55
		P1602900	10/05/2016	CDW GOVERNMENT INC	23.72
21-2100-0000-63101	POSTAGE	P1600497	09/21/2016	FEDERAL EXPRESS CORP	22.21
		P1601957	09/30/2016	UPS STORE,THE	21.65
21-2100-0000-63200	PUBL/SUBCR/DUES	P1602899	10/01/2016	INTERNATIONAL ASSOCIATION FOR	160.00
21-2100-0000-63300	TRAVEL	P1601954	09/16/2016	JP MORGAN CHASE BANK NA	93.42
		P1602981	09/19/2016	TOP PACK DEFENSE	2,115.00
21-2100-0000-63405	SECURITY SUPPL	P1600506	09/19/2016	LARK UNIFORMS	205.65
21-2100-0000-63406	CLOTHING/UNIFORM	P1602812	09/28/2016	BAND SHOPPE	128.50
		P1600521	09/13/2016	STAPLES BUSINESS ADVANTAGE	632.16
21-2100-0000-63407	COMPUTER SUPPL	P1600519	09/28/2016	SIRCHIE FINGER PRINT LABORATOR	534.30
21-2100-0000-63409	CRIME SCENE SUPP	P1600523	09/27/2016	ULINE	204.73
		P1602898	10/05/2016	DASH MEDICAL GLOVES	230.70
		P1601954	09/09/2016	JP MORGAN CHASE BANK NA	123.40

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1601960	09/30/2016	WRIGHT EXPRESS FSC	16,393.10
21-2100-0000-63900	AMMO/RANGE SUPPL				
		P1600499	10/10/2016	GALLS LLC	322.45
		P1602813	09/29/2016	LAW ENFORCEMENT TARGETS INC	493.41
		P1602903	10/11/2016	BROWNELLS INC	621.12
21-2100-0000-63902	CRIME PREVENTION				
		P1600508	10/13/2016	MENARDS	50.54
21-2100-0000-63904	POLICING/1ST AID				
		P1600508	09/30/2016	MENARDS	98.96
		P1600509	10/09/2016	MERCY OCCUPATIONAL HEALTH	92.34
		P1600517	09/20/2016	ROCK COUNTY SHERIFFS PETTY CAS	37.31
		P1601597	03/07/2016	BELOIT MEMORIAL HOSPITAL	48.05
		P1601709	09/23/2016	BUBBLES AND BOWS PET SUPPLIES	46.99
		P1601953	09/13/2016	JOHN WICKHEM AGENCY	30.00
		P1602884	10/06/2016	REMEDY REPACK INC	42.76
		P1602904	10/07/2016	NORTH AMERICAN RESCUE	1,119.50
		P1602976	09/25/2016	EDGERTON HOSPITAL AND HEALTH S	81.00
21-2100-0000-63905	PISTOL RANGE/CO				
		P1600479	09/30/2016	ACE PORTABLES	300.00
21-2100-0000-64200	TRAINING EXP				
		P1600517	09/12/2016	ROCK COUNTY SHERIFFS PETTY CAS	160.00
		P1601954	09/23/2016	JP MORGAN CHASE BANK NA	210.50
		P1602806	10/03/2016	WISCONSIN DEPARTMENT OF	35.00
		P1602838	09/29/2016	FBI NAA WISCONSIN CHAPTER	28.00
		P1602858	09/16/2016	DANE COUNTY	350.00
		P1602859	09/19/2016	GATEWAY TECHNICAL COLLEGE	45.79
		P1602901	09/19/2016	LATINO SERVICE PROVIDERS COALI	30.00
21-2100-0000-64205	STAFF EDUC				
			09/25/2016	WESTNESS,GREG	810.00
21-2100-0000-64904	SUNDRY EXPENSE				
		P1601954	09/11/2016	JP MORGAN CHASE BANK NA	310.00
		P1602750	09/16/2016	ELITE K9 INC	343.67
21-2100-0000-67160	CA \$500-\$4,999				
		P1602833	09/23/2016	CARDIO PARTNER RESOURCES LLC	13,250.00
		P1602897	09/23/2016	CARDIO PARTNER RESOURCES LLC	99.00
				SHERIFF PROG TOTAL	61,928.46
21-2140-2016-64200	TRAINING EXP				
		P1601954	09/22/2016	JP MORGAN CHASE BANK NA	317.50
				HIDTA GRANT PROG TOTAL	317.50
21-2142-0000-63110	ADMIN.EXPENSE				
		P1602744	09/20/2016	JAX CUSTOM PRINTING INC	204.00
				PROJECT LIFESAVER PROG TOTAL	204.00
21-2167-0000-62119	OTHER SERVICES				
		P1600487	10/04/2016	BLACKHAWK TECHNICAL COLLEGE	11,141.43

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2167-0000-64904	SUNDRY EXPENSE	P1601947	10/06/2016	CESA 2	14,795.24
		P1601956	09/19/2016	POMPS TIRE SERVICE INC	20.00
RECAP OPERATIONS PROG TOTAL					25,956.67
21-2200-0000-62119	OTHER SERVICES				
		P1601946	09/30/2016	BI INC	13,573.48
21-2200-0000-62161	HOUSEHOLD SERV				
		P1600521	09/20/2016	STAPLES BUSINESS ADVANTAGE	423.38
		P1600524	09/14/2016	VERITIV OPERATING COMPANY	311.78
		P1601945	09/19/2016	ARAMARK UNIFORM SERVICES INC	139.65
		P1601952	09/08/2016	JAYS BIG ROLLS INC	2,024.00
21-2200-0000-62163	LAUNDRY				
		P1601945	09/23/2016	ARAMARK UNIFORM SERVICES INC	5,905.70
21-2200-0000-62170	PHYSICIAN/OTHER				
		P1600480	10/01/2016	ADVANCED CORRECTIONAL	70,492.10
21-2200-0000-63100	OFC SUPP & EXP				
		P1600521	09/09/2016	STAPLES BUSINESS ADVANTAGE	700.14
21-2200-0000-63300	TRAVEL				
		P1602895	08/26/2016	COMMERCE BANK COMMERCIAL	81.73
21-2200-0000-63406	CLOTHING/UNIFORM				
			09/28/2016	DOUGLAS, THOMAS	1,000.00
			09/28/2016	PAGEL, CHRIS	1,000.00
21-2200-0000-64125	BD OF PRISONERS				
		P1600483	09/28/2016	ARAMARK CORRECTIONAL SERVICES	52,468.18
21-2200-0000-64200	TRAINING EXP				
		P1601954	09/21/2016	JP MORGAN CHASE BANK NA	1,922.33
21-2200-0000-64904	SUNDRY EXPENSE				
		P1600480	10/11/2016	ADVANCED CORRECTIONAL	144.71
		P1600487	10/11/2016	BLACKHAWK TECHNICAL COLLEGE	5.00
		P1600489	10/06/2016	BOB BARKER COMPANY INC	5,684.00
		P1600508	10/17/2016	MENARDS	28.74
		P1601945	09/26/2016	ARAMARK UNIFORM SERVICES INC	13.95
		P1601948	09/23/2016	CHARTER COMMUNICATIONS	356.89
		P1601952	10/11/2016	JAYS BIG ROLLS INC	1,012.00
CORRECTIONAL FACILITY PROG TOTAL					157,287.76
21-2500-0000-63500	R&M SUPPLIES				
		P1600485	09/12/2016	BANDT COMMUNICATIONS INC	4,254.95
21-2500-0000-64200	TRAINING EXP				
		P1601954	09/07/2016	JP MORGAN CHASE BANK NA	450.00
EMERGENCY MANAGEMENT PROG TOTAL					4,704.95
21-2549-2016-67200	CAPITAL IMPROV				
		P1602865	09/19/2016	CITY OF JANESVILLE	9,632.65
CPTR AND HAZMAT EQUIP GR PROG TOTAL					9,632.65

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2560-2016-63904	POLICING/1ST AID				
		P1600521	09/30/2016	STAPLES BUSINESS ADVANTAGE	125.39
		P1602905	09/29/2016	BENDLIN FIRE EQUIPMENT CO	1,386.00
LOCAL EMRG PLANNING COMM PROG TOTAL					<u>1,511.39</u>

I have reviewed the preceding payments in the total \$261,543.38

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
22-1200-0000-62122	ATTORNEY FEES	P1600870	09/30/2016	NASH ELLIOTT,ATTY JENNIFER L	3,814.00
		P1600871	09/30/2016	FRANK,ATTY MATTHEW L	3,814.00
		P1600872	09/30/2016	FREIER,ATTY JOSEPH M	3,814.00
		P1601507	09/30/2016	OTHROW,RANDI L	3,814.00
22-1200-0000-63100	OFC SUPP & EXP	P1600665	05/19/2016	OFFICE PRO INC	1,254.99
		P1600865	10/05/2016	JP MORGAN CHASE BANK NA	30.83
		P1602524	09/15/2016	BENTLEY AND SIMON JUDICIAL ROB	361.00
22-1200-0000-63200	PUBL/SUBCR/DUES		09/28/2016	MINEAU,LOUIS	20.00
		P1602284	07/19/2016	LEGAL DIRECTORIES PUBLISHING C	307.75
		P1602850	09/27/2016	ROCK COUNTY BAR ASSOCIATION	20.00
22-1200-0000-63202	LAW BOOKS	P1600664	09/21/2016	STATE BAR OF WISCONSIN	108.16
		P1600869	10/01/2016	THOMSON WEST	2,936.54
22-1200-0000-63901	JUROR'S MEALS	P1600865	10/05/2016	JP MORGAN CHASE BANK NA	331.05
				CIRCUIT COURTS PROG TOTAL	20,626.32
<hr/>					
22-1209-0000-63100	OFC SUPP & EXP	P1600665	09/22/2016	OFFICE PRO INC	13.35
		P1600865	10/05/2016	JP MORGAN CHASE BANK NA	461.05
		P1602863	09/23/2016	CLOCK MASTER	120.00
				CLERK OF COURTS PROG TOTAL	594.40

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Inv Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total **\$21,220.72**

Date: Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
22-1201-0000-62119	OTHER SERVICES				
		P1600127	09/08/2016	GONZALEZ,BELEM	675.00
		P1600128	09/07/2016	FAMILY MATTERS PACT INC	975.00
		P1600129	09/23/2016	STRATEGIC RESOLUTIONS LLC	765.00
MEDIATION/FAMILY COURT SERVICE PROG TOTAL					2,415.00

I have reviewed the preceding payments in the total \$2,415.00

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
23-2400-0000-62218	DATA COMMUNICTN.		09/05/2016	BECKER,BRIAN	94.00
		P1600135	09/13/2016	CHARTER COMMUNICATIONS	196.77
23-2400-0000-63100	OFC SUPP & EXP				
		P1600140	10/05/2016	JP MORGAN CHASE BANK NA	450.07
23-2400-0000-63101	POSTAGE				
		P1600140	10/05/2016	JP MORGAN CHASE BANK NA	11.17
23-2400-0000-64200	TRAINING EXP				
			09/22/2016	SUKUS,KATHY	32.85
			09/27/2016	BECKER,BRIAN	120.27
		P1600140	10/05/2016	JP MORGAN CHASE BANK NA	2,041.95
		P1602802	09/20/2016	WISCONSIN DEPARTMENT OF	105.00
		P1602873	09/06/2016	PUBLIC SAFETY GROUP	6,909.00
23-2400-0000-65321	BLDG/OFC LEASE				
		P1600134	10/01/2016	GLOBAL TOWER ASSETS LLC	853.99
911 PROJECT OPERATIONS PROG TOTAL					10,815.07

I have reviewed the preceding payments in the total \$10,815.07

Date: _____ Dept _____
 _____ Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
24-1610-0000-62124	CRIMINAL INVEST				
		P1600718	09/30/2016	WISCONSIN STATE LABORATORY OF	85.04
24-1610-0000-62126	OFFICER FEES				
		P1600716	09/09/2016	BAT ENTERPRISES LLC	450.00
		P1600717	09/01/2016	SOUTHEAST WISCONSIN PROCESS LL	1,025.00
24-1610-0000-62501	REPORTER FEES				
		P1600723	09/06/2016	KANE,KRISTINE	114.00
		P1600725	10/06/2016	MORGAN,ANNE	22.50
		P1600726	09/22/2016	MUELLER CPR-CM,TAMMIE D	207.50
24-1610-0000-63100	OFC SUPP & EXP				
		P1600730	08/29/2016	OFFICE PRO INC	562.23
		P1600877	09/09/2016	STAPLES BUSINESS ADVANTAGE	307.13
24-1610-0000-63300	TRAVEL				
			08/31/2016	SULLIVAN,RICHARD J	19.44
			09/02/2016	OLEARY,DAVID J	167.76
24-1610-0000-64200	TRAINING EXP				
		P1602958	09/12/2016	WISCONSIN DEPARTMENT OF JUSTIC	820.00
DISTRICT ATTORNEY PROG TOTAL					3,780.60
24-1611-0000-62503	INTERPRETER FEES				
		P1600742	09/27/2016	GONZALEZ,VICTOR M	40.00
24-1611-0000-63100	OFC SUPP & EXP				
		P1600744	09/27/2016	OFFICE PRO INC	103.84
		P1600746	09/07/2016	STAPLES BUSINESS ADVANTAGE	85.19
DEF PROSC-DOMESTIC VIOLENCE PROG TOTAL					229.03

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Inv Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total **\$4,009.63**

Date: Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
34-3850-0000-62119	OTHER SERVICES				
		P1600131	09/27/2016	VITAL RECORDS	190.00
		P1600133	09/28/2016	DNA DIAGNOSTICS CENTER	1,375.00
		P1601444	09/22/2016	GREGG INVESTIGATIONS INC	1,595.00
34-3850-0000-62126	OFFICER FEES				
		P1601383	09/26/2016	GREGG INVESTIGATIONS INC	415.00
		P1602861	09/28/2016	MECKLENBURG COUNTY SHERIFF	50.00
		P1602907	10/05/2016	HENNEPIN COUNTY SHERIFF DEPT	80.00
		P1602908	10/05/2016	MARICOPA COUNTY PROCESS	65.00
		P1602965	10/06/2016	FOND DU LAC COUNTY SHERIFF DEP	55.00
34-3850-0000-62210	TELEPHONE				
		P1600373	09/30/2016	LANGUAGE LINE SERVICES	173.52
34-3850-0000-62503	INTERPRETER FEES				
		P1600478	10/12/2016	BILINGUAL TRAINING CONSULTANTS	295.50
34-3850-0000-63100	OFC SUPP & EXP				
		P1600375	09/15/2016	OFFICE PRO INC	358.80
		P1600377	09/28/2016	WISCONSIN DEPARTMENT OF FINANC	40.00
		P1600534	09/17/2016	STAPLES BUSINESS ADVANTAGE	933.19
		P1602921	09/29/2016	WEST BEND MUTUAL INSURANCE	20.00
		P1602949	09/30/2016	BEAR GRAPHICS INC	104.63
34-3850-0000-64200	TRAINING EXP				
		P1601134	10/05/2016	JP MORGAN CHASE BANK NA	984.00
				CHILD SUPPORT PROG TOTAL	6,734.64

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Inv Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total **\$6,734.64**

Date: Dept _____

Committee _____

Rock County Transfer Request - Over \$5,000

TO: FINANCE DIRECTOR Date October 25, 2016 Transfer No. 16-51
 Requested By Sheriff's Office Department Sheriff Spoden Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 21-2100-0000-67160 Description: Capital Assets \$500-\$4,999 Current Balance: \$15,450	\$5,670	Account #: 21-2100-0000-67161 Description: Capital Assets \$5,000 More	\$5,670
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Body cameras will not be purchased.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Squad cameras will be purchased instead of body cameras.

FISCAL NOTE:

Sufficient funds are available for transfer. *10-25-16*

ADMINISTRATIVE NOTE:

Recommended *[Signature]* *10-25-16*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden
INITIATED BY



Sergeant Shena Kohler
DRAFTED BY

Public Safety & Justice Committee
SUBMITTED BY

October 27, 2016
DATE DRAFTED

ACCEPTING THE 2017 EPCRA PLANNING GRANT AND APPROVING THE 2017 LOCAL EMERGENCY PLANNING COMMITTEE BUDGET

1 **WHEREAS**, the Rock County Sheriff's Office - Emergency Management Bureau oversees the annual
 2 budget of the Local Emergency Planning Committee (LEPC); and,
 3
 4 **WHEREAS**, the State of Wisconsin has awarded the County of Rock – Local Emergency Planning
 5 Committee the 2017 Emergency Planning and Community Right – to – Know Act (EPCRA) Planning
 6 Grant in the amount of \$39,135; and,
 7
 8 **WHEREAS**, the 2017 EPCRA Planning Grant will be used to maintain operations of the LEPC
 9 functions in Federal Fiscal Year 2017.
 10
 11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
 12 assembled this _____ day of _____ 2016, accepts the 2017 EPCRA Planning Grant award and
 13 approves the 2017 Local Emergency Planning Committee Budget as follows:
 14

<u>Account/Description</u>	<u>Budget</u> <u>10/01/2016</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Budget</u>
Source of Funds			
21-2560-2017-42200 State Aid	\$0	\$39,135	\$39,135
Use of Funds			
21-2560-2017-62119 Contracted Services	\$0	\$20,000	\$20,000
21-2560-2017-62210 Telephone	\$0	\$1,967	\$1,967
21-2560-2017-63100 Office Supplies	\$0	\$1,600	\$1,600
21-2560-2017-63101 Postage	\$0	\$100	\$100
21-2560-2017-63104 Printing and Duplicating	\$0	\$331	\$331
21-2560-2017-63300 Travel	\$0	\$2,500	\$2,500
21-2560-2017-63904 Policing and First Aid	\$0	\$1,500	\$1,500
21-2560-2017-64200 Training Expenses	\$0	\$2,250	\$2,250
21-2560-2017-64201 Convention Expenses	\$0	\$1,000	\$1,000
21-2560-2017-64203 Educational Materials	\$0	\$1,550	\$1,550
21-2560-2017-68000 Cost Allocations	\$0	\$6,337	\$6,337

ACCEPTING THE 2017 EPCRA PLANNING GRANT AND APPROVING THE 2017 LOCAL EMERGENCY PLANNING COMMITTEE BUDGET

Page 2

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Beaver, Chair

Henry Brill, Vice Chair

Terry Fell

Brian Knudson

Phil Owens

Mary Mawhinney, Chair

FISCAL NOTE:

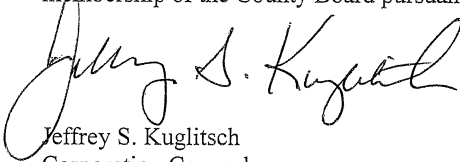
This resolution authorizes the acceptance and expenditure of \$39,135 in State Aid for the Local Emergency Planning Committee. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

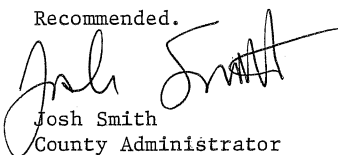
The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

**ACCEPTING THE 2017 EPCRA PLANNING GRANT AND APPROVING THE
2017 LOCAL EMERGENCY PLANNING COMMITTEE BUDGET**

EXECUTIVE SUMMARY

The Rock County Local Emergency Planning Committee (LEPC) operates under Rock County Emergency Management through state funding received annually to cover operating costs. Annually, Rock County Emergency Management submits for the Emergency Planning and Community Right-to-Know Act (EPCRA) Planning Grant under Wisconsin Emergency Management Guidance. As required under the EPCRA Planning Grant, Rock County Emergency Management serves the LEPC in accordance with Wisconsin requirements, including the control of the annual LEPC budget. The 2017 LEPC budget operates on the Federal Fiscal Year (FFY) schedule, thus operating from October 1st, 2016 to September 30th, 2017.

The Rock County 2017 EPCRA Planning Grant Award was announced in October 2016, after the annual budget process was near completion. The State of Wisconsin has awarded the Rock County LEPC \$39,135 to operate in the 2017 FFY. State aid received through the award is used to sustain LEPC operations and manage offsite facility plans for Rock County facilities and farms that are in possession of hazardous chemicals.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Dara Mosley
DRAFTED BY

Finance Committee
SUBMITTED BY

October 27, 2016
DATE DRAFTED

AUTHORIZING PURCHASE OF SPILLMAN MOBILE ARREST FORM AND
AMEND THE 2016 BUDGET

1 **WHEREAS**, Rock County has recently migrated to the Spillman Jail Module for managing jail
2 inmate information; and,
3

4 **WHEREAS**, Spillman has developed a software product to allow officers to use their mobile data
5 computers to enter arrest information faster and with greater accuracy than their current software;
6 and,
7

8 **WHEREAS**, nine Rock County Law Enforcement agencies utilize Spillman and will benefit from
9 this software; and,
10

11 **WHEREAS**, funding is available through a Communication Center capital project fund.
12

13 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly
14 assembled this _____ day of _____, 2016 that a Purchase Order be issued to Spillman
15 Technologies in an amount not to exceed a total of \$26,101 for the purchase and installation of the
16 data replication tool.
17

18	Budget	Increase	Amended
19 Account/Description	<u>1/1/16</u>	<u>(Decrease)</u>	<u>Budget</u>
20 <u>Source of Funds</u>			
21 23-2415-0000-64903	\$0	\$26,101	\$26,101
22 911 Capital Projects			
23			
24 <u>Use of Funds</u>			
25 07-1445-0000-67161	\$0	\$26,101	\$26,101
26 Law Records Management System			

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Brent Fox

Sandra Kraft, Vice Chair

J. Russell Podzilni

Mary Beaver

AUTHORIZING PURCHASE OF SPILLMAN MOBILE ARREST FORM AND AMEND THE
2016 BUDGET

Page 2

PUBLIC SAFETY & JUSTICE COMMITTEE

Mary Beaver, Chair

Henry Brill, Vice Chair I

Terry Fell

Brian Knudson

Phil Owens

FISCAL NOTE:

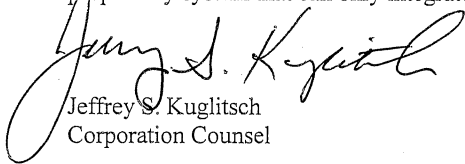
Funds remaining from the CAD project will be transferred from the 911 capital project fund to the Law Records Management account to fund this purchase.



Sherry Oja
Finance Director

LEGAL NOTE:

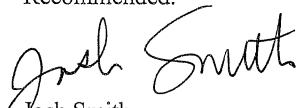
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats. As an amendment to the adopted 2016 County Budget, this resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats. Spillman is a proprietary system that can only integrate with other Spillman components.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

EXECUTIVE SUMMARY

The Rock County Sheriff's Office began using the Spillman records management system to store its jail inmate information on December 14, 2015.

Since the purchase of the Spillman jail module, Spillman Technologies has introduced a new module that works in conjunction with the field reporting module used by nine of the law enforcement agencies in Rock County. This new module is designed for the officers to be able to quickly enter arrest data from their mobile data computers so that the arrest information is already in the Spillman system when the arrestee arrives at the jail. Because it is integrated with the existing field reporting system, inmate data that has already been entered into the incident form can be imported into the arrest form, saving the officer from having to enter the information a second time. In addition, the new form will validate the data, ensuring that the officer fills in the necessary data and removing data elements that don't need to be collected.

This resolution authorizes the County to issue a Purchase Order to Spillman Technologies for a total not to exceed \$26,101 for the purchase and installation of Spillman's Mobile Arrest Form.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

SHERIFF ROBERT D. SPODEN
INITIATED BY



CHIEF DEPUTY BARBARA J. TILLMAN
DRAFTED BY

PUBLIC SAFETY & JUSTICE
SUBMITTED BY

NOVEMBER 1, 2016
DATE DRAFTED

RECOGNIZING CORRECTIONAL OFFICER THOMAS J. ROTH

- 1 **WHEREAS**, Thomas J. Roth began his employment with Rock County on May 16, 1976, as a Correctional
- 2 Officer in the Rock County Sheriff's Office; and,
- 3
- 4 **WHEREAS**, Correctional Officer Roth has worked in both the Jail and Community Corrections Bureau; and,
- 5
- 6 **WHEREAS**, throughout his tenure with the Sheriff's Office, Correctional Officer Roth has served under six
- 7 Sheriffs over the course of his career: Sheriffs Archie Devine Jr., Frederick Falk, F. Joseph Black, Howard
- 8 Erickson, Eric Runaas, and Robert Spoden; and,
- 9
- 10 **WHEREAS**, Correctional Officer Roth has received numerous commendations and letters of appreciation; and,
- 11
- 12 **WHEREAS**, Correctional Officer Roth will retire from public service on December 16, 2016.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this
- 15 _____ day of _____, 2016, does hereby recognize Correctional Officer Thomas J. Roth for his over
- 16 40 years of faithful service and recommends that a sincere expression of appreciation be given to Correctional
- 17 Officer Thomas J. Roth along with best wishes for the future.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Mary Beaver, Chair

J. Russell Podzilni, Chair

Henry Brill, Vice Chair

Sandra Kraft, Vice Chair

Terry Fell

Eva Arnold

Brian Knudson

Henry Brill

Phil Owens

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas



BID SUMMARY FORM

PROJECT #: 2017-08
 PROJECT: VEHICLE ALIGNMENT
 DUE DATE: SEPTEMBER 22, 2016 – 1:30 P.M.
 DEPARTMENT: SHERIFF'S OFFICE

	BEELINE ALIGNMENT JANESVILLE WI	POMP'S TIRE JANESVILLE WI
ALIGNMENT 2-WHEEL	\$ 30.00	\$ 49.95
ALIGNMENT 4-WHEEL	\$ 50.00	\$ 49.95
GENERAL INSPECTION	NO CHARGE	NO CHARGE
COMPLETE TIRE ROTATION	15.00	NO CHARGE
TIRE BALANCING-PER TIRE	\$ 3.75	\$ 8.00
MINOR REPAIR WORK	\$ 60.00 PER HOUR	\$ 85.00 PER HOUR
PARTS DISCOUNT	20%	N/A – SHERIFF BUYS PARTS
PICKUP/DELIVERY COST	NO CHARGE	NO CHARGE
YEARS IN BUSINESS	60+ YEARS	77 YEARS
STAFF/EXPERIENCE	4 STAFF 80 YEARS COMBINED EXPERIENCE	15 STAFF 100 YEARS COMBINED EXPERIENCE
REFERENCES	UTZIG CAR STAR CITY CAR STAR CITY OF JANESVILLE	SCHULTZ CAR QUEST AUTOZONE GORDIE BOUCHER ROCK CO PUBLIC WORKS
HOURS OF SERVICE	M-F 7:00 AM – 7:00 PM SATURDAY BY APPOINTMENT	M-F 7:30 AM – 5:00 PM SAT 7:30 AM – NOON

This project was advertised in the Janesville Gazette and on the Internet. One additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Beeline Alignment
 x Sheriff Robert Spoden 10-04-16
 SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE

BID SUMMARY FORM

PROJECT NUMBER: 2017-05
 PROJECT NAME: SANITATION PRODUCTS
 DUE DATE: SEPTEMBER 27, 2016 – 1:30 P.M.
 DEPARTMENT: SHERIFF'S OFFICE AND JAIL

	DEVERE JANESVILLE WI	STAPLES WEST ALLIS	NASSCO NEW BERLIN WI	PYRAMID TAMPA FL	AMERCARE WOODINVILLE WA	VERITIV MADISON WI	MED-PART BROOKLYN NY
HD MULTI-PURPOSE CLEANER	.206					1.187	
UNWRAPPED BAR SOAP	41.25	41.75	58.30		39.95	88.11	
HAND SANITIZER	11.69	10.24	5.33			7.32	5.15
METERED AIR FRESHENER	60.61	27.96	28.98	31.95		86.25	
NEUTRAL FLOOR CLEANER		37.67	24.49	59.98		35.22	

- Heavy Duty Multi-Purpose Cleaner is priced per usable gallon.
- Bar Soap is priced per case of 500 unwrapped bars.
- Hand Sanitizer is priced per 1,000 ML bag.
- Air Freshener is priced per case of 12 cans.
- Floor Cleaner is priced per tub of 90 packets.

Request for Proposal was advertised in the Janesville Gazette and on the Internet. Five additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS
Purchasing Manager

DEPARTMENT HEAD RECOMMENDATION:
HEAVY DUTY MULTI-PURPOSE CLEANER TO DEVERE CHEMICAL, BAR SOAP TO AMERCARE
HAND SANITIZER TO MED-PART, METERED AIR FRESHENER TO STAPLES, NEUTRAL FLOOR CLEANER TO NASSCO

Signature

Date

GOVERNING COMMITTEE APPROVAL:

Chair

Vote

Date

EXECUTIVE SUMMARY

The Purchasing Division solicited bids from vendors for providing sanitation products to be used at the Rock County Sheriff's Office and Jail. Seven vendors submitted bids for the various items. Commander Chellevoid, Captain Strouse and Purchasing staff reviewed the bids for compliance with the bid specifications. Not all bidders submitted bids on every item. Additionally, some of bids did not meet the specifications such as size, type, usage etc.

Based on the information provided by the bidders, the recommendation of the Sheriff's Office is to contact as follows:

DeVere Chemical: HD Multi-Purpose Cleaner

Amercure: Unwrapped Bar Soap

Med-Port: Hand Sanitizer

Staples: Metered Air Freshener

Nassco: Neutral Floor Cleaner

This contract is a one year contract for 2017 with the option to renew for two additional one-year periods, not to exceed a total of three years.

DRAFTED BY UNWRAPPED BAR SOAP

	BAR SIZE OUNCES	QTY PER CASE	COST PER BAR	COST FOR CASE OF 500
AMERCARE	1.0	500	.0799	39.95
DEVERE	1.0	500	.08	41.25
STAPLES	1.5	500	.0835	41.75
NASSCO	1	500	.117	58.30
VERITIV	1.25	500	.01762	88.11

Low bid Amercare. Did not include Pyramid School Products because soap is wrapped.

HAND SANITIZER

	SIZE	QTY PER CASE	COST PER CASE	COST EACH 1,000 ML	COST PER ML
MED-PORT	1,000 ML	10	51.50	5.15	.00515
NASSCO	2,000 ML	6	64.01	5.33	.00533
VERITIV	750 ML	6	32.94	7.32	.00732
STAPLES	1,200 ML	4	49.16	10.24	.01024
DEVERE	1,000 ML	6	70.15	11.69	.01169

Low bid - Med-Port. Pyramid School Products is not wall mounted and doesn't meet specs.

METERED AIR FRESHENER

	SIZE	QTY PER CASE	COST EACH	COST CASE/12
STAPLES	7 OZ	6	2.33	27.96
NASSCO	7 OZ	12	2.42	29.04
PYRAMID	7 OZ	12	2.66	31.92
DEVERE	7 OZ	12	5.05	60.60
VERITIV	1.8 OZ	12	7.19	86.28

Staples is low bid.

NEUTRAL FLOOR CLEANER

	QTY PER TUB	TUBS PER CASE	COST PER CASE	COST PER PACKET
NASSCO	90	2	24.49	.14
VERITIV	90	2	35.22	.20
PYRAMID	90	2	59.98	.34
STAPLES	50	1	37.67	.76

NASSCO is low bid. DeVere bid a liquid alternate.