

ROCK COUNTY, WISCONSIN



EDUCATION, VETERANS & AGING SERVICES COMMITTEE
TUESDAY, AUGUST 18, 2020 - 4:30 P.M.
CALL: 1-312-626-6799
MEETING ID: 869 1462 3391

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If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Tuesday, August 18, 2020. To submit a public comment use the following email: Tracey.Vanzandt@co.rock.wi.us.

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
- Supervisors: Please identify yourself by name
- Please mute your phone when you are not speaking to minimize background noises
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>

EDUCATION, VETERANS & AGING SERVICES COMMITTEE
TUESDAY, AUGUST 18, 2020 - 4:30 P.M.

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – July 21, 2020
4. Citizen Participation, Communications, Announcements, Information
5. Transfers
6. Review of Payments
7. Updates and Possible Action
 - A. Council on Aging – Paula Schutt
 - 1) Status of RFP for Janesville Transit
 - 2) Status of RFP for Van Drivers
 - 3) Status of the Mobility Management Grant
 - 4) Follow-up on Request on Number of Isolated Seniors
8. Committee Requests and Motions
9. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



EDUCATION, VETERANS AND AGING SERVICES COMMITTEE
Minutes – July 21, 2020

Call to Order. Chair Rashkin called the meeting of the Education, Veterans and Aging Services Committee to order at 4:31 P.M. on Tuesday, July 21, 2020 via teleconference.

Committee Members Present: Supervisors Rashkin, Pam Bostwick, Peer, Taylor and Wilde.

Committee Members Absent: None.

Staff Members Present: Randy Terronez, Assistant to the County Administrator; Paula Schutt, Director of Council on Aging; John Solis, Veteran Service Officer.

Others Present: None.

Approval of Agenda. Supervisor Peer moved approval of the agenda as presented, second by Supervisor Pam Bostwick. ADOPTED.

Approval of Minutes – June 16, 2020. Supervisor Wilde moved approval of the minutes from June 16, 2020 as presented, second by Supervisor Taylor. ADOPTED.

Citizen Participation, Communications, Announcements, Information. None.

Transfers. None.

Review of Payments. The committee accepted the report.

Resolutions.

Amending the 2020 Council on Aging Budget to Adjust the Following Older Americans Act Programs: Title III-B, C1, C2, Title III D, NFCSP, AFCSP Allocations

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2020 does hereby amend the 2020 Rock County Council on Aging budget as follows:

.....”

Supervisor Pam Bostwick moved approval of the above resolution, second by Supervisor Wilde. ADOPTED.

Amending the 2020 Council on Aging Budget to Accept FFCRA and CARES Funding

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2020 does hereby amend the 2020 Rock County Council on Aging budget as follows:

.....”

Supervisor Peer moved approval of the above resolution, second by Supervisor Taylor.

Ms. Schutt said these funds need to be spent before we use our budgeted funds for home delivered meals. She said we will definitely use these funds. We are currently spending about \$55,000 per month on home delivered meals.

ADOPTED.

Updates and Possible Action.

Status of 1717 Center Avenue Project. Mr. Terronez said they continue to analyze bids. They anticipate a resolution awarding the contract to go before General Services Committee on August 4th and County Board on August 13th. They are planning on summer of 2021 occupancy.

Council on Aging.

Review of Updated 2019-2021 Aging Services Plan. Ms. Schutt reviewed the updated plan with the committee. She continues to work with Janet Zander at GWAAR. They have been able to provide many virtual presentations/education events. Council on Aging staff has been very creative with the situation. Their biggest challenge right now is reaching older seniors who don't have access to technology or knowledge of technology. RSVP has started working on this. RSVP received a grant and are loaning out tablets to seniors. The committee would like to know the number of isolated seniors that need assistance getting connected. Ms. Schutt will check with RSVP to see if they have that number.

Report on Mobility Management. Ms. Schutt said they have had the trishaw in Palmer Park from 9 to 11 A.M. Fridays in June; Friday, June 12th they gave 9 rides, Friday, June 19th no rides, Friday, June 26th they gave 5 rides. They have also been doing Wednesday Walks at different locations such as Rotary Gardens and Beckman Mill. July 1st, 15 people participated. July 8th, 15 people participated. July 15th, 18 people signed up but only 10 participated due to bad weather. The next Wednesday Walk is scheduled for August 5th at the Lincoln Tallman House.

Statistics and Update on Nutrition Program. Ms. Schutt said all meals are currently considered home delivered. She provided participation numbers: Jan – June 2019 32,925; Jan – June 2020 40,866; June 2019 – 5,603; June 2020 7,493. She said besides COVID our numbers may be rising as Mercy isn't accepting any new customers right now. She said Council on Aging

volunteers are very dedicated. Ms. Schutt said they are currently doing all the routing by hand which becomes very time consuming. She would like to look in to purchasing a routing software. Chair Rashkin and Mr. Terronez said that she should put this request in to IT.

Report on Aging Mastery Program. The Janesville Gazette wrote a story on the Aging Mastery Program. Ms. Schutt said she received sixty requests for kits from that article. The article was also published in the State Journal and picked up by the Associated Press. She said she has been connecting non-county residents with the National Council on Aging to receive a kit. She has had a total of 148 requests. She showed the committee the items that are included in the kit. Any Rock County residents interested in the kit should reach out to Ms. Schutt.

Semi-Annual Training Reports. The committee accepted the reports.

Committee Requests and Motions. None.

Adjournment. Supervisor Pam Bostwick moved adjournment at 5:07 P.M., second by Supervisor Peer. ADOPTED.

Respectfully submitted,

Tracey VanZandt,

Human Resources Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JULY 2020

| Account Number | Account Name | PO# | Check Date | Vendor Name | Description | Inv/Enc Amt |
|-------------------------------|----------------|----------|------------|--------------------|----------------|-------------|
| 21-2590-0000-64904 | Sundry Expense | P2001515 | 07/02/2020 | HOME DEPOT PRO,THE | COVID SUPPLIES | 275.08 |
| COVID-19 Purchases PROG TOTAL | | | | | | 275.08 |

I have reviewed the preceding payments in the total amount of \$275.08

Date: _____
Dept Head _____
Committee Chair _____

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JULY 2020**

| Account Number | Account Name | PO# | Check Date | Vendor Name | Description | Inv/Enc Amt |
|--|-----------------|----------|------------|--------------------------------|-------------------------------|-----------------|
| 30-3900-0000-64200 | Training | | | | | |
| | | P2001512 | 07/02/2020 | WISCONSIN ASSOCIATION OF MOBIL | 2020 MEMBERSHIP -PAULA SCHUTT | 35.00 |
| Senior Citizen Program PROG TOTAL | | | | | | 35.00 |
| 30-3903-0000-63100 | Office&Misc Exp | | | | | |
| | | P2000713 | 07/16/2020 | US BANK | ADMIN SUPPLIES | 67.46 |
| 30-3903-0000-64124 | Consumables | | | | | |
| | | P2001054 | 07/02/2020 | DE VERE COMPANY INC | RINSE AID-DISHWASHER MILTON | 152.31 |
| Nutrition Program PROG TOTAL | | | | | | 219.77 |
| 30-3904-0000-64907 | Volunteer Exp | | | | | |
| | | P2001575 | 07/16/2020 | CIMA COMPANIES INC,THE | MEMBERSHIP FEE | 815.33 |
| Delivered Meals PROG TOTAL | | | | | | 815.33 |
| 30-3904-2020-62119 | Other Services | | | | | |
| | | P2000916 | 07/16/2020 | BELOIT MEALS ON WHEELS INC | JUNE BILLING | 4,441.50 |
| | | P2001027 | 07/16/2020 | GREEN COUNTY HUMAN SERVICES | 108 @.575 MILES ONEILL | 518.64 |
| | | P2001034 | 07/30/2020 | NUTRITION AND HEALTH ASSOCIATE | JUNE 2020 DIETITIAN | 1,794.71 |
| 30-3904-2020-64124 | Consumables | | | | | |
| | | P2000713 | 07/16/2020 | US BANK | SUPPLIES FOR HDM MEALS | 130.17 |
| | | P2001054 | 07/30/2020 | DE VERE COMPANY INC | AUG LEASE-RIVERVIEW | 327.00 |
| HDM COVID-19 Funding PROG TOTAL | | | | | | 7,212.02 |
| 30-3905-0000-62100 | Cont Personnel | | | | | |
| | | P2000754 | 07/30/2020 | MANPOWER GROUP US INC | TRANS DRIVERS W/E 07-12 | 20,056.56 |
| 30-3905-0000-62410 | R&M-Vehicles | | | | | |
| | | P2000671 | 07/30/2020 | GORDIE BOUCHER FORD LINCOLN ME | 20-OIL CHANGE | 1,265.62 |
| 30-3905-0000-63200 | Pubs/Subs/Dues | | | | | |
| | | P2001512 | 07/02/2020 | WISCONSIN ASSOCIATION OF MOBIL | 2020 MEMBERSHIP RYAN BOOTH | 35.00 |
| 30-3905-0000-63501 | Gas/Other Fuels | | | | | |
| | | P2000830 | 07/16/2020 | KWIK TRIP EXTENDED NETWORK | TRANSIT FUEL FOR JUNE | 3,315.34 |
| 30-3905-0000-64615 | Client Costs | | | | | |
| | | P2000929 | 07/30/2020 | FIRST ADVANTAGE OCCUPATIONAL H | DRUG TEST-KURES | 37.43 |

**COMMITTEE REVIEW REPORT
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FOR THE MONTH OF JULY 2020**

| Account Number | Account Name | PO# | Check Date | Vendor Name | Description | Inv/Enc Amt |
|--|-----------------|----------|------------|---------------------------|------------------------------|------------------|
| 30-3905-0000-64629 | Other Transport | | | | | |
| | | P2000713 | 07/16/2020 | US BANK | TRANSIT BACKGROUND CHECKS | 27.00 |
| | | P2000739 | 07/16/2020 | MENARDS | SUPPLIES FOR TRANSIT VANS | 13.35 |
| 30-3905-0000-67105 | Motor Vehicles | | | | | |
| | | P2001499 | 07/02/2020 | MIDWEST TRANSIT EQUIPMENT | LICENSE AND TITLE | 8,387.33 |
| Elderly/Handicapped Transport PROG TOTAL | | | | | | 33,137.63 |
| 30-3911-1405-64615 | Client Costs | | | | | |
| | | P2001120 | 07/02/2020 | HERNANDEZ,RUTH | REIMBURSE RESPITE TO CLIENT | 100.00 |
| III-E Under 60 In-Home Respite PROG TOTAL | | | | | | 100.00 |
| 30-3915-1405-64615 | Client Costs | | | | | |
| | | P2000908 | 07/30/2020 | BRIGHTSTAR CARE | RESPITE SERVICES-PROKOP | 2,232.50 |
| | | P2001031 | 07/30/2020 | ALTERNATIVE HOME CARE INC | RESPITE SERVIVES-SCHAAF | 600.00 |
| | | P2001203 | 07/30/2020 | HITER,LINDA | REIMBURSE RESPITE TO CLIENT | 260.00 |
| | | P2001382 | 07/02/2020 | MYERS,EUGENE | REIMBURSE RESPITE TO CLIENT | 127.50 |
| III-E In-Home Respite PROG TOTAL | | | | | | 3,220.00 |
| 30-3915-1408-64615 | Client Costs | | | | | |
| | | P2001052 | 07/02/2020 | RICHARDSON,KATHY | REIMB FOR SUPPLIES TO CLIENT | 47.22 |
| | | P2001169 | 07/16/2020 | GIES,MARY | REIMBURSE SUPPLIES TOLIEHT | 134.93 |
| | | P2001338 | 07/30/2020 | MARTIN,TONY | REIMBURSE RESPITE TO CLIENT | 193.56 |
| | | P2001494 | 07/02/2020 | TUTTLE,JANEAN | REIMBURSE SUPPLIES TO CLIENT | 1,212.82 |
| III-E Supplemental Services PROG TOTAL | | | | | | 1,588.53 |
| 30-3916-0000-63100 | Office&Misc Exp | | | | | |
| | | P2000713 | 07/16/2020 | US BANK | SPECIAL SUPPLIES | 13.98 |
| Mobility Manager Grant PROG TOTAL | | | | | | 13.98 |
| 30-3920-1405-64615 | Client Costs | | | | | |
| | | P2000908 | 07/30/2020 | BRIGHTSTAR CARE | RESPITE SERVICE-MESLER | 324.00 |
| | | P2001052 | 07/02/2020 | RICHARDSON,KATHY | REIMBURSE RESPITE TO CLIENT | 72.00 |

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WITH DESCRIPTION
FOR THE MONTH OF JULY 2020**

| Account Number | Account Name | PO# | Check Date | Vendor Name | Description | Inv/Enc Amt |
|---|--------------|----------|------------|---------------------------|-------------------------------|---------------|
| AFCSP In Home Respite PROG TOTAL | | | | | | 396.00 |
| 30-3920-1408-64615 | Client Costs | | | | | |
| | | P2001052 | 07/30/2020 | RICHARDSON,KATHY | REIMBURSE SUPPLIES TO CLIENT | 62.96 |
| AFCSP Supplemental Services PROG TOTAL | | | | | | 62.96 |
| 30-3920-1411-64615 | Client Costs | | | | | |
| | | P2000974 | 07/16/2020 | SEVERANCE,LINDA | REIMBURSE RESPITE TO L SEVERA | 168.00 |
| | | P2001031 | 07/16/2020 | ALTERNATIVE HOME CARE INC | RESPITE SERVICES-LAVEEN | 50.00 |
| AFCSP Homemaker/Chores PROG TOTAL | | | | | | 218.00 |

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF JULY 2020

| <u>Account Number</u> | <u>Account Name</u> | <u>PO#</u> | <u>Check Date</u> | <u>Vendor Name</u> | <u>Description</u> | <u>Inv/Enc Amt</u> |
|-----------------------|---------------------|------------|-------------------|--------------------|--------------------|--------------------|
|-----------------------|---------------------|------------|-------------------|--------------------|--------------------|--------------------|

I have reviewed the preceding payments in the total amount of \$47,019.22

Date:

Dept Head

Committee Chair

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JULY 2020**

| Account Number | Account Name | PO# | Check Date | Vendor Name | Description | Inv/Enc Amt |
|-------------------------------------|-----------------|----------|------------|------------------|----------------------------|---------------|
| 38-3800-0000-63100 | Office&Misc Exp | | | | | |
| | | P2000022 | 07/16/2020 | US BANK | CLIPBOARDS OFFICE SUPPLIES | 7.68 |
| 38-3800-0000-64607 | Burial Benefits | | | | | |
| | | P2001476 | 07/16/2020 | OAKHILL CEMETERY | SETTING FEE FOR VETERAN | 100.00 |
| Veterans Services PROG TOTAL | | | | | | 107.68 |

I have reviewed the preceding payments in the total amount of **\$107.68**

Date:

Dept Head _____

Committee Chair _____