



**PUBLIC SAFETY & JUSTICE COMMITTEE
MONDAY – OCTOBER 16, 2017 - 4:00 P.M.
CONFERENCE ROOM N-1 - FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Adoption of Agenda
3. Citizen Participation, Communications, Announcements, Information
4. Approval of Minutes of October 2, 2017
5. Consent Calendar
 - A. Transfers
6. Resolution
 - A. Authoring Thirteen Months and Five Days of Double Fill of One Correctional Officer Position
7. Update on 2017 Medical Examiner Budget
8. Third Quarter Activity Report – Mediation and Family Court Services
9. Budget Review
 - A. Child Support
 - B. Circuit Court
 - C. 911 Communications Center
 - D. District Attorney
 - E. EBDM
 - F. Medical Examiner
 - G. Sheriff
10. Establishing a Hearing Date and Other Procedural Deadlines Regarding the Recommendation for Discipline of a Rock County Sheriff's Office Deputy in Accordance with Rock County Ordinance 18.103(f) and Section 59.26(8)(b) of the Wisconsin Statutes
11. Committee Requests and Motions
12. Adjournment

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden
INITIATED BY



Chief Deputy Barbara J. Tillman
DRAFTED BY

Public Safety & Justice Committee
SUBMITTED BY

October 11, 2017
DATE DRAFTED

Authorizing Thirteen Months and Five Days of Double Fill of One Correctional Officer Position

- 1 **WHEREAS**, the Sheriff's Office has one Correctional Officer who has been called to active duty
- 2 military service effective September 29, 2017, for the period of 400 days; and
- 3
- 4 **WHEREAS**, the situation of having the lengthy military deployment, will result in a staffing deficiency;
- 5 and
- 6
- 7 **WHEREAS**, the Correctional Officer eligibility list has an eligible candidate who could fill the position;
- 8 and
- 9
- 10 **WHEREAS**, the Sheriff's Office requests to temporarily expand the number of budgeted Correctional
- 11 Officer positions by authorizing one double fill position to ensure a sufficient level of staffing to staff
- 12 work stations within the Correctional Facility; and
- 13
- 14 **WHEREAS**, the Sheriff's Office has sufficient funds in the Correctional Facility personnel budget
- 15 account to pay for the double fill position; and
- 16
- 17 **WHEREAS**, the Sheriff's Office is not providing health insurance benefits for the Correctional Officer
- 18 on active military duty.
- 19
- 20 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 21 assembled this _____ day of _____, 2017, does hereby authorize the temporary double fill
- 22 of one Correctional Officer position not to exceed thirteen months and five days.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

Mary Beaver, Chair

Henry Brill

Terry Fell

Brian Knudson

Phillip Owens

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

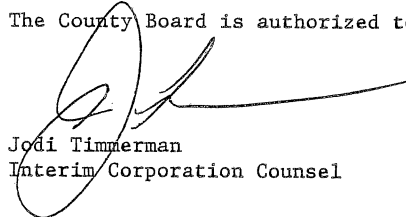
FISCAL NOTE:

The cost of the double-fill includes the cost of the temporary position as well as the differential between the military pay and the County pay of the Correctional Officer on military leave. We do not provide health insurance benefits to the staff member on military leave, as that person will be under the military health plan. Due to vacancies, sufficient funds are available in the Sheriff's Office budget for the 2017 related costs. Sufficient funds should be available in the 2018 budget to fund the extra costs (shift differential) related to the double-fill.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats.


Jodi Timmerman
Interim Corporation Counsel

Executive Summary

The Rock County Sheriff's Office had one Correctional Officer called to active military duty on September 29, 2017. The Correctional Officer will be deployed for four hundred days (thirteen months and five days). This lengthy military deployment will result in a staffing deficiency in the Correctional Facility.

The Sheriff's Office maintains an eligibility list for Correctional Officers. The eligibility list has a candidate who could fill the position. The Sheriff's Office is requesting to temporarily expand the number of budgeted Correctional Officer positions by one double filled position. This will ensure a sufficient level of staffing for the Correctional Facility.

There are sufficient funds in the Correctional Facility's personnel budget to pay for the double fill position. The Sheriff's Office is not providing health insurance benefits for the Correctional Officer on active military duty.

MEDICAL EXAMINER CASELOAD

	2015		2016		2017		2018	
	IGA/Budget	Actual	IGA/Budget	Actual	IGA/Budget	Estim.	Budget	
A. Office Admin./Ovrsight								
Jan. - June 2015	20 hrs/wk.	20 hrs/wk.	12 hrs/wk.	12 hrs/wk.	12 hrs/wk.	12 hrs/wk.	12 hrs/wk.	12 hrs/wk.
July - Dec. 2015	12 hrs/wk.	12 hrs/wk.						
B. Forensic Case Review	500	750	500	819	750	842	975	
C. Management - Pathologists	2 hrs./wk	2 hrs./wk	2 hrs./wk	2 hrs./wk	2 hrs./wk	2 hrs./wk	2 hrs./wk	2 hrs./wk
2 hrs./wk.								
D. Autopsy Medicine	85	128	85	156	145	158	182	
E. Transportation	85	128	85	156	159	162	196	
F. External Exams		15		12	14	4	14	
Total - IGA Payment								
G. Mass Fatality Autopsy Fee	0	0	0	0	0	0	0	0
If > 5 deaths/incident								

Note 1: External exams are conducted by the Pathologist who conducts an external exam of the body to determine if an autopsy is necessary. An example is a single vehicle car accident.

MEDICAL EXAMINER 2017 BUDGET PROJECTION

	2017 BUDGET	Y-T-D 9/30/2017	OCT-DEC.	PROJ'D 12/31/2017	\$ DIFF.
REVENUE					
44100 FEES	\$170,300.00	\$134,200.00	\$50,778.00	\$184,978.00	\$14,678.00
Total Revenue	\$170,300.00	\$134,200.00	\$50,778.00	\$184,978.00	\$14,678.00
EXPENSE					
61100 REGULAR WAGES	\$232,491.00	\$183,822.86	\$125,893.02	\$309,715.88	\$77,224.88
61210 OVERTIME WAGES-PRODUCTIVE	\$3,000.00	\$11,734.01	\$2,307.21	\$14,041.22	\$11,041.22
61400 FICA	\$18,015.00	\$14,939.85	\$6,263.91	\$21,203.76	\$3,188.76
61510 RETIREMENT-EMPLOYERS	\$11,606.00	\$8,632.71	\$10,840.08	\$19,472.79	\$7,866.79
61610 HEALTH INSURANCE	\$50,076.00	\$26,087.37	\$14,776.32	\$40,863.69	-\$9,212.31
61620 DENTAL INSURANCE	\$1,513.00	\$925.02	\$832.05	\$1,757.07	\$244.07
61630 LIFE INSURANCE	\$35.00	\$22.41	\$11.37	\$33.78	-\$1.22
61920 PHYSICALS	\$2,500.00	\$579.00	\$1,421.00	\$2,000.00	-\$500.00
62106 COURIER SERVICES	\$443.00	\$251.00	\$108.00	\$359.00	-\$84.00
62119 OTHER CONTRACTED SERVICES	\$2,000.00	\$350.00	\$1,650.00	\$2,000.00	\$0.00
62170 PHYSICIANS & OTHER SERVICES	\$56,855.00	\$28,487.69	\$28,487.69	\$56,975.38	\$120.38
62199 OTHER PROFESSIONAL SERVICES	\$295,646.00	\$147,822.76	\$159,847.24	\$307,670.00	\$12,024.00
62210 TELEPHONE	\$3,600.00	\$3,644.90	\$1,800.00	\$5,444.90	\$1,844.90
62400 REPAIR & MAINTENANCE SERVICES	\$300.00	\$99.56	\$150.00	\$249.56	-\$50.44
63100 OFFICE SUPPLIES & EXPENSES	\$4,945.00	\$3,512.26	\$987.74	\$4,500.00	-\$445.00
63101 POSTAGE	\$450.00	\$242.27	\$207.73	\$450.00	\$0.00
63200 PUBLICATIONS/SUBSCRIPTIONS/DUE	\$1,160.00	\$210.00	\$145.00	\$355.00	-\$805.00
63300 TRAVEL	\$13,000.00	\$4,726.22	\$1,446.00	\$6,172.22	-\$6,827.78
64200 TRAINING EXPENSE	\$4,475.00	\$540.00	\$3,460.00	\$4,000.00	-\$475.00
65321 BUILDING/OFFICE LEASE	\$9,592.00	\$6,408.64	\$2,403.24	\$8,811.88	-\$780.12
67130 TERMINALS AND PC'S	\$950.00	\$692.00	\$258.00	\$950.00	\$0.00
Total Expense	\$712,652.00	\$443,730.53	\$363,295.60	\$807,026.13	\$94,374.13
Tax Levy	-\$542,352.00	-\$309,530.53	-\$312,517.60	-\$622,048.13	-\$79,696.13



JANUARY-SEPTEMBER 2017 ACTIVITY REPORT - FILES OPENED

I. Files Opened ----- 267

A. Type

Divorce-----	53	<i>20% of all files opened in January-September</i>
Post-Divorce-----	46	<i>17% of all files opened in January-September</i>
Paternity-----	98	<i>37% of all files opened in January-September</i>
Post-Paternity-----	68	<i>25% of all files opened in January-September</i>
Grandparent/Guardian-----	2	<i>1% of all files opened in January-September</i>

B. Referred By

Voluntary-----	7	<i>3% of all files opened in January-September</i>
Court-Ordered-----	260	<i>97% of all files opened in January-September</i>

II. Number of children for January-September 2017----- 390

JANUARY-SEPTEMBER 2017 ACTIVITY REPORT - FILES CLOSED

Files Closed----- 272

Case Status:

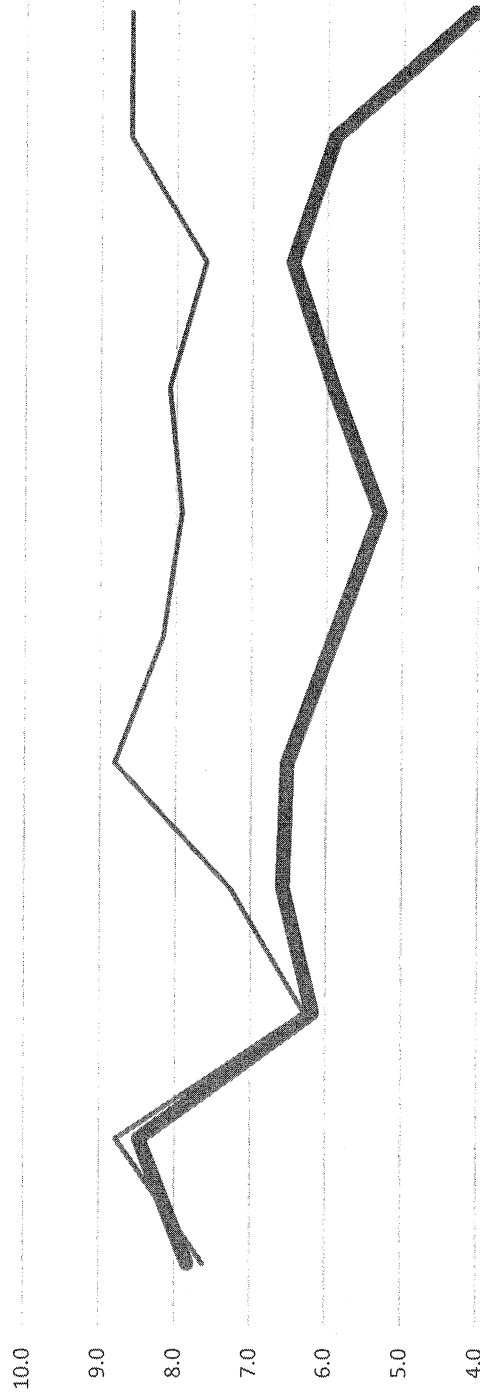
A. Total Mediations -----	190	70%
Agreements-----	128	<i>47% of all files closed in January-September</i>
No Agreements-----	57	<i>21% of all files closed in January-September</i>
Not App w/Mediation-----	3	<i>1% of all files closed in January-September</i>
Withdrawn w/Mediation-----	2	<i>1% of all files closed in January-September</i>
B. Total Files Closed Without Mediation -----	82	30%
No Mediation - Not Appropriate-----	5	<i>2% of all files closed in January-September</i>
No Mediation: Unable to Schedule (\$)-----	0	<i>0% of all files closed in January-September</i>
No Contact/Refused/No Show -----	35	<i>13% of all files closed in January-September</i>
B-4 or OSM-----	37	<i>14% of all files closed in January-September</i>
Withdrawn without Mediation-----	5	<i>2% of all files closed in January-September</i>

Files closed with a mediation in January-September 2017: 190

Rita	66	<i>35% of all mediations closed January-September 2017</i>
Larry	41	<i>21% of all mediations closed January-September 2017</i>
Eileen	43	<i>23% of all mediations closed January-September 2017</i>
Belem	40	<i>21% of all mediations closed January-September 2017</i>

Orientation Files:
Divorce (D) vs Never Married (P)

Average # of Files per Orientation



	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Average # Files D	7.8	8.5	6.2	6.6	6.5	5.9	5.3	5.9	6.5	5.9	4.1
Average # Files P	7.6	8.8	6.3	7.3	8.8	8.2	7.9	8.1	7.6	8.6	8.6