



Children's System of Care CST/CCOP Minutes for May 10, 2019

PRESENT: Michelle Bailey, Gabrielle Berget, Angela Bouton, Julie Butz, Mike Czerwonka, Tina Day, Shari Faber, Tim Featherstone, Lance Horozewski, Keith Jackson, Deb Lalor, Carol Mishler, Thea Murphy, Tera O'Connor, Jenna Singer, Denise Stutika, William Walker, John Weber, Barb Werfal

Call to Order

Shari Faber called the meeting to order at 8:34 a.m.

Approval of the Agenda

Shari Faber moved to approve the agenda; seconded by John Weber. Carried.

Approval of the Minutes

Barb Werfal moved to approve the minutes of March 8, 2019; seconded by John Weber. Carried.

Welcome and What's Going Well

- Brie reported that the Safe Schools & Communities Conference on LGBTQ+ Youth was excellent and provided great information.
- Michelle reported that there are currently no cases of measles in Rock County. Everyone was encouraged to check their immunizations. A booster is available: check with your provider to see if it would be appropriate for you.

Guest Spotlight

- None scheduled for today.

Committee re-appointments/appointments

- Mike's appointment has been approved.
- Still have a couple parent vacancies.

Needs/Action Planning

- a. MOA outreach planning
 - Lance met with the Rock County Law Enforcement Agency. Next step: getting signatures from all agencies.
 - Next piece will be outreach to school superintendents.
 - Jenna will assist in getting signatures for counseling agencies in the MOU that work with CCS.
 - It was the consensus of the CORE Steering Committee was not in a place to lead a Rock County wide TIC community effort, focusing instead on strengthening TIC principles internally (within HSD).
 - Shari noted that the Trauma Task Force will be sponsoring Rock for Resiliency, a community-wide coordination of trauma-informed outreach; Rock County could be a part of that effort.
- b. Consumer participation
 - There are still vacancies for parents.
 - Rock County is in conversation with NAMI and in the process of creating an MOU.
 - Payment for consumer participants
 - This will be discussed internally as well as with NAMI once we begin working together.
 - There will be implications for other County committees. It will need to be determined which committees are eligible for a stipend or other payment.
- c. Develop orientation process
 - Welcome Letter
 - It was recommended that the letter be reviewed for reading/grade level.
 - It was recommended that a small team (Tina Day, Shari Faber, Brie Berget, and Michelle Bailey) review and revise the letter, updating the rest of the CST/CCOP team via email. Moved by Thea Murphy, seconded by John Weber. Motion carried.
 - Member list: Thea Murphy can be listed as an alternate.
 - Condensed Program Overview
 - Jenna, Tim, Tina, and Brie will review the CCS content with an eye to including CST information.

- Program Summary
 - All programs need to be included (CESA-2, Health Department, Janesville Mobilizing-4-Change, etc.).
 - Use a consistent format with just a few bullet points; the brochures can provide more detailed information.
 - Referral information can be removed since it can be found in the flyers or brochures.
 - Julie will work on this with Gena.

CORE update

- John will bring the Strategic Plan to the April meeting for review. It has been simplified to a list of goals and corresponding objectives.
- Both the CORE Steering Committee and the CORE Workgroup have done exercises reviewing what has been accomplished and what is currently being done, relating those activities to the strategic plan goals.

Holiday & Family Needs Committee

- The Holiday & Family Needs Committee is in the process of restructuring: the group has grown larger with more volunteers and, as a result, more needs are being identified.

Newsletter ideas

- Tim did not have any updates at this time.
- Discussion:
 - Is there a Spanish version of the newsletter? Not currently; not having a good resource for translation is a barrier.
 - Goal is to have a newsletter distributed quarterly. There is no central distribution list. The newsletter will be sent electronically to team members who can then forward it to their consumers.
 - Tera will follow-up on updating links on the web site.
 - Tera will check on the possibility of having a Facebook page. There may be limitations to the number of Facebook pages allowed for the County.
 - Discussion re: whether the newsletter serves a purpose? Are people really interested? What value does it bring?
 - It is a good resource for activities available to families.
 - Spotighting a family or a success story is encouraging to everyone.
 - For the summer (end of June?), perhaps focus on summer activities only and make it more of a flyer.
 - Team members are asked to bring specific ideas or items. Discussion will be continued at the next meeting.

Set the Next Agenda

- Jenna will follow-up with Wisconsin Family Ties.

Citizen Participation Announcements

- WREP Activities:
 - Family Empowerment Fair, May 31
 - Freedom Fest, June 29
 - National Night Out

Community agency & WREP updates

- No additional updates.

The meeting was adjourned at 9:45 a.m.

Respectfully submitted,

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NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

cc: Committee Members
 Sally Raschick