



**PUBLIC SAFETY & JUSTICE COMMITTEE  
MONDAY – MARCH 21, 2016 - 4:00 P.M.  
CONFERENCE ROOM N-1 - FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes – March 7, 2016
4. Citizen Participation, Communications, Announcements, Information
5. Consent Calendar
  - A. Transfers and Appropriations
  - B. Bills
  - C. Encumbrances
  - D. Pre-Approved Encumbrance Amendment
    - 1) Sheriff's Office (3)
    - 2) Circuit Court (3)
6. Resolutions
  - A. Amending the Sheriff's 2016 Budget to Use Equitably Shared Funds for Hard Armor Trauma Plates
  - B. Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff's Budget
7. Discussion and Possible Approval of Purchase of Services Agreement with Grant County Child Support
8. Committee Requests and Motions
9. Adjournment

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2100-0000-61920	PHYSICALS	P1601245	02/02/2016	OCCUPATIONAL HEALTH CENTER	243.36
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	16,079.00	790.00	0.00	243.36	15,045.64
21-2100-0000-62410	R & M-VEHICLES				
	P1600490	02/09/2016	CARQUEST AUTO PARTS	1,138.03	
	P1600498	02/16/2016	FRANK BOUCHER CHRYSLER DODGE	598.52	
	P1600500	02/23/2016	GLASSWORKS OF WISCONSIN INC	60.00	
	P1600513	02/17/2016	PERKINS SALES INC	79.45	
	P1601291	02/29/2016	MONROE POWERSPORTS	211.78	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00	9,690.54	74,570.79	2,087.78	48,650.89
21-2100-0000-62420	MACH & EQUIP RM				
	P1600485	01/01/2016	BANDT COMMUNICATIONS INC	127.50	
	P1601239	02/18/2016	DIVE RESCUE INTERNATIONAL INC	62.99	
	P1601243	02/09/2016	TMDE CALIBRATION LABS INC	187.77	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,600.00	650.31	200.00	378.26	4,371.43
21-2100-0000-63100	OFC SUPP & EXP				
	P1600517	03/04/2016	ROCK COUNTY SHERIFFS PETTY CAS	9.99	
	P1600521	01/29/2016	STAPLES ADVANTAGE	397.87	
	P1600912	02/16/2016	HENRICKSEN	606.96	
	P1601306	02/08/2016	OFFICE PRO INC	747.50	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,735.00	411.48	1,853.48	1,762.32	7,707.72
21-2100-0000-63101	POSTAGE				
	P1600517	02/10/2016	ROCK COUNTY SHERIFFS PETTY CAS	185.52	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,110.00	4,618.42	4,064.94	185.52	1,241.12
21-2100-0000-63200	PUBL/SUBCR/DUES				
	P1601298	02/29/2016	BADGER MOTOR OFFICERS ASSOCIA	250.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,093.00	1,549.00	329.00	250.00	2,965.00
21-2100-0000-63406	CLOTHING/UNIFORM				
	P1600506	02/25/2016	LARK UNIFORMS	172.85	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	88,903.00	78,224.20	521.64	172.85	9,984.31
21-2100-0000-63407	COMPUTER SUPPL				
	P1600521	02/11/2016	STAPLES ADVANTAGE	1,823.08	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	22,500.00	1,384.88		227.40	1,823.08	19,064.64
21-2100-0000-63409	CRIME SCENE SUPP					
		P1600481	02/15/2016	ADORAMA		499.75
		P1600508	02/10/2016	MENARDS		190.18
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	8,400.00	939.00		200.00	689.93	6,571.07
21-2100-0000-63900	AMMO/RANGE SUPPL					
		P1601248	02/29/2016	GANDER MOUNTAIN		910.37
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	38,938.00	7,749.61		13,338.29	910.37	16,939.73
21-2100-0000-63904	POLICING/1ST AID					
		P1600489	02/29/2016	BOB BARKER COMPANY INC		3,748.95
		P1600517	02/17/2016	ROCK COUNTY SHERIFFS PETTY CAS		35.91
		P1601122	02/16/2016	REMEDY REPACK		747.44
		P1601163	02/22/2016	TACTICAL MEDICAL SOLUTIONS		680.00
		P1601235	03/07/2016	ROCK COUNTY 4H FAIR INC		100.00
		P1601241	02/06/2016	BELOIT MEMORIAL HOSPITAL		96.10
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	16,866.00	2,458.19		1,780.11	5,408.40	7,219.30
21-2100-0000-63905	PISTOL RANGE/CO					
		P1600487	02/19/2016	BLACKHAWK TECHNICAL COLLEGE		200.00
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	1,500.00	845.00		0.00	200.00	455.00
21-2100-0000-64200	TRAINING EXP					
		P1601242	02/12/2016	MADISON AREA TECHNICAL COLLEGE		107.22
		P1601293	02/17/2016	UNIVERSITY OF WISCONSIN MADISO		1,500.00
		P1601305	02/26/2016	WISCONSIN K9 WORKSHOP FUND		450.00
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	38,500.00	9,096.25		5,430.09	2,057.22	21,916.44
21-2100-0000-64205	STAFF EDUC					
			03/07/2016	KADERLY,BRADLEY		1,106.15
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	64,397.00	2,931.55		0.00	1,106.15	60,359.30
21-2100-0000-64424	EMPLOYEE RECOGN.					
		P1600931	02/08/2016	SYMBOL ARTS LLC		110.00
	Budget	YTD Exp		YTD Enc	Pending	Closing Balance
	4,075.00	627.25		2,795.00	110.00	542.75

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
21-2100-0000-67105	MOTOR VEHICLES				
		P1600988	02/29/2016	GENERAL FIRE EQUIPMENT COMPAN'	3,676.92
		P1600990	02/29/2016	GENERAL FIRE EQUIPMENT COMPAN'	3,908.77
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	383,000.00	136,398.41	123,377.35	7,585.69	115,638.55
<b>SHERIFF PROG TOTAL</b>				<b>24,970.93</b>	
21-2140-2015-62491	SOFTWARE MAINT				
		P1601309	03/04/2016	CALLYO 2009 CORP	1,700.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	0.00	0.00	1,700.00	(1,700.00)
<b>HIDTA GRANT PROG TOTAL</b>				<b>1,700.00</b>	
21-2167-0000-64904	SUNDRY EXPENSE				
		P1600508	02/29/2016	MENARDS	155.08
		P1600928	01/28/2016	PINETREE GARDEN SEEDS	144.25
		P1601166	02/22/2016	HAZELDEN PUBLISHING	205.89
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00	226.75	1,006.91	505.22	3,261.12
<b>RECAP OPERATIONS PROG TOTAL</b>				<b>505.22</b>	
21-2200-0000-62161	HOUSEHOLD SERV				
		P1600494	02/10/2016	DE VERE COMPANY INC	881.60
		P1600521	02/06/2016	STAPLES ADVANTAGE	781.06
		P1600524	02/18/2016	VERTIV OPERATING COMPANY	645.92
		P1600814	02/03/2016	MEDLINE INDUSTRIES INC	830.70
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	39,257.00	7,681.00	16,165.99	3,139.28	12,270.73
21-2200-0000-62420	MACH & EQUIP RM				
		P1600501	01/01/2016	ITW FOOD EQUIPMENT GROUP LLC	862.03
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,000.00	0.00	199.15	862.03	2,938.82
21-2200-0000-63100	OFC SUPP & EXP				
		P1600521	02/04/2016	STAPLES ADVANTAGE	750.42
		P1601306	02/08/2016	OFFICE PRO INC	747.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,500.00	749.84	1,458.52	1,497.92	2,793.72
21-2200-0000-64200	TRAINING EXP				
		P1601236	02/22/2016	WISCONSIN DEPARTMENT OF JUSTIC	200.00
		P1601237	01/08/2016	FOX VALLEY TECHNICAL COLLEGE	225.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
		P1601247	03/07/2016	DD NETWORK INC	60.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	31,000.00		(726.17)	5,107.05	485.00	26,134.12
21-2200-0000-64904	SUNDRY EXPENSE					
		P1600480	02/19/2016	ADVANCED CORRECTIONAL HEALTHC	143.78	
		P1600489	02/11/2016	BOB BARKER COMPANY INC	6,810.27	
		P1600508	02/22/2016	MENARDS	173.39	
		P1600517	02/22/2016	ROCK COUNTY SHERIFFS PETTY CAS	21.00	
		P1601127	02/22/2016	TASER INTERNATIONAL	4,613.25	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00		4,523.43	10,992.30	11,761.69	107,722.58
<b>CORRECTIONAL FACILITY PROG TOTAL</b>					<b>17,745.92</b>	
21-2540-0000-62119	OTHER SERVICES					
		P1601307	02/24/2016	CITY OF JANESVILLE	8,368.44	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	50,447.00		(56,067.45)	47,699.01	8,368.44	50,447.00
<b>LEVEL B HAZMAT TEAM PROG TOTAL</b>					<b>8,368.44</b>	
21-2560-2016-63100	OFC SUPP & EXP					
		P1600521	02/13/2016	STAPLES ADVANTAGE	78.53	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	2,400.00		0.00	0.00	78.53	2,321.47
<b>LOCAL EMRG PLANNING COMM PROG TOTAL</b>					<b>78.53</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$53,369.04**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 21 2016**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

**COMMITTEE APPROVAL REPORT**

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
22-1200-0000-63100	OFC SUPP & EXP	P1600665	02/15/2016	OFFICE PRO INC	299.00
		P1600878	02/24/2016	MID AMERICA BUSINESS SYSTEMS	1,061.08
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,000.00	948.55	7,355.45	1,360.08	335.92
22-1200-0000-63200	PUBL/SUBCR/DUES	P1601269	02/22/2016	WISCONSIN ASSOCIATION OF JUDIC	200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,000.00	222.30	0.00	200.00	8,577.70
22-1200-0000-63202	LAW BOOKS	P1600664	02/11/2016	STATE BAR OF WISCONSIN	72.35
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	35,000.00	2,817.43	29,682.57	72.35	2,427.65
<b>CIRCUIT COURTS PROG TOTAL</b>				<b>1,632.43</b>	
22-1209-0000-63200	PUBL/SUBCR/DUES	P1601270	03/01/2016	WISCONSIN JUVENILE COURT CLERK	40.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	300.00	175.00	0.00	40.00	85.00
<b>CLERK OF COURTS PROG TOTAL</b>				<b>40.00</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$1,672.43**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 21 2016**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
22-1201-0000-63100	OFC SUPP & EXP	P1600767	02/19/2016	STAPLES ADVANTAGE	74.85
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	550.00	13.99	303.48	74.85	157.68
22-1201-0000-64200	TRAINING EXP	P1601266	02/28/2016	WPCOD	250.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,580.00	0.00	0.00	250.00	2,330.00
<b>MEDIATION/FAMILY COURT SERVICE PROG TOTAL</b>				<b>324.85</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$324.85**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 21 2016**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
23-2400-0000-62119	OTHER SERVICES	P1600531	02/25/2016	OFFICE PRO INC	14.93
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	30,599.00	4,017.60	18,412.18	14.93	8,154.29
<b>911 PROJECT OPERATIONS PROG TOTAL</b>				<b>14.93</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$14.93**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 21 2016**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_



Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
24-1610-0000-62124	CRIMINAL INVEST	P1601198	02/18/2016	CLERK OF UNITED STATES DISTRIC	14.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,700.00	19.14	0.00	14.00	6,666.86
24-1610-0000-62126	OFFICER FEES	P1600716	02/29/2016	BAT ENTERPRISES LLC	175.00
		P1600717	03/02/2016	SOUTHEAST WISCONSIN PROCESS LI	290.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,500.00	796.90	0.00	465.00	6,238.10
24-1610-0000-62501	REPORTER FEES	P1600722	02/29/2016	HILL,KRISTEN L	10.00
		P1600726	03/07/2016	MUELLER CPR-CM,TAMMIE D	16.00
		P1601199	02/10/2016	GARCIA,RONALD W	40.00
		P1601317	03/01/2016	WALSH GRZENIA,EILEEN	302.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,000.00	862.00	0.00	368.00	5,770.00
24-1610-0000-63100	OFC SUPP & EXP	P1600877	02/19/2016	STAPLES ADVANTAGE	373.08
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	12,400.00	639.37	0.00	373.08	11,387.55
24-1610-0000-63300	TRAVEL		02/26/2016	OLEARY,DAVID J	263.68
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,500.00	1,103.23	0.00	263.68	10,133.09
24-1610-0000-64200	TRAINING EXP	P1601318	02/29/2016	WISCONSIN NARCOTICS OFFICERS A	165.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,200.00	300.00	0.00	165.00	4,735.00
<b>DISTRICT ATTORNEY PROG TOTAL</b>				<b>1,648.76</b>	
24-1611-0000-63100	OFC SUPP & EXP	P1600746	02/09/2016	STAPLES ADVANTAGE	108.22
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	675.00	0.00	0.00	108.22	566.78
<b>DEF PROSC-DOMESTIC VIOLENCE PROG TOTAL</b>				<b>108.22</b>	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$1,756.98**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 21 2016**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
28-2650-0000-62170	PHYSICIAN/OTHER				
		P1600382	01/01/2016	AIT LABORATORIES	2,635.01
		P1600400	02/02/2016	SSM HEALTH CARE OF WISCONSIN I	983.10
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	60,000.00	(1,455.06)	1,000.00	3,618.11	56,836.95
<b>MEDICAL EXAMINER PROG TOTAL</b>				<b>3,618.11</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$3,618.11**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 21 2016**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
34-3850-0000-62119 ENC	OTHER SERVICES	R1601524	03/11/2016	GREGG INVESTIGATIONS INC	9,900.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	864,448.00	98,452.94	29,480.75	9,900.00	726,614.31
34-3850-0000-62126	OFFICER FEES				
		P1600374	02/23/2016	O BRIEN AND ASSOCIATES INC	200.00
		P1601271	02/26/2016	LEGAL PROCESS SERVICE INC	55.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,500.00	1,607.00	133.92	255.00	19,504.08
34-3850-0000-63100	OFC SUPP & EXP				
		P1600375	02/23/2016	OFFICE PRO INC	84.92
		P1600377	03/01/2016	WISCONSIN DEPARTMENT OF FINANC	20.00
		P1600534	02/24/2016	STAPLES ADVANTAGE	492.35
		P1601284	03/02/2016	WEST BEND MUTUAL INSURANCE COI	20.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	19,839.00	1,723.59	90.00	617.27	17,408.14
<b>CHILD SUPPORT PROG TOTAL</b>				<b>10,772.27</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$10,772.27**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 21 2016**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

PURCHASE ORDER NUMBER P1600863 PEID 052519

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) **and** Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 03/15/16

DEPARTMENT Sheriff's Office

COMMITTEE Public Safety and Justice

VENDOR NAME JP Morgan Chase Bank NA

ACCOUNT NUMBER 21-2100-0000-63200

FUNDS DESCRIPTION Publications, Subscriptions, Dues - LES

AMOUNT OF INCREASE \$ 150.00

INCREASE FROM \$ 0.00 TO \$ 150.00

ACCOUNT BALANCE AVAILABLE \$ 2,965 SB 03/15/16

REASON FOR AMENDMENT Chase card used for paying National Tactical Officers

Association (NTOA) dues online.

## APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_  
(If over \$10,000)

COUNTY BOARD \_\_\_\_\_  
Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_  
(If over \$10,000)

PURCHASE ORDER NUMBER P1600863 PEID 052519

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) **and** Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 03/08/16

DEPARTMENT Sheriff's Office

COMMITTEE Public Safety and Justice

VENDOR NAME JP Morgan Chase Bank NA

ACCOUNT NUMBER 21-2100-0000-62410

FUNDS DESCRIPTION R & M Vehicles - LES

AMOUNT OF INCREASE \$ 175.00

INCREASE FROM \$ 0.00 TO \$ 175.00

ACCOUNT BALANCE AVAILABLE \$ 50,701 SB 03/08/16

REASON FOR AMENDMENT Chase card used for towing squad car while out  
of County.

## APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_  
(If over \$10,000)

COUNTY BOARD \_\_\_\_\_  
Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_  
(If over \$10,000)

PURCHASE ORDER NUMBER P1600861 PEID 010938

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) **and** Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 03/10/16

DEPARTMENT Sheriff's Office

COMMITTEE Public Safety and Justice

VENDOR NAME Aramark Uniform Services

ACCOUNT NUMBER 21-2100-0000-63100

FUNDS DESCRIPTION Office Supplies - LES

AMOUNT OF INCREASE \$ 350.00

INCREASE FROM \$ 0.00 TO \$ 350.00

ACCOUNT BALANCE AVAILABLE \$ 8,863 SB 03/10/16

REASON FOR AMENDMENT Floor mats for the Law Enforcement hallways.

## APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_  
(If over \$10,000)

COUNTY BOARD \_\_\_\_\_  
Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_  
(If over \$10,000)

PURCHASE ORDER NUMBER P1600871 PEID 047760

### PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

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DATE 03-09-16

DEPARTMENT CIRCUIT COURT

COMMITTEE PUBLIC SAFETY & JUSTICE

VENDOR NAME ATTORNEY MATTHEW FRANK

ACCOUNT NUMBER 22-1200-0000-62122

FUNDS DESCRIPTION ATTORNEY FEES

AMOUNT OF INCREASE \$ 2,542.66

INCREASE FROM \$ 45,768.00 TO \$ 48,310.66

ACCOUNT BALANCE AVAILABLE \$ 23,589 SB 03/09/16

REASON FOR AMENDMENT ADDENUM TO PURCHASE OF SERVICES  
CONTRACT. ADDITIONAL SERVICES PROVIDED FOR JANUARY AND FEBRUARY  
2016.

### APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_  
(If over \$10,000)

COUNTY BOARD \_\_\_\_\_  
Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_  
(If over \$10,000)



PURCHASE ORDER NUMBER P1600870 PEID 028878

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) **and** Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 03-09-16

DEPARTMENT CIRCUIT COURT

COMMITTEE PUBLIC SAFETY & JUSTICE

VENDOR NAME ATTORNEY JENNIFER NASH ELLIOTT

ACCOUNT NUMBER 22-1200-0000-62122

FUNDS DESCRIPTION ATTORNEY FEES

AMOUNT OF INCREASE \$ 2,542.66

INCREASE FROM \$ 45,768.00 TO \$ 48,310.66

ACCOUNT BALANCE AVAILABLE \$ 18,505 SB 03/09/16

REASON FOR AMENDMENT ADDENUM TO PURCHASE OF SERVICES

CONTRACT. ADDITIONAL SERVICES PROVIDED FOR JANUARY AND FEBRUARY  
2016.

## APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_  
(If over \$10,000)

COUNTY BOARD \_\_\_\_\_  
Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_  
(If over \$10,000)

PURCHASE ORDER NUMBER P1600872 PEID 046303

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) **and** Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 03-09-16

DEPARTMENT CIRCUIT COURT

COMMITTEE PUBLIC SAFETY & JUSTICE

VENDOR NAME ATTORNEY JOSEPH FREIER

ACCOUNT NUMBER 22-1200-0000-62122

FUNDS DESCRIPTION ATTORNEY FEES

AMOUNT OF INCREASE \$ 2,542.66

INCREASE FROM \$ 45,768.00 TO \$ 48,310.66

ACCOUNT BALANCE AVAILABLE \$ 21,047 SB 03/09/16

REASON FOR AMENDMENT ADDENUM TO PURCHASE OF SERVICES

CONTRACT. ADDITIONAL SERVICES PROVIDED FOR JANUARY AND FEBRUARY

2016.

### APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_  
(If over \$10,000)

COUNTY BOARD \_\_\_\_\_  
Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_  
(If over \$10,000)

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Robert D. Spoden, Sheriff  
INITIATED BY



Diane Michaelis  
DRAFTED BY

Public Safety and Justice Committee  
SUBMITTED BY

March 16, 2016  
DATE DRAFTED

**Amending the Sheriff's 2016 Budget to Use Equitably Shared Funds for  
Hard Armor Trauma Plates**

1 **WHEREAS**, federal law authorizes the Attorney General to share federally forfeited property with  
2 participating state and local law enforcement agencies through the Department of Justice Asset Forfeiture  
3 Program; and,  
4

5 **WHEREAS**, equitably shared funds are required to be used by law enforcement agencies for law  
6 enforcement purposes only; and,  
7

8 **WHEREAS**, the intent of the transfer is to enhance law enforcement, and it must increase, not supplant  
9 the recipient's appropriated operating budget; and,  
10

11 **WHEREAS**, for their participation in the program, the Sheriff's Office received funds in the amount of  
12 \$6,880; and,  
13

14 **WHEREAS**, the Sheriff's Office plans to use the funds to purchase specialized body armor.  
15

16 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
17 this \_\_\_\_\_ day of \_\_\_\_\_, 2016 that the 2016 budget be amended as follows:  
18

<u>Account/Description</u>	<u>Budget 01/01/16</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<b>Source of Funds</b>			
21-2195-0000-46000			
Contributions	\$8,285.00	\$6,880.00	\$15,165.00
<b>Use of Funds</b>			
21-2195-0000-63405			
Security Supplies	\$0.00	\$6,880.00	\$6,880.00

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

FINANCE COMMITTEE ENDORSEMENT  
Reviewed and approved on a vote of

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Larry Wiedenfeld

FICAL NOTE:

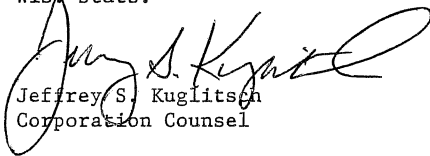
This resolution authorizes a transfer in from the Sheriff's FBI Forfeiture account, A/C 00-0000-0070-29637, which has a current balance of \$34,402.



Sherry Oja  
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## **Executive Summary**

### **Amending the Sheriff's 2016 Budget to Use Equitably Shared Funds for Hard Armor Trauma Plates**

The Department of Justice Asset Forfeiture Program is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations and deprives wrongdoers of the proceeds of their crimes. Federal law authorizes the Attorney General to share federally forfeited property with participating state and local law enforcement agencies.

Equitably shared funds are required to be used by law enforcement agencies for law enforcement purposes only. The intent of the transfer is to enhance law enforcement. It must increase, not supplant the recipient's appropriated operating budget.

For their participation in the program, the Sheriff's Office received funds in the amount of \$6,880. The Sheriff's Office plans to use the funds to purchase six sets of specialized body armor for the Special Investigations Unit.

The body armor consists of front and rear trauma plates, rapid tactical plate carriers, and pouches.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

**Sheriff Robert D. Spoden**  
INITIATED BY



**Diane Michaelis**  
DRAFTED BY

**Public Safety and Justice**  
**Committee**  
SUBMITTED BY

**March 16, 2016**  
DATE DRAFTED

**Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and  
Amending the Sheriff's Budget**

1 **WHEREAS**, the Sheriff's Office has been awarded a \$57,000 grant from the High Intensity  
2 Drug Trafficking Area (HIDTA) Program; and,  
3

4 **WHEREAS**, the HIDTA Program is a program administered by the Office of National Drug  
5 Control Policy (ONDCP); and,  
6

7 **WHEREAS**, the purpose of the Program is to reduce drug trafficking and drug production in the  
8 United States.  
9

10 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly  
11 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby approve and authorize  
12 the acceptance of \$57,000 of HIDTA grant funds and to authorize the Sheriff to sign the award  
13 documents.  
14

15 **BE IT FURTHER RESOLVED** that the 2016 Sheriff's budget be amended as follows:  
16

17 <b>Account/ 18 Description</b>	<b>Budget 01/01/16</b>	<b>Increase (Decrease)</b>	<b>Amended Budget</b>
19 <b><u>Source of Funds</u></b>			
20 21-2140-2016-42100 21 Federal Aid	\$0	\$57,000	\$57,000
22 <b><u>Use of Funds</u></b>			
23 21-2140-2016-61210 24 Overtime	\$0	\$25,000	\$25,000
25 21-2140-2016-63908 26 Investigative Expenses	\$0	\$5,000	\$5,000
27 21-2140-2016-65331 28 Equipment Lease	\$0	\$13,500	\$13,500
29 21-2140-2016-67160 30 Capital Assets \$500-\$4,999	\$0	\$13,500	\$13,500

Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff's Budget  
Page 2

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

\_\_\_\_\_  
Mary Beaver, Chair

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Larry Wiedenfeld

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Date

FISCAL NOTE:

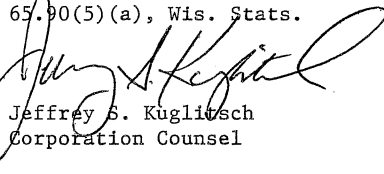
This resolution authorizes the acceptance and expenditure of \$57,000 in Federal Aid for the High Intensity Drug Trafficking Area Program. No County matching funds are required.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

**Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff's Budget**

Page 3

**Executive Summary**

The Sheriff's Office was awarded a \$57,000 grant from the High Intensity Drug Trafficking Area (HIDTA) Program. The HIDTA program is administered by the Office of National Drug Control Policy (ONDCP). The notification was received from Michael Gottlieb, the National HIDTA Director.

The purpose of the HIDTA Program is to reduce drug trafficking and drug production in the United States. The HIDTA Program provides funding resources to joint initiatives of federal, state, local, and tribal agencies in each area designated as a HIDTA to carry out activities that address the specific drug threats of those areas.

The grant funds will be used for overtime, investigative expenses, leased vehicles, and technical investigative equipment. The equipment purchased will be used for observation and undercover operations. Specific equipment to be purchased has not been determined at this time.

Overtime	\$25,000
Investigative Expenses	\$5,000
Leased Vehicles	\$13,500
Equipment	<u>\$13,500</u>
Total	\$57,000