



**PUBLIC SAFETY & JUSTICE COMMITTEE
MONDAY – NOVEMBER 17, 2014 - 4:00 P.M.
CONFERENCE ROOM N-1 - FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes – November 3, 2014
4. Citizen Participation, Communications, Announcements, Information
5. Consent Calendar
 - A. Transfers and Appropriations
 - 1) 911 Communications Center (2)
 - B. Bills
 - C. Encumbrances
 - D. Pre-Approved Encumbrance Amendment
 - 1) Sheriff's Office (2)
6. Request to Approve the 2014 Medical Examiner Transition Plan
7. Resolutions
 - A. Authorizing Purchase of a Replacement Vehicle for the Rock County Hazardous Materials Response Team and Amending the Sheriff's Budget
 - B. Authorizing Acceptance of 2014-15 OWI Task Force Grant
 - C. Amending the Sheriff's 2014 Budget to Use Equitably Shared Funds for Smart Phone Upgrade
8. Committee Requests and Motions
9. Adjournment

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date November 3, 2014 Transfer No. 14-99
 Requested By Communications Center Department Kathy Sukus Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 23-2400-0000-62400 Description: Repair & Maintenance Services Current Balance: \$16,742	\$2,600	Account #: 23-2400-0000-62420 Description: Machinery & Equipment R&M	\$2,600
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Raytheon P25 System Support portion of the General Communications maintenance contract was less than estimated.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

The Communications Center experienced two separate occasions of lightning strikes (7/2/14 & 8/25/14) to radio towers that resulted in equipment damage.

FISCAL NOTE:

Sufficient funds are available for transfer. *8-31-14*

ADMINISTRATIVE NOTE:

Recommended *[Signature]* *11-3-14*

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee _____

Finance Committee _____

Rock County Transfer Request - Over \$1,000

TO: FINANCE DIRECTOR Date November 4, 2014 Transfer No. 14-100
 Requested By Communications Center Department Kathy Sukus Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 23-2400-0000-62400 Description: Repair & Maintenance Services Current Balance: \$14,142	\$2,500	Account #: 23-2400-0000-62420 Description: Machinery & Equipment R&M	\$2,500
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Raytheon P25 System Support portion of the General Communications maintenance contract was less than estimated.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Recommended UPS battery replacement at Ute Court radio tower in Beloit.

FISCAL NOTE:

Sufficient funds are available for transfer. 85
11-4-14

ADMINISTRATIVE NOTE:

Recommended 11-4-14

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

- Governing Committee _____
- Finance Committee _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
07-1450-0000-67143	IT CROSS CHARGES	P1403256	09/29/2014	WATCHGUARD VIDEO	17,405.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	200,000.00	172,557.11	50,177.55	17,405.00	(40,139.66)
IT-CROSS CHARGES PROG TOTAL					17,405.00

I have examined the preceding bills and encumbrances in the total amount of **\$17,405.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 17 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt		
21-2100-0000-62410	R & M-VEHICLES	P1400557	10/13/2014	BLOCK DIESEL REPAIR	243.34		
		P1400559	10/21/2014	CARQUEST AUTO PARTS	433.52		
		P1400583	10/16/2014	FAGAN CHEVROLET AND CADILLAC I	57.71		
		P1400566	10/20/2014	FRANK BOUCHER CHRYSLER DODGE	1,361.70		
		P1403493	08/07/2014	BADGER HARLEY DAVIDSON	13.98		
			Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	147,487.32	122,704.12	21,707.18	2,110.25	965.77		
21-2100-0000-62420	MACH & EQUIP RM	P1400555	10/17/2014	BANDT COMMUNICATIONS INC	353.19		
			Budget	YTD Exp	YTD Enc	Pending	Closing Balance
			3,600.00	3,362.92	353.19	353.19	(469.30)
21-2100-0000-63101	POSTAGE	P1400601	10/14/2014	ROCK COUNTY SHERIFFS PETTY CAS	305.36		
			Budget	YTD Exp	YTD Enc	Pending	Closing Balance
			13,260.00	7,434.23	3,338.03	305.36	2,182.38
21-2100-0000-63300	TRAVEL	P1400601	10/31/2014	ROCK COUNTY SHERIFFS PETTY CAS	36.25		
			Budget	YTD Exp	YTD Enc	Pending	Closing Balance
			1,300.00	1,243.49	83.68	36.25	(63.42)
21-2100-0000-63409	CRIME SCENE SUPP	P1400614	09/12/2014	ADORAMA	676.85		
			Budget	YTD Exp	YTD Enc	Pending	Closing Balance
			6,950.00	4,333.21	776.85	676.85	1,163.09
21-2100-0000-63904	POLICING/1ST AID	P1400585	10/22/2014	MENARDS	4.29		
		P1400601	08/22/2014	ROCK COUNTY SHERIFFS PETTY CAS	197.19		
		P1403454	10/22/2014	SRT SUPPLY	211.99		
		P1403494	10/30/2014	LA POLICE GEAR INC	103.53		
			Budget	YTD Exp	YTD Enc	Pending	Closing Balance
			17,613.00	12,759.48	2,379.24	517.00	1,957.28
21-2100-0000-63908	INVESTIG.EXPENSE	P1400601	09/03/2014	ROCK COUNTY SHERIFFS PETTY CAS	32.41		
			Budget	YTD Exp	YTD Enc	Pending	Closing Balance
			2,500.00	839.37	32.41	32.41	1,595.81
21-2100-0000-64200	TRAINING EXP	P1400567	10/20/2014	GALLS INC	202.00		
		P1400601	09/16/2014	ROCK COUNTY SHERIFFS PETTY CAS	15.00		

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	32,000.00		27,922.81	687.99	217.00	3,172.20
21-2100-0000-64205	STAFF EDUC					
			10/19/2014	NATTER,SHAWN		1,115.01
			10/19/2014	THOMPSON,MARK		1,007.46
			10/19/2014	LITSHEIM,KIM		1,457.68
			10/19/2014	COWAN,CHARLIE		1,022.98
			10/19/2014	OOMS,RYAN		1,570.27
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	44,000.00		43,374.45	0.00	6,173.40	(5,547.85)
21-2100-0000-64904	SUNDRY EXPENSE					
		P1400601	09/22/2014	ROCK COUNTY SHERIFFS PETTY CAS		228.37
		P1403457	10/24/2014	NORTH AMERICAN RESCUE		807.65
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	10,000.00		2,496.76	653.37	1,036.02	5,813.85
21-2100-0000-67160	CA \$500-\$4,999					
		P1403455	09/24/2014	STREICHERS INC		955.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	17,175.00		13,030.43	1,705.00	955.00	1,484.57
SHERIFF PROG TOTAL					12,412.73	
21-2167-0000-64904	SUNDRY EXPENSE					
		P1400585	10/21/2014	MENARDS		103.03
		P1403456	09/23/2014	SIGN A RAMA USA		40.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00		2,669.98	203.04	143.03	1,983.95
RECAP OPERATIONS PROG TOTAL					143.03	
21-2200-0000-62161	HOUSEHOLD SERV					
		P1400561	07/30/2014	DE VERE COMPANY INC		612.19
		P1400576	10/23/2014	JAYS BIG ROLLS INC		483.00
		P1400583	10/09/2014	MEDICAL SHIPMENT LLC		554.85
		P1400585	10/16/2014	MENARDS		17.97
		P1402921	10/15/2014	STAPLES ADVANTAGE		240.63
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	47,905.00		38,328.83	2,734.44	1,908.64	4,933.09
21-2200-0000-62170	PHYSICIAN/OTHER					
		P1400552	10/28/2014	ADVANCED CORRECTIONAL HEALTHC		7,923.75

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	838,214.00		806,424.63	7,923.75	7,923.75	15,941.87
21-2200-0000-64125	BD OF PRISONERS					
		P1400601	11/04/2014	ROCK COUNTY SHERIFFS PETTY CAS		13.72
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	501,137.00		387,786.34	112,827.37	13.72	509.57
21-2200-0000-64200	TRAINING EXP					
		P1403527	10/22/2014	WJA CONFERENCE REGISTRATION		25.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	27,274.00		19,677.09	535.43	25.00	7,036.48
21-2200-0000-64904	SUNDRY EXPENSE					
		P1400601	09/10/2014	ROCK COUNTY SHERIFFS PETTY CAS		143.15
		P1403526	09/12/2014	DELUXE BUSINESS CHECKS AND SOL		75.97
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00		57,814.41	34,110.09	219.12	42,856.38
CORRECTIONAL FACILITY PROG TOTAL					10,090.23	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$22,645.99**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 17 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
22-1200-0000-63100	OFC SUPP & EXP	P1403163	10/25/2014	STORAGE SYSTEMS MIDWEST INC	38.14
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,100.00	7,181.13	730.50	38.14	5,150.23
22-1200-0000-63200	PUBL/SUBCR/DUES	P1403485	10/23/2014	ROCK COUNTY BAR ASSOCIATION	20.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,000.00	3,946.95	86.21	20.00	4,946.84
22-1200-0000-63202	LAW BOOKS	P1400677	09/29/2014	STATE BAR OF WISCONSIN	62.91
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	35,000.00	30,145.35	5,079.52	62.91	(287.78)
22-1200-0000-67160	CA \$500-\$4,999	P1403055	10/09/2014	HENRICKSEN	1,155.70
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,250.00	0.00	0.00	1,155.70	94.30
CIRCUIT COURTS PROG TOTAL				1,276.75	
22-1209-0000-61100	REGULAR WAGES	P1403486	10/06/2014	ADECCO EMPLOYMENT SERVICES	587.52
		P1403488	09/15/2014	ADECCO EMPLOYMENT SERVICES	706.86
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,375,118.00	1,133,544.28	0.00	1,294.38	240,279.34
22-1209-0000-63100	OFC SUPP & EXP	P1402666	09/04/2014	MID AMERICA BUSINESS SYSTEMS	778.24
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,000.00	20,570.50	209.98	778.24	3,441.28
CLERK OF COURTS PROG TOTAL				2,072.62	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$3,349.37**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: ~~NOV~~ 17 2014

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
22-1201-0000-63100	OFC SUPP & EXP	P1403163	10/25/2014	STORAGE SYSTEMS MIDWEST INC	282.75
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	780.00	352.87	0.00	282.75	144.38
MEDIATION/FAMILY COURT SERVICE PROG TOTAL				282.75	

I have examined the preceding bills and encumbrances in the total amount of **\$3,632.12**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 17 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
23-2400-0000-62420	MACH & EQUIP RM	P1400512	10/24/2014	GENERAL COMMUNICATIONS INC	16,028.56
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	41,872.00	23,753.88	15,475.50	16,028.56	(13,385.94)
23-2400-0000-67161	CA \$5,000/MORE	P1402799	11/03/2014	EDGE CONSULTING ENGINEERS INC	8,565.14
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	749,004.00	223,847.95	488,273.73	8,565.14	28,317.18
911 PROJECT OPERATIONS PROG TOTAL				24,593.70	

I have examined the preceding bills and encumbrances in the total amount of **\$24,593.70**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 17 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
24-1610-0000-62119	OTHER SERVICES	P1400449	10/29/2014	OFFICE PRO	50.16
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	500.00	242.02	50.16	50.16	157.66
24-1610-0000-62124	CRIMINAL INVEST	P1403560	10/29/2014	REGISTRATION FEE TRUST	2.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,713.00	250.01	33.75	2.00	8,427.24
24-1610-0000-62126	OFFICER FEES	P1400453	10/31/2014	BAT ENTERPRISES LLC	175.00
		P1400454	10/02/2014	SOUTHEAST WISCONSIN PROCESS LI	100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	3,560.00	275.00	275.00	3,890.00
24-1610-0000-62501	REPORTER FEES	P1400458	10/23/2014	KANE,KRISTINE	20.50
		P1400459	11/03/2014	BARKLEY,MICAL	136.00
		P1400460	10/28/2014	MUELLER CPR-CM,TAMMIE D	269.00
		P1400464	10/27/2014	HILL,KRISTEN	311.60
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00	2,351.00	737.10	737.10	4,174.80
24-1610-0000-63300	TRAVEL		10/31/2014	SULLIVAN,RICHARD J	22.40
			10/16/2014	OLEARY,DAVID J	80.65
			10/23/2014	TJOA,GWANNY	16.80
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,000.00	8,148.69	0.00	119.85	2,731.46
DISTRICT ATTORNEY PROG TOTAL				1,184.11	

I have examined the preceding bills and encumbrances in the total amount of **\$1,184.11**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 17 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
28-2600-0000-62170	PHYSICIAN/OTHER				
		P1400698	09/30/2014	AIT LABORATORIES	615.00
		P1400700	10/22/2014	DANE COUNTY CORONERS OFFICE	4,350.00
		P1401428	10/07/2014	LB MEDWASTE SERVICES	75.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	134,500.00	100,765.79	5,040.00	5,040.00	23,654.21
28-2600-0000-63200	PUBL/SUBCR/DUES				
		P1400694	10/09/2014	WCMEA	500.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,350.00	1,295.00	500.00	500.00	(945.00)
CORONER PROG TOTAL				5,540.00	

I have examined the preceding bills and encumbrances in the total amount of **\$5,540.00**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 17 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
34-3850-0000-62119	OTHER SERVICES				
		P1401753	10/27/2014	TRANS UNION LLC	2.25
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	828,278.00	636,547.18	21,338.75	2.25	170,389.82
34-3850-0000-62124	CRIMINAL INVEST				
		P1403572	10/29/2014	ANCHORAGE TRIAL COURTS	14.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	100.00	0.00	0.00	14.00	86.00
34-3850-0000-62126	OFFICER FEES				
		P1400774	10/24/2014	GREGG INVESTIGATIONS INC	255.00
		P1403487	10/16/2014	LEE COUNTY SHERIFF	75.00
		P1403496	10/20/2014	KENOSHA COUNTY SHERIFF	40.00
		P1403519	10/23/2014	KENOSHA COUNTY SHERIFF	40.00
		P1403541	10/24/2014	LA CROSSE COUNTY SHERIFFS DEPA	71.12
		P1403542	10/30/2014	BALDWIN COUNTY SHERIFF	20.00
		P1403566	10/24/2014	RICHLAND COUNTY SHERIFFS DEPAR	85.00
		P1403567	11/03/2014	WHITFIELD COUNTY SHERIFF	50.00
		P1403585	10/30/2014	TWIN CITY SECURITY INC	25.00
		P1403586	11/03/2014	STEPHENSON COUNTY SHERIFFS DEI	32.00
		P1403587	10/31/2014	DISHER PROCESS SERVICE	30.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,800.00	14,349.57	412.00	723.12	6,315.31
34-3850-0000-62503	INTERPRETER FEES				
		P1400771	11/05/2014	GONZALEZ, VICTOR M	80.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00	1,160.00	120.00	80.00	640.00
34-3850-0000-63100	OFC SUPP & EXP				
		P1400777	11/03/2014	WISCONSIN DEPARTMENT OF FINANC	40.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	21,980.00	11,386.17	40.00	40.00	10,513.83
CHILD SUPPORT PROG TOTAL				859.37	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$859.37**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **NOV 17 2014**

Dept Head _____

Committee Chair _____

PURCHASE ORDER NUMBER P1400314 PEID 052519

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE November 7, 2014

DEPARTMENT Sheriff's Office

COMMITTEE Public Safety and Justice

VENDOR NAME JP Morgan Chase Bank NA

ACCOUNT NUMBER 21-2100-0000-64200

FUNDS DESCRIPTION Training Expense - LES

AMOUNT OF INCREASE \$ 1,000

INCREASE FROM \$ 11,300 TO \$ 12,300

ACCOUNT BALANCE AVAILABLE \$ 4,278.38 SB 11/07/14

REASON FOR AMENDMENT Certain vendors have requested payment for training classes to be made via credit card. Officers are paying for hotels with credit cards.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(If over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(If over \$10,000) Resolution # _____ Adoption Date _____

PURCHASE ORDER NUMBER P1400314 PEID 052519

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) **and** Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE November 7, 2014

DEPARTMENT Sheriff's Office

COMMITTEE Public Safety and Justice

VENDOR NAME JP Morgan Chase Bank NA

ACCOUNT NUMBER 21-2200-0000-64200

FUNDS DESCRIPTION Training Expense - Jail

AMOUNT OF INCREASE \$ 1,000

INCREASE FROM \$ 7,000 TO \$ 8,000

ACCOUNT BALANCE AVAILABLE \$ 7,044.84 SB 11/07/14

REASON FOR AMENDMENT Certain vendors have requested payment for training classes to be made via credit card. Officers are paying for hotels with credit cards.

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
(If over \$10,000) Chair Date

COUNTY BOARD _____
(If over \$10,000) Resolution # Adoption Date

2014 MEDICAL EXAMINER TRANSITION

The Rock County Board of Supervisors approved the Medical Examiner Transition Plan as part of Resolution 14-9A-110 which outlined the process to transition from a Coroner system to a Medical Examiner system effective January 5, 2104 and entering into an intergovernmental agreement with Dane County.

In order to provide for a successful transition to a medical examiner system, a transition needs to begin in 2014.

The Coroner staff will continue to provide Coroner services including responding to deaths, issuing cremation permits, etc. The Dane County Medical Examiner will be provided access to all staff and records.

The Chief Deputy is responsible for management of field staff schedules, current case management - investigation, and ruling on cause and manners of death. Additionally, the Chief Deputy will work with Dane County, through the Dane County Medical Examiner Director of Operations, to coordinate the operations in order to establish administrative priorities, oversee the development of a cohesive filing system and meet with existing staff to determine caseload activity and progress towards resolving outstanding cases. The Dane County Medical Examiner staff will have access to all files including information on the Coroner's Office software, Forensic Filer.

Effective the week of November 17, 2014, the Dane County Director of Operations will be on-site approximately 24 hours per week through the end of the Coroner's term at a cost of \$63.01 per hour plus mileage, with the total amount not to exceed \$10,000. Funds are available in the Coroner's budget.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden

INITIATED BY

Public Safety & Justice
Committee

SUBMITTED BY



Sergeant Shena Kohler

DRAFTED BY

October 29, 2014

DATE DRAFTED

**AUTHORIZING PURCHASE OF A REPLACEMENT VEHICLE FOR THE ROCK COUNTY
HAZARDOUS MATERIALS RESPONSE TEAM AND AMENDING THE SHERIFF'S
BUDGET**

1 WHEREAS, the Rock County Hazardous Materials Response Team has identified the need for a
2 replacement response vehicle; and,
3

4 WHEREAS, the State of Wisconsin has agreed to provide supplemental funding to the Rock County
5 Hazardous Material Response Team to participate in the statewide agreement as a state response asset,
6 to be further identified as a Level III Hazardous Response Team, a member of the Southwest Wisconsin
7 Hazardous Materials Taskforce; and,
8

9 WHEREAS, supplemental funding received from the State of Wisconsin, in combination with funding
10 available within the 2014 budget can be used for vehicle purchases for the Rock County Hazardous
11 Materials Response Team, relieving costs that would otherwise be the exclusive responsibility of Rock
12 County to provide; and,
13

14 WHEREAS, Section 19.08 (4) of the Purchasing Ordinance does allow Rock County to purchase
15 vehicles through a cooperative purchasing agreement with the State of Wisconsin under Contract # 15-
16 07006-201; and,
17

18 WHEREAS, Ewald Automotive of Oconomowoc, Wisconsin was awarded the State contract for Rock
19 County vehicle purchases; and,
20

21 WHEREAS, The Sheriff's Office and Purchasing staff have reviewed the State of Wisconsin bid
22 specifications and recommend purchasing one Ford F350 truck from Ewald Automotive.
23

24 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board duly assembled this
25 _____ day of _____, 2014 that Purchase Orders be issued as follows:
26

- 27 \$ 39,960 to Ewald Automotive for 1 Ford Super Duty F350
- 28 \$ 5,974 to General Fire Equipment Company for 1 NFPA Light Package
- 29 \$ 600 to Comac Signs for Vehicle Lettering
- 30 \$ 2,697 to Bandt Communications for Mobile Radios
- 31

32 BE IT FURTHER RESOLVED that payment be made to the vendor upon receipt and acceptance by
33 the Rock County Sheriff.
34

35 BE IT FURTHER RESOLVED, that the Sheriff's budget be amended as follows:
36

37 Account/Description	Budget	Increase (Decrease)	Amended Budget
	38 As of 11/01/14		
39 <u>Source of Funds</u>			
40 21-2540-0000-42200	\$ 0	\$ 31,977	\$ 31,977
41 State Aid			
42 21-2540-0000-46400	\$ 5,000	\$ 10,314	\$ 15,314
43 Funds Forwarded – Prior Yr.			
44			

AUTHORIZING PURCHASE OF A REPLACEMENT VEHICLE FOR THE ROCK COUNTY
HAZARDOUS MATERIALS RESPONSE TEAM AND AMENDING THE SHERIFF'S BUDGET
Page 2

45	Account/Description	Budget	Increase (Decrease)	Amended Budget
46		As of 11/01/14		
47				
48	21-2540-0000-62119	\$ 47,421	(\$ 6,940)	\$ 40,481
49	Other Contracted Services			
50	<u>Use of Funds</u>			
51	21-2540-0000-67105	\$ 0	\$ 49,231	\$ 49,231
52	Motor Vehicle			

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

Mary Beaver, Chair

Henry Brill, Vice Chair

Terry Fell

Brian Knudson


Larry Wiedenfeld

Finance Committee Endorsement
Reviewed and approved on a vote of

Mary Mawhinney, Chair

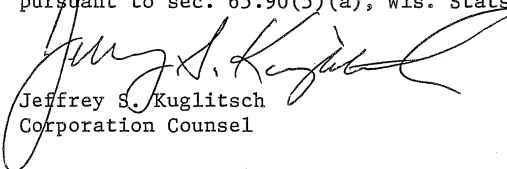
FISCAL NOTE:

This resolution authorizes the purchase of a replacement hazardous response team vehicle. Sufficient funding is available from state aid, Hazmat Team program prior year fund balance and 2014 budget for the cost of this vehicle.


Sherry Oja
Finance Director

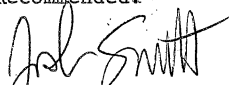
LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended:


Josh Smith
County Administrator

**AUTHORIZING PURCHASE OF A REPLACEMENT VEHICLE FOR THE ROCK COUNTY
HAZARDOUS MATERIALS RESPONSE TEAM AND AMENDING THE SHERIFF'S BUDGET**

EXECUTIVE SUMMARY

The Rock County Hazardous Materials Response Team has recognized the need for a replacement emergency response vehicle, capable of hauling the team's large equipment trailer. The current emergency response van is no longer safe for pulling the equipment trailer due to age and limited towing capabilities. The response trailer weighs over 10,900 lbs. yet the current towing vehicle is rated to only pull up to 10,000 lbs. Modifications can no longer improve the safety or towing capacity of either piece of equipment.

The State of Wisconsin has agreed to provide supplemental funding to the County of Rock, which is to be used for the purchase of equipment and resources necessary for the team's operations following a 2014 contractual agreement to serve as a state response team for incidents outside of the Rock County area. This funding opportunity supplements the needs of the Rock County team, assisting with purchases otherwise deemed the responsibility of Rock County.

The Sheriff's Office and the Purchasing Staff reviewed the State of Wisconsin bid specifications to verify that they meet the Rock County Hazardous Materials Response Team needs. The total cost breakdown for the response vehicle is as follows:

\$39,960	1 Ford Super Duty F350
\$5,974	1 NFPA Light Package
\$600	Vehicle Lettering
<u>\$2,697</u>	Mobile Radio Communications
\$49,231	Total Request

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden
INITIATED BY



Capt. Gary L. Groelle
DRAFTED BY

Public Safety and Justice
Committee
SUBMITTED BY

November 13, 2014
DATE DRAFTED

**AUTHORIZING ACCEPTANCE OF
2014-15 OWI TASK FORCE GRANT**

1 WHEREAS, the Wisconsin Department of Transportation, Bureau of Transportation Safety, makes
 2 Federal Highway Safety funds available to local law enforcement agencies for various traffic safety
 3 programs; and,
 4
 5 WHEREAS, these funds are earmarked to allow law enforcement agencies to provide additional
 6 enforcement patrols directed at improving traffic safety by impaired driving enforcement, thus reducing
 7 hazardous motorist behavior on roadways with a high incidence of injury or fatal accidents; and,
 8
 9 WHEREAS, the Rock County Sheriff's Office and other Rock County Law Enforcement Agencies are
 10 eligible to receive a grant of \$60,000 to participate in this program; and,
 11
 12 WHEREAS, grant funds in the amount of \$60,000 will be used for overtime wages and related benefits;
 13 and,
 14
 15 WHEREAS, this grant requires a local match of 25%.
 16
 17 NOW, THEREFORE BE IT RESOLVED by the Rock County Board of Supervisors assembled this
 18 _____ day of _____ 2014, that the Rock County Sheriff is authorized to accept funds under the
 19 Highway Safety Project Grants.

20
21 BE IT FURTHER RESOLVED, that the 2014 budget be amended as follows:

<u>Account/ Description</u>	<u>Budget 10/01/14</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Source of Funds</u>			
21-2119-2015-42100 Federal Aid	\$0	\$60,000	\$60,000
<u>Use of Funds</u>			
21-2119-2015-61210 Overtime Wages-Productive	\$0	\$15,000	\$15,000
21-2119-2015-69501 Aid to Localities	\$0	\$45,000	\$45,000

AUTHORIZING ACCEPTANCE OF 2014-15 OWI TASK FORCE GRANT

Page 2

Respectfully submitted,

Public Safety and Justice Committee

Mary Beaver, Chair

Henry Brill, Vice Chair

Brian Knudson

Terry Fell

Larry Wiedenfeld

Finance Committee Endorsement

Reviewed and approved on a vote
of _____

Mary Mawhinney, Chair

FISCAL NOTE:

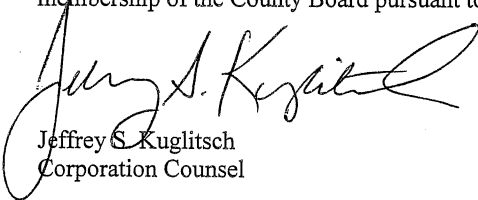
This resolution authorizes the acceptance and expenditure of \$60,000 in Federal Aid for the OWI Task Force. The grant will be shared by the Rock County Sheriff's Office and various law enforcement agencies. The grant requires a 25% match. Rock County's share of the match is already included in the budget as wages, mileage and equipment.



Sherry Oja
Finance Director

LEGAL NOTE:

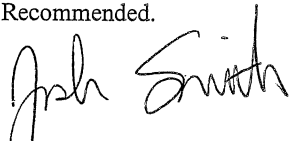
The County Board is authorized to accept grant funds pursuant to sec. 49.52(19), Wis. Stats. As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

**Executive Summary
Authorizing Acceptance of
2014-15 OWI Task Force Grant**

Alcohol-impaired Driving: In Wisconsin during 2013 alcohol was listed as a contributing factor in 4.2% of all crashes. 35.1% of all vehicle crash fatalities in 2013 were alcohol-related, resulting in 185 deaths. Alcohol-impaired driving is associated with other high-risk behaviors that increase the likelihood of a crash and of significant injury or death occurring; these include speeding, and failure to wear safety belts.

Enforcement Area (Targeting): WisDOT analysis has identified roadway segments patrolled by this agency as 'at-risk'. All alcohol and speed-related crash data from the three previous years for every jurisdiction in Wisconsin were analyzed, including those involving property damage through all ranges of injuries to those that resulted in death. These data were scientifically weighted, following established statistical protocol. Using the weighted data, the Bureau identified those places in Wisconsin with the largest crash frequency due to excess alcohol use or speed. After factoring in each identified, at-risk location's population density, a snapshot of the state's most likely places for similar crashes per capita was established. *Source: BOTS Analysis*

The OWI Task Force Grant is a "Joint Task Force" which includes the participation of other Law Enforcement agencies in Rock County. Those included at this time are: Beloit Township Police Department; Edgerton Police Department; Evansville Police Department; Janesville Police Department and Rock County Sheriff's Office.

The grant is for \$60,000, all of which will be used for overtime expenses.

The Sheriff Office estimates that they will use \$15,000 of the grant funds. The remaining grant funds will be distributed to the other participating municipalities for overtime.

The grant requires a 25% match. Ten percent of the match is a "Hard Match."

This is the second consecutive year that the Rock Sheriff's Office has participated in this grant.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Robert D. Spoden, Sheriff
INITIATED BY



Diane Michaelis
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

November 12, 2014
DATE DRAFTED

**Amending the Sheriff's 2014 Budget to Use Equitably Shared Funds
for Smart Phone Upgrade**

1 **WHEREAS**, federal law authorizes the Attorney General to share federally forfeited property with
2 participating state and local law enforcement agencies through the Department of Justice Asset Forfeiture
3 Program; and,
4

5 **WHEREAS**, equitably shared funds are required to be used by law enforcement agencies for law
6 enforcement purposes only; and,
7

8 **WHEREAS**, the intent of the transfer is to enhance law enforcement, and it must increase, not supplant
9 the recipient's appropriated operating budget; and,
10

11 **WHEREAS**, for their participation in the program, the Sheriff's Office received funds in the amount of
12 \$3,486; and,
13

14 **WHEREAS**, the Sheriff's Office plans to use the funds to upgrade smart phones to be compatible with
15 the new Microsoft Exchange system.
16

17 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
18 this _____ day of _____, 2014 that the 2014 budget be amended as follows:
19

<u>Account/Description</u>	<u>Budget 11/01/14</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
Source of Funds			
21-2195-0000-46000			
Contributions - ESF	\$27,400.00	\$3,486.00	\$30,886.00
Use of Funds			
21-2195-0000-62210			
Telephone - ESF	\$0.00	\$3,486.00	\$3,486.00

Respectfully submitted,

Public Safety and Justice Committee

Finance Committee Endorsement
Reviewed and approved on a vote of

Mary Beaver, Chair

Henry Brill, Vice Chair

Mary Mawhinney, Chair

Brian Knudson

Terry Fell

Larry Wiedenfeld

FISCAL NOTE:

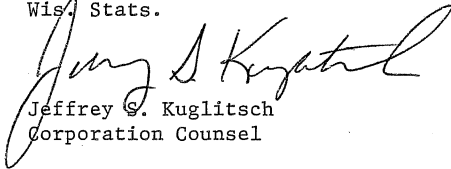
This resolution authorizes a transfer in from the Sheriff's FBI Forfeiture account, A/C 00-0000-0070-29637, which has a current balance of \$44,749.



Sherry Oja
Finance Director

LEGAL NOTE:

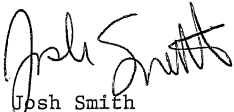
As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary
Amending the Sheriff's 2014 Budget to
Use Equitably Shared Funds for
Smart Phone Upgrade

The Department of Justice Asset Forfeiture Program is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations and deprives wrongdoers of the proceeds of their crimes. Federal law authorizes the Attorney General to share federally forfeited property with participating state and local law enforcement agencies.

Equitably shared funds are required to be used by law enforcement agencies for law enforcement purposes only. The intent of the transfer is to enhance law enforcement. It must increase, not supplant the recipient's appropriated operating budget.

For their participation in the program, the Sheriff's Office received funds in the amount of \$3,486. The Sheriff's Office plans to use the funds to upgrade smart phones. The Sheriff's Office currently uses Blackberry smart phones. When the County migrates from the current Group Wise E-mail system to the Microsoft Exchange system, the blackberries will no longer be supported.

<u>Description</u>	<u>Qty</u>	<u>Ea.</u>	<u>Total</u>
Phones	14	\$189	\$2,646
Cases	14	\$38	\$532
Chargers	14	<u>\$22</u>	<u>\$308</u>
Total	14	\$249	\$3,486