

ROCK COUNTY, WISCONSIN

**Amended:
2/3/2020**



**FINANCE COMMITTEE
THURSDAY – FEBRUARY 6, 2020 - 7:30 A.M.
CONFERENCE ROOM N-1 - FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

AGENDA

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – January 9, 2020 and January 16, 2020
4. Citizen Participation, Communications and Announcements
5. Transfers and Appropriations
6. Committee Review and Approval of Per Meeting Allowances
7. Resolutions and Committee Endorsements
 - A. Creating a 1.0 FTE Enterprise Desktop Administrator Position and Deleting a 1.0 FTE Instructor/Support Specialist Position
 - B. Amending the 2020 Human Services Department Budget to Accept a Community Mental Health Services Block Grant Supplemental Award for FFY 2020 and Creating a 1.0 FTE Human Services Professional Position Embedded in the Janesville Police Department
 - C. Amending the 2019 Council on Aging Budget to Adjust Title C1, C2 Allocations
 - D. Amending the 2020 Council on Aging Budget to Adjust Title III-B, C1, C2, NSIP, Title III-D, NFCSP, MIPPA and SHIP Allocations
 - E. Authorizing Acceptance of Anti-Methamphetamine Task Force Program Grant
 - F. Acceptance of Wisconsin Department of Natural Resources County Conservation Aids Grant Funds and Amending Parks Budget
 - G. Request Approval for the Purchase of Panasonic Toughbooks
 - H. Creating Five 0.4 FTE and One 0.15 FTE Positions and Amending the Council on Aging Budget**
 - I. Authorizing Part-Time Deputy Positions for Courthouse Screening and Amending the 2020 Budget**
8. Update, Discussion and Possible Action
 - A. Charging Out OPEB Fees
 - B. Status of Sheriff's Office Bank Statements
 - C. Semi-annual Reports
9. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



FINANCE COMMITTEE
Minutes – January 9, 2020

Call to Order. Chair Mary Mawhinney called the meeting of the Finance Committee to order at 5:58 P.M. on Thursday, January 9, 2020, in the Jury Deliberation Room, Fourth Floor, Courthouse-East.

Committee Members Present. Supervisors Mawhinney, Beaver, Fox, Podzilni and Yeomans.

Committee Members Excused: None

Staff Members Present. Sherry Oja, Finance Director; Lisa Tollefson, County Clerk; Dara Mosley, Information Technology Deputy Director.

Others Present: None.

Approval of Agenda. Supervisor Fox moved approval of the agenda, second by Supervisor Podzilni. ADOPTED.

Citizen Participation, Communications and Announcements. None.

Transfers and Appropriations. None.

Committee Review and Approval of Per Meeting Allowances. Supervisor Beaver moved approval of the per meeting allowances in the amount of \$9,727.94, second by Supervisor Yeomans. ADOPTED.

Resolutions and Committee Endorsements.

Authorizing Purchase of Storm Wind Studios Training Subscription

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 authorize the purchase agreement with SHI International Corp. for an amount not to exceed \$30,960.00 for the purchase of the Storm Wind Studios training subscription.”

Supervisor Fox moved approval of the above resolution, second by Supervisor Yeomans.

Mr. Mosley explained the subscription will provide two years of unlimited online training for 24 staff members. Individual training averages \$3,000 - \$6,000 per person, so the online subscription option is more economical. Supervisor Yeomans asked if they will be tracking

who's using it and what is being used. Mr. Mosley said they would be tracking this through tests for each training and certificates will be issued when completed.

ADOPTED.

Request for Authorization to Purchase Windows 7 Extended Support User Licenses

Supervisor Fox moved approval to purchase Windows 7 extended support user licenses in an amount not to exceed \$24,300, second by Supervisor Beaver. ADOPTED.

Adjournment. Supervisor Fox moved adjournment at 6:03 P.M., second by Supervisor Beaver. ADOPTED.

Respectfully submitted,

Sherry Oja
Finance Director

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.



FINANCE COMMITTEE
Minutes – January 16, 2020

Call to Order. Chair Mary Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, January 16, 2020, in Conference Room N-1, Fifth Floor, Courthouse-East.

Committee Members Present. Supervisors Mawhinney, Beaver, Fox, Podzilni and Yeomans.

Committee Members Excused: None

Staff Members Present. Sherry Oja, Finance Director; Josh Smith, County Administrator; Randy Terronez, Assistant to County Administrator; Lisa Tollefson, County Clerk; Bridget Laurent, Deputy Corporation Counsel

Others Present: Supervisor Kathy Schulz; Ellen Wiegand and Chuck Wilson, Beloit Meals on Wheels.

Approval of Agenda. Supervisor Podzilni moved approval of the agenda as presented, second by Supervisor Yeomans. ADOPTED.

Approval of Minutes – December 12, 2019 and December 19, 2019. Supervisor Beaver moved approval of the minutes of December 12, 2019 and December 19, 2019 as presented, second by Supervisor Fox. ADOPTED.

Citizen Participation, Communications and Announcements. Supervisor Beaver said the Sheriff's Office is not sending the reconciliations of their checking account in a timely manner and they need to do this within 30 days of receiving the statement.

Transfers and Appropriations. None.

Review of Payments. The Committee accepted the reports.

Review of Payments Over \$10,000. The Committee accepted the reports.

Resolutions and Committee Endorsements.

Initial Resolution Authorizing General Obligation Bonds and/or Notes in an Amount Not to Exceed \$3,230,000

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020, that there

shall be issued, pursuant to Chapter 67, Wisconsin Statutes, General Obligation Bonds and/or Notes in an amount not to exceed \$3,230,000 for highway construction and improvement projects.”

Supervisor Fox moved approval of the above resolution, second by Supervisor Yeomans. ADOPTED.

Amending the 2019 Level B Hazmat Team Budget

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020, that the Sheriff’s Office’s budget for 2019 be amended as follows:

...”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Fox. ADOPTED.

Accepting the 2020 EPCRA Planning Grant and Approving the 2020 Local Emergency Planning Committee Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020, accepts the 2020 EPCRA Planning Grant and approves the 2020 Local Emergency Planning Committee Budget as follows:

...”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Providing an Additional \$5,000 to Beloit Meals on Wheels and Amending the 2020 Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2019 does hereby amend the 2020 budget to provide an additional \$5,000 to the Beloit Meals on Wheels program through the Council on Aging budget as follows:

...”

Supervisor Fox moved approval of the above resolution, second by Supervisor Podzilni.

Ms. Wiegand and Mr. Wilson said they feel the additional funds are important to their outreach, helping the citizens of Beloit to remain in their homes, and feel this money would be well spent. They added that it also helps as a safety check and adds the human touch. They said

they have nine routes running Monday through Friday, and they run four routes on Saturday and Sunday. Each driver delivers 10 to 16 meals per day. In 2018 they served 26,871 meals and in 2019 they served 29,012, an 8.3% increase. On average they served 93 meals per day in 2018, and averaged 106 meals per day in 2019, a 14.1 increase in the average number of meals per day.

Ms. Wiegand said they receive \$37,000 in Federal funds per year and respectfully request an additional \$5,000 from the County to make the full \$10,000 they requested.

Supervisor Yeomans asked about the rest of the County. Mr. Smith said the Council on Aging delivers for the rest of the County. Ms. Wiegand said they deliver to anyone with a 53511 ZIP code. Mr. Smith added that Mercy also has a meal program.

Mr. Wilson said most of their seniors cannot pay the full amount of the meal. Ms. Wiegand added that the funds from the Council on Aging goes toward the cost of the meal.

Supervisor Yeomans said the County delivers 15,000 meals in the City of Janesville. Mr. Smith said, if the Beloit Meals on Wheels did not deliver the meals in Beloit, the County would take over delivery and it would be in the best interest of the County to have them continue.

Supervisor Beaver asked if they had administrative costs. Ms. Wiegand said they do, but these funds come from a different source.

Ms. Oja said the Council on Aging has used tax levy money for the past two years. Supervisor Yeomans said, from a fiscal standpoint, the County is in the same boat as Beloit Meals on Wheels and the money will run out eventually. Chair Mawhinney said the \$5,000 already in the 2020 budget for them came out of the balance fund. Mr. Smith agreed and said this was a one-time federal fund.

Mr. Wilson said the need is only going to be greater as the elderly population grows.

Chair Mawhinney asked Supervisor Schulz why this was not asked for when the budget was being adopted, why wait until now. Supervisor Schulz said it was a misunderstanding on her part that it was not the full \$10,000.

Discussion on the budget process and how the committee chairs come to the first meeting after the budget is presented to request to changes to the proposed budget.

Supervisor Yeomans said that giving the additional funds to them now would be to their detriment as the funds will run out faster and future amounts would then need to be cut. Supervisor Schulz said we need to ask our government to give more funds to take care of the elderly, and that we need to advocate more.

Discussion on the 24 corporations who are partnering with Beloit Meals on Wheels and how they are helping by supplying drivers during work hours.

PASSED on the following vote: YES – Supervisors Beaver, Fox, Mawhinney and Yeomans; NO – Supervisor Podzilni.

Approving Contract for OPEB Actuarial Valuation Services Ms. Oja handed out copies of the request (attached) and went over it. She said it is for two years and that it went up about 5%.

Supervisor Yeomans said he feels the cost should be added to the cost of the premiums. Ms. Oja said these are for the financial statements. Mr. Smith said the cost of the premiums have already been given to the employees and there is then a lock on the costs. Supervisor Yeomans said there is the ability to tack on a fee for employees who have left. Mr. Smith said this is something the County Board would need to take action on.

Supervisor Beaver moved approval of the two year contract for the OPEB valuation at a cost of \$10,500 for 2019 and \$5,250 for 2020, second by Chair Mawhinney. ADOPTED.

Supervisor Beaver said this needs to get done but also the fees should be looked at. Supervisor Yeomans requested this be brought back for discussion at the next meeting.

Update, Discussion and Possible Action. None.

Adjournment. Supervisor Beaver moved adjournment at 8:28 A.M., second by Supervisor Yeomans. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

Approval of Contract for OPEB Actuarial Services

The Governmental Accounting Standards Board (GASB) sets the financial reporting rules for government. Per GASB, governments must report their Other Post-Employment Benefits (OPEB) liability. OPEB liabilities are costs that the government entity has promised to pay on employees behalf in the future. Rock County's OPEB liability consists of:

- Health insurance provided to Deputy Sheriffs and Deputy Sheriff's Supervisor retirees and their dependents.
- Costs for other retirees who opt to pay 100% of their health insurance premiums until age 65.
- Costs for eligible employees participating in the Post Employment Health Plan (PEHP) to pay for healthcare premiums upon retirement.

In order to comply with OPEB rules, valuations must be done at least every 2 years. The actuarial valuations must determine the OPEB cost which is the annual required contribution (ARC) and the "net OPEB obligation" which is the difference between the employer's OPEB cost and actual annual employer contributions to the OPEB plan.

Gabriel, Roeder, Smith & Company (GRS) is a nationally recognized actuarial firm with the expertise to complete the valuation under ever changing GASB rules. GRS has offered to complete our OPEB valuations for \$10,500 for FY2019 and \$5,250 for FY2020.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Director of IT
INITIATED BY



Amy Spoden
DRAFTED BY

Finance Committee
SUBMITTED BY

January 20, 2020
DATE DRAFTED

**CREATING A 1.0 FTE ENTERPRISE DESKTOP ADMINISTRATOR POSITION
AND DELETING A 1.0 FTE INSTRUCTOR/SUPPORT SPECIALIST POSITION**

- 1 **WHEREAS**, the Information Technology Department requests that a 1.0 FTE Instructor/Support
- 2 Specialist position be deleted and a 1.0 FTE Enterprise Desktop Administrator position be created;
- 3 and,
- 4
- 5 **WHEREAS**, the 1.0 FTE Instructor/Support Specialist is currently vacant; and,
- 6
- 7 **WHEREAS**, as a result of the Baker Tilly assessment the first project recommended for I.T. to complete
- 8 was to reorganize the department; and,
- 9
- 10 **WHEREAS**, this change will help the Information Technology Department improve the level of
- 11 efficiency with system deployment, upgrades, and patching for PCs and servers.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 14 assembled this _____ day of _____, 2020 does hereby approve the creation of a 1.0 FTE
- 15 Enterprise Desktop Administrator position and the deletion of a 1.0 FTE Instructor/Support Specialist
- 16 position in the Information Technology Department budget.

Respectfully submitted,

FINANCE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Mary Mawhinney, Chair

J. Russell Podzilni, Chair

Mary Beaver, Vice Chair

Mary Mawhinney, Vice Chair

Brent Fox

Richard Bostwick

J. Russell Podzilni

Henry Brill

Bob Yeomans

Betty Jo Bussie

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans

CREATING A 1.0 FTE ENTERPRISE DESKTOP ADMINISTRATOR POSITION
AND DELETING A 1.0 FTE INSTRUCTOR/SUPPORT SPECIALIST POSITION
Page 2

FISCAL NOTE:

This action is budget neutral.



Sherry Oja
Finance Director

LEGAL NOTE:

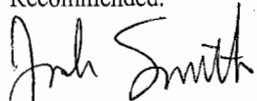
The County Board is authorized to take this action pursuant to sec. 59.22 (2), Wis. Stats.



Bridget Laurent
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

**APPENDIX A
UNILATERAL PAY PLAN
Salaries Effective January 1, 2020**

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Range 1					
Range 2					
Range 3					
Range 4					
Range 5					
Range 6	\$16.91	\$17.82	\$18.61	\$19.61	\$20.60
	\$35,308.08	\$37,208.16	\$38,857.68	\$40,945.68	\$43,012.80
	Environmental Health Technician (A)		Vehicle Maintenance Technician (A)		
Range 7	\$17.50	\$18.39	\$19.38	\$20.28	\$21.32
	\$36,540.00	\$38,398.32	\$40,465.44	\$42,344.64	\$44,516.16
	Secretary I (A)		Fleet Specialist (A)		
Range 8	\$18.23	\$19.03	\$20.04	\$20.99	\$22.06
	\$38,064.24	\$39,734.64	\$41,843.52	\$43,827.12	\$46,061.28
Range 9	\$18.85	\$19.68	\$20.73	\$21.76	\$22.82
	\$39,358.80	\$41,091.84	\$43,284.24	\$45,434.88	\$47,648.16
	Nursing Staff Coordinator (A)				
Range 10	\$19.46	\$20.37	\$21.42	\$22.50	\$23.63
	\$40,632.48	\$42,532.56	\$44,724.96	\$46,980.00	\$49,339.44
	Court Attendant (A)		Judicial Assistant (A)		
	Human Resources Secretary (A)		Legal Assistant (A)		
	Secretary II (A)		Administrative Secretary (A)		
			Payroll Specialist (A)		

Range 11

\$20.13	\$21.10	\$22.17	\$23.27	\$24.43
\$42,031.44	\$44,056.80	\$46,290.96	\$48,587.76	\$51,009.84

Community Coordinator (A)
 Conservationist I (A)
 Health Promotion Coordinator (A)

Purchasing Specialist (A)
 Victim Witness Specialist (B)
 Vehicle Maintenance Supervisor (A)

Range 12

\$20.84	\$21.88	\$22.97	\$24.13	\$25.32
\$43,513.92	\$45,685.44	\$47,961.36	\$50,383.44	\$52,868.16

Range 13

\$21.55	\$22.64	\$23.72	\$24.94	\$26.21
\$44,996.40	\$47,272.32	\$49,527.36	\$52,074.72	\$54,726.48

Administrative Services Supervisor (C)
 Division Leader Deputy Clerk (A)
 Mobility Manager (C)
 Office Coordinator (A)

RECAP Site Supervisor (A)
 Environmental Health Specialist I (B)
 Storekeeper (A)
 Nutrition Program Supervisor (C)
 Transportation Program Supervisor (C)

Range 14

\$22.29	\$23.39	\$24.59	\$25.82	\$27.13
\$46,541.52	\$48,838.32	\$51,343.92	\$53,912.16	\$56,647.44

Assistant Food Services Manager (A)*
 GIS Specialist (A)

Employee Benefits Specialist (A)
 Investigator (A)

Range 15

\$23.12	\$24.23	\$25.45	\$26.72	\$28.03
\$48,274.56	\$50,592.24	\$53,139.60	\$55,791.36	\$58,526.64

Application Support Specialist (A)

Support Services Supervisor (C)

Range 16

\$23.85	\$25.10	\$26.33	\$27.68	\$29.09
\$49,798.80	\$52,408.80	\$54,977.04	\$57,795.84	\$60,739.92

Youth Services Center Supervisor (A)*

Range 17

\$24.75	\$25.95	\$27.23	\$28.59	\$30.01
\$51,678.00	\$54,183.60	\$56,856.24	\$59,695.92	\$62,660.88

Accountant (C)
 Environmental Health Specialist II (B)
 Conservation Specialist II (C)

GEO Application Specialist (B)
 Human Resources Analyst (C)
 Materials & Environmental Services
 Manager (C)

Range 18

\$25.59	\$26.92	\$28.22	\$29.62	\$31.12
\$53,431.92	\$56,208.96	\$58,923.36	\$61,846.56	\$64,978.56

Activity Director (C)
 DA Office Manager (C)
 Child Support Supervisor (C)
 Conservation Specialist III (C)

Economic Support Supervisor (C)
 Financial Supervisor (C)
 Planner III (B)
 User Support Specialist (A)

Range 19

\$26.49	\$27.82	\$29.21	\$30.66	\$32.16
\$55,311.12	\$58,088.16	\$60,990.48	\$64,018.08	\$67,150.08

Chief Deputy Clerk of Circuit Court (C)	Health Educator (A)
Circuit Court Office Manager (C)	Instructor/Support Specialist (A)
Communication Center Shift Supervisor (B)	Lead Economic Support Supervisor (C)
Court Reporter (A)	Medicolegal Investigator (A)
Food Service Manager (C)	Payroll Manager (C)
Enterprise Desktop Administrator (A)	Senior Conservation Specialist (C)

Range 20

\$27.42	\$28.80	\$30.24	\$31.73	\$33.31
\$57,252.96	\$60,134.40	\$63,141.12	\$66,252.24	\$69,551.28

AODA Coordinator (C)	Financial Office Manager (C)
Analyst (C)	Medical Records Manager (C)

Range 21

\$28.40	\$29.79	\$31.32	\$32.82	\$34.52
\$59,299.20	\$62,201.52	\$65,396.16	\$68,528.16	\$72,077.76

Deferred Prosecution Director (C)	Real Property Lister (C)
Mediation & Fam Court Services Manager (C)	Shop Superintendent (B)
Master Electrician (A)	Surveyor (C)
Public Works Accounting Supervisor (C)	Veterans Service Officer (C)
Public Works Superintendent (B)	Victim Witness Coordinator (C)

Range 22

\$29.34	\$30.89	\$32.39	\$34.03	\$35.70
\$61,261.92	\$64,498.32	\$67,630.32	\$71,054.64	\$74,541.60

Admissions Registered Nurse (C)	MDS Nurse (A*)
Community Health Education Coordinator (C)	Environmental Health Specialist III (C)
Epidemiologist (C)	Purchasing Manager (C)
Human Resources Manager (C)	Senior Planner/GIS Manager (C)
Lead Floor Supervisor (C)	Senior Planner (C)

Range 23

\$30.40	\$31.95	\$33.54	\$35.21	\$36.94
\$63,475.20	\$66,711.60	\$70,031.52	\$73,518.48	\$77,130.72

Computer Programmer/Analyst I (B)	Network Technician (B)
Coordinator of Prevention and Community Engagement (C)	Parks Manager (C)
	Systems Analyst (B)

Range 24

\$31.48	\$33.05	\$34.67	\$36.39	\$38.25
\$65,730.24	\$69,008.40	\$72,390.96	\$75,982.32	\$79,866.00

Human Services Supervisor I (C)	Facilities Superintendent (C)
Director of Council on Aging (C)	

Range 25

\$32.61	\$34.20	\$35.89	\$37.71	\$39.58
\$68,089.68	\$71,409.60	\$74,938.32	\$78,738.48	\$82,643.04

Environmental Health Supervisor (C)	Nursing Supervisor (A)*
Human Services Supervisor II (C)	Public Health Supervisor (C)
Coordinator of Quality Improvement (C)	Medicolegal Investigations Manager (C)
	Operations Manager (C)

Range 26

\$34.09	\$35.35	\$37.19	\$39.00	\$40.97
\$71,179.92	\$73,810.80	\$77,652.72	\$81,432.00	\$85,545.36

Airport Director (C)	Business Manager (C)
Assistant Human Resources Director (C)	County Conservationist (C)
Assistant to Information Technology Director (B)	Environmental Protection Director (C)
Computer Programmer/Analyst II (B)	Network Support Administrator (B)
Child Support Director (C)	Justice System Manager (C)
Information Technology Project Manager (B)	

Range 27

\$34.86	\$36.65	\$38.44	\$40.38	\$42.38
\$72,787.68	\$76,525.20	\$80,262.72	\$84,313.44	\$88,489.44

Assistant Public Works Director (C)	Communications Center Operations Manager (C)
Assistant Director of Nursing (C)	Risk Manager (C)
Assistant Director (C)	IT Service Operations Manager (C)
Program Manager (C)	
Public Safety Systems Manager (B)	

Range 28

\$36.13	\$37.91	\$39.82	\$41.79	\$43.88
\$75,439.44	\$79,156.08	\$83,144.16	\$87,257.52	\$91,621.44

Assistant to County Administrator (C)	Assistant Finance Director (C)
---	----------------------------------

Range 29

\$37.36	\$39.22	\$41.21	\$43.27	\$45.41
\$78,007.68	\$81,891.36	\$86,046.48	\$90,347.76	\$94,816.08

Economic Support Division Manager (C)	ADRC/Adult Protective Services Division Manager (C)
---	---

Range 30

\$38.64	\$40.57	\$42.66	\$44.81	\$46.95
\$80,680.32	\$84,710.16	\$89,074.08	\$93,563.28	\$98,031.60

Computer Network Engineer (C)	IT Security Officer (C)
Data Services Manager (C)	IT Infrastructure Services Manager

Range 31

\$39.90	\$41.90	\$44.01	\$46.17	\$48.43
\$83,311.20	\$87,487.20	\$91,892.88	\$96,402.96	\$101,121.84

Economic Development Manager (C)	Director of Nursing (C)
------------------------------------	---------------------------

Range 32

\$41.21	\$43.27	\$45.44	\$47.66	\$50.10
\$86,046.48	\$90,347.76	\$94,878.72	\$99,514.08	\$104,608.80

Administrative Services Division Manager (C)	Court Commissioner (C)
	Communication Center Director (C)

Range 33

\$42.56	\$44.67	\$46.91	\$49.28	\$51.76
\$88,865.28	\$93,270.96	\$97,948.08	\$102,896.64	\$108,074.88

Deputy Corporation Counsel (C)	Information Technology Deputy Director (C)
Health Officer (C)	
HSD Deputy Director (C)	

Range 34

\$43.96	\$46.14	\$48.42	\$50.86	\$53.41
\$91,788.48	\$96,340.32	\$101,100.96	\$106,195.68	\$111,520.08

Director of Planning and Development (C)	Public Works Director (C)
Facilities Management Director (C)	

Range 35

\$45.37	\$47.61	\$50.00	\$52.50	\$55.17
\$94,732.56	\$99,409.68	\$104,400.00	\$109,620.00	\$115,194.96

Range 36

\$46.82	\$49.19	\$51.62	\$54.22	\$56.94
\$97,760.16	\$102,708.72	\$107,782.56	\$113,211.36	\$118,890.72

Human Resources Director (C)

Range 37

\$48.36	\$50.76	\$53.28	\$55.97	\$58.79
\$100,975.68	\$105,986.88	\$111,248.64	\$116,865.36	\$122,753.52

Director of Information Technology (C)

Range 38

\$49.93	\$52.44	\$55.08	\$57.76	\$60.65
\$104,253.84	\$109,494.72	\$115,007.04	\$120,602.88	\$126,637.20

Finance Director (C)

Range 39

\$51.54	\$54.18	\$56.89	\$59.68	\$62.65
\$107,615.52	\$113,127.84	\$118,786.32	\$124,611.84	\$130,813.20

Nursing Home Administrator (C)

Range 40

\$53.20	\$55.85	\$58.70	\$61.57	\$64.67
\$111,081.60	\$116,614.80	\$122,565.60	\$128,558.16	\$135,030.96

Range 41

\$54.95	\$57.69	\$60.55	\$63.60	\$66.83
\$114,735.60	\$120,456.72	\$126,428.40	\$132,796.80	\$139,541.04

Corporation Counsel (C)

Director of Human Services (C)

Unilateral (A) employees are non-exempt FLSA covered employees, which means they are eligible for overtime compensation on a time and one-half basis over 40 hours per week.

Unilateral (B) employees are exempt employees for purposes of the FLSA, but we have decided that they are eligible for overtime compensation on a straight time basis over 40 hours per week.

Unilateral (C) employees are exempt employees for purposes of FLSA and we have decided that they are not eligible for overtime, but may utilize "flex" hours.

An * indicates that the position is exempt for the purposes of FLSA, but we have decided to pay them overtime on a time and one half basis over 40 hours per week.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Katherine Luster
INITIATED BY



Greg Winkler
DRAFTED BY

Human Services Board
SUBMITTED BY

January 8, 2020
DATE DRAFTED

**Amending the 2020 Human Services Department Budget to Accept a
Community Mental Health Services Block Grant Supplemental Award for FFY 2020
and Creating a 1.0 FTE Human Services Professional Position
Embedded in the Janesville Police Department**

- 1 **WHEREAS**, the State of Wisconsin Department of Health Services has made available supplemental
2 funding through the Community Mental Health Services Block Grant Supplemental Award for Federal
3 Fiscal Year 2020; and,
4
5 **WHEREAS**, the purpose of these funds is to expand or enhance services for adults with serious
6 mental illness or children with a serious emotional disturbance; and,
7
8 **WHEREAS**, Rock County has requested and been approved to receive the sum of \$70,004; and,
9
10 **WHEREAS**, the funds must be used between October 1, 2019 and September 30, 2020; and,
11
12 **WHEREAS**, there is an opportunity to use this grant to fund (1) a 1.0 FTE Crisis Worker in the
13 Janesville Police Department and (2) projects to enhance client services available through Beloit Area
14 Community Health Center; and,
15
16 **WHEREAS**, Crisis Services and the Janesville Police Department have a strong ongoing commitment to
17 collaborate for citizens who experience behavioral health crises; and,
18
19 **WHEREAS**, HSD and JPD have completed a successful exploratory integration of a 0.4 FTE Crisis
20 Worker into the JPD department using existing resources; and,
21
22 **WHEREAS**, a primary identified need is to embed a 1.0 FTE Crisis Worker more fully into the
23 operations of JPD; and,
24
25 **WHEREAS**, the Community Mental Health Services Block Grant Supplemental Award for Federal
26 Fiscal Year 2020 is available to fund this position through September 30, 2020 as well as the purchase
27 of a cell phone for this worker's use; and,
28
29 **WHEREAS**, there are funds available in the Outpatient contractual line item to fund the new position
30 for the last quarter of 2020; and,
31
32 **WHEREAS**, the remaining \$22,000 in grant funds will be used for projects to enhance client services
33 available through Beloit Area Community Health Center.
34
35 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
36 assembled this _____ day of _____, 2020 does hereby authorize the acceptance of the
37 Community Mental Health Services Block Grant Supplemental Award for FFY 2020 and the creation of
38 a 1.0 FTE Human Services Professional (Crisis Intervention Worker) embedded in the Janesville Police
39 Department.
40
41 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2020 be amended as
42 follows to fund (1) the 1.0 FTE Crisis Worker in the Janesville Police Department and (2) projects to
43 enhance client services available through Beloit Area Community Health Center:

Amending the 2020 Human Services Department Budget to Accept a Community Mental Health Services Block Grant Supplemental Award for FFY 2020 and Creating a 1.0 FTE Human Services Professional Position Embedded in the Janesville Police Department

Page 2

	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
	<u>1/1/2020</u>	<u>(Decrease)</u>	<u>Budget</u>
44			
45	Account/Description		
46	<u>Source of Funds</u>		
47	36-3661-2020-42100		
48	Federal Aid	\$0	\$70,004
49			
50	<u>Use of Funds</u>		
51	36-3661-2020-62119		
52	Other Contracted Services	\$0	\$22,002
53			
54	36-3661-2020-62210		
55	Telephone	\$0	\$522
56			
57	36-3661-2020-68210		
58	Allocated Crisis	\$0	\$47,480
59			
60	36-3689-0000-61100		
61	Regular Wages	\$1,793,382	\$46,454
62			\$1,839,836
63	36-3689-0000-61400		
64	FICA	\$146,605	\$3,554
65			\$150,159
66	36-3689-0000-61510		
67	Retirement-Employers	\$123,920	\$3,136
68			\$127,056
69	36-3689-0000-61610		
70	Health Insurance	\$531,742	\$14,146
71			\$545,888
72	36-3689-0000-61620		
73	Dental Insurance	\$13,787	\$539
74			\$14,326
75	36-3689-0000-68313		
76	MHBG Supplemental Allocation	\$0	(\$47,480)
77			(\$47,480)
78	36-3690-0000-62119		
79	Other Contracted Services	\$143,060	(\$20,349)
			\$122,711

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson

Brian Knudson, Chair

Sally Jean Weaver-Landers

Sally Jean Weaver-Landers, Vice Chair

Stephanie Aegerter

Stephanie Aegerter

Terry Fell

Terry Fell

Absent

Ashley Kleven

Absent

David Homan

Kathy Schulz

Kathy Schulz

Terry Thomas

Terry Thomas

Shirley Williams

Shirley Williams

FINANCE COMMITTEE ENDORSEMENT

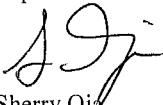
Reviewed and approved on a vote of _____

Mary Mawhinney, Chair

Date

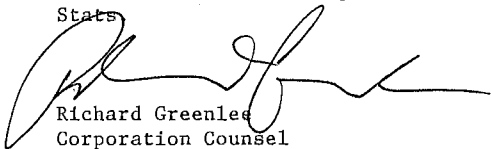
FISCAL NOTE:

This resolution accepts \$70,004 in federal aid. HSD requests the grant funding to be used for a 1.0 FTE Crisis Worker and client services projects. Existing funds in the HSD budget will be used to fund the 1.0 FTE Crisis Worker for the last quarter of 2020. No additional County funds are being requested.


Sherry Oja
Finance Director

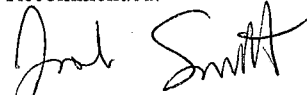
LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. and to take this action pursuant to sec. 59.22(2), Wis. Stats. As an amendment to the adopted 2020 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney, Vice Chair

Richard Bostwick

Henry Brill

Betty Jo Bussie

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans

Executive Summary

**Amending the 2020 Human Services Department Budget to Accept a
Community Mental Health Services Block Grant Supplemental Award for FFY 2020
and Creating a 1.0 FTE Human Services Professional Position
Embedded in the Janesville Police Department**

Rock County has received Mental Health Block Grant funds for years from the State of Wisconsin. In 2019, counties were offered two payments of additional supplemental funds, the first to be used by 9/30/19 and the second by 9/30/20. This resolution allocates the second payment, \$70,004, to fund (1) a 1.0 FTE Crisis Worker in the Janesville Police Department and (2) projects to enhance client services available through Beloit Area Community Health Center.

Crisis Services and the Janesville Police Department completed a successful exploratory integration of a 0.4 FTE Crisis Worker into the JPD using existing resources, but a primary identified need is to embed a 1.0 FTE Crisis Worker more fully into the operations of JPD. Best practice in law enforcement and behavioral health is to deescalate and resolve behavioral health crises within a community-based model that maximizes client choice and respect and minimizes coercion and power struggles. The MHBG Supplemental Award will fund a 1.0 FTE Crisis Worker through September 30, 2020. Funds are being transferred from the Outpatient Contracted Services line to cover the remainder of the year.

There will be approximately \$22,000 in remaining grant funds. These funds will be used for projects to enhance client services available through Beloit Area Community Health Center.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Paula Schutt
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

January 6, 2020
DATE DRAFTED

**AMENDING THE 2019 COUNCIL ON AGING BUDGET TO ADJUST
TITLE C1, C2, ALLOCATIONS**

WHEREAS, the Council on Aging receives funds from the Greater Wisconsin Agency on Aging Resources (GWAAR); and,

WHEREAS, the 2019 allocations have been changed to reflect additional end of contract year money available from the Greater Wisconsin Agency on Aging Resources.

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 does hereby amend the Adopted 2019 Rock County Council on Aging budget as follows:

<u>Account/Description</u>	<u>Budget at 12/01/2019</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Title III-C-1 (Nutrition Program)</u>			
<u>Source of Funds</u>			
30-3903-0000-42100 Federal Aid	\$233,573	\$4,729	\$238,302
<u>Use of Funds</u>			
30-3903-0000-62119 Other Contracted Services	\$78,174	\$4,729	\$82,903
<u>Title III-C-2 (Delivered Meals)</u>			
<u>Source of Funds</u>			
30-3904-0000-42100 Federal Aid	\$167,036	\$271	\$167,307
<u>Use of Funds</u>			
30-3904-0000-63308 Volunteer Mileage	\$35,000	\$271	\$35,271

Respectfully submitted,

EDUCATION, VETERANS AND AGING SERVICES
COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Rg RW
Rick Richard, Chair

Reviewed and approved on a vote of _____

absent
Kevin Leavy

Mary Mawhinney Chair

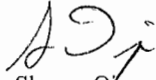
Tom Brien
Tom Brien

Craig J Gramke
Craig Gramke

absent
Phillip Owens, Vice Chair

FISCAL NOTE:

This resolution approves the acceptance and expenditure of \$5,000 in additional federal aid for the nutrition programs. No County match is required.



Sherry Qja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2019 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

EXECUTIVE SUMMARY

Most of the programs administered by the Council on Aging are funded with federal Older Americans Act and National Service Incentive Program revenues. State 85.21 aid funds the Elderly and Handicapped Transportation Program. During the budget preparation process, the amount of funding is estimated. Actual amounts are not available until the contract is received from the Greater Wisconsin Agency on Aging Resources, the area agency on aging and from the Wisconsin Department of Transportation.

No county tax levy is required except for an additional \$2,247 in the Elderly and Handicapped Transportation budget to meet the required 20% match for s.85.21 funding.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Paula Schutt
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

December 30, 2019
DATE DRAFTED

**AMENDING THE 2020 COUNCIL ON AGING BUDGET TO ADJUST TITLE III-B, C1, C2,
NSIP, TITLE III D, NFCSP, AFCSP, MIPPA AND SHIP ALLOCATIONS**

1 **WHEREAS**, the Council on Aging receives funds from the Greater Wisconsin Agency on Aging
2 Resources (GWAAR) that are estimated during the budget preparation process; and,
3

4 **WHEREAS**, the most recent 2020 allocations have been received from the Greater Wisconsin Agency on
5 Aging Resources.
6

7 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
8 this _____ day of _____, 2020 does hereby amend the 2020 Rock County Council on
9 Aging budget as follows:
10

<u>Account/Description</u>	<u>Budget at 1/1/2020</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Title III-B (Supportive Services)</u>			
<u>Source of Funds</u>			
30-3901-0000-42100 Federal Aid	129,605	12,921	142,526
<u>Use of Funds</u>			
30-3901-0000-62614 Purchased Services	-0-	12,921	12,921
<u>Title III-C-1 (Nutrition Program)</u>			
<u>Source of Funds</u>			
30-3903-0000-42100 Federal Aid	270,524	15,612	286,136
30-3903-0000-42102 Nutrition Services Incentive Program	38,279	11,214	49,493
<u>Use of Funds</u>			
30-3903-0000-62119 Contracted Services	80,347	15,612	95,959
30-3903-0000-62105 Contracted Food Services	90,371	11,214	101,585
<u>Title III-C-2 (Delivered Meals)</u>			
<u>Source of Funds</u>			
30-3904-0000-42100 Federal Aid	106,443	6,365	112,808
<u>Use of Funds</u>			
30-3904-0000-62105 Contracted Food Services	152,891	6,365	159,256
<u>Title III-D (Preventive Health)</u>			
<u>Source of Funds</u>			
30-3908-0000-42100 Federal Aid	7,782	1,808	9,590
<u>Use of Funds</u>			
30-3908-0000-62634 Prevention Services	8,032	1,808	9,840
<u>Title III-E (National Family Caregiver Support Program)</u>			
<u>Source of Funds</u>			
30-3915-0000-42100 Federal Aid	62,144	11,552	73,696
<u>Use of Funds</u>			
30-3915-0000-64615 Client Related Costs	28,000	11,552	39,552

Amending the Council on Aging Budget to Adjust TITLE III, C1, C2, NSIP, TITLE III D,
NFCSP, AFCSP, AND SHIP ALLOCATIONS

Page 2

52	<u>Account/Description</u>	<u>Budget at</u>	<u>Increase</u>	
53		<u>Amended</u>		
54		<u>1/1/2020</u>	<u>(Decrease)</u>	
55	<u>Budget</u>			
56				
57	<u>Alzheimer's Family Caregiver Support Program</u>			
58	<u>Source of Funds</u>			
59	30-3920-0000-42200	69,182	853	70,035
60	State Aid			
61	<u>Use of Funds</u>			
62	30-3920-0000-64615	57,743	853	58,596
63	Client Related Costs			
64	<u>State Health Insurance Program (SHIP)</u>			
65	<u>Source of Funds</u>			
66	30-3974-0000-42100	-0-	3,829	3,829
67	Federal Aid			
68	<u>Use of Funds</u>			
69	30-3974-0000-62626	-0-	3,829	3,829
70	Elderly Benefit Specialist			
71	<u>Medical Improvement Patient/Provider (MIPPA)</u>			
72	<u>Source of Funds</u>			
73	30-3954-0000-42100	11,220	(1,072)	
74	10,148			
75	Federal Aid			
76	<u>Use of Funds</u>			
77	30-3954-0000-62626	11,220	(1,072)	
78	10,148			
79	Elderly Benefit Specialist			

Respectfully submitted,

EDUCATION, VETERANS AND AGING
SERVICES COMMITTEE


Rick Richard, Chair

absent
Kevin Leavy

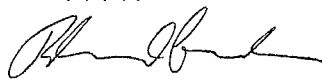
Tom Brien
Tom Brien

Craig Gramke
Craig Gramke

absent
Phillip Owens

LEGAL NOTE:

As an amendment to the adopted 2020
County Budget, this Resolution requires
a 2/3 vote of the entire membership of
the County Board pursuant to sec.
65.90(5)(a), Wis. Stats.


Richard Greenlee
Corporation Counsel

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney Chair

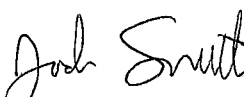
FISCAL NOTE:

This resolution amends the Council on Aging's
2020 budget to match actual awards. No County
matching funds are required


Sherry Oja
Finance Director

ADMINISTRATIVE NOTE

Recommended


Josh Smith
County Administrator

EXECUTIVE SUMMARY

Most of the programs administered by the Council on Aging are funded with federal Older Americans Act and National Service Incentive Program revenues. During the budget preparation process, the amount of funding is estimated. Actual amounts are not available until the contract is received from the Greater Wisconsin Agency on Aging Resources, the area agency on aging.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy J. Knudson
INITIATED BY



Diane Kowal
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

January 22, 2020
DATE DRAFTED

**AUTHORIZING ACCEPTANCE OF ANTI-METHAMPHETAMINE TASK
FORCE PROGRAM GRANT**

1 **WHEREAS**, the Wisconsin Department of Justice, Division of Criminal Investigation (DCI), has been
2 selected as a recipient of the 2018 COPS Anti-Methamphetamine Program (CAMP) Grant; and,
3
4 **WHEREAS**, the Rock County Sheriff's Office has been invited to be part of the Task Force; and,
5
6 **WHEREAS**, the purpose of the grant is to allocate additional resources for local, multi-jurisdictional,
7 drug task forces; and,
8
9 **WHEREAS**, the Rock County Sheriff's Office is eligible to receive \$10,000 for participating in this
10 grant; and,
11
12 **WHEREAS**, grant funds will be used for overtime wages; and,
13
14 **WHEREAS**, the grant does not require a local match; and,
15
16 **WHEREAS**, the grant runs from January 1, 2020 through December 31, 2021
17
18 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
19 this _____ day of _____, 2020, that the Rock County Sheriff is authorized to accept funds
20 under the Anti-Methamphetamine Task Force Grant.
21

22 **BE IT FURTHER RESOLVED**, that the 2020 budget be amended as follows:

24 Account Description	Budget at	Amount	Amended
25 <u>Account Number</u>	<u>01/01/20</u>	<u>Incr (Decr)</u>	<u>Budget</u>
27 <u>Source of Funds</u>			
28 State Aid			
29 21-2139-2020-42200	\$0	\$10,000	\$10,000
30			
31 <u>Use of Funds</u>			
32 Overtime Wages			
33 21-2139-2020-61210	\$0	\$10,000	\$10,000

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

FINANCE COMMITTEE ENDORSEMENT

Mary Beaver, Chair

Reviewed and approved on a vote of _____

Phillip Owens, Vice Chair

Mary Mawhinney, Chair Date

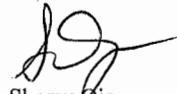
Ron Bomkamp

Terry Fell

Brian Knudson


FISCAL NOTE:

This resolutions authorizes the acceptance and expenditure of \$10,000 in state aid to help funds overtime spent on methamphetamine investigations.


Sherry Oja
Finance Director


ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to secs. 59.52(19), Wis. Stats. As an amendment to the adopted 2020 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Richard Greenlee
Corporation Counsel

Executive Summary

The Wisconsin Department of Justice, Division of Criminal Investigation (DCI), has been selected as a recipient of the 2018 COPS Anti-Methamphetamine Program (CAMP) Grant. The Rock County Sheriff's Office has been invited to be part of the Task Force.

The purpose of the grant is to allocate additional resources for local, multi-jurisdictional, drug task forces. Reimbursement will be provided to agencies for overtime hours spent on conducting methamphetamine investigations.

The Rock County Sheriff's Office is eligible to receive \$10,000, by allotment of \$5,000 for each of two years, for participating in this grant. The grant funds will be used for overtime wages. Benefits will not be reimbursed. The grant does not require a local match. The grant runs from January 1, 2020 through December 31, 2021.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Public Works Committee
Initiated by

Public Works Committee
& Parks Advisory Committee
Submitted by



John Traynor, Parks Manager
Drafted by

January 15, 2020
Date Drafted

**ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES
COUNTY CONSERVATION AIDS GRANT FUNDS
AND AMENDING PARKS BUDGET**

1 **WHEREAS**, the legislature of the State of Wisconsin enacted legislation providing for allocation
2 to the respective counties in that state on an acreage basis for the county fish and game projects,
3 including conservation of resources and habitat, on the condition that the counties match the state
4 allocation; and
5

6 **WHEREAS**, Rock County made application to participate in unallocated county fish and game
7 projects pursuant to provisions of s.23.09(12) of the Wisconsin Statutes and as authorized by
8 county board resolution 18-10A-099; and
9

10 **WHEREAS**, \$5,000 is in the 2020 budget as an estimated amount for this grant in 2020; and
11

12 **WHEREAS**, matching grant funds totaling \$3,228 are available from the Wisconsin Department of
13 Natural Resources, but less than the estimated budgeted amount, and a resolution accepting the
14 same is required.
15

16 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
17 assembled this ____ day of _____, 2020 does hereby approve the acceptance of these funds and
18 amend the Department of Public Works Parks Division 2020 Budget as follows:
19

	<u>Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
20			
21			
22	Source of Funds - Parks:		
23	41-4592-4788-42200	\$5,000	(\$1,772)
24	DNR Conservation Grant		\$3,228
25			
26	Use of Funds - Parks:		
27	41-4592-4788-69999	\$5,000	(\$1,772)
28	Grant Expense		\$3,228
29			

30 **BE IT FURTHER RESOLVED** that the Parks Manager be hereby authorized and directed to sign
31 the grant agreements and that these documents be submitted to the Wisconsin Department of
32 Natural Resources.
33

34 **BE IT FURTHER RESOLVED**, that the Parks Manager be authorized to file all necessary
35 documents for administration and reimbursement of this program.

ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES COUNTY
CONSERVATION AIDS GRANT FUNDS AND AMENDING PARKS BUDGET

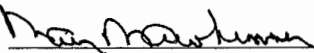
Page Two

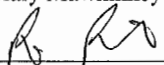
Respectfully submitted,

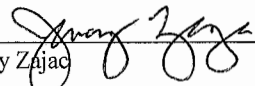
PUBLIC WORKS COMMITTEE


Betty Jo Bussie, Chair

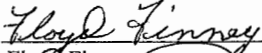

Brent Fox, Vice-Chair

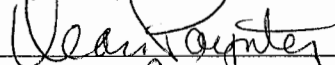

Mary Mawhinney


Rick Richard


Jeremy Zajac

PARKS ADVISORY COMMITTEE


Floyd Finney


Dean Paynter


Tom Presny

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair

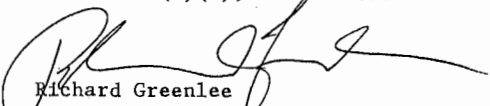
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of DNR conservation funds. The resolution also adjusts the 2020 budget to the actual grant award amount.


Sherry Oja
Finance Director

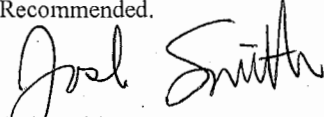
LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2020 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

-EXECUTIVE SUMMARY-

**ACCEPTANCE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES
COUNTY CONSERVATION AIDS GRANT FUNDS AND AMENDING PARKS BUDGET**

Each Wisconsin County is allocated a certain amount of money annually to fund small projects on a 50/50 match basis. This year we will be using our allocated funds to help pay for a (kayak/canoe) boat launch at Murwin Park.

Rock County was originally allotted \$1,927 in County Conservation Aids grant funds. An additional \$1,301 in County Conservation Aids grant funds have become available, for a total award of \$3,228 for 2020. The recommended 2020 budget includes \$5,000 for this grant. This resolution accepts the \$3,228 in County Conservation Aids funds and reduces the 2020 budget from \$5,000 to \$3,228.

A boat launch at Murwin Park was recommended in the 2015-2020 Rock County, Wisconsin Parks, Outdoor Recreation and Open Space (POROS) Plan. Murwin Park is located approximately 11 miles northwest for the City of Janesville. This 40+ acre park encloses a substantial amount of shoreline of the Yahara River at the Village of Fulton. A boat launch would improve river access due to an increase in recreational activities. Murwin Park will provide an excellent place to launch to travel downstream to the confluence with Rock River or a takeout point for people paddling the Yahara River.

Though this funding source required a 50% match by the County, all time and materials supplied by the Parks and Highway Divisions, as well as other community resources, may be used as a match.

Request Approval for the Purchase of Panasonic Toughbooks

The Rock County Sheriff's Office utilizes Panasonic Toughbook laptop computers within their squad cars. Each year a number of these are purchased to replace those that are broken, worn, or no longer adequate to operate the software and systems used by the law enforcement staff.

The Panasonic Toughbooks are ruggedized laptops that are made to withstand extreme temperature, excess vibration, and abnormal abuse that are common in police work. This authorization is for six Toughbooks that will replace units that are five years old and cause regular difficulties for the deputies and Information Technology staff.

The Toughbooks are being purchased from Baycom, Inc. from Green Bay, WI off of state contract (505ent-016-naspocomput-02), and includes a five-year warranty. The cost of the six Toughbooks is \$15,054.

BAYCOM

serious mobility
when it matters most

TIM COONEY
2040 RADISSON ST.
GREEN BAY, WI 54302
PHONE: 920-544-4282
FAX: 920-468-8615
tcooney@baycominc.com

ROCK COUNTY
DARA MOSLEY
200 E. US HWY 14
JANESVILLE, WI 53545
1/15/2020
608-757-5363
dara.mosley@co.rock.wi.us

QUOTE NO. TC20200115W

PRICING AND FINANCIAL OPTIONS SPECIFIC TO THIS OFFERING:
EQUIPMENT DETAILS AND PRICING

QTY	MODEL AND DESCRIPTION	UNIT PRICE	TOTAL PRICE
State Contract# 505ENT-O16-NASPOCOMPUT-02			
6	Panasonic Toughbook FZ-55 Intel Core i5-8365U 1.6GHz vPro Processor 14" Full HD LED Gloved Touch Display 8GB SDRAM 512GB Solid State Hard Drive 802.11a/b/g/n/ac Ethernet NIC 10/100/1000 Bluetooth v4.0 Windows 10 Pro Emissive Backlit Keyboard Standard Battery and AC Power Adapter 3 Year Parts & Labor Warranty	\$2,188.00	\$13,128.00
OPTIONS:			
6	1 Year Extended Warranty: \$198.00 each 2 Year Extended Warranty: \$321.00 each 3 Year No Fault Warranty Upgrade: \$269.00 each 1 Year Warranty Extension with No Fault: \$469.00 each 2 Year Warranty Extension with No Fault: \$719.00 each CD/DVD Super MULTI Drive: \$85.00 each Add 4G LTE w/ Satellite GPS: \$257.00 each Add 4G LTE w/ Satellite GPS & Dedicated GPS: \$430.00 each Add 8GB Additional Memory: \$137.00 each Gamber CF-54 Vehicle Docking Station: \$549.00 each Vehicle Docking Station Power Supply: \$124.00 each	\$321.00	\$1,926.00

Payment With Order: Net 30 Days	EQUIPMENT COST:	\$15,054.00
Quotation Good for 90 Days	SHIPPING:	Included
<i>We impose a surcharge of 2% on credit card purchases over \$1,000.00 which is not greater than our cost of acceptance.</i>	TAX:	Exempt
Your signature is an agreement to purchase and an acceptance of Baycom's Terms & Conditions (http://terms.baycominc.com)	TOTAL:	\$15,054.00

Approved By: _____ / _____
AUTHORIZED CUSTOMER SIGNATURE DATE

All of the information listed on this proposal is confidential and proprietary information.
If You Have Any Questions, Please Contact Tim Cooney at 920-544-4282

www.baycominc.com | 920.468.5426 | 800.728.5426



RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Paula Schutt COA Director
INITIATED BY



Paula Schutt, COA Director

January 13, 2020

Date Drafted

Education, Veterans
And Aging Committee
SUBMITTED BY

**Creating Five 0.4 FTE and One 0.15 FTE Positions and
Amending the Council on Aging Budget**

1 **WHEREAS**, the Rock County Council on Aging operates a Senior Nutrition Program Monday through
2 Friday to provide meals to Rock County residents age 60 and above.

3
4 **WHEREAS**, the County utilizes contracted site managers through Manpower to provide these positions.

5
6 **WHEREAS**, The Council on Aging Director did review costs incurred to Manpower throughout CY2019
7 and has determined the cost to provide these services would be less by utilizing part time County
8 employees for these positons.

9
10 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
11 this _____ day of _____, 2020, does hereby approve creating five part-time positions in
12 the County Budget to replace current Manpower positions, altering the 2020 Budget under the terms set
13 forth below.

<u>Account/Description</u>	<u>Budget at 01/01/2020</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
Congregate Nutrition Program			
Source of Funds			
30-3903-0000-62119	80,347	(60,546)	19,801
Other Contracted Services			
Use of Funds			
30-3903-0000-61100	57,433	50,934	108,367
Wages			
30-3903-0000-61400	4,394	3,896	8,290
FICA			

Respectfully submitted,

EDUCATION VETERANS AND AGING COMMITTEE

Rick Richard
Rick Richard, Chair

absent
Phillip Owens, Vice Chair

Craig J. Gramke
Craig Gramke

Tom Brien
Tom Brien

absent
Kevin Leavy

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Louis Peer

Mary Mawhinney, Vice Chair

Alan Sweeney

Richard Bostwick

Terry Thomas

Henry Brill

Bob Yeomans

Betty Jo Bussie

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair

Date

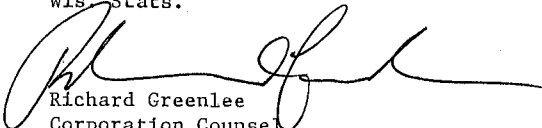
FISCAL NOTE:

This resolution authorizes replacing congregate site managers currently hired through Manpower with 5 part time County staff. This move is expected to save the County approximately \$6,000 annually.


Sherry Oja
Finance Director

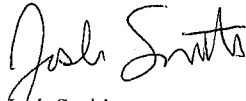
LEGAL NOTE:

The County Board is authorized to take this action pursuant to sec. 59.22(2), Wis. Stats. As an amendment to the adopted 2020 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

Executive Summary

The cost to provide employees through Manpower for one week totals \$1,173.44. The cost to have those same individuals become part time County employees is \$1,054.43. This is a savings of \$119.01 per week. Over the course of 52 weeks the total savings would be \$6,188.52.

While employed by Manpower we reimburse Manpower \$15.44 per employee for four employees and \$16.17 for one employee who has been employed for over 10 years. Manpower reimburses four employees \$10.50 per hour and one employee \$11.00 per hour.

As County employees, they would all receive a raise of \$1.50 per hour. We feel that this would increase moral substantially and also give the employees more incentive, as they would no longer be considered a "temp" employee.

Historically, Manpower does not recruit site managers for Rock County. Whenever one is needed, our Nutrition Supervisor finds them and sends them to Manpower to complete their paperwork. There will be no hardship incurred to the County by releasing Manpower as an employment source.

Nutrition Site Mangers -Manpower			
Site	Hours	Hourly Rate	Cost/Week
		Man Power	
Clinton	15	\$15.44	\$ 231.60
Janesville	15	\$15.44	\$ 231.60
Beloit	15	\$15.44	\$ 231.60
Evansville	6	\$15.44	\$ 92.64
Milton	25	\$15.44	<u>\$ 386.00</u>
TOTAL			\$1,173.44

Nutrition Site Mangers – Employees				
Site	Proposed	Salary	FICA	Cost/Week
Clinton	\$12.00	\$180.00	\$13.77	\$ 193.77
Janesville	\$12.00	\$180.00	\$13.77	\$ 193.77
Beloit	\$12.50	\$187.50	\$14.34	\$ 201.84
Evansville	\$12.00	\$ 72.00	\$ 5.51	\$ 77.51
Milton (2 @ 15 hrs)	\$12.00	<u>\$360.00</u>	<u>\$27.54</u>	<u>\$ 387.54</u>
TOTAL		\$979.50	\$74.93	\$1,054.43

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy J. Knudson
INITIATED BY



Captain Jay L. Wood
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

January 29, 2020
DATE DRAFTED

Authorizing Part-Time Positions for Courthouse Security and Amending the 2020 Sheriff's Office Budget

1 **WHEREAS**, the courthouse entrance screening station is currently staffed by private, unarmed security;
2 and,

3
4 **WHEREAS**, the Sheriff's Office Deputies are able to staff the security station; and,

5
6 **WHEREAS**, the annualized cost of providing this service with Sheriff's Deputies has been calculated to
7 be no more than \$162,000; and

8
9 **WHEREAS**, the Sheriff's Office is able to provide this service for the remainder of 2020 at a cost of
10 approximately \$149,000; and,

11
12 **WHEREAS**, the proposed budget increase would allow for part-time Court Deputy positions and all
13 equipment needed for the part-time positions; and,

14
15 **WHEREAS**, the Sheriff's Office could begin providing this service as early as mid-March 2020.

16
17 **NOW, THEREFORE BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
18 this ____ day of _____ 2020, that the Rock County Sheriff's Office is authorized to hire 2.2 FTE
19 part-time Court Deputies, which may include up to 7 individuals working less than 0.5 FTE each.

20
21 **BE IT FURTHER RESOLVED**, that the 2020 Rock County budget be amended as follows:

22	23 <u>Account/</u>	24 <u>Budget at</u>	25 <u>Increase</u>	26 <u>Amended</u>
27	28 <u>Description</u>	29 <u>01/01/2020</u>	30 <u>(Decrease)</u>	31 <u>Budget</u>
32	<u>Source of Funds</u>			
33	19-1921-0000-47010	-0-	\$93,918	\$93,918
34	General Fund			
35	<u>Use of Funds</u>			
36	21-2200-0000-61100	\$6,287,799	\$123,467	\$6,411,266
37	Court Services Wages			
38	21-2200-0000-61400	\$520,000	\$9,446	\$529,446
39	FICA			
40	21-2200-0000-63406	\$99,017	\$2,505	\$101,522
41	Uniform Allowance			
42	21-2100-0000-63405	\$37,133	\$3,620	\$40,753
43	Security Supplies			
44	21-2100-0000-63904	\$83,220	\$10,005	\$93,225
45	Policing and 1 st Aid Supplies			
46	18-1810-0000-62112	\$73,500	(\$55,125)	\$18,375
47	Facilities Management-Security Expense			

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

Mary Beaver
Mary Beaver, Chair

Ron Bomkamp
Ron Bomkamp

Terry Fell
Terry Fell

Brian Knudson
Brian Knudson

Phillip Owens
Phillip Owens, Vice Chair

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair Date

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney, Vice Chair

Richard Bostwick

Henry Brill

Betty Jo Bussie

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans

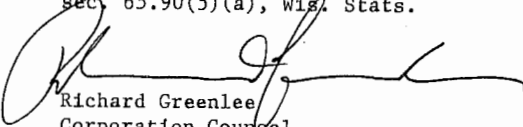
FISCAL NOTE:

This resolution transfers \$55,125 from the Facilities Management budget for security services and uses \$93,918 in General Fund fund balance to staff armed deputies at the Courthouse security station.


Sherry Øja
Finance Director

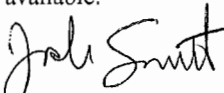
LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats. As an amendment to the adopted 2020 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

In determining whether to approve the policy of having Sheriff's Office deputies provide security screening at the Courthouse, the County Board must weigh the benefits of the higher level of security versus the increased cost. The advanced training deputies receive provides greater confidence that security incidents will be handled appropriately and overall safety increased. With a total estimated annualized cost of up to \$162,000, the budget-to-budget increase of \$88,500 means that the Board would be deciding to allocate this amount from the levy limit increase it will be allowed for 2021, which using the 2020 levy limit figure would have represented about 6.8% of the new tax levy funding available.


Josh Smith
County Administrator

Executive Summary

Recently, Rock County completed a \$6.8 million dollar security upgrade to the courthouse. The upgrade included modernized and expanded screening stations at the public entrance. These stations are currently staffed by private security personnel.

Brent Sutherland, the Rock County Facilities Management Director, performed an extensive study of best practices for courthouse security. The study revealed that armed officers at the entrance was a significant deterrent to preventing courthouse violence. Therefore, after input from the County Board, the Sheriff's Office is offering this proposal to hire part-time Court Deputies to replace private, unarmed security.

The hiring of the part-time Court Deputies would provide operational flexibility to efficiently address the day to day requirement of staffing, scheduling, and benefit time off for Deputies in the courthouse.

The amount required to facilitate the hiring of part-time Court Deputies in 2020 is \$149,043. This amount is pro-rated assuming a start date for these Court Deputies of no earlier than March 9, 2020. The actual date the Court Deputies would begin providing services would be contingent on the amount of time required to train these staff and provide notice to the current private security contractor (no less than 30 days' notice). This costs includes one-time purchases of equipment, including vests, radios, and firearms.

The resolution would authorize an additional 2.2 FTE Deputy positions, which are intended to be part time and spread among no more than 7 individuals who would be working less than 0.5 FTE each.

The estimated annual costs for the Sheriff's Office providing this service using these assumptions totals approximately \$162,000. This represents an increase of \$88,500 over the 2020 budgeted costs for the private contract. This is estimated to be the maximum amount needed, as there are scenarios under which the service could be provided for a lesser cost. This would be determined following implementation once there is some experience with operating the security station.

ROCK COUNTY, WISCONSIN

Office of the Rock County Clerk
51 South Main Street
Janesville, WI 53545



Office (608) 757-5660
Fax (608) 757-5662
www.co.rock.wi.us
tollefson@co.rock.wi.us

Lisa Tollefson, Rock County Clerk
Jenny Stanek, Deputy

December 19, 2019

TO: Finance Committee Chair Mawhinney and Committee Members
Cc: Josh Smith, Administrator

Re: Semi-Annual Report Attendance at Conventions/Conferences

Dear Chair Mawhinney and Committee Members:

Per Resolution 06-9A-087 & 96-8A-050, I am required to submit semi-annually all instances of attendance at all training, conventions and conferences that exceed costs of \$1,000 per event, per employee.
July 1, 2019 – December 31, 2019.

Employee: Lisa Tollefson

The Election Center Training – Milwaukee
June 6, 2019 – July 6, 2019 – July 13, 2019 (8/7 days/nights)

Courses: I - Introduction to Election and Voter Registration Systems and Administration
II – Management and Leadership Concepts in Election and Voter Registration Administration
III – Planning and Budgeting for Elections and Voter Registration
IV – Election and Voter Registration Information Management and Technology
V – Ethics in Election and Voter Registration Administration

Registration:	\$1,845.00
Hotel:	833.00
Meals:	121.41
Mileage	228.16

Total	\$3,027.57
-------	------------

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Lisa Tollefson", is written over a light blue horizontal line.

Lisa Tollefson
Rock County Clerk

MEMORANDUM

DATE: January 9, 2020
TO: Finance Committee
FROM: Sherry Oja, Finance Director
RE: Semi-Annual Report of Training Costs Exceeding
\$1,000 per Employee per Event

In accordance with Resolution 06-9A-087, adopted September 14, 2006, this is to advise you that no Financial Services staff incurred training costs exceeding \$1,000 per event for the period July 1, 2019 through December 31, 2019.

Please contact me if you have any questions on this matter.

cc: Josh Smith

MEMO

TO: Finance Committee
FROM: James Sandvig, Director of Information Technology
DATE: January 10, 2020
SUBJECT: Semi-Annual Report – Attendance at Conventions/Conferences
DUE DATE: January 10, 2020

Per request, I respectfully submit the following report for your review:

Employee Name	Event Description	Location	Dates Attended	Expense	Item Type	Event Amount
Linda Updike	NeoGov conference	Las Vegas, NV	10/7/2019-10/11/2019	\$764.04	Hotel&Meals	
				\$357.94	Flight	\$1,121.98
James Sandvig	ITIL 4 Foundations	Blackhawk Tech	7/16/2019-7/18/2019	\$1,249.50	Class	\$1,249.50
Dara Mosley	ITIL 4 Foundations	Blackhawk Tech	7/16/2019-7/18/2019	\$1,249.50	Class	\$1,249.50
Diana Arneson	ITIL 4 Foundations	Blackhawk Tech	7/16/2019-7/18/2019	\$1,249.50	Class	\$1,249.50
David Tinker	ITIL 4 Foundations	Blackhawk Tech	7/16/2019-7/18/2019	\$1,249.50	Class	\$1,249.50
Kathleen Holford	ITIL 4 Foundations	Blackhawk Tech	7/16/2019-7/18/2019	\$1,249.50	Class	\$1,249.50
Matt Korth	Cisco Training	RCHCC (in-house)	10/21/2019-10/25-2019	\$3,235.00	Class	\$3,235.00
Kayne Cushman	Vmware Training	RCHCC (in-house)	12/16/2019-12/20-2019	\$3,595.00	Class	\$3,595.00
Total Department Amount						\$14,199.48

CC: Josh Smith
Dara Mosley
Diana Arneson



MEMORANDUM

DATE: 12/31/2019
TO: Mary Mawhinney, Finance Committee Chair
CC: Josh Smith, County Administrator
FROM: Sandy Disrud
RE: Semi-Annual Report – Attendance at Conventions/Conferences

For the period July 1 – December 31, 2019, the Register of Deeds office did not have any training, conventions, or conferences that exceeded the total cost of \$1000 per event/per employee.

Michelle L Roettger
County Treasurer

Stephanie L Kleinheinz
Deputy Treasurer



Office of County Treasurer
51 South Main Street
Janesville, WI 53545
Office: 608-757-5670
Fax: 608-757-5577

ROCK COUNTY, WISCONSIN

To: Finance Committee

From: Michelle Roettger, Rock County Treasurer

Date: January 9, 2020

Re: Semi-Annual – Attendance at Conferences/Conventions

No staff member in the Treasurer's Office attended any training, conference, or convention that exceeds the cost of \$1,000 per event, per employee over the past six months.

Cc: Josh Smith